



AGENDA - CITY COUNCIL

Tuesday, December 10, 2024

5:30 PM

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

- A. Invocation to be given by Second Ward Councilmember and Vice Mayor Freddie Dancy.

3. SWEARING IN OF FIFTH WARD COUNCILMEMBER CHRISTY MAY DAVIS

4. ROLL CALL.

5. ADOPTION OF AGENDA.

6. PRESENTATIONS/PROCLAMATIONS.

7. PUBLIC HEARINGS.

8. CITIZEN COMMENTS.

(3-Minute Limit)

9. CONSENT CALENDAR.

Consent Action

- A. City Council Meeting Minutes - November 26, 2024
- B. City of Jackson, Michigan Financial Statements for the Four Months Ended October 31, 2024
- C. Deputy City Clerk and Deputy City Treasurer Positions.

Approve Cynthia Clementin as Acting Deputy City Clerk and Lisa Skalski as Acting Deputy City Treasurer.

- D. Appointment to the Community Police Oversight Commission

Approve the Mayor's recommendation to appoint Christy May Davis to the Community Police Oversight Commission as the City Council's representative, with the term of service being concurrent with her council term – expiring on November 30, 2025.

- E. Appointment to the Community Police Oversight Commission

Approve the Mayor's recommendation to appoint Shalanda Hunt to the Community Police Oversight Commission, for a 3 year term beginning immediately and ending on December 31, 2027.

- F. Reappointment to the Building Code Board of Examiners and Appeals

Approve the Mayor's recommendation to reappoint Bill Benedetto to the building contractor representative on the Building Code Board of Examiners and Appeals, for a term of 3 years – effective January 1, 2025 and ending on December 31, 2027.

- G. Appointment to the Building Code Board of Examiners and Appeals

Approve the Mayor's recommendation to appoint Stephen Ansuini as the general public representative to the Building Code Board of Examiners and Appeals, for a term of 3 years – effective January 1, 2025, and ending on December 31, 2027.

- H. Reappointment to Downtown Development Authority

Approval of the Mayor's recommendation to reappoint Jessica Webb to the Downtown Development Authority, for a four-year term, beginning immediately and ending on March 31, 2028.

- I. Appointment to the Ella W. Sharp Park Board of Trustees

Approve the Mayor's recommendation to appoint Steven Trosin to the Ella W. Sharp Park Board of Trustees for a three-year term, beginning immediately and ending on January 31, 2028.

- J. Appointment to the Jackson Housing Commission

Approve the Mayor's recommendation to appoint Terry Williams as the resident representative to the Jackson Housing Commission for a term of 5 years, beginning immediately and ending on October 31, 2029.

- K. Reappointment to the Human Relations Commission

Approve the Mayor's recommendation to reappoint Amy Rich to the Human Relations Commission for a three-year term, beginning January 1, 2025 and ending on December 31, 2027.

L. Appointment to the Human Relations Commission

Approve the Mayor's recommendation to appoint Shalanda Hunt to the Human Relations Commission for a three-year term, beginning immediately and ending on December 31, 2027.

M. Appointments to the Youth Council

Approve the Mayor's recommendation to appoint Avion Johnson, Sarah Massey and Aiyana Walker to the Youth Council, each for a term of 1.5 years, expiring on 5/31/26.

10. OTHER BUSINESS.

11. NEW BUSINESS.

A. Approve a Resolution to Exercise the City's Right of First Refusal under PA 123 of 1999 by Declining 809 S Blackstone St, PIN 4-048600000

Requested action is for City Council to approve a Resolution to exercise its right of first refusal option by declining to take 809 S Blackstone St (PIN 4-048600000).

12. CITY COUNCILMEMBER'S COMMENTS.

13. CITY MANAGER'S COMMENTS.

14. ADJOURNMENT.



CITY COUNCIL MEETING MINUTES

November 26, 2024

CALL TO ORDER:

The Jackson City Council met in regular session in council chambers and was called to order at 6:31 p.m. by Mayor Daniel J. Mahoney.

PLEDGE OF ALLEGIANCE AND INVOCATION:

Council joined in the Pledge of Allegiance. Invocation was given by First Ward Councilmember Arlene Robinson.

ROLL CALL:

Present: Mayor Daniel Mahoney, First Ward Councilmember Arlene Robinson, Vice Mayor/Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, Fourth Ward Councilmember Conner Wood, Fifth Ward Councilmember Shalanda Hunt, and Sixth Ward Councilmember Will Forgrave.

Absent: none.

Also present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea Muray, City Assessor Jason Yoakam, Director of Police and Fire Services Elmer Hitt, Director of Community Development Shane LaPorte, Director of Public Works Mike Osborne, and City Engineer Troy White.

ADOPTION OF AGENDA:

Motion was made by Councilmember Wood, seconded by Councilmember Hunt to adopt the agenda as presented. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave (7). Nays: none. Motion carried.

PRESENTATIONS/PROCLAMATIONS:

A. Fifth Ward Councilmember Shalanda Hunt

Mayor Mahoney presented Councilmember Hunt with a proclamation thanking her for her service on Council.

PUBLIC HEARINGS:

A. Meterless Parking

Motion was made by Vice Mayor Dancy, seconded by Councilmember Robinson to recess as City Council and convene as a Board of Review. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave (7). Nays: none. Motion carried.

Motion was made by Councilmember Hunt, seconded by Councilmember Wood to open the public hearing. Vote was done by voice with all in favor. Motion carried.

Correspondence was sent by St. Paul’s Episcopal Church at 309 S. Jackson and Bridgepoint Development, LLC at 134 MLK Jr. Drive in objection to the special assessment.

Patrick Colligan of 216 S. MLK Jr. Drive spoke in opposition to the amount of his special assessment.

Motion was made by Councilmember Wood, seconded by Councilmember Forgrave to close the public hearing. Vote was done by voice with all in favor. Motion carried.

Motion was made by Vice Mayor Dancy, seconded by Councilmember Wood to approve the resolution confirming Special Assessment Roll No. 4307. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Gunn, Wood, and Hunt (5). Nays: Councilmembers Robinson and Forgrave (2). Motion carried.

Motion was made by Councilmember Wood, seconded by Councilmember Robinson to adjourn as a Board of Review and reconvene as the City Council. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave (7). Nays: none. Motion carried.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

CONSENT CALENDAR:

- A. Minutes of the November 12, 2024, Regular Meeting of the Jackson City Council**
- B. Resolution- 2025 City Council Meeting Dates**
Approve a resolution establishing the City Council Meeting Dates for the 2025 Calendar Year.
- C. MLCC Transfer of Ownership - S & W Futures, LLC**
Accept and place on file the notice from the Michigan Liquor Control Commission regarding the transfer of ownership of a liquor license from The Music Box, LLC to S & W Futures, LLC (300 W North Street).
- D. Special Event Application - 12 Bars of Christmas Holiday Crawl**
Approve a request from the Jackson DDA to host 12 Bars of Christmas Holiday Crawl in downtown Jackson.
- E. Special Event Application: Christmas in the City**
Approve a request from the Jackson DDA to host Christmas in the City of downtown Jackson.

Motion was made by Councilmember Gunn, seconded by Councilmember Hunt to approve the consent calendar. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave (7). Nays: none. Motion carried.

OTHER BUSINESS:

A. East Side Economic Development Update

City Manager Jonathan Greene provided an update on the East Side Economic Development Plan.

B. Ordinance No. 2024-09 – Youth Council Age Eligibility

Recommendation: Approve the second reading/final adoption of Ordinance No. 2024-09, amending the age requirement for the Youth Council to include eligibility of middle school students and high school students.

Motion was made by Vice Mayor Dancy, seconded by Councilmember Hunt to approve the second reading and final adoption of Ordinance No. 2024-09 amending the age requirement for the Youth Council to include eligibility of middle school students and high school students. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave (7). Nays: none. Motion carried.

NEW BUSINESS:

A. Amendment 1 – 22-007 Trail Construction Engineering Contract.

Recommendation: Approve Amendment 1 to the 22-007 Trail Construction Engineering contract with Hubble, Roth & Clark, Inc. of Jackson, Michigan, at a not-to-exceed cost of \$24,485.00, and authorize the City Manager and City Engineer to sign the appropriate document.

Motion was made by Vice Mayor Dancy, seconded by Councilmember Forgrave to approve Amendment 1 to the 22-007 Trail Construction Engineering contract with Hubble, Roth & Clark, Inc. of Jackson, Michigan, at a not-to-exceed cost of \$24,485.00, and authorize the City Manager and City Engineer to sign the appropriate document. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave (7). Nays: none. Motion carried.

B. Change Order 1 to the 2024 Pavement Marking contract with PK Contracting, Inc.

Recommendation: Approve Change Order 1 to the 2024 Pavement Marking contract with PK Contracting, Inc. in the increased amount of \$27,333.88 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document.

Motion was made by Councilmember Gunn, seconded by Councilmember Wood to approve Change Order 1 to the 2024 Pavement Marking contract with PK Contracting, Inc. in the increased amount of \$27,333.88 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave (7). Nays: none. Motion carried.

C. Amendment 1 to the Drinking Water State Revolving Fund (DWSRF) Construction Administration Services contract.

Recommendation: *Approve Amendment 1 to the Fiscal Year 2023 Drinking Water State Revolving Fund (DWSRF) Construction Administration Services professional services contract with Fishbeck, Inc. of Grand Rapids, Michigan in the amount of \$ 934,850.00 and authorize the City Manager, Director of Public Works and City Engineer to sign the appropriate document.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Forgrave to approve Amendment 1 to the Fiscal Year 2023 Drinking Water State Revolving Fund Construction Administration Services professional services contract with Fishbeck, Inc. of Grand Rapids, Michigan in the amount of \$934,850.00. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave (7). Nays: none. Motion carried.

D. Change Order No. 2 to the Wastewater Treatment Plant and Myrtle Lift Station Improvements Contract with Heaney General Contracting, Inc.

Recommendation: Approve Change Order No. 2 to the Wastewater Treatment Plant and Myrtle Lift Station Improvements Contract with Heaney General Contracting, Inc. for an extended contract time with Substantial Completion on December 31, 2024, and authorize the City Manager and Director of Public Works to execute the appropriate documents.

Motion was made by Vice Mayor Dancy, seconded by Councilmember Gunn to approve Change Order No. 2 to the Wastewater Treatment Plant and Myrtle Lift Station Improvements Contract with Heaney General Contracting, Inc. for an extended contract time with Substantial Completion on December 31, 2024, and authorize the City Manager and Director of Public Works to execute the appropriate documents. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave (7). Nays: none. Motion carried.

E. Amend Motion for Contract Award with Seven Brothers Painting, Inc.

Recommendation: *Amend the motion previously adopted at the November 12, 2024, City Council meeting to state: Approval of the Contract Award for the West Clarifier Re-Paint & Repair project, to Seven Brothers Painting Inc., of Shelby Township, MI, in the amount of \$776,000, to be funded with \$606,046.25 of the City Local Recovery Funds under the American Rescue Plan Act, with the reallocation of \$3,000 of these fund from the Engineering & Inspection Services to Construction, and remaining \$167,953.75 from General Fund.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Wood to amend the motion previously adopted at the November 12, 2024, City Council meeting to state: Approval of the Contract Award for the West Clarifier Re-Paint & Repair project, to Seven Brothers Painting Inc., of Shelby Township, MI, in the amount of \$776,000, to be funded with \$606,046.25 of the City Local Recovery Funds under the American Rescue Plan Act, with the reallocation of \$3,000 of these fund from Engineering & Inspection Services to Construction, and remaining \$167,953.75 from General Fund. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave (7). Nays: none. Motion carried.

F. Exchange of Real Property Owned by the City

Recommendation: *Approve an Agreement for the Exchange of Real Property and related Development Agreement between the City of Jackson; CCM-500 Griswold Jackson LLC; and Cardinal Capital Management, Inc. or its assignee, whereby CCM-500 Griswold Jackson LLC shall convey and the City shall receive: 500 Griswold Street and the City shall convey and Cardinal Capital Management, Inc. or its assignee shall receive: 226 W. Louis Glick,; 232 Van Buren Street; and 200 S. Martin Luther King Jr. Blvd. Authorize the City Manager and City Attorney to make minor modifications to the agreements as may be necessary to effectuate the transfer*

Motion was made by Councilmember Forgrave, seconded by Vice Mayor Dancy to approve an agreement for the exchange of real property and related development agreement between the City of Jackson; CCM-500 Griswold Jackson LLC; and Cardinal Capital Management, Inc. or its assignee, whereby CCM-500 Griswold Jackson LLC shall convey and the City shall receive: 500 Griswold Street and the City shall convey and Cardinal Capital Management, Inc. or its assignee shall receive: 226 W. Louis Glick,; 232 Van Buren Street; and 200 S. Martin Luther King Jr. Blvd and authorize the City Manager and City Attorney to make minor modifications to the agreements as may be necessary to effectuate the transfer. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave (7). Nays: none. Motion carried.

G. Budget Amendment and MDCR Grant Award Acceptance

Recommendation: *Authorize Police and Fire Services Director Elmer Hitt to accept the MDCR grant and amend the budget as shown in the attached resolution.*

Motion was made by Councilmember Wood, seconded by Councilmember Forgrave to authorize Police and Fire Services Director Elmer Hitt to accept the MDCR grant and amend the budget as shown in the attached resolution. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave (7). Nays: none. Motion carried.

CITY COUNCILMEMBER'S COMMENTS:

Mayor Mahoney, Vice Mayor Dancy, and Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave all offered comments.

MANAGER'S COMMENTS:

City Manager Jonathan Greene offered comments.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Vice Mayor Dancy, seconded by Councilmember Forgrave. Mayor Mahoney adjourned the meeting at 8:23 p.m.



Financial Statements

As of and for the Four Months Ended October 31, 2024
(Unaudited and Prepared on the Adopted Budget-Basis)

EXPENDITURE SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL MONTH-TO- DATE	ACTUAL YEAR-TO- DATE		
	FY2025	FY2025	October 2024	FY2025	Percent Expended	Variance - Favorable (Unfavorable)
FUND TYPE/FUND NAME						
101-000 - CITY COUNCIL	121,212	121,212	\$7,785	\$38,295	31.59%	\$82,917
103-000 - CHARTER REVIEW COMMITTEE	2,500	2,500	—	—	0.00%	\$2,500
172-000 - CITY MANAGER	547,902	547,902	\$42,111	\$170,022	31.03%	\$377,880
191-000 - FINANCE	692,384	692,384	\$47,155	\$266,143	38.43%	\$426,241
215-000 - CITY CLERK	418,878	418,878	\$27,445	\$102,233	24.40%	\$316,645
228-000 - MANAGEMENT INFORMATION SERVICES	462,336	462,336	\$44,425	\$193,017	41.74%	\$269,319
233-000 - PURCHASING	126,943	126,943	\$7,920	\$85,825	67.60%	\$41,118
253-000 - CITY TREASURER	458,257	458,257	\$26,742	\$105,232	22.96%	\$353,025
254-000 - CITY INCOME TAX ADMINISTRATION	269,322	269,322	\$17,958	\$59,527	22.10%	\$209,795
257-000 - CITY ASSESSOR	536,951	536,951	\$42,197	\$171,373	31.91%	\$365,578
262-000 - CITY CLERK-ELECTIONS	204,033	204,033	\$12,198	\$55,149	27.02%	\$148,884
265-000 - CITY HALL AND GROUNDS	823,267	823,267	\$34,683	\$210,143	25.52%	\$613,124
266-000 - CITY ATTORNEY	870,007	870,007	\$63,768	\$250,425	28.78%	\$619,582
270-000 - PERSONNEL & LABOR RELATIONS	637,912	637,912	\$25,072	\$101,688	15.94%	\$536,224
278-000 - UNALLOCATED	835,290	835,290	\$80,930	\$217,386	26.02%	\$617,904
299-000 - ADMINISTRATIVE HEARINGS BUREAU	218,549	218,549	\$9,420	\$35,094	16.05%	\$183,455
301-000 - POLICE	12,347,317	12,347,317	\$862,220	\$3,181,568	25.76%	\$9,165,749
311-224 - OSHP GRANT	13,114	13,114	—	\$11,204	85.43%	\$1,910
320-000 - CONSORTIUM TRAINING	36,000	36,000	\$2,700	\$2,700	7.50%	\$33,300
321-000 - IN SERVICE TRAINING	16,000	16,000	\$4,493	\$4,493	28.07%	\$11,507
322-000 - MCOLES TRAINING	—	—	—	\$2,550	—	(\$2,550)
340-000 - FIRE SUPPRESSION	6,487,641	6,487,641	\$471,495	\$1,748,895	26.95%	\$4,738,746
350-000 - PUBLIC SAFETY- UNALLOCATED	1,937,698	1,937,698	\$141,104	\$626,825	32.34%	\$1,310,873
442-000 - FORESTRY	873,773	873,773	\$34,208	\$144,834	16.57%	\$728,939
444-000 - SIDEWALK CONSTRUCTION	152,254	152,254	\$10,820	\$27,236	17.88%	\$125,018
445-000 - DRAINS AT LARGE	109,921	109,921	—	\$2,345	2.13%	\$107,576
450-000 - STREET LIGHTING	630,230	630,230	\$61,794	\$235,779	37.41%	\$394,451
455-000 - WEED CONTROL	106,644	106,644	\$6,792	\$56,039	52.54%	\$50,605
465-000 - GROUNDS MAINTENANCE	505,346	505,346	\$15,229	\$75,232	14.88%	\$430,114
567-000 - CEMETERIES	533,853	533,853	\$28,022	\$117,452	22.00%	\$416,401
571-000 - TAX PROPERTY MAINTENANCE	229,478	229,478	\$9,658	\$61,284	26.70%	\$168,194
572-000 - CIVIC AFFAIRS	142,987	142,987	\$25,818	\$41,252	28.84%	\$101,735
701-000 - PLANNING	272,477	272,477	\$25,009	\$76,424	28.04%	\$196,053
728-000 - ECONOMIC DEVELOPMENT	140,500	140,500	\$12,253	\$58,527	41.65%	\$81,973

Note 2

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL MONTH-TO- DATE	ACTUAL YEAR-TO- DATE		
	FY2025	FY2025	October 2024	FY2025	Percent Expended	Variance - Favorable (Unfavorable)
752-000 - PARKS, RECREATION & GROUNDS ADMIN.	347,158	347,158	\$24,105	\$145,566	41.93%	\$201,592
758-000 - LT. NIXON MEMORIAL POOL	116,975	116,975	\$2,335	\$108,203	92.50%	\$8,772
771-000 - PARKS & FACILITIES MAINTENANCE	1,169,290	1,169,290	\$36,569	\$497,106	42.51%	\$672,184
803-000 - HISTORICAL DISTRICT	14,574	14,574	\$836	\$3,754	25.76%	\$10,820
806-000 - DIVERSITY, EQUITY & INCLUSION	409,181	409,181	\$30,397	\$98,311	24.02%	\$310,870
965-000 - CONTRIBUTIONS TO OTHER FUNDS	590,199	590,199	—	—	0.00%	\$590,199
101 - GENERAL TOTAL	34,408,353	34,408,353	\$2,295,666	\$9,389,128	27.28%	\$25,019,225
102 - BUDGET STABILIZATION	30,000	30,000	—	—	0.00%	\$30,000
GENERAL FUND TOTAL	34,438,353	34,438,353	\$2,295,666	\$9,389,128	27.26%	\$25,049,225
151 - CEMETERY PERPETUAL MAINTENANCE	25,000	25,000	—	—	0.00%	\$25,000
155 - ELLA W. SHARP ENDOWMENT FUND	20,550	20,550	—	—	0.00%	\$20,550
160 - LLOYD E. MOUNT ENDOWMENT	5,100	5,100	—	—	0.00%	\$5,100
PERMANENT FUND TOTAL	50,650	50,650	—	—	0.00%	\$50,650
202 - MAJOR STREET	14,911,260	14,911,260	\$306,398	\$1,079,930	7.24%	\$13,831,330
203 - LOCAL STREET	2,056,470	2,056,470	\$226,201	\$684,196	33.27%	\$1,372,274
208 - ELLA W. SHARP PARK OPERATING	1,051,718	1,051,718	\$79,721	\$422,492	40.17%	\$629,226
213 - OPIOID SETTLEMENT FUND	62,739	62,739	—	—	0.00%	\$62,739
218 - AFFORDABLE HOUSING FUND	1,658,800	1,658,800	\$168,681	\$288,756	17.40%	\$1,370,044
234 - HCDF MICH GRANT	—	—	\$598	\$5,312	—	(\$5,312)
245 - PUBLIC IMPROVEMENT	1,335,840	1,335,840	—	\$144,112	10.78%	\$1,191,728
246 - CORTLAND ST REDEVELOPMENT PROJECTS FUND	1,621,212	1,621,212	\$290,793	\$732,673	45.19%	\$888,539
249 - BUILDING DEPARTMENT	623,988	623,988	\$45,521	\$160,934	25.79%	\$463,054
251 - HOUSING CODE ENFORCEMENT	1,500,661	1,500,661	\$78,844	\$304,318	20.27%	\$1,196,343
252 - BUILDING DEMOLITIONS	393,000	393,000	—	\$26,420	6.72%	\$366,580
265 - DRUG LAW ENFORCEMENT	35,432	35,432	\$1,561	\$6,608	18.65%	\$28,824
272 - SAFER GRANT	301,801	301,801	—	\$141,652	46.93%	\$160,149
273 - PROJECT SAFE NEIGHBORHOOD	143,028	277,871	\$18,572	\$36,800	13.24%	\$241,071
275 - BYRNE/JAG PROGRAMS	—	0	—	\$25,000	—	(\$25,000)
279 - AMERICAN RESCUE PLAN ACT	75,000	75,000	—	—	0.00%	\$75,000
280 - HOUSING REDEVELOPMENT	—	—	\$3,783	\$14,907	—	(\$14,907)
285 - EPA BROWNFIELD ASSESSMENT GRANT	100,000	100,000	\$63,530	\$97,808	97.80%	\$2,192
296 - RECREATION ACTIVITY	268,824	268,824	\$33,453	\$214,630	79.84%	\$54,194
297 - RECREATION MILLAGE	911,550	911,550	\$61,857	\$254,088	27.87%	\$657,462
SPECIAL REVENUE FUND TOTAL	27,051,323	27,186,166	\$1,379,514	\$4,640,637	17.06%	\$22,545,529
308 - 2020 CAPITAL IMP. BONDS DEBT SERV. FUND	223,792	223,792	—	—	0.00%	\$223,792
352 - 2017 MTF BONDS D/S FUND	761,885	761,885	—	—	0.00%	\$761,885
353 - 2024 MTF BONDS D/S FUND	—	0	—	\$500	—	(\$500)
367 - 2021 CITY HALL REFUNDING DEBT SERV FUND	763,691	763,691	\$11,345	\$11,345	1.48%	\$752,346
385 - 2016 CAPITAL IMP BOND DEBT SERVICE FUND	145,743	145,743	—	\$144,112	98.88%	\$1,631
386 - 2018 CAPITAL IMP BOND DEBT SERVICE FUND	1,400,250	1,400,250	\$249,750	\$249,750	17.83%	\$1,150,500
389 - 2017 BRA TIF REFUNDING DEBT SERVICE FUND	1,764,600	1,764,600	—	—	0.00%	\$1,764,600
391 - 2021 BRA TIF REFUNDING DEBT SERVICE FUND	38,593	38,593	—	—	0.00%	\$38,593
394 - 2001 DDA TIF DEBT SERVICE	3,032,403	3,032,403	—	—	0.00%	\$3,032,403
395 - 2019 DDA TIF REFUNDING DEBT SERVICE	207,157	207,157	—	—	0.00%	\$207,157
DEBT SERVICE FUND TOTAL	8,338,114	8,338,114	\$261,095	\$405,707	4.86%	\$7,932,407
401 - CAPITAL PROJECTS	330,000	330,000	—	—	0.00%	\$330,000
402 - WATER EQUIPMENT & REPLACEMENT	28,677,405	28,677,405	\$132,740	\$707,122	2.46%	\$27,970,283
403 - LEAD SERVICE LINE REPLACEMENT	1,696,998	1,696,998	\$113,943	\$464,320	27.36%	\$1,232,678
404 - DPS SANITARY SEWER MAINTENANCE	673,281	673,281	\$32,220	\$168,263	24.99%	\$505,018
405 - SANITARY SEWER REPLACEMENT	6,214,142	6,214,142	\$379,541	\$1,237,324	19.91%	\$4,976,818

Note 2

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	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL MONTH-TO- DATE	ACTUAL YEAR-TO- DATE		
	FY2025	FY2025	October 2024	FY2025	Percent Expended	Variance - Favorable (Unfavorable)
406 - WASTEWATER EQUIPMENT REPLACEMENT	13,304,666	13,304,666	\$573,114	\$1,001,054	7.52%	\$12,303,612
407 - 2022 SEWER SYSTEM PROJECT CONSTRUCTION	2,492,187	2,492,187	\$431,904	\$1,852,103	74.31%	\$640,084
409 - 2022 WATER SYSTEM PROJECT CONSTRUCTION	9,710,899	9,710,899	\$1,063,850	\$2,827,620	29.11%	\$6,883,279
410 - 2024 WATER SYSTEM PROJECT CONSTRUCTION	—	—	\$1,542	\$260,437	—	(\$260,437)
426 - 2024 MICHIGAN TRANSPORT BONDS CONST FUND	1,541,772	1,541,772	—	—	0.00%	\$1,541,772
488 - MLK CORRIDOR IMP. AUTHORITY FUND	3,832,100	3,832,100	\$42,175	\$187,604	4.89%	\$3,644,496
489 - BROWNFIELD REDEVELOPMENT	2,312,552	2,312,552	\$837	\$17,023	0.73%	\$2,295,529
494 - DDA PROJECT	3,239,560	3,239,560	—	—	0.00%	\$3,239,560
CAPITAL PROJECTS FUND TOTAL	74,025,562	74,025,562	\$2,771,865	\$8,722,869	11.78%	\$65,302,693
852 - 2020 SPEC. ASSESSMENT BONDS DEBT SERVICE	162,008	162,008	\$155,055	\$155,055	95.70%	\$6,953
895 - SPECIAL ASSESSMENT	2,309,081	2,309,081	\$155,055	\$155,055	6.71%	\$2,154,026
SPECIAL ASSESSMENT FUNDS TOTAL	2,471,089	2,471,089	\$310,110	\$310,110	12.54%	\$2,160,979
514 - AUTO PARKING SYSTEM	282,147	282,147	—	—	0.00%	\$282,147
518 - PARKING ASSESSMENT	387,051	387,051	\$13,230	\$80,931	20.90%	\$306,120
519 - COOPER/FRANCIS PARKING DECKS	282,906	282,906	\$2,358	\$7,808	2.75%	\$275,098
590 - SEWER	26,884,143	26,884,143	\$3,539,729	\$9,020,275	33.55%	\$17,863,868
591 - WATER	47,408,410	47,408,410	\$4,218,930	\$12,383,347	26.12%	\$35,025,063
ENTERPRISE FUND TOTAL	75,244,657	75,244,657	\$7,774,247	\$21,492,360	28.56%	\$53,752,297
641 - PUBLIC WORKS ADMINISTRATION	522,909	522,909	\$36,239	\$117,868	22.54%	\$405,041
642 - ENGINEERING ADMINISTRATION	412,933	412,933	\$18,881	\$136,423	33.03%	\$276,510
643 - LOCAL SITE REMEDIATION REVOLVING	200,000	200,000	—	—	0.00%	\$200,000
661 - MOTOR POOL & GARAGE	1,808,820	1,808,820	\$85,650	\$385,353	21.30%	\$1,423,467
676 - WORKERS COMPENSATION	255,075	255,075	\$19,635	\$120,171	47.11%	\$134,904
677 - SELF-INSURED HEALTHCARE	6,481,950	6,481,950	\$462,269	\$1,990,422	30.70%	\$4,491,528
INTERNAL SERVICE FUND TOTAL	9,681,687	9,681,687	\$622,673	\$2,750,238	28.40%	\$6,931,449
703 - COUNTY & SCHOOL TAX	28,860,000	28,860,000	—	—	0.00%	\$28,860,000
CUSTODIAL FUND TOTAL	28,860,000	28,860,000	—	—	0.00%	\$28,860,000
731 - EMPLOYEES RETIREMENT SYSTEM	4,225,000	4,225,000	\$336,710	\$1,424,500	33.71%	\$2,800,500
732 - POLICE & FIRE PENSION	415,000	415,000	\$33,201	\$134,239	32.34%	\$280,761
734 - POLICE & FIRE ACT 345	6,240,000	6,240,000	\$488,412	\$1,743,581	27.94%	\$4,496,419
736 - PUBLIC EMPLOYEE HEALTH CARE	30,000	30,000	—	\$2,936	9.78%	\$27,064
PENSION TRUST FUND TOTAL	10,910,000	10,910,000	\$858,323	\$3,305,257	30.29%	\$7,604,743
FUND TYPE/FUND NAME TOTAL	271,071,435	271,206,278	\$16,273,493	\$51,016,305	18.81%	\$220,189,973

Note 2

REVENUE SUMMARY

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL MONTH-TO-DATE	ACTUAL YEAR-TO-DATE	
	FY2025	FY2025	October 2024	FY2025	Percent Collected
FUND TYPE/FUND NAME					
PROPERTY TAXES	11,585,297	11,585,297	\$166,671	\$8,855,733	76.43%
INCOME TAXES	10,900,000	10,900,000	\$1,660,656	\$4,319,980	39.63%
STATE REVENUE SHARING	5,787,831	5,787,831	\$945,202	\$962,543	16.63%
LICENSES AND PERMITS	352,015	352,015	\$6,180	\$35,620	10.11%
FEDERAL GRANTS	293,407	293,407	\$10,936	\$10,936	3.72%
STATE GRANTS	136,000	136,000	\$8,985	\$56,985	41.90%
CONTRIBUTIONS FROM LOCAL UNITS	12,500	12,500	—	—	0.00%
CHARGES FOR GOODS AND SERVICES	1,423,349	1,423,349	\$101,766	\$225,807	15.86%
FINES AND FORFEITS	355,640	355,640	\$33,642	\$174,117	48.95%
PROCEEDS FROM SALE OF CAPITAL ASSETS	30,100	30,100	\$9,984	\$1,460,809	4,853.18%
INVESTMENT INCOME	390,000	390,000	\$6,693	\$122,720	31.46%
MISCELLANEOUS	336,136	336,136	\$13,613	\$117,924	35.08%
CONTRIBUTIONS FROM OTHER FUNDS	190,000	190,000	\$3,576	\$5,684	2.99%
GENERAL FUND TOTAL	31,792,275	31,792,275	\$2,967,903	\$16,348,858	51.42%
FUND TYPE/FUND NAME TOTAL	31,792,275	31,792,275	\$2,967,903	\$16,348,858	51.42%
CONSOLIDATED WITH GENERAL FUND					
102 - BUDGET STABILIZATION	30,000	30,000	—	\$12,973	43.24%
CONSOLIDATED WITH GENERAL FUND TOTAL	30,000	30,000	—	\$12,973	43.24%
ALL OTHER FUNDS					
151 - CEMETERY PERPETUAL MAINTENANCE	45,000	45,000	\$5,266	\$6,657	14.79%
155 - ELLA W. SHARP ENDOWMENT FUND	30,550	30,550	—	—	0.00%
160 - LLOYD E. MOUNT ENDOWMENT	5,100	5,100	—	—	0.00%
PERMANENT FUND TOTAL	80,650	80,650	\$5,266	\$6,657	8.25%
202 - MAJOR STREET	14,517,772	14,517,772	\$1,069,303	\$1,188,544	8.18%
203 - LOCAL STREET	1,491,453	1,491,453	\$282,720	\$317,193	21.26%
208 - ELLA W. SHARP PARK OPERATING	1,098,750	1,098,750	\$53,097	\$359,742	32.74%
213 - OPIOID SETTLEMENT FUND	—	0	—	\$66,647	—
218 - AFFORDABLE HOUSING FUND	1,658,800	1,658,800	(\$35,300)	\$0	0.00%
245 - PUBLIC IMPROVEMENT	1,461,000	1,461,000	\$24,916	\$1,101,244	75.37%
246 - CORTLAND ST REDEVELOPMENT PROJECTS FUND	1,597,500	1,597,500	—	\$3,127	0.19%
249 - BUILDING DEPARTMENT	520,900	520,900	\$59,212	\$248,694	47.74%
251 - HOUSING CODE ENFORCEMENT	1,021,400	1,021,400	\$41,850	\$215,829	21.13%
252 - BUILDING DEMOLITIONS	196,000	196,000	—	\$107,327	54.75%
265 - DRUG LAW ENFORCEMENT	20,000	20,000	—	\$1,009	5.04%
272 - SAFER GRANT	301,801	301,801	—	\$35,381	11.72%
273 - PROJECT SAFE NEIGHBORHOOD	143,028	277,871	—	\$2,603	0.93%
275 - BYRNE/JAG PROGRAMS	—	0	\$25,000	\$25,000	—
279 - AMERICAN RESCUE PLAN ACT	75,000	75,000	—	—	0.00%
285 - EPA BROWNFIELD ASSESSMENT GRANT	100,000	100,000	\$21,740	\$97,808	97.80%
296 - RECREATION ACTIVITY	353,000	353,000	\$16,301	\$252,224	71.45%
297 - RECREATION MILLAGE	1,020,000	1,020,000	—	\$2,707	0.26%
SPECIAL REVENUE FUND TOTAL	25,576,404	25,711,247	\$1,558,840	\$4,025,079	15.65%
308 - 2020 CAPITAL IMP. BONDS DEBT SERV. FUND	223,792	223,792	—	—	0.00%
352 - 2017 MTF BONDS D/S FUND	761,885	761,885	—	—	0.00%
367 - 2021 CITY HALL REFUNDING DEBT SERV FUND	722,000	722,000	\$3,236	\$587,433	81.36%
385 - 2016 CAPITAL IMP BOND DEBT SERVICE FUND	145,743	145,743	—	\$144,112	98.88%
386 - 2018 CAPITAL IMP BOND DEBT SERVICE FUND	1,400,250	1,400,250	—	—	0.00%
389 - 2017 BRA TIF REFUNDING DEBT SERVICE FUND	1,764,600	1,764,600	—	—	0.00%
391 - 2021 BRA TIF REFUNDING DEBT SERVICE FUND	38,593	38,593	—	—	0.00%
394 - 2001 DDA TIF DEBT SERVICE	3,032,403	3,032,403	—	—	0.00%
395 - 2019 DDA TIF REFUNDING DEBT SERVICE	207,157	207,157	—	—	0.00%
DEBT SERVICE FUND TOTAL	8,296,423	8,296,423	\$3,236	\$731,545	8.81%
401 - CAPITAL PROJECTS	309,020	309,020	—	\$1,504	0.48%
402 - WATER EQUIPMENT & REPLACEMENT	24,750,198	24,750,198	\$1,990,594	\$8,045,298	32.50%

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL MONTH-TO-DATE	ACTUAL YEAR-TO-DATE	
	FY2025	FY2025	October 2024	FY2025	Percent Collected
403 - LEAD SERVICE LINE REPLACEMENT	2,826,515	2,826,515	\$139,265	\$581,553	20.57%
404 - DPS SANITARY SEWER MAINTENANCE	673,281	673,281	\$32,220	\$168,263	24.99%
405 - SANITARY SEWER REPLACEMENT	3,244,005	3,244,005	\$258,910	\$1,078,182	33.23%
406 - WASTEWATER EQUIPMENT REPLACEMENT	13,394,032	13,394,032	\$1,100,350	\$4,449,898	33.22%
407 - 2022 SEWER SYSTEM PROJECT CONSTRUCTION	2,492,187	2,492,187	\$1,846,165	\$1,849,629	74.21%
409 - 2022 WATER SYSTEM PROJECT CONSTRUCTION	9,710,899	9,710,899	\$1,296,572	\$1,772,546	18.25%
410 - 2024 WATER SYSTEM PROJECT CONSTRUCTION	—	—	\$258,895	\$258,895	—
426 - 2024 MICHIGAN TRANSPORT BONDS CONST FUND	—	0	—	\$24,244	—
488 - MLK CORRIDOR IMP. AUTHORITY FUND	3,833,300	3,833,300	—	—	0.00%
489 - BROWNFIELD REDEVELOPMENT	1,721,830	1,721,830	\$43,523	\$57,220	3.32%
494 - DDA PROJECT	3,559,000	3,559,000	(\$132,390)	(\$85,864)	(2.41%)
CAPITAL PROJECTS FUND TOTAL	66,514,267	66,514,267	\$6,834,104	\$18,201,368	27.36%
852 - 2020 SPEC. ASSESSMENT BONDS DEBT SERVICE	162,008	162,008	\$155,055	\$155,055	95.70%
895 - SPECIAL ASSESSMENT	2,387,073	2,387,073	\$15	\$7,767	0.32%
SPECIAL ASSESSMENT FUNDS TOTAL	2,549,081	2,549,081	\$155,070	\$162,822	6.38%
514 - AUTO PARKING SYSTEM	95,443	95,443	\$183	\$1,631	1.70%
518 - PARKING ASSESSMENT	352,297	352,297	\$7,779	\$68,404	19.41%
519 - COOPER/FRANCIS PARKING DECKS	15,550	15,550	\$120	\$6,951	44.70%
590 - SEWER	22,154,210	22,154,210	\$633,190	\$2,474,151	11.16%
591 - WATER	39,510,527	39,510,527	\$3,073,546	\$7,761,633	19.64%
ENTERPRISE FUND TOTAL	62,128,027	62,128,027	\$3,714,818	\$10,312,770	16.59%
641 - PUBLIC WORKS ADMINISTRATION	378,106	378,106	\$27,976	\$116,642	30.84%
642 - ENGINEERING ADMINISTRATION	323,476	323,476	\$18,784	\$89,434	27.64%
643 - LOCAL SITE REMEDIATION REVOLVING	70,555	70,555	—	\$3,159	4.47%
661 - MOTOR POOL & GARAGE	1,458,576	1,458,576	\$97,716	\$442,080	30.30%
676 - WORKERS COMPENSATION	210,000	210,000	\$13,060	\$65,829	31.34%
677 - SELF-INSURED HEALTHCARE	6,505,000	6,505,000	\$482,539	\$1,962,655	30.17%
INTERNAL SERVICE FUND TOTAL	8,945,713	8,945,713	\$640,076	\$2,679,799	29.95%
703 - COUNTY & SCHOOL TAX	28,860,000	28,860,000	\$52,708	\$72,525	0.25%
CUSTODIAL FUND TOTAL	28,860,000	28,860,000	\$52,708	\$72,525	0.25%
731 - EMPLOYEES RETIREMENT SYSTEM	6,507,820	6,507,820	(\$1,040,194)	\$1,719,597	26.42%
732 - POLICE & FIRE PENSION	259,455	259,455	(\$85,777)	\$192,626	74.24%
734 - POLICE & FIRE ACT 345	10,829,381	10,829,381	(\$1,032,582)	\$4,670,625	43.12%
736 - PUBLIC EMPLOYEE HEALTH CARE	230,000	230,000	—	\$309,643	134.62%
PENSION TRUST FUND TOTAL	17,826,656	17,826,656	(\$2,158,553)	\$6,892,491	38.66%
ALL OTHER FUNDS TOTAL	220,777,221	220,912,064	\$10,805,564	\$43,085,055	19.50%

NOTES TO REVENUE AND EXPENDITURE SUMMARIES

Note 1: Revenues do not include budgeted appropriations from the fund balance. These appropriations, together with budgeted revenues, are sufficient to fund budgeted expenditures under State law.

Note 2: Unfavorable budget variances related to expenditures will be addressed through a formal budget amendment.

MEMO TO: Honorable Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 2, 2024

SUBJECT: Deputy Clerk and Deputy Treasurer positions

Approve Cynthia Clementin as Acting Deputy City Clerk and Lisa Skalski as Acting Deputy City Treasurer.

DEPARTMENTAL REPORT

MEMO TO: Honorable Mayor and City Council

FROM: Jonathan Greene, City Manager

DATE: December 2, 2024

RECOMMENDATION: Approve Cynthia Clementin as Acting Deputy City Clerk and Lisa Skalski as Acting Deputy City Treasurer.

ISSUE STATEMENT

The Jackson City Charter and Code of Ordinances prescribes the responsibilities for elected and appointed officials. From time to time, due to a variety of factors, the elected or appointed official may be unable to perform their duties necessitating the need for back up so critical city functions remain uninterrupted.

DESCRIBE THE CONSEQUENCES

Without sufficient back up personnel critical functions like city meetings, finances, and signature authority could be negatively affected. This would disrupt normal city operations including elections, meetings, taxes, operations, and customer services.

OWNERSHIP

This situation is completely avoidable. Our organizing documents allow for the naming of deputies for the Treasurer and Clerk position. Having a named person for each position will provide back up if and when the elected or appointed official is unable to perform their duties. As City Manager is my job to ensure uninterrupted city services.

SOLUTION

It is my recommendation City Council approve Cynthia Clementin as Acting Deputy City Clerk and Lisa Skalski as Acting Deputy City Treasurer.

FACILITATE IMPLEMENTATION

Approve Cynthia Clementin as Acting Deputy City Clerk and Lisa Skalski as Acting Deputy City Treasurer.

MEMO TO: City Councilmembers
FROM: Daniel Mahoney, Mayor
DATE: December 10, 2024
SUBJECT: Appointment to Community Police Oversight Commission

RECOMMENDATION:

Approve the Mayor's recommendation to appoint Christy May Davis to the Community Police Oversight Commission as the City Council's representative, with the term of service being concurrent with her council term – expiring on November 30, 2025.

It is my recommendation to appoint Christy May Davis to the Community Police Oversight Commission as the City Council representative, with a concurrent term, ending on November 30, 2025.

Your consideration and concurrence is appreciated.

DM:Imm

MEMO TO: City Councilmembers
FROM: Daniel Mahoney, Mayor
DATE: December 10, 2024
SUBJECT: Appointment to Community Police Oversight Commission

RECOMMENDATION:

Approve the Mayor's recommendation to appoint Shalanda Hunt to the Community Police Oversight Commission, for a 3 year term beginning immediately and ending on December 31, 2027.

It is my recommendation to appoint Shalanda Hunt to the Community Police Oversight Commission for a 3-year term beginning immediately and ending on December 31, 2027.

Your consideration and concurrence is appreciated.

DM:lm

From: noreply@civicplus.com
Sent: Monday, December 9, 2024 4:50 AM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Shalanda
Last Name	Hunt
Address	738 Union St
City	Jackson
State	MI
Zip	49203
Phone Number	517-315-7111
Email	Shalandahunt36@gmail.com
Last four digits of Social Security Number	
Occupation	Human Resources Developer
Describe your community involvement.	Vice-President for JPS Board of Education Save Our Youth Board of Directors Michigan Association of School Board (MASB) Board of Directors Former City Councilmember-Ward 5 AntiRacism Transformation Team Member
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes

If you answered "No" where do you reside? *Field not completed.*

If you answered "Yes" how long have you been a City resident?

Jackson

Which board or commission are you interested in? You may choose more than one.

Community Police Oversight Commission, Human Relations Commission , Jackson Transportation Authority

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.

Field not completed.

Why do you want to serve on your selected board or commission?

Be an active and honest voice in decision making
Ensure positive growth within the community
Provide a diverse experience

Upload additional documents

Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

The city shall not contract with, or give an appointive position to, one who is in default to the city. No person who is in default to the city may accept or hold an elective or appointive position unless the default is resolved. Written notice describing the default shall be filed with the clerk and verified by the treasurer and served upon the candidate before the oath of office is given, or upon the officeholder. The term "default" shall not apply if the candidate or officeholder shall, within 30 days after receiving the notice, resolve the default, or if the person shall contest it by any recognized means of legal procedure before a court or tribunal of competent jurisdiction. In the event the indebtedness is upheld, the person shall have 30 days after final determination of the obligation is made to pay it in full.

(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature

Shalanda Hunt

Date of Submission

12/9/2024

Email not displaying correctly? [View it in your browser.](#)

MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 10, 2024

SUBJECT: Reappointment to the Building Code Board of Examiners and Appeals

RECOMMENDATION:

Approve the Mayor's recommendation to reappoint Bill Benedetto to the building contractor representative on the Building Code Board of Examiners and Appeals, for a term of 3 years – effective January 1, 2025 and ending on December 31, 2027.

In accordance with City Code, Chapter 5, Article 2, the Mayor and City Council appoint five members to three-year terms. 1 building contractor, 1 registered architect or engineer, 2 members of the general public and 1 building official.

It is my recommendation, therefore, to reappoint Bill Benedetto as the building contractor representative to the Building Code Board of Examiners and Appeals for a 3 year term, effective January 1, 2025 and ending on December 31, 2027.

Your consideration and concurrence is appreciated.

DM:lm

From: noreply@civicplus.com
Sent: Monday, December 9, 2024 3:26 PM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Bill
Last Name	Benedetto
Address	900 Brighton Rd
City	Jackson
State	MI
Zip	49203
Phone Number	(517) 206-4123
Email	bill@eagleventuresinc.com
Last four digits of Social Security Number	
Occupation	General Contractor
Describe your community involvement.	Jackson Home Builders Assn member & past-president; long-time current member of BCBA; support Jackson through various local fundraisers.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	Field not completed.

If you answered "Yes" 33 years
how long have you been a
City resident?

Which board or Building Code Board of Examiners and Appeals
commission are you
interested in? You may
choose more than one.

If you selected the Civil Field not completed.
Service Board, are you a
registered voter? Only
registered voters can
serve on this commission.

Why do you want to serve I was asked to continue my seat on the board by the building
on your selected board or department.
commission?

Upload additional Field not completed.
documents

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

The city shall not contract with, or give an appointive position to, one who is in default to the city. No person who is in default to the city may accept or hold an elective or appointive position unless the default is resolved. Written notice describing the default shall be filed with the clerk and verified by the treasurer and served upon the candidate before the oath of office is given, or upon the officeholder. The term "default" shall not apply if the candidate or officeholder shall, within 30 days after receiving the notice, resolve the default, or if the person shall contest it by any recognized means of legal procedure before a court or tribunal of competent jurisdiction. In the event the indebtedness is upheld, the person shall have 30 days after final determination of the obligation is made to pay it in full.

(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final

consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature	Bill Benedetto
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Date of Submission	12/09/24
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Email not displaying correctly? [View it in your browser.](#)

MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 10, 2024

SUBJECT: Appointment to the Building Code Board of Examiners and Appeals

RECOMMENDATION:

Approve the Mayor's recommendation to appoint Stephen Ansuini as the general public representative to the Building Code Board of Examiners and Appeals, for a term of 3 years – effective January 1, 2025 and ending on December 31, 2027.

In accordance with City Code, Chapter 5, Article 2, the Mayor and City Council appoint five members to three-year terms. 1 building contractor, 1 registered architect or engineer, 2 members of the general public and 1 building official.

It is my recommendation, therefore, to appoint Stephen Ansuini as the general public representative to the Building Code Board of Examiners and Appeals for a 3 year term, effective January 1, 2025 and ending on December 31, 2027.

Your consideration and concurrence is appreciated.

DM:lm

Lisa Moutinho

From: noreply@civicplus.com
Sent: Sunday, April 21, 2024 1:13 PM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Stephen
Last Name	Ansuini
Address	1920 44th St.
City	Jackson
State	MI
Zip	49203
Phone Number	8593962457
Email	Steve@c4ed.us
Last four digits of Social Security Number	
Occupation	Teacher/Consultant
Describe your community involvement.	Until recently I traveled a great deal with my work. I have much fewer travel engagements so I would like to get more involved with the City and County councils/boards
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	Field not completed.

If you answered "Yes"
how long have you been a
City resident?

19 years

Which board or
commission are you
interested in? You may
choose more than one.

Administrative Hearings Bureau , Affordable Housing
Development Board, Board of Review , Brownfield
Redevelopment Authority/Local Development Finance
Authority, Building Authority, Building Code Board of
Examiners and Appeals, City Employees Retirement System
Board , Civil Service Board, Community Police Oversight
Commission, Construction Board of Appeals, Downtown
Development Authority Board, Economic Development
Corporation for Jackson County, Election Commission, Ella W.
Sharp Park Board of Trustees, Environmental Commission ,
Historic District Commission , Human Relations Commission ,
Income Tax Board of Review , Local Officers Compensation
Commission, Jackson County Comprehensive Transportation
Study, Jackson Area Comprehensive Transportation Study,
Jackson County Brownfield Authority, Jackson County
Comprehensive Traffic Safety Commission, Jackson County
Land Bank Authority, Jackson District Library Board of
Trustees, Jackson Housing Commission, Jackson
Transportation Authority, MLK Corridor Improvement Authority,
Parks and Recreation Commission , Planning Commission ,
Police-Fire Pension Fund Board of Trustees - Original Charter
Plan, Police-Fire Pension Board - Act 345, Public Arts
Commission , Racial Equity Commission, Region II Planning
Commission , Youth Council (For high school students only),
Zoning Board of Appeals

If you selected the Civil
Service Board, are you a
registered voter? Only
registered voters can
serve on this commission.

Yes

Why do you want to serve
on your selected board or
commission?

Support local activities and issues.

Upload additional
documents

Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for

an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

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(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature	Stephen J Ansuini
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Date of Submission	April 21, 2024
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Email not displaying correctly? [View it in your browser.](#)

MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 10, 2024

SUBJECT: Appointment to Downtown Development Authority

RECOMMENDATION:

Approval of the Mayor's recommendation to reappoint Jessica Webb to the Downtown Development Authority, for a four-year term, beginning immediately and ending on March 31, 2028.

In accordance with the City Code Section 2-401 providing for creation of Authority pursuant to Act 197 of the Public Acts of 1975, adopted 3/2/77 and City Commission resolution adopted 11/26/91. Members are appointed by the Mayor subject to Council confirmation, for four year terms. The Mayor serves during term of office. The Board shall consist of 13 members, with at least seven having an interest in downtown district property, and at least one member a resident of the downtown district.

It is my recommendation, therefore, to reappoint Jessica Webb to the Downtown Development Authority, for a four-year term, beginning immediately, and ending on March 31, 2028.

Your consideration and concurrence is appreciated.

DM:lm

From: noreply@civicplus.com
Sent: Tuesday, November 12, 2024 12:18 PM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Jessica
Last Name	Webb
Address	300 Glendale
City	Jackson
State	MI
Zip	49203
Phone Number	5174741292
Email	jessicawebb@ignitecreditunion.com
Last four digits of Social Security Number	
Occupation	Commercial Manager
Describe your community involvement.	Over the last several years my community involvement has been sitting on the Jackson Symphony Orchestra Board, Jackson Magazine Editorial Board, and the Downtown Development Authority Board. Recently I retired as co-director of Gus Macker Event held in Jackson each summer. In the past, I was apart of the Hot Air Jubilee Board, and Cascades Humane Society Board.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	No

If you answered "No" where do you reside?	Vandercook
If you answered "Yes" how long have you been a City resident?	Field not completed.
Which board or commission are you interested in? You may choose more than one.	Downtown Development Authority Board
If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.	Field not completed.
Why do you want to serve on your selected board or commission?	As a current Executive Committee Member for the Downtown Development Authority, I'm excited to see the growth and development the DDA has experienced the last several years. I'd like to continue my position as a board member to ensure the mission and vision of the DDA is seen through, and success for our downtown corridor is achieved.
Upload additional documents	Jessica Webb Resume 2024.pdf

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

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(Section Break)

Final Submission

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Digital Signature	Jessica J. Webb
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Date of Submission	11/12/2024
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Email not displaying correctly? [View it in your browser.](#)

MEMO TO: City Councilmembers
FROM: Daniel Mahoney, Mayor
DATE: December 10, 2024
SUBJECT: Appointment to the Ella W. Sharp Park Board of Trustees

RECOMMENDATION:

Approve the Mayor's recommendation to appoint Steven Trosin to the Ella W. Sharp Park Board of Trustees for a three-year term, beginning immediately and ending on January 31, 2028.

In accordance with City Code, Chapter 19, Ordinance No. 2012.21, five (5) members, one (1) of whom is a member of City Council selected by the City Council and four (4) citizen members and two (2) alternate citizen members, all of whom shall be appointed by the Mayor and confirmed by City Council. Three-year terms, may be reappointed. Citizen members shall not serve more than three (3) consecutive three-year terms after effective date of the Article without at least a one-year gap in service. Terms shall be staggered with existing board members holding office for remainder of current term and with new appointments made so no more than two members' terms expire in any year.

It is my recommendation to approve the appointment of Steven Trosin to the Ella Sharp Park Board of Trustees, for a three-year term, beginning immediately ending on January 31, 2028.

Your consideration and concurrence is appreciated.

DM:lm

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Steven
Last Name	Trosin
Address	1556 Gary Paul Lane
City	Jackson
State	MI
Zip	49203
Phone Number	517-206-5285
Email	steven.trosin@gmail.com
Last four digits of Social Security Number	
Occupation	Sales and Outdoor Recreation Manager-Experience Jackson
Describe your community involvement.	I'm on the Ella Sharp Museum Board, a member of the Jackson Symphony Guild. I volunteer for the Jackson Community Foundation and have been a part of the Southern Michigan Outdoors steering committee.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	No
If you answered "No" where do you reside?	Summit Twp.
If you answered "Yes" how long have you been a City resident?	<i>Field not completed.</i>

Which board or commission are you interested in? You may choose more than one.

Ella W. Sharp Park Board of Trustees, Public Arts Commission

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.

Field not completed.

Why do you want to serve on your selected board or commission?

I have a passion for making Jackson the best community it can be and feel that a thriving arts and culture scene along with excellent parks and shared outdoor spaces is critical to achieve that goal.

Upload additional documents

Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

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(Section Break)

Final Submission

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Digital Signature	Steven Trosin
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Date of Submission	11/14/2024
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MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 10, 2024

SUBJECT: Appointment to the Jackson Housing Commission

RECOMMENDATION:

Approve the Mayor's recommendation to appoint Terry Williams as the resident representative to the Jackson Housing Commission for a term of 5 years, beginning immediately and ending on October 31, 2029.

Your consideration and concurrence is appreciated.

DD:mmm

From: noreply@civicplus.com
Sent: Tuesday, October 22, 2024 1:26 PM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Terry
Last Name	Williams
Address	1220 Laurel Lane
City	Jackson
State	MI
Zip	49203
Phone Number	5172407725
Email	tw105140@gmail.com
Last four digits of Social Security Number	
Occupation	None
Describe your community involvement.	Previous Vice President of the Tenant Association at Chalet Terrace and Reed Manor, Building Rep at Reed Manor/ H Building. Participates in programming at Chalet, works with Dungy Tree at Oasis of Love.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes

If you answered "No"
where do you reside?

Field not completed.

If you answered "Yes"
how long have you been a
City resident?

Field not completed.

Which board or
commission are you
interested in? You may
choose more than one.

Jackson Housing Commission

If you selected the Civil
Service Board, are you a
registered voter? Only
registered voters can
serve on this commission.

Field not completed.

Why do you want to serve
on your selected board or
commission?

To help improve living status of tenants, promote tenant
Community involvement

Upload additional
documents

Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

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(Section Break)

Final Submission

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Digital Signature	Terry Lynn Williams
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Date of Submission	10/22/24
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Email not displaying correctly? [View it in your browser.](#)

MEMO TO: City Councilmembers

FROM: Daniel J. Mahoney, Mayor

DATE: December 10, 2024

SUBJECT: Reappointment to the Human Relations Commission

RECOMMENDATION:

Approve the Mayor's recommendation to reappoint Amy Rich to the Human Relations Commission for a three-year term, beginning January 1, 2025 and ending on December 31, 2027.

It is my recommendation to reappoint Amy Rich to the Human Relations Commission, for a three-year term ending December 31, 2027.

Your consideration and concurrence is appreciated.

DJM:lm

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Amy
Last Name	Rich
Address	3260 Essingham St
City	Jackson
State	MI
Zip	49201
Phone Number	5175057255
Email	amycook1939@gmail.com
Last four digits of Social Security Number	
Occupation	Recruiter with Michigan Dept of Transportation
Describe your community involvement.	Challenge Day adult facilitator at several events, current HRC vice chair, former cub scout committee chair (Sharp Park Academy), former soccer coach for youth league (via parks and rec).
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	No
If you answered "No" where do you reside?	Blackman Twp
If you answered "Yes" how long have you been a City resident?	Jackson

Which board or commission are you interested in? You may choose more than one.

Human Relations Commission

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.

Field not completed.

Why do you want to serve on your selected board or commission?

I want to continue with the work the HRC is doing to serve the community and to strive for better communication between the City of Jackson and the people who live here.

Upload additional documents

[Resume - 2024.docx](#)

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

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(Section Break)

Final Submission

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be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature	Amy S Rich
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Date of Submission	11/7/24
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MEMO TO: City Councilmembers
FROM: Daniel J. Mahoney, Mayor
DATE: December 10, 2024
SUBJECT: Appointment to the Human Relations Commission

RECOMMENDATION:

Approve the Mayor's recommendation to appoint Shalanda Hunt to the Human Relations Commission for a three-year term, beginning immediately and ending on December 31, 2027.

It is my recommendation to appoint Shalanda Hunt to the Human Relations Commission, for a three-year term ending December 31, 2027.

Your consideration and concurrence is appreciated.

DJM:mmm

From: noreply@civicplus.com
Sent: Monday, December 9, 2024 4:50 AM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Shalanda
Last Name	Hunt
Address	738 Union St
City	Jackson
State	MI
Zip	49203
Phone Number	517-315-7111
Email	Shalandahunt36@gmail.com
Last four digits of Social Security Number	
Occupation	Human Resources Developer
Describe your community involvement.	Vice-President for JPS Board of Education Save Our Youth Board of Directors Michigan Association of School Board (MASB) Board of Directors Former City Councilmember-Ward 5 AntiRacism Transformation Team Member
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes

If you answered "No" where do you reside? *Field not completed.*

If you answered "Yes" how long have you been a City resident?

Jackson

Which board or commission are you interested in? You may choose more than one.

Community Police Oversight Commission, Human Relations Commission , Jackson Transportation Authority

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.

Field not completed.

Why do you want to serve on your selected board or commission?

Be an active and honest voice in decision making
Ensure positive growth within the community
Provide a diverse experience

Upload additional documents

Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

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(Section Break)

Final Submission

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Digital Signature	Shalanda Hunt
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Date of Submission	12/9/2024
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Email not displaying correctly? [View it in your browser.](#)

MEMO TO: City Councilmembers
FROM: Daniel J. Mahoney, Mayor
DATE: December 10, 2024
SUBJECT: Appointments to Youth Council

RECOMMENDATION:

Approve the Mayor's recommendation to appoint Avion Johnson, Sarah Massey and Aiyana Walker to the Youth Council, each for a term of 1.5 years, expiring on 5/31/26.

Your consideration and concurrence is appreciated.

DJM:lmm

Application to serve on the City of Jackson Youth Council

Thank you for your interest in serving as a student representative on an advisory board or commission. This application will be kept on file for one year. The file of completed applications is open for public inspection upon request.

Name: Avion Johnson
Address: 5360 Ridgewood Vista dr
City: Jackson State: MI Zip: 49201
Do you reside in the City of Jackson: YES If NO, township where you reside: Blackman township
Phone Number: 517-740-2450 Email Address: mr.avion702@gmail.com
Parent/Legal Guardian: Patricia Brown
Parent/Legal Guardian Phone Number: 517-936-0254
School Name: Middle School at Parkside Grade: 8th Graduation Year: 2028

Please list all academic, extracurricular activities, or work commitments. Include the time required for each activity every day of the week:

Jazz Band 1 hr t, Choir, 1 hr t, Symphonic Band 1 hr t, Student voice, National Junior Honor Society, Student Council, Student Government President, National Youth Rights Association, and student improvement chair. Most are on here a week, others are more per day, or week.

I understand the responsibilities involved with participation on the City of Jackson Youth Council, Boards and Commissions (including required meeting attendance, event participation and sub-committee involvement). If an appointed member of the Youth Council accumulates three unexcused absences for mandatory events or regularly scheduled meetings throughout the year, they will no longer be able to serve on the Youth Council. I also understand that I will provide the City of Jackson a signed document from a parent or legal guardian that says I have their permission to serve on the Youth Council.

Student Signature: Avion Johnson Date: 11/13/24
Parent Signature: Patricia Brown Date: 11/13/24

Lisa Moutinho

From: noreply@civicplus.com
Sent: Wednesday, August 28, 2024 1:59 PM
To: John Willis; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Youth Council Application

City of Jackson Youth Council Application

Thank you for your interest in serving as a student representative on an advisory board or commission. This application will be kept on file for one year. The file of completed applications is open for public inspection upon request.

First Name	Sarah
Last Name	Massey
Address	1319 Maple Ave
City	jackson
State	Michigan
Zip	49203
Phone	5173197700
Email	babybans823@gmail.com
Parent/Legal Guardian	Lassondra Massey
Parent/Legal Guardian Phone	5173197700
School Name	Jackson Highschool
Grade	11th
Graduation Year	2026
Please list all academic, extra curricular activities, or work commitments. Include the time required for each activity every day of the week.	ag - monday: 6pm -8pm; wednesday: 2pm-5pm; saturday: 9am-11am volunteering - tuesday: 4pm-8pm work - saturday: 1-9; sunday: unavailable

From: noreply@civicplus.com
Sent: Sunday, August 18, 2024 11:29 AM
To: John Willis; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Youth Council Application

City of Jackson Youth Council Application

Thank you for your interest in serving as a student representative on an advisory board or commission. This application will be kept on file for one year. The file of completed applications is open for public inspection upon request.

First Name	Aiyana
Last Name	Walker
Address	109 N Bowen St
City	Jackson
State	MI
Zip	49202
Phone	5177455834
Email	Aiyanarjwalker@gmail.com
Parent/Legal Guardian	Sharon Leiss-Walker
Parent/Legal Guardian Phone	5177451497
School Name	Jackson High School
Grade	Tenth
Graduation Year	2027
Please list all academic, extra curricular activities, or work commitments. Include the time required for each activity every day of the week.	School, August to June, 7:30 to 2:30 Sports, November to June, 2:30 to 5:30

I understand the responsibilities involved with participation on the City of Jackson Youth Council, Boards and Commissions (including required meeting attendance, event participation and sub-committee involvement). If an appointed member of the Youth Council accumulates three unexcused absences for mandatory events or regularly scheduled meetings throughout the year, they will no longer be able to serve on the Youth Council. I also understand that I will provide the City of Jackson a signed document from a parent or legal guardian that says I have their permission to serve on the Youth Council.

Digital Signature of Sarah M.
Applicant

*This application can be downloaded and printed from
cityofjackson.org/youthcouncil.*

Email not displaying correctly? [View it in your browser.](#)



MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 10, 2024

SUBJECT: Approve a Resolution to Exercise the City's Right of First Refusal under PA 123 of 1999 by Declining 809 S Blackstone St, PIN 4-048600000

Recommendation:

Requested action is for City Council to approve a Resolution to exercise its right of first refusal option by declining to take 809 S Blackstone St (PIN 4-048600000).

Attached is a memorandum from Shane LaPorte, Community Development Director, recommending City Council exercise its Right of First Refusal for 2024 tax foreclosed parcels by declining 809 S Blackstone St.

I recommend approval of the Resolution exercising the City's Right of First Refusal under PA 123 of 1999. Your consideration and concurrence is appreciated.



DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager
FROM: Shane LaPorte, Director of Community Development
DATE: December 10, 2024

RECOMMENDATION: Approve a Resolution to Exercise the City's Right of First Refusal under PA 123 of 1999 by Declining 809 S Blackstone St, PIN 4-048600000

ISSUE STATEMENT

On or about April 2, 2024, the Jackson County Treasurer foreclosed on 43 parcels within the City of Jackson for non-payment of 2021 and prior property taxes. Under PA 123 of 1999, the State of Michigan has first right of refusal of all tax foreclosed properties within its counties, with the local unit of government having subsequent right of first refusal. The City has two opportunities to exercise its right of first refusal with the first one before tax auctions and the second for any unsold parcels after the two tax auctions.

The only parcel that did not sell at tax auction was the vacant lot located at 809 S Blackstone St (PIN 4-048600000).

DESCRIBE THE CONSEQUENCES

In May 2024, the City did take six (6) parcels under its initial right of first refusal to be used in conjunction with the 100 Homes program. Staff has determined the site at 809 S Blackstone St is not suitable for infill housing and recommends rejection of the parcel.

OWNERSHIP

Since 2012, the Community Development Department has taken an active role in determining which parcels may be advantageous for the City to acquire from the Jackson County Treasurer. The original intent was to amass contiguous parcels large enough to offer for redevelopment; recent focus has been for sites suitable for infill housing.

SOLUTION

With the site being rejected as part of the 100 Homes program, staff do not foresee a viable use for this property.

FACILITATE IMPLEMENTATION

Requested action is for City Council to approve a Resolution to exercise its right of first refusal option by declining to take 809 S Blackstone St (PIN 4-048600000).

ATTACHMENTS

1. Resolution - Decline 809 S Blackstone

RESOLUTION

Notification of Release of Right of First Refusal Under Public Act 123 of 1999 for The County of Jackson

WHEREAS, pursuant to Public Act 123 of 1999, MCL 211.78m, the State of Michigan has first right of refusal for all foreclosed property of its Counties, which it declined; and

WHEREAS, pursuant to Public Act 123 of 1999, MCL 211.78m, the local unit of government has subsequent first right of refusal for all foreclosed property of its Counties; and

WHEREAS, pursuant to Public Act 123 of 1999, MCL 211.78m, a city, village, township, or city authority may purchase foreclosed property located within that city, village, township, or area of the city authority included in the judgment and subject to sale by paying the foreclosing governmental unit the greater of the minimum bid or the fair market value of the property; and

WHEREAS, the City of Jackson has reviewed a list of 2024 foreclosed properties located within its boundaries; and

WHEREAS, pursuant to the aforesaid right of first refusal, the City of Jackson has made a determination that it wants to decline accepting parcel **4-048600000, 809 S Blackstone St;**

NOW, THEREFORE, BE IT RESOLVED that at the meeting of the Jackson City Council, on this 10th day of December, 2024, the City of Jackson hereby exercises its first right of refusal for the 2024 foreclosed properties located in the City of Jackson, County of Jackson, State of Michigan, by declining **4-048600000, 809 S Blackstone St.**

* * * * *

STATE OF MICHIGAN)
County of Jackson) ss
City of Jackson)

I, Andrea Muray, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Jackson City Council on the 10th day of December, 2024.

IN WITNESS WHEREOF, I have hereunto affixed
my signature and the Seal of the City of Jackson,
Michigan on this 11th day of December, 2024.

Andrea Muray

City Clerk