



**ENVIRONMENTAL COMMISSION**

**Wednesday, September 17, 2025 at 6:00 PM**

**City Hall, 10th Floor Conference Room**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. ADOPTION OF THE AGENDA**

**4. APPROVAL OF MINUTES**

A. 08-13-25 meeting minutes

**5. OLD BUSINESS**

A. Progress updates on the Tree Inventory & Management Plan, Consumers Energy Renewable Energy Program, Municipal Waste Study, and status updates for the potential pollinator gardens, Environmental Action Plan and the potential addition of statutory ex-officio members.

B. Research on LEED for Cities and Communities

**6. NEW BUSINESS**

**7. CITIZEN COMMENTS**

(3-Minute Limit)

**8. COMMISSIONER COMMENTS**

**9. NEXT MEETING – WEDNESDAY, 10-15-25 AT 6:00PM**

**10. ADJOURNMENT**

**ENVIRONMENTAL COMMISSION 08-13-25**  
**MEETING MINUTES (PREPARED 08-20-25)**  
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Date: Wednesday, 08-13-25

Time: 6:00 pm

Place: Conference Room on 10<sup>th</sup> floor of City Hall, 161 W Michigan Avenue, Jackson, Michigan

**I. Call to Order** *Chairperson Kazmier called the meeting to order at 6:02 pm.*

**II. Roll Call**

**Present:** *Commissioner Kelli Kazmier (Chair)*  
*Commissioner Andrew Johnson*  
*Commissioner Kelsey Heck Wood*

**Absent:** *Commissioner Samantha Kloos*

**Staff:** *Jeffrey Crow, City of Jackson Engineering*

**III. Adoption of the Agenda**

*Motion made by Commissioner Heck Wood and seconded by Commissioner Johnson to approve the agenda as presented approved unanimously.*

**IV. Approval of the minutes for the 06-18-25 meeting**

*Motion made by Commissioner Heck Wood and seconded by Commissioner Johnson to approve the minutes for the 06-18-25 meeting as presented approved unanimously.*

**V. Old Business**

- i. Progress updates on the Tree Inventory & Management Plan, Consumers Energy Renewable Energy Program, Municipal Waste Study, and status updates for the potential pollinator gardens, Environmental Action Plan and the potential addition of statutory ex-officio members.*

*Commissioner Kazmier requested that Mr. Crow discuss the progress updates on the above-mentioned items, to which Mr. Crow responded in the affirmative.*

*Mr. Crow provided the following updates: the consultant performing the Tree Inventory & Management Plan is on track to meet the target completion date of 10-06-25. It is likely that Consumers Energy will return for another presentation about their Renewable Energy Program, and council may have the opportunity to approve a contract to enroll into the program, but nothing has been scheduled. It is unlikely that the Municipal Waste Study will be brought before City Council this year. The Parks and Recreation Department does not have plans this year to develop pollinator gardens on City-owned properties. The adoption of the Environmental Action Plan by Council and the addition of statutory ex-officio members to the Commission are not expected to move forward this year.*

*Commissioner Kazmier mentioned that she recently spoke with Councilmember Forgrave regarding the 2024 Environmental Action Plan and inquired about any potential setbacks to its approval by Council at a future meeting, to which none were identified.*

*Commissioner Kazmier prepared and distributed the attached memo. The purpose of the memo is to recommend that the 2024 Environmental Action Plan be placed on a future Council agenda for approval and adoption by City Council.*

*Commissioner Heck Wood, Commissioner Johnson and Mr. Crow read the text of the attached memo. Motion made by Commissioner Heck Wood and Commissioner Johnson to approve the text and send to the City Manager was approved unanimously.*

*ii. Research on LEED for Cities and Communities*

*Commissioner Kazmier requested Commissioner Heck Wood and Commissioner Johnson share their findings on their selected topics, to which Commissioner Heck Wood responded in the negative and mentioned that no additional research was planned for her topics, while Commissioner Johnson responded in the negative and mentioned that more time is needed. She then asked Commissioner Johnson to discuss his findings at the next meeting, to which he responded in the affirmative.*

**VI. New Business**

*None.*

**VII. Citizen Comments**

*None.*

**VIII. Commissioner Comments**

*None.*

**IX. Next Meeting – Wednesday, 09-17-25 at 6:00pm**

**X. Adjournment**

*Motion made by Commissioner Heck Wood and seconded by Commissioner Johnson to adjourn approved unanimously. Meeting ended at 6:24 pm.*