



AGENDA - CITY COUNCIL

Tuesday, September 16, 2025

6:30 PM

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

A. Invocation to be given by First Ward Councilmember Arlene Robinson

3. ROLL CALL.

4. ADOPTION OF AGENDA.

5. PRESENTATIONS/PROCLAMATIONS.

A. Environmental Action Plan, presented by members of the City's Environmental Commission

6. PUBLIC HEARINGS.

A. Hearing of Necessity - Meterless Parking

- Conduct a public hearing of necessity for the downtown meterless parking system.
- Consider a resolution ordering the preparation of an assessment roll to fund the meterless parking system

B. Public Hearing to Receive Citizen Comments for the City's Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) performance.

Conduct a Public Hearing to Receive Citizen Comments for the City's

Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) performance for the 2024-2025 fiscal year.

Conduct a Public Hearing to Receive Citizen Comments for the City's Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) performance for the 2024-2025 fiscal year.

7. CITIZEN COMMENTS.

(3-Minute Limit)

8. CONSENT CALENDAR.

Consent Action

- A. Minutes of the August 19, 2025 regular meeting of the Jackson City Council
- B. Minutes of the August 26, 2025, Special Meeting of the Jackson City Council
- C. Resolution - Vacation of Alley adjacent to the Interfaith Shelter
Approve the resolution vacating the alley adjacent to the Interfaith Shelter as recommended by city staff
- D. Traffic Control Order 2416- School Zone Signs
Approval of TCO 2416 to install School Zone signs establishing a School Zone on East Wesley Street between Mechanic and MLK Jr. Boulevard
- E. Traffic Control Order 2415- School Zone Signs
Approval of Traffic Control Order 2415 to install School Zone Ahead and School Zone signs to indicate the presence of a School Zone on Washington Avenue between South Jackson Street and Cooper Street
- F. Accept the recommendation of the Jackson Public Arts Commission to approve the creation of a public art mural at 532 Lansing Avenue
The City of Jackson Public Art Commission has approved the mural concept for 532 Lansing Avenue and voted to forward it to the City Council for final approval at their August 19, 2025, meeting.
- G. Special Event Application: September Cruise-In and Concert

Approve a request from the Jackson Downtown Development Authority to host the September Cruise-In and Concert on September 26, 2025, in downtown Jackson.

- H. Special Event Application: Ogma Brewing Company Year 4 Anniversary

Approve a request from Ogma Brewing Company to host the Ogma Brewing Company Year 4 Anniversary on October 11, 2025, in downtown Jackson.

- I. Receive Taxpayer Petition to Repave Bloomfield, West to Fourth. Consider petition submitted by taxpayer to request repaving of Bloomfield Boulevard from West Avenue to Fourth Street and set October 28, 2025, 6:30 pm for a public hearing of necessity.

Recommend that Council accept the petition and direct City Engineer to prepare an Engineer's Report to be presented to Council at the September 30, 2025 Council Meeting.

9. OTHER BUSINESS.

10. NEW BUSINESS.

- A. The purchase of 4,000 tons of road salt from the Detroit Salt Company

Approve the purchase of 4,000 tons of road salt from Detroit Salt Company at a cost of \$90.56 per ton for a total amount of \$362,240, for the 2025/2026 winter season through cooperative bidding with the Jackson County Department of Transportation

- B. Change Order No. 8 to the Wastewater Treatment Plant Clean Water State Revolving Fund (CWSRF) 2022 Improvements Contract with Allied Mechanical Services, Inc. in the decreased amount of \$41,147

Approve Change Order No. 8 to the Wastewater Treatment Plant Clean Water State Revolving Fund (CWSRF) 2022 Improvements Contract with Allied Mechanical Services, Inc. in the decreased amount of \$41,147 and authorize the City Manager and Director of Public Works to execute the appropriate documents.

- C. Resolutions authorizing participation in partial national opioid settlements for generic manufacturers and Purdue/Sackler

Approve the resolutions authorizing participation in partial national opioid settlements for generic manufacturers and Purdue/Sacker and authorize the City Attorney to execute the appropriate Michigan state subdivision participation agreement and related settlement documents.

- D. Approval of the purchase for 6,284 Sensus SmartPoint MXU Radio Reading

Devices from ETNA Supply of Grand Rapids in the amount of \$1,036,860 and approval of the Resolution to amend the budget for Fiscal Year 2025/26 to fund the purchase

Approve the purchase of 6,284 Sensus SmartPoint MXU Radio Reading Devices from ETNA Supply of Grand Rapids in the amount of \$1,036,860 and approve the Resolution to amend the budget for Fiscal Year 2025/26 to fund the purchase.

- E. Submission of the 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD).

Authorize submission of the 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD).

- F. Donation of vacant residential property on N. West Avenue

Accept the donation of vacant residential property on N. West Avenue (parcel #s 2-134000000 and 2-133600000), approve the donation agreements and quit claim deeds, authorize the City Manager and City Attorney to make minor modifications as needed, and authorize the City Manager and City Attorney to execute the appropriate documents necessary to complete the transaction.

- G. Price increase for homes to be constructed as part of the Jackson 100 Homes Program.

Approve a revised base purchase price of \$178,000 for homes to be constructed as part of the Jackson 100 Homes Program.

- H. Approve a revised contract with Norfolk Homes of Jackson II, LLC, for the construction of all remaining new homes as part of the Jackson 100 Homes Program.

Approve a revised contract with Norfolk Homes of Jackson II, LLC, for the construction of all remaining new homes as part of the Jackson 100 Homes Program; and authorize the City Manager and City Attorney to draft and execute all appropriate documents necessary to complete the transaction, including but not limited to a lot purchase agreement and development agreement.

- I. Amendment to Sec. 25.30 of the City Code of Ordinances

Adopt for first reading an amendment to Sec. 25.30 of the City Code of Ordinances regarding parking fines, payment and authority to void parking citations.

11. CITY COUNCILMEMBER'S COMMENTS.

12. CITY MANAGER'S COMMENTS.

13. ADJOURNMENT.

ENVIRONMENTAL COMMISSION ANNUAL REPORT 2024

Dr. Kelli Kazmier, Environmental Commission Chair
PhD, Chemical and Physical Biology, Vanderbilt
University

PRESENTATION OUTLINE

- Mayor's Sustainability Pillars
- Michigan State University Evaluation of Environmental Action Plan by Graham Dietrich
- 2024 Environmental Action Plan Highlights and Recommendations
- 2025 Report Preview and Recommendation

2023 STATE OF THE CITY

- In February 2023, Mayor Mahoney met with Environmental Commission to discuss his request to develop a Sustainability Plan within 90 days
- On March 29, 2023 Mayor Mahoney outlined his goals for transitioning Jackson toward an environmentally-sustainable future
 - **Pillars of the Jackson Sustainability Plan**
 - **Solid Waste**
 - **Carbon Neutrality**
 - **Renewable Energy**
 - **Green Development**
- In May 2023, we received clarification that the Sustainability Plan could emerge from a revised EAP

MSU EVALUATION OF EAP

- Also in May 2023, we were contacted by a graduate student in Environmental Policy and Data Science from Michigan State University, Graham Dietrich
- He had included our previous Environmental Action in his survey of 9 communities in South East Michigan with a publicly-available environmental policy document
- He provided us with his analysis and recommendations based on established

References

Baker, Ingrid, Ann Peterson, Greg Brown, and Clive McAlpine. 2012. "Local Government Response to the Impacts of Climate Change: An Evaluation of Local Climate Adaptation Plans." *Landscape and Urban Planning* 107 (2): 127–36. <https://doi.org/10.1016/j.landurbplan.2012.05.009>.

Tang, Zhenghong, Samuel D. Brody, Courtney Quinn, Liang Chang, and Ting Wei. 2010. "Moving from Agenda to Action: Evaluating Local Climate Change Action Plans." *Journal of Environmental Planning and Management* 53 (1): 41–62. <https://doi.org/10.1080/09640560903399772>.

Jackson Environmental Action Plan

An Evaluation of Overall Process and Plan Quality

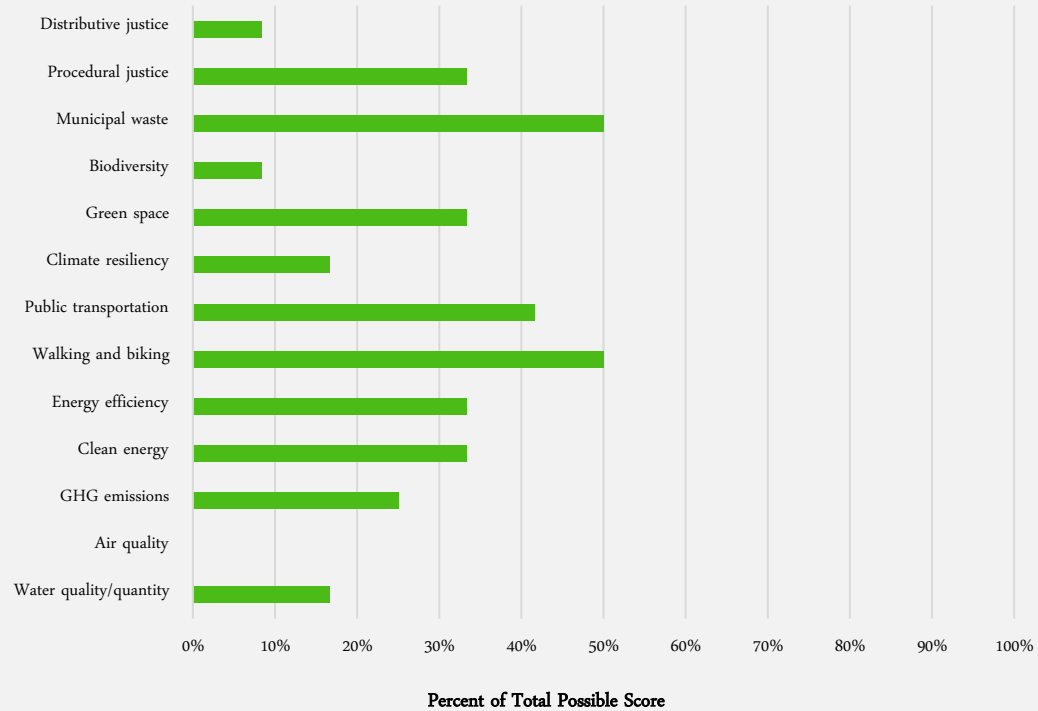
Graham Diedrich, Michigan State University

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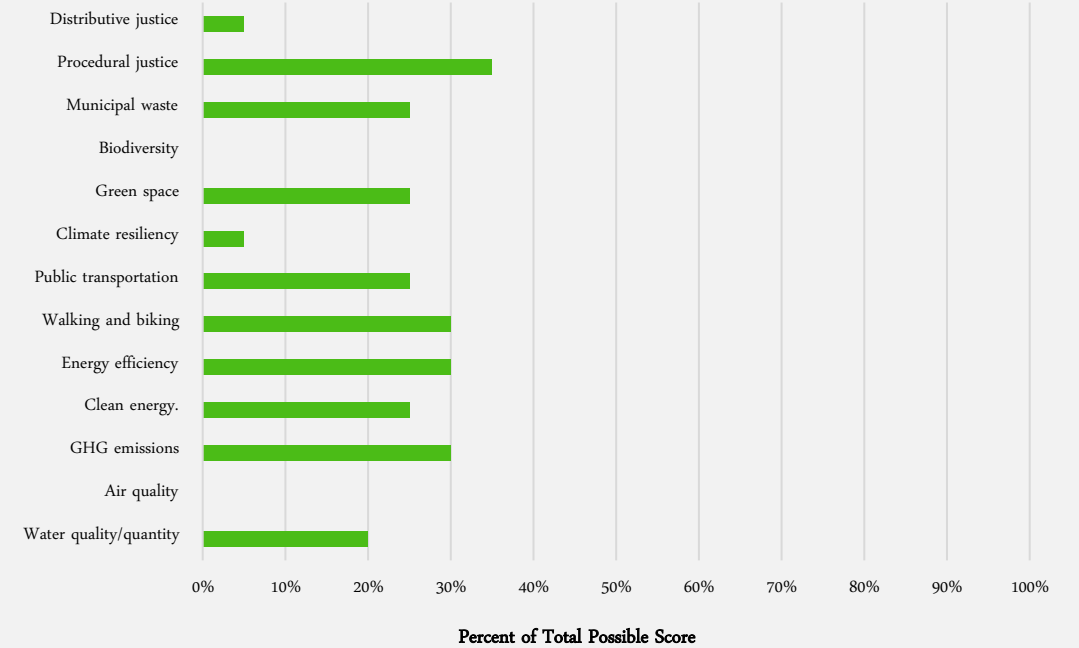
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MSU EVALUATION OF EAP RESULTS

Outcome Criteria Progress

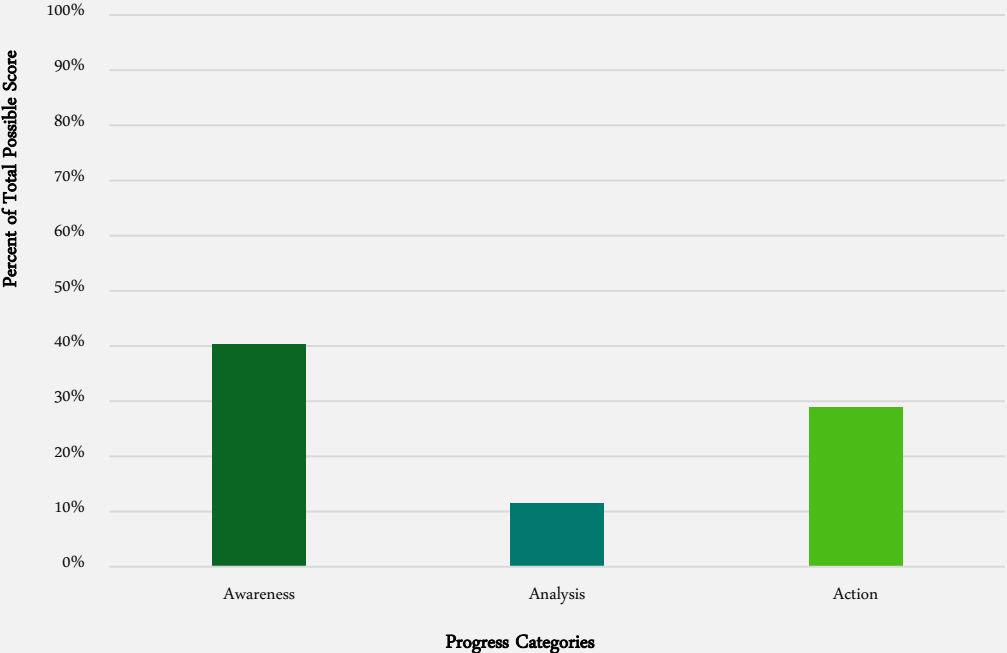


Outcome Criteria Quality

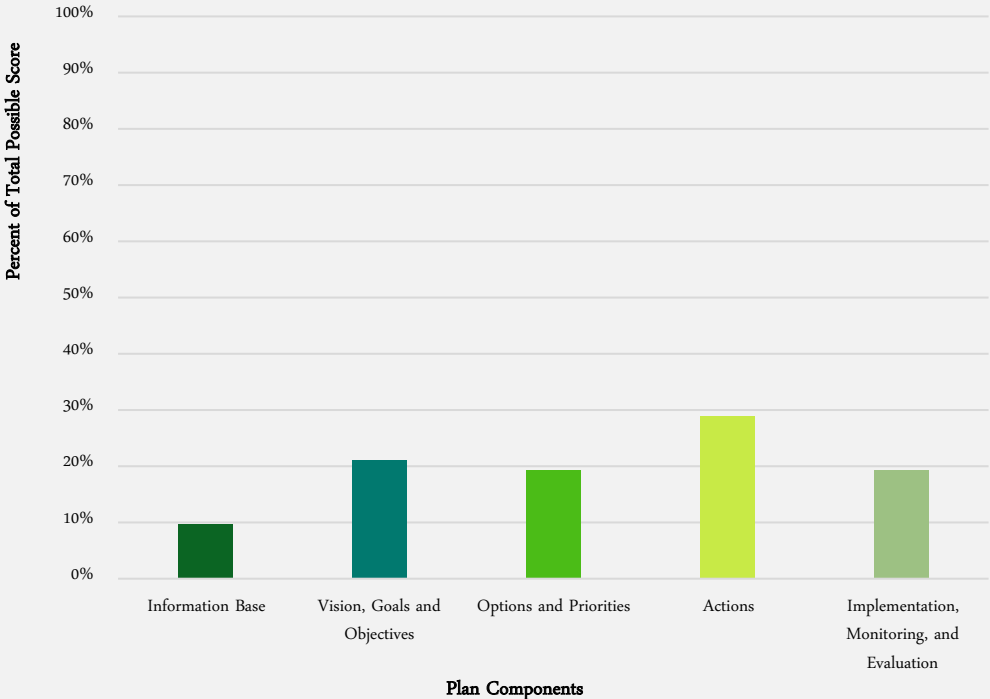


MSU EVALUATION OF EAP RESULTS

Overall Progress



Plan Quality



MSU EVALUATION OF EAP RESULTS



REVISED ENVIRONMENTAL ACTION PLAN

- In May 2023, The Environmental Commission set about updating the Environmental Action Plan to flesh out the Mayor Sustainability Pillars and expand based on recommendations from the MSU Plan Study
- We also sought out and studied high ranking environmental actions plans with the focus on the highest-scoring Kalamazoo plan to use as a model for our work



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Environmental Concerns Committee

Aaron Wright, Chair
Ian Magnuson, Vice-Chair
Sharon Dever
Robb Liekis
Dr. Gail Walter
Nicole Otweean
Eric Brown
Bobby Glasser
Wayne Bond
Joe Bower
Dr. James Melliush
Malissa Drzick, Staff Liaison
Comm. Jeanne Hess, Commission Liaison

Sustainability Advisory Committee

Dan Bair
Karen Conley, IT Dept
Jenny Doezema
John Esch
Dr. Denise Keele
Mark Lee
Rachael Luscomb, CPED
Ian Magnuson
Paul Manstrom
Brendan Molony
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Mary Ann Renz
Robert Roznowski

Jessica Simons
Tom Small
Jeff Spoelstra
Ryan Stoughton, Public Svcs

City of Kalamazoo Staff

Christina Anderson, CPED
James Baker, Director, Public Svcs
Dan Baisden, former staff
Nolan Bergstrom, CPED
Dorla Bonner, DEI Director, CMO
Jeff Chamberlain, Deputy, CMO
Amanda Cockroft, CMO
Sharon Ferraro, former staff
Sean Fletcher, former staff
Rebekah Kik, Director, CPED
Anthony Ladd, Public Svcs
Laura Lam, Deputy, CMO
Jamie McCarthy, CPED
Patrick McVerry, Interim Director, Parks
Antonio Mitchell, CPED
Dennis Randolph, Public Svcs
Katie Reilly, former staff
Steve Vicenzi, Management Svcs

Partners & Reviewers

Rachel Bair
Ben Brown
Mark Lee
Paul Manstrom

REVISED ENVIRONMENTAL ACTION PLAN

- In April 2024, we concluded our process and unanimously approved our updated Environmental Action Plan and submitted it to the City Manager for Council Evaluation
- **Environmental Action Plan Overview**
 - Chapter 1. Water Resources
 - Chapter 2. Air Quality
 - Chapter 3. Energy Management
 - Chapter 4. Transportation
 - Chapter 5. Climate and Weather
 - Chapter 6. Ecosystems
 - Chapter 7. Solid Waste
 - Chapter 8. Environmental Justice
 - Chapter 9. Environmental Accomplishments by Year

REVISED ENVIRONMENTAL ACTION PLAN

- **Chapter 1 – Water Resources**
 - 1-A Improved Water Quantity and Quality
- **Chapter 2 – Air Quality**
 - 2-A Improved Air Quality
 - 2-B Reduced GHG and other Gaseous Emissions
- **Chapter 3 – Energy Management**
 - 3-A Increased Utilization of Clean Energy
 - 3-B- Reduced Energy Use through Efficiency Savings
- **Chapter 4 – Transportation**
 - 4-A- Improved Access to Sustainable Transportation
 - 4-B- Enhanced Opportunities for Human Powered Transportation
- **Chapter 5 – Climate and Weather**
 - 5-A- Improved Resiliency toward Extreme Weather Events
- **Chapter 6 – Ecosystems**
 - 6-A- Expanded Green Space and Urban Forests
 - 6-B- Improved Genetic, Species, and/or Ecosystem Diversity
- **Chapter 7 – Solid Waste**
 - 7-A Decreased Municipal Waste through Expansion of Recycling and Reuse
- **Chapter 8 – Environmental Justice**
 - 8-A Increased Community Involvement in Environmental Decision Making
 - 8-B Establishment of Equitable Distribution of Environmental Resources, Benefits, and Costs

EAP HIGHLIGHTS-

CHAPTER 2- AIR QUALITY

- **2-B Reduced GHG and other Gaseous Emissions**
- **Information base**
 - Study local sources of greenhouse gas emissions.
 - Access emission for city fleet vehicles.
- **Vision, goals, and objectives**
 - Identify opportunities and approaches to incentivize transition to low/no-carbon emission appliances and heating/cooling systems in residences, business, and public buildings and electric vehicles.
 - Create a plan to transition city fleet vehicles to cleaner fuels and EVs.
- **Options and priorities**
 - Identify highest priority transitions based on greatest magnitude change in emissions. Set targets for transition to reach net zero carbon emission by 2050.
 - Set targets for EV fleet transition. Consider which fleet classes should be prioritized.



- **Actions**
 - Provide financial and regulatory framework to incentivize transition away from gasoline and natural gas-based products toward electrical appliances like heat pumps, stove/ovens, and water heaters and electric vehicles.
 - Begin replacing end of life vehicles with electric alternatives. Move toward biodiesel fuel for remaining fleet. Ensure availability of charging infrastructure for fleet.
- **Implementation, monitoring, and evaluation**
 - Set up a regulatory body to ensure transition to net zero emissions by 2050.
 - Create a plan to replace and maintain electrical vehicle fleet.

EAP HIGHLIGHTS-

CHAPTER 6-

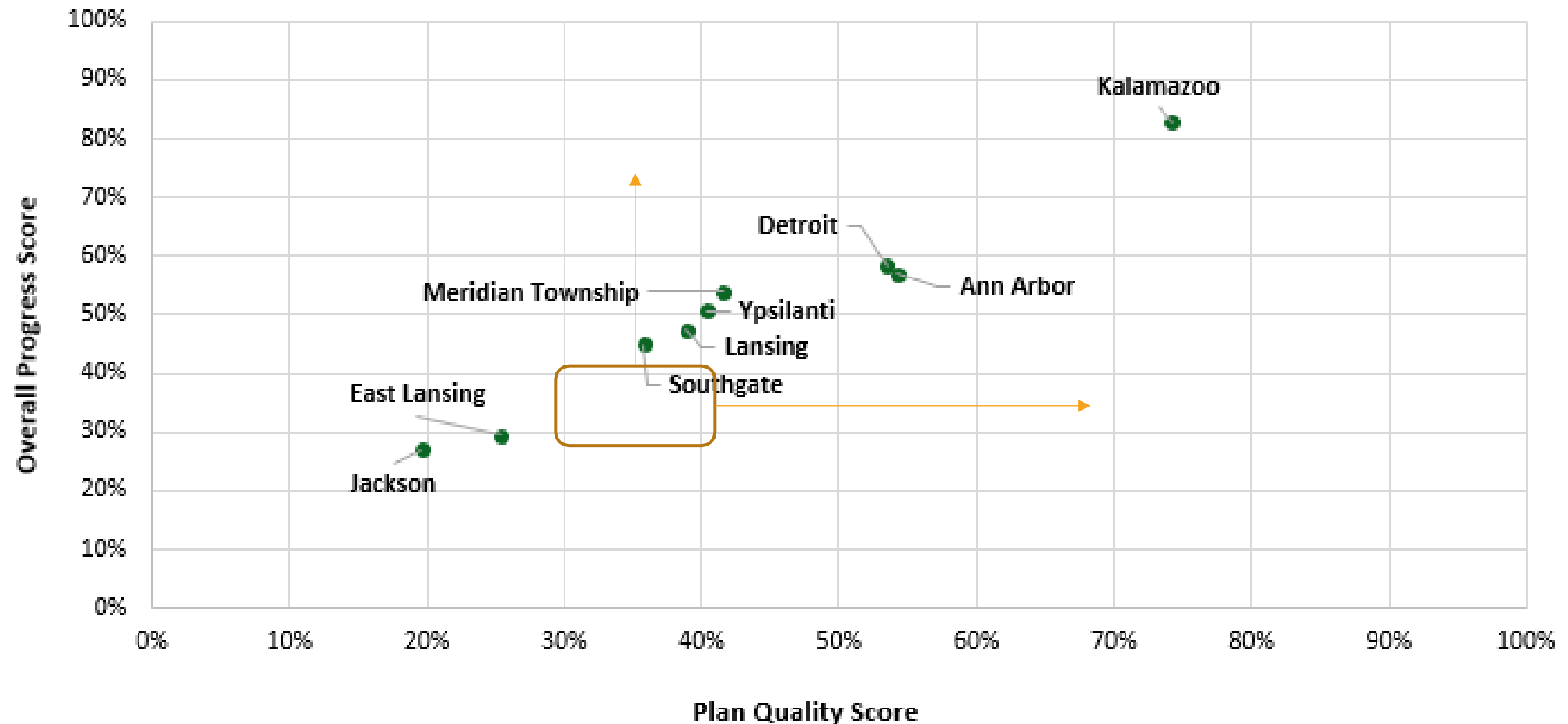
ECOSYSTEMS

- **6-A- Expanded Green Space and Urban Forests**
- **Information base**
 - Conduct tree canopy survey.
 - Create/access map of public green spaces and urban heat islands city-wide.
- **Vision, goals, and objectives**
 - Identify local vulnerabilities in tree age, lifespan, and adaptability to climate change in region and identify inequities in tree canopy coverage across city.
 - Evaluate deficiencies/inequities in public access to green spaces and concentrated heat island effects throughout the city.
- **Options and priorities**
 - Set targets for city-wide tree canopy percentage, species, and distribution and incorporate targets into updated tree plan.
 - Identify parcels for new, expanded, and rejuvenated green spaces in areas of need with emphasis on heat island mitigation into a city-plan.



- **Actions**
 - Increase planting of identified tree species in identified regions to meet targets and promote better forestry on private lots through public education initiatives.
 - Increase quantity of green spaces in regions identified in city plan.
- **Implementation, monitoring, and evaluation**
 - Assign budgetary support for staff to regularly update tree canopy, tree health, and tree support.
 - Include new, expanded, or rejuvenated green spaces into monitoring plan of public works.

RECOMMENDATION: APPROVE PLAN AND CONSIDER RESOURCING FUTURE ENVIRONMENTAL PLANS AND ACTIONS



2025 PREVIEW

- Since January 2025, the Environmental Commission has been also evaluating the LEED for Cities Program and its framework as a means of outlining actionable steps the city can make to become a more sustainable, equitable, and healthy place to live
- Toward this end, the commission has sought begun seeking out what information the city collects about these initiatives and offering a preliminary assessment of our Green City Score
- While not all categories have been evaluated, our preliminary accounting suggests that we are about half way toward Certified Status and will some small efforts into data collection and ordinance updates, we could achieve this goal for our community



LEED for Cities Framework

LEED for Cities helps local leaders measure and manage sustainability performance at the city or jurisdictional scale. The rating system is holistic and takes a triple bottom line approach, balancing the social, economic, and environmental dimensions of sustainability. Different than LEED for buildings, this rating system evaluates the sustainability of the entire jurisdiction; it goes beyond leading by example practices in municipal operations to measure progress in community conditions. To certify, local governments typically work cross-departmentally and with community stakeholders to collect and report data across 9 categories, including Innovation and Regional Priority, not shown below.

EXISTING CITIES							
REQUIREMENTS	INTEGRATIVE PROCESS	NATURAL SYSTEMS	TRANSPORTATION & LAND USE	WATER EFFICIENCY	ENERGY & EMISSIONS	MATERIALS & RESOURCES	QUALITY OF LIFE
PREREQUISITES (Performance Based)	--	--	Transportation Performance	Water Performance	Energy & Greenhouse Gas Emissions Performance	Waste Performance	Quality of Life Performance
PREREQUISITES	--	Ecosystem Assessment	--	Water Access & Quality	Power Access, Reliability & Resiliency	Solid Waste Management	Demographic & Social Equity Assessment
CREDITS	Integrated Planning & Leadership	Green Spaces	Compact, Mixed Use & Transit Oriented Development	Integrated Water Management	Energy Efficiency	Special Waste Streams Management	Social Services & Infrastructure
	Green Building Policy & Incentives	Natural Resources Conservation & Restoration	Safe Multimodal Accessibility	Stormwater Management	Renewable Energy	Responsible Procurement	Economic Growth & Opportunity
		Light Pollution Reduction	Clean Transportation	Smart Water Systems	Net Zero Carbon & Climate Action	Material Recovery	Environmental Justice
		Resilience Planning	Mobility Management		Grid Harmonization	Smart Waste Management Systems	Housing & Transportation Affordability
			Priority Sites				Public Health
							Educational Opportunity & Attainment
							Civil & Human Rights

LEED FOR CITIES HIGHLIGHTS- RENEWABLE ENERGY

Option 1. Renewable Energy in Electricity Supply (1-6 points)

Cities may choose one or more strategies for procuring renewable energy (such as solar PV, wind, geothermal, micro or small-scale hydro*, or biomass) from the categories below. Points are based on total electricity supply met by renewable energy.

*Small hydroelectric is limited to capacity of 30 MW or as per national standard.

Categories for renewable energy:

Points	% Renewable Energy
1	5%
2	10%
3	20%
4	40%
5	50%
6	60%

► **Local renewables**

- Power generated from locally installed renewables (by the city, utility, consumers, or prosumers such as community solar PV, wind, geothermal, micro or small-scale hydro, biomass).

► **Off-site/imported renewables**

- Off-site renewable electricity that is procured or contracted by the city or utility.
- Green-e Energy certification or equivalent is required for delivery of EACs.

LEED FOR CITIES HIGHLIGHTS- CITY PLANNING/ GREEN SPACES

Option 2. Infill and Brownfield Development (1 point)

- ▶ Refer to an existing inventory or develop an inventory of infill, previously developed, greyfield, brownfield or sites of priority and potential for development or redevelopment.
- ▶ Adopt policies, regulations or provide incentives to focus development on infill and/or previously developed site or to cleanup and reuse brownfield and/or greyfield sites.

Option 2. Urban Forest Cover (1 point):

Demonstrate an improvement in the urban forest cover or reduction in the urban heatmap of the city over a period of ten years. Reporting year must be within five years of the certification year.

AND

Adopt an Urban Forest Master Plan to improve the urban forest cover of the city. The plan must include vision and goals for urban forest cover improvement in the city and recommendations for sustainable urban forest management.

RECOMMENDATION: CONSIDER USING LEED FOR CITIES FRAMEWORK

- The LEED for Cities Program provides detailed, actionable, quantifiable metrics for assessing current status and goal-setting for future sustainability initiatives
- Consider using its framework to begin information gathering in support to environmentally-friendly ordinances and initiatives.
- Consider applying to the **LEED for Cities Local Government Leadership Program** which sponsors local governments in achieving LEED for Cities certification through technical support, training, peer networking, and financial assistance to cover USGBC membership, registration, and certification review fees.

THANK YOU FOR YOUR TIME

- Questions?

City of Jackson Environmental Action Plan (04-17-24)

Reaffirming Commissioners: Jane Flores, Kelsey Heck Wood, Jacob Inosensio, Andrew Johnson, Kelli Kazmier (Chair) and Troy White (City of Jackson Engineering)

Executive Summary

In February of 2018, the Jackson City Council created the Environmental Commission (EC) following the recommendation of Mayor Derek Dobies. The EC was tasked with helping to create a healthier, greener, and more sustainable future for the City of Jackson. The EC works to examine policy and make recommendations to the city council for implementation of strategies towards this end. The EC is composed of members with experience in natural resource management, environmental health and safety, sustainable energy use and urban development, the science of climate change, and environmental justice. It is the goal of the EC to engage with community of Jackson to set priorities and address challenges as we move toward improving the quality of life for our citizens.

In 2023, at the request of Mayor Daniel Mahoney, this commission was asked to update this Environmental Action Plan to identify specific priorities and actionable recommendations for the City in the areas of waste management, water resources, urban forestry, energy management, and environmental health. In consultation with Graham Diedrich at Michigan State University, we have expanded recommendations to include air quality, sustainable transportation infrastructure, climate resilience and weather, and ecosystem health.

As a commission, we have listened to community stakeholders and organizations, brought together ideas based in our own areas of expertise, as well as incorporated best practices from our peer communities. While there is much to be done, we present this document as a summary of our goals for our work and for the future of the City. As a part of our work, we will continue to expand and reevaluate our progress on these goals. Furthermore, we seek to deepen our connections within our community to ensure that environmental issues are addressed and the possibility for productive collaborations are leveraged.

The City of Jackson has made good progress in recent years towards a more sustainable and cleaner future. This Environmental Action Plan is designed to provide a framework for continuing and expanding this legacy. Implementation of this plan will allow the city to:

- Make our community a more sustainable, resilient, affordable, and vibrant place the live
- Improve the health and wellbeing of the community and the environment
- Conduct our local government operations in a more energy and resource efficient manner
- Utilize our public spaces and resources in environmentally friendly ways
- Provide the information necessary to prepare for the impacts of environmental challenges

It is the hope of the EC that the following recommendations will serve as a catalyst for Jackson to make progress on its environmental challenges and propel Jackson to become a state leader among environmentally-friendly cities.

Introduction and Overview

This Environmental Action Plan is designed to recommend to City Council environmental best practices that simultaneously protect the prosperity and health of our citizens and our natural systems. All of the goals explained within support this overall objective. We have outlined specific areas of interest as our first priorities for the city in the following chapters.

Chapter 1: Water Resources **p. 4**

The water crisis in Flint brought into stark relief the importance of protecting local water infrastructure and access for the health of communities. Aging infrastructure and our community's history of industrial production leave our water resources vulnerable to pollution and other health hazards. While we are currently keeping up with these challenges it will be important to remain vigilant as we move to improve our community's water resources. We must continue to offer safe, affordable, reliable water access to our citizens while balancing the various and changing demands on our water resources.

Chapter 2: Air Quality **p.4**

Air quality for the citizens of Jackson follow similar patterns for industrial communities in the midwestern United States with lower income neighborhoods concentrated around industrial centers with low air quality while more affluent neighborhoods have higher air quality with sufficient tree canopies and vegetation. While all citizens would benefit from better air quality from sustainability initiatives such as electric vehicles, zero emission energy, and sufficient tree canopies, low-income neighborhoods would see the biggest improvements in asthma, heart disease, and overall improvement in the standard of living.

Chapter 3: Energy Management **p.5**

As citizens we use electricity, natural gas, gasoline, and oil to turn on lights, heat our homes, and power our cars. However, combustion of fossil fuels has led to a changing climate that will also have a direct impact on our community negative impacts on agriculture, infrastructure, and human health. The IPCC 2018 Special Report recommends that to mitigate climate change and to keep the world under 1.5 degrees Celsius, carbon dioxide emissions need to be reduced by 45% by 2030 and should reach net-zero by 2050. Recent developments have improved renewable energy production and distribution. Solar panels, wind turbines, and geothermal systems have become competitive in price to historical energy products and provide the added benefit of zero carbon emissions. While our historical energy products have brought us vast benefits over recent history, climate concerns require us to move to a more sustainable energy mix.

Chapter 4: Transportation **p.7**

With its revitalized downtown, pedestrian trails, bike lanes, and public transportation system, Jackson already has many of the building blocks of a sustainable transportation future. Further encouragement of housing infill and density and connection of pedestrian trails will encourage pedestrian traffic connecting work, home, and play that is both environmentally-friendly and increases our quality of life. Expansion of public transportation and EV charging infrastructure will promote the future of environmentally-sustainable motorized transport. Together, we can build transportation infrastructure that support human and economic flourishing.

Chapter 5: Climate and Weather **p.9**

Being surrounded by the Great Lakes, Jackson, and the entire state of Michigan will see dramatic effects from climate change over the coming decades. Rain events are predicted to be less frequent, but come in larger volumes, winters are expected to be shorter while summers will be hotter. These changes will challenge our storm management systems, the heating and cooling of our homes, our farmers' crop

schedules, and our everyday lives. Building Jackson’s infrastructure to withstand less predictable and more extreme weather is a worthwhile preventative policy that will save lives and dollars rather than rebuilding after a disaster has occurred.

Chapter 6: Ecosystems **p.11**

Environmentally friendly land use and the development of green spaces have well-established benefits in environmental management, energy consumption, property values, and quality of life for City residents. Recent research has suggested cities may contribute to biological diversity, ecological resilience, and agricultural sustainability through targeted urban landscaping ordinances. It has also become increasingly clear that cities have a role to play in ensuring access to healthy and sustainable food for its citizens. Environmental use policy provides ample opportunities for cities to simultaneously decrease their ecological footprint while improving the well-being and connectedness of their citizens to their natural environments.

Chapter 7: Solid Waste **p.13**

According to the Environmental Protection Agency, 139 million tons of trash were sent to landfills and only 35.2 percent of municipal solid waste was recycled or composted in 2017. Production of trash and in particular single-use plastics has caused serious environmental damage to ecosystems and wildlife resulting in the Great Pacific Garbage Patch increasing to an estimated surface area of 1.6 million square kilometers as of 2020. Continuously increasing trash waste is unsustainable and developing methods to reduce trash production and remediate current environmental contamination are key goals for communities, like ours, world-wide.

Chapter 8: Environmental Justice **p.13**

The strength of our community depends on a clean and healthy environment. While Jacksonians value our natural resources, we have a history of environmental degradation that we must address. As we address this history, we must engage with our community to leverage the talents and expertise already available here to build resources that can improve our lives. Furthermore, it is our role to ensure that our successes are communicated to the people of our city to build trust in our ability to address the challenges that we face. Finally, it is critical that we recognize that across our community we do not face environmental challenges equally. A key part of our work will be to ensure that environmental ordinances are not discriminatory and address historical inequalities that have resulted from economic, racial, and environmental injustices.

Chapter 9: Environmental Accomplishments by Year **p.14**

As a community, we can only begin to make progress once an inventory of challenges has been compiled. The City of Jackson has been making significant progress in several areas. These efforts deserve recognition for the positive effects they have had on our community. These initiatives also serve as the launching point for many of the initial efforts of the commission.

Chapter 1 – Water Resources

“No water, no life. No blue, no green.” - Dr. Sylvia Earle

Water resources are one of the most essential for life on this planet, and for life in the City of Jackson. The Grand River as an example, is deeply tied into the history of Jackson, and the identity of our community. The health of the river, and other water sources, is part of the health of the City of Jackson. As the Flint Water Crisis has shown, water is not only a vital resource but also a fragile one. Maintaining healthy water resources free of contaminants such as lead, PFAS, and other pollution is of great concern. Taking action to protect water resources is crucial to our wellbeing now and in the future.

1-A Improved Water Quantity and Quality

I. Information base

- a. Conduct system-wide assessment of water mains including age, leaks, and contaminants.
- b. Assess environmental impact of County’s use of aquifer to feed pond at Cascades.
- c. Research most up to date practices for water sterilization/treatment at water treatment plant.
- d. Investigate locations of water wells and relative location to brownfields.

II. Vision, goals, and objectives

- a. Create plan for water main and service line replacements to reduce lead exposure.
- b. Consider alternative approaches to challenges posed by Cascades pond.
- c. Conduct water treatment in a more environmentally friendly manner.
- d. Make plan to move water wells to safe, sustainable locations.

III. Options and priorities

- a. Prioritize and set targets for line replacements.
- b. Advocate for environmentally-friendly alternatives to current situation at Cascades.
- c. Make transition plan for new water treatment facilities and facility upgrades to consider potential light based sterilization.
- d. Consider all potential current and future hazards to local water sources.

IV. Actions

- a. Replace water mains on a regular basis. Seek external funding for water line replacements. Promote water quality report to the public.
- b. Decrease utilization of aquifer or implement water recycling program to decrease environmental impacts of Cascades water use.
- c. Shift water treatment from chemical to UV sterilization
- d. Execute plan to move wells from industrial areas and away from brownfields.

V. Implementation, monitoring, and evaluation

- a. Continue to improve water service.
- b. Monitor for further situations as they arise.
- c. Implement water treatment plan.
- d. Continue monitoring for future unforeseeable hazards.

Chapter 2 – Air Quality

During the Canadian wildfires of June 2023, the air quality index in Jackson reached over 200, a value that is considered unhealthy for all populations. As climate continues to trend toward hotter, drier summers air quality will become an increasing concern. Air pollution is strongly linked to increased risk for developing respiratory and cardiovascular diseases as well as cancer. It was estimated that air pollution cost the economy around 790 billion dollars in 2014 primarily due to premature loss of life. A critical component of ensuring a healthy and sustainable Jackson will be decreasing public exposure

to hazardous airborne contaminants like smog, noxious gases, and particulate matter.

2-A Improved Air Quality

- I. Information base**
 - a. Research on air quality levels.
- II. Vision, goals, and objectives**
 - a. Investigate potential sources of air pollution. Determine eligibility for air quality grant status.
- III. Options and priorities**
 - a. Assess air pollution mitigation strategies like HEPA filtration in business and residences.
- IV. Actions**
 - a. Implement air pollution mitigation strategies.
 - b. Monitor of and report air quality index measures to the public.
 - c. Consider opening public shelter (e.g. King Center) on unhealthy air quality days.
- V. Implementation, monitoring, and evaluation**
 - a. Continue with monitoring of air quality.

2-B Reduced GHG and other Gaseous Emissions

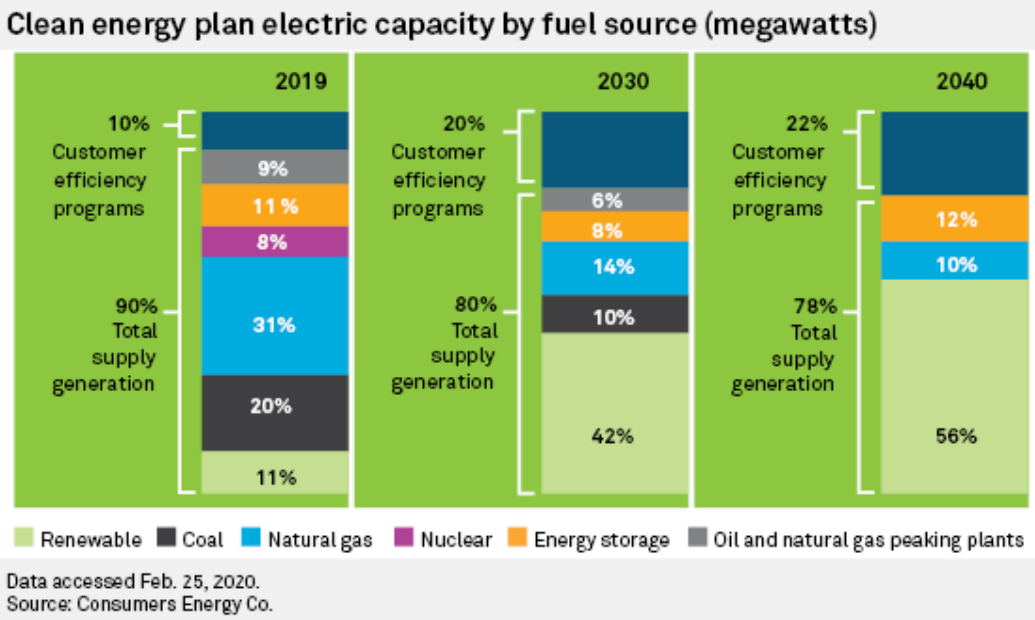
- I. Information base**
 - a. Study local sources of greenhouse gas emissions.
 - b. Access emission for city fleet vehicles.
- II. Vision, goals, and objectives**
 - a. Identify opportunities and approaches to incentivize transition to low/no-carbon emission appliances and heating/cooling systems in residences, business, and public buildings and electric vehicles.
 - b. Create a plan to transition city fleet vehicles to cleaner fuels and EVs.
- III. Options and priorities**
 - a. Identify highest priority transitions based on greatest magnitude change in emissions. Set targets for transition to reach net zero carbon emission by 2050.
 - b. Set targets for EV fleet transition. Consider which fleet classes should be prioritized.
- IV. Actions**
 - a. Provide financial and regulatory framework to incentivize transition away from gasoline and natural gas-based products toward electrical appliances like heat pumps, stove/ovens, and water heaters and electric vehicles.
 - b. Begin replacing end of life vehicles with electric alternatives. Move toward biodiesel fuel for remaining fleet. Ensure availability of charging infrastructure for fleet.
- V. Implementation, monitoring, and evaluation**
 - a. Set up a regulatory body to ensure transition to net zero emissions by 2050.
 - b. Create a plan to replace and maintain electrical vehicle fleet.

Chapter 3 – Energy Management

“Energy efficiency is the unsung hero when it comes to reducing carbon dioxide emissions, because no matter how great our technological advancements are, the cheapest, cleanest kilowatt-hour will always be the one that is never used,” - US Senator Angus King

Among the one hundred solutions proposed by the climate solutions group Project Drawdown, renewable energy occupies three of the top ten most impactful solutions. Toward this end, Jackson’s

hometown power utility, Consumers Energy, has released a Clean Energy Plan built around an increase in renewable energy, storage, and efficiency. Through this effort Consumers Energy plans to achieve net-zero carbon emission by 2040. We can help our community meet these targets by promoting renewable sources of energy to power our public and private facilities and encouraging efficient uses of energy we produce.



3-A Increased Utilization of Clean Energy

I. Information base

- Conduct energy audit identifying sources of energy used to power public buildings/spaces.
- Access most up to date clean energy plan for Consumer's Energy.
- Investigate ordinances regarding roof codes and installation of rooftop solar.
- Investigate regulatory issues with conversion of landfill/brownfield spaces into sites for renewable energy extraction.

II. Vision, goals, and objectives

- Identify opportunities for transition public buildings toward renewable energy sources.
- Consider potential opportunities to incentivize local power utility transition to renewable sources.
- Consider the potential for residential rooftop solar to hasten transition to a 100% renewable future.
- Consider land use opportunities for renewable wind, solar, hydrogen-based projects.

III. Options and priorities

- Identify commercial partners and set targets to complete energy transition to 100% renewable sources by 2040.
- Set targets for percentage of residential power being serviced through renewable energy sources aiming for 100% renewable by 2040.
- Consider opportunities to incentivize residential rooftop solar.
- Set land use guidelines for renewable energy extraction into master plan and zoning ordinances. Set benchmarks for local renewable energy production.

IV. Actions

- Implement rooftop solar on public buildings.
- Implement plan to incentivize for renewable energy transition.

- c. Replace ordinance language that would restrict rooftop solar projects. Advocate for legislation incentivizing residential roof top solar. Seek funding sources for residential rooftop solar.
 - d. Implement land use conversions to increase local renewable energy production to meet benchmarks.
- V. Implementation, monitoring, and evaluation**
- a. Monitor and upgrade renewable energy capacity to meet future energy needs.
 - b. Set up a regulatory body to ensure transition to 100% renewable energy sources by 2040.

3-B- Reduced Energy Use through Efficiency Savings

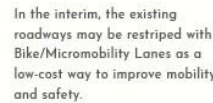
- I. Information base**
 - a. Conduct energy efficiency inventory of city buildings/spaces and research requirements of Green Building Certification.
 - b. Evaluate potential for improving energy efficiency in private residential and commercial buildings.
- II. Vision, goals, and objectives**
 - a. Identify opportunities for decreasing energy use in public buildings including transitioning to energy star rated appliances, retrofitting and weatherizing buildings, replacing street lights with LEDs, and education campaigns about decreasing energy use.
 - b. Consider opportunities to partner with local energy utilities and businesses to incentivize transitions to energy efficient appliances, decrease peak energy use, and retrofit and weatherize private buildings.
- III. Options and priorities**
 - a. Set targets for energy efficiency in appliances, decreased energy use, and percentage of green buildings in city.
 - b. Set targets for city-wide energy consumption.
- IV. Actions**
 - a. Apply for green building certifications where appropriate and enroll City of Jackson into the City LEED Certification program for monitoring, comparison to peer communities, and recommendations for future improvements.
 - b. Implement identified strategies and incentives to decrease energy consumption and increase energy efficiency in private buildings.
- V. Implementation, monitoring, and evaluation**
 - a. Set up a regulatory body to monitor energy usage to ensure transition to net zero emissions by 2040.
 - b. Develop energy management plan.

Chapter 4 – Transportation

In the United States, transportation accounts for 29% of carbon emission generated, therefore, needs to be addressed in order to reduce the City of Jackson's carbon footprint and improve our air quality. In order to meet our emission reduction targets by 2040, we need to adopt new methods of transportation. Electric vehicles hold the promise of zero emission transportation. We, as a city, should support the electrification movements by improving public access to electric vehicle chargers, electrifying the public transportation fleet, and working with our hometown utility, Consumers Energy, to update the transmission lines and service lines required to charge large batteries.

Our second method of transition to zero emission transportation is human-powered. City design that emphasizes dense, mixed use neighborhoods bring people and work into walking distance We can encourage bicycle travel through building of safe dedicated bike lanes and parking areas. Effective modern design strategies can improve wellbeing across many dimensions and address our most pressing environmental, economic, and equity issues.

Family
Friendly
Bike Route



- c. Consider further policy changes as automotive landscape changes.

4-B- Enhanced Opportunities for Human Powered Transportation

I. Information base

- a. Assess most up to date plan for City/County Non-Motorized Plan
- b. Complete an assessment of accessibility to non-motorized network year-round, for all populations.
- c. Investigate traffic calming design strategies and other and best planning practices for increasing non-motorized traffic.
- d. Evaluate master plan and zoning for density and multi-use neighborhoods.

II. Vision, goals, and objectives

- a. Identify opportunities for increasing connectivity and distribution of trails and bike paths to waterways and other sites of recreational interest in the City.
- b. Identify areas of concern for accessibility including lack of sidewalk access, unsafe runoff grates, unsafe or disability-inaccessible intersection infrastructure, or areas with frequent delinquent sidewalk clearing.
- c. Identify locations with pedestrian-involved collisions and where foot-traffic feels unsafe.
- d. Identify opportunities to create residential infill, upzoning, mixed-use zones.

III. Options and priorities

- a. Prioritize improvements to non-motorized network.
- b. Set targets for percentage coverage of sidewalks and intersection upgrades. Consider Sidewalk Clearing and Safe Route to School Programs.
- c. Consider implementation of traffic calming measures at problem areas to improve pedestrian traffic, safety, and commerce.
- d. Consider potential locations for infill/mixed-use based on potential for increasing home opportunities within walking distance of work.

IV. Actions

- a. Implement and expand recommendations of Non-Motorized Plan including trail improvements, trail connectivity (e.g. Iron Belt-Lake to Lake), and increased bike lanes.
- b. Increase coverage of sidewalks and intersection upgrades to meet established targets.
- c. Increase the use of road dieting, speed bumps, roundabouts, chokers, raised intersections, and narrow roads to increase pedestrian safety.
- d. Incentivize infill and mixed use through changes to zoning requirements and financial incentive programs.

V. Implementation, monitoring, and evaluation

- a. Re-evaluate non-motorized plan on a regular basis.
- b. Allocate increased budgetary support for expanded sidewalks and intersection upgrades.
- c. Seek funding opportunities for transition to pedestrian-safe infrastructure and reassess pedestrian safety on a regular basis.
- d. Continuing monitoring for potential infill opportunities and prioritize distance between home and work as a zoning consideration.

Chapter 5 – Climate and Weather

A changing climate will require local resilience to extreme weather events and supply chain disruptions. According to the University of Michigan, storm frequency and intensity have and will continue to increase in response to our changing climate. Increased rainfall and precipitation can have a strong impact on water resources, but climate change can also put additional stresses on water supplies. These impacts can range across storm water and drainage, foreign particles, agricultural and chemical runoff,

as well as flooding and other issues that impact community as well as environmental wellbeing.

Locally-sourced sustainable agriculture will likely be a key component of climate resiliency plans for communities around the country. As temperature increases, increased frequency and severity of drought is likely to impact all communities including current food-producing regions. Local sourcing of agricultural products will build skills and industries to be relied on in times of food shortage. Furthermore, local production reduces food transportation fuel usage which directly reduces the carbon footprint of food production. We seek to position Jackson as a community encourages local food production in the form of urban agriculture and forestry with resilient

5-A- Improved Resiliency toward Extreme Weather Events

I. Information base

- a. Conduct impervious surface survey.
- b. Evaluate volume of storm water processing.
- c. Evaluate current system of flood prediction, monitoring, mitigation, and communication.
- d. Review current ordinances, zoning requirements, and master plan descriptions that regulate urban agriculture/husbandry in private lots.
- e. Evaluate local food producers, urban agriculture incubators, healthy food purveyors, and urban agriculture support businesses like composting and hydroponic supply operators.

II. Vision, goals, and objectives

- a. Identify vulnerability in impervious surface for stormwater runoff.
- b. Identify vulnerabilities in storm water runoff processing capacity and methods.
- c. Design a flood response system to minimize danger.
- d. Examine peer community ordinances regulating urban agriculture/husbandry to balance community needs with community health and resiliency priorities.
- e. Identify potential local partners to support local food production and distribute fresh, healthy, local-grown food to neighborhoods within the city with an emphasis on underserved neighborhoods to support resiliency to food scarcity.

III. Options and priorities

- a. Identify set targets for city-wide impervious surface and green stormwater infrastructure and incorporate targets into a stormwater master plan.
- b. Consider expansion of storm water processing capacity to meet needs of changing climate and consider alternative green processing methods.
- c. Consider alternative flood prediction, monitoring, mitigation, and communication strategies.
- d. Identify appropriate parameters for growing food, tending animals, and sale of agricultural goods of locally-produced agricultural products.
- e. Identify funding opportunities for local food production infrastructure, workforce training, and economic development for urban agricultural support businesses.

IV. Actions

- a. Transition impermeable surface to green stormwater infrastructure prioritizing identified vulnerabilities.
- b. Implement updates to storm water processing.
- c. Update flood response plan.
- d. Update ordinances/zoning/city plans to allow food to be grown locally and sold in appropriately-zoned districts.
- e. Implement urban agriculture initiatives to connect local residents to locally-grown healthy food.

V. Implementation, monitoring, and evaluation

- a. Assign budgetary support to maintain Continue monitoring new opportunities to transition surface in public areas and engage in community education efforts to encourage transition on private land.
- b. Update stormwater processing capacity to meet changing community needs.

- c. Continue to update flood response plan in light of changing climate.
- d. Use current public work resources to encourage implementation and adherence to updated urban agricultural/husbandry ordinances.
- e. Assess implementation and effectiveness of programming in line with funding expectations.

Chapter 6 – Ecosystems

Michigan was once completely covered in forests, but centuries of logging, development, and agricultural expansion have left us with far fewer trees and less resilient forests. On the local scale, trees are vital for sustainability as well as public health. Increasing the tree coverage and canopy of local cities can help to reduce the heat island effect, keep communities cool, retain water, and help reduce energy use. Afforestation is also one of the best ways to remediate carbon emission in a changing climate.

Human resilience to environmental challenges is only as strong as the strength of the ecosystems into which it is interconnected. According to the USDA, 35% of the world food supply relies of bees as pollinator. We must ensure that our communities are ensuring the success of wildlife as well as human through habitat protection and restoration.



6-A- Expanded Green Space and Urban Forests

- I. Information base**
 - a. Conduct tree canopy survey.
 - b. Create/access map of public green spaces and urban heat islands city-wide.
- II. Vision, goals, and objectives**
 - a. Identify local vulnerabilities in tree age, lifespan, and adaptability to climate change in region and identify inequities in tree canopy coverage across city.
 - b. Evaluate deficiencies/inequities in public access to green spaces and concentrated heat island effects throughout the city.
- III. Options and priorities**
 - a. Set targets for city-wide tree canopy percentage, species, and distribution and incorporate targets into updated tree plan.

- b. Identify parcels for new, expanded, and rejuvenated green spaces in areas of need with emphasis on heat island mitigation into a city-plan.
- IV. Actions**
 - a. Increase planting of identified tree species in identified regions to meet targets and promote better forestry on private lots through public education initiatives.
 - b. Increase quantity of green spaces in regions identified in city plan.
- V. Implementation, monitoring, and evaluation**
 - a. Assign budgetary support for staff to regularly update tree canopy, tree health, and tree support.
 - b. Include new, expanded, or rejuvenated green spaces into monitoring plan of public works.

6-B- Improved Genetic, Species, and/or Ecosystem Diversity

- I. Information base**
 - a. Access updated map of city-owned parcels.
 - b. Conduct ecological diversity and habitat assessments.
 - c. Evaluate current ordinances that regulate natural landscaping in private lots.
 - d. Evaluate local environmental and conservation education opportunities.
- II. Vision, goals, and objectives**
 - a. Identify city-owned parcels amenable for medium-long term placement of cultivated natural spaces including beneficial insect support gardens, urban tree nurseries, community urban agriculture plots, and wildlife habitat.
 - b. Identify vulnerabilities in ecosystem health and identify areas for long-term restoration plans.
 - c. Examine peer community ordinances regulating natural landscaping to balance community needs with environmental priorities.
 - d. Identify potential local partners for conservation and environmental education initiatives.
- III. Options and priorities**
 - a. Set targets for each type of natural space with a city-wide equitable distribution plan and identify species to planted in natural spaces with a plan to include native and climate-resilient species.
 - b. Identify and apply for grant funding opportunities to support restoration efforts.
 - c. Identify appropriate parameters for natural landscaping including species, height, and location requirements.
 - d. Identify funding opportunities for environmental and conservation education opportunities.
- IV. Actions**
 - a. Increase placement of natural spaces in city to meet targets.
 - b. Implement ecological restoration plans including setting aside land for uncultivated natural space, eliminating invasive species, and native species reintroduction efforts.
 - c. Update ordinances to allow well-maintained natural spaces to be explicitly allowed on private lots in the city.
 - d. Implement place-based programming to engage community members with natural spaces and educate about natural landscaping.
- V. Implementation, monitoring, and evaluation**
 - a. Assign budgetary support for staff to regularly assess implementation of natural space plan and health of natural spaces.
 - b. Implement habitat restoration plans.
 - c. Use current public work resources to encourage implementation and adherence to updated natural landscaping ordinances.
 - d. Assess implementation and effectiveness of programming in line with grant expectations.

Chapter 7 – Solid Waste

Municipal solid waste, more commonly known as trash or garbage, is a chronic feature of all cities and towns. It is produced from household, commercial, industrial, and government sources in the form of yard wastes, packaging, food scraps, appliances, and all other matter that is thrown away in the course of daily living. Much of this is plastic designed to be only used once and then thrown away. According to a 2019 study, 55% of plastic produced ended up discarded or in landfills in 2015. In response, many national, state, and local governments are taking action to reduce waste production through diverting materials to recycling and reuse programs, shifting toward reusable materials, and decreasing use of single use plastic products.

7-A Decreased Municipal Waste through Expansion of Recycling and Reuse

I. Information base

- a. Evaluate costs and accessibility to trash services for residents.
- b. Assess community access to and participating in recycling and reuse efforts.
- c. Conduct waste stream audit for city departments.

II. Vision, goals, and objectives

- a. Evaluate deficiencies/inequities in public access and affordability of trash services.
- b. Identify issues with access to quality, affordable recycling and reuse services.
- c. Identify areas of concern and opportunities for decrease in city waste production or diversion of produced waste.

III. Options and priorities

- a. Evaluate alternative public and private options for decreasing costs and achieving universal access to solid waste services toward the goal of ensuring healthy and clean public and private areas for residents and limiting costs of code enforcement.
- b. Evaluate alternative approaches to implement universal curbside recycling and expand alternative recycling and reuse opportunities.
- c. Assess alternative methods of such as waste reduction including sustainable procurement strategies, waste recovery, and biosolid management.

IV. Actions

- a. Implement updated city-wide solid waste solutions.
- b. Implement city-wide curbside recycling and promote initiatives that facilitate the green circular economy including working with repair businesses and buy nothing groups.
- c. Implement sustainable procurement ordinance and apply best practices to limit landfill waste.

V. Implementation, monitoring, and evaluation

- a. Assign budgetary support for staff to administer updated solid waste plan.
- b. Assign budgetary support for staff to administer updated recycling and reuse plan.
- c. Assign budgetary support for staff or consultants to evaluate and recommend updated practices on solid waste reduction.

Chapter 8 – Environmental Justice

Understanding the environmental challenges in our community will require constant communication and outreach. We must ensure that all voices in our community contribute to policy making to avoid mistakes that have led to environmental inequities that we see in our community today. The City of Jackson and Jackson County is home to numerous organizations and non- profits, and coordination and networking with these organizations can promote our existing work and lead to future efforts of the Environmental Commission.

8-A Increased Community Involvement in Environmental Decision Making

- I. Information base**
 - a. Identify opportunities to engage with Jackson residents around environmental issues.
 - b. Identify local environmentally-focused community organizations and environmental awareness
- II. Vision, goals, and objectives**
 - a. Create a yearly schedule of events that bring awareness to environmental issues to public and get feedback on current environmental concerns.
 - b. Strengthen environmental commission integration with community partners to increase governmental – non-governmental communication to identify productive collaboration projects.
- III. Options and priorities**
 - a. Prioritize most impactful engagement options.
 - b. Consider grant opportunities to develop City programming.
- IV. Actions**
 - a. Encourage City events surrounding Earth Day, Arbor Day, National Pollution Prevention Day and organize Environmental Commission booths/tables at city events. Distribute pamphlets, articles, printed education material for education and feedback at booths.
 - b. Establish collaborations with the Grand River Environmental Action Team (GREAT), the Jackson District Library, Ella Sharp Museum, Dahlem Center, Active Jackson, JacksonCounty Conservation District, JPS, and Michigan Public Universities.
- V. Implementation, monitoring, and evaluation**
 - a. Organize on a yearly recurring basis education events and public contact events. Monitor and update events yearly.
 - b. Determine through communication with City staff updates to City calendar and grant writing opportunities for programming.

8-B Establishment of Equitable Distribution of Environmental Resources, Benefits, and Costs

- I. Information base**
 - a. Identify inequities experienced by residents in access to quality, environmentally-sustainable choices cutting across all previously defined areas of concern: water, air, energy, transportation, climate, ecosystems, and solid waste.
- II. Vision, goals, and objectives**
 - a. Decrease environmental inequities in experienced by Jackson residents.
- III. Options and priorities**
 - a. Prioritize potential changes to policy to decrease inequities. Ensure that new policies distribute environmental risks and benefits fairly. Integrate Environmental Commission with DEI commission.
- IV. Actions**
 - a. Research peer community approaches to increasing water accessibility. Consider changes to City water funding structure to limit water shut offs and rate hikes for lead line replacement.
 - b. Identify funding sources for transitioning household to heat pumps and updating electrical systems for household weatherization and energy efficiency.
 - c. Identify funding source for low income EV subsidies and EV charging infrastructure for multi-family residences.
 - d. Consider LED street light installation and replacement to improve pedestrian safety.
 - e. Encourage funding for lead paint remediation in residences
 - f. Transition to city-performing or single hauler solid waste to move to universal access to trash, recycling, and reuse services.
- V. Implementation, monitoring, and evaluation**

- a. Continue to assess environmental inequities with community engagement.

Chapter 9 – Environmental Accomplishments by Year

2023

USDA Grant for Urban Forestry

Upon the recommendation of the EC, the City sought and won a \$757,275, 5 year USDA grant to help support reforestation efforts in the City. This will also allow consultations with arborists to conduct a tree canopy survey and develop a sustainable tree plan.

Rural Business Development Grant for Resilient Food Supply

The Welcome Home Organization of Jackson County received a \$330,000, grant to determine the feasibility of a local food-associated business incubator supporting environmental commission goals developing interactions between local food growers and purveyors.

No Mow May Approved by Council

Upon the recommendation of the EC, the City Council approved a limited No Mow May Ordinance.

Arbor Day Celebration

In a collaboration between the EC, Young people of Purpose, and Grow Jackson, the City hosted a tree planning Arbor Day Celebration.

Community Garden Expansion

Community access to gardening space was further improved in 2023 with the three new community gardens planted or restored with the City including the development of a community orchard at the King Center.

Pollinator Strips

Public works has planted pollinator gardens on public strips downtown.

2022

Refuse and Recycling Service Presentation

The EC shared recommendations for reevaluating solid waste service in the City in a presentation to City Council. Research suggested that peer communities were provided higher quality services for lower prices when communities moved to single hauler or city performed services.

No Mow May Recommendation

The EC made recommendations to the City Manager and Council to develop a “No Mow May” ordinance in the City. This nationwide effort has local communities encourage growth of natural spaces and discourage landscape enforcement during the critical feeding window for bees in early spring toward the goal of restoring bee populations.

City Arborist Recommendation

The EC made recommendations to the City Manager and City Council to allocate funds to establish a City Arborist position to maintain the wellbeing of our trees, establish science-based

tree selection, and conduct a tree canopy survey. This would allow Jackson to earn TreeCity USA status.

Community Garden Expansion

One half acre of growing space has been added to the community gardens off Thomlinson St. by Grow Jackson. Plans for further expansion are underway.

EPA Adds Michner Plating Site to Superfund Priority List

In March 2022, the EPA added the Michner Plating site on Mechanic Street to its Superfund National Priorities List. This will provide access to state and federal resources to address the environmental contamination at the site.

New Parks and Trails Interactive Map

The City unveiled its new interactive map showing all 28 public parks and 4 pedestrian trails.

State funding for Equality Trail and The Cascades

MLK Equality trail has received \$300,000 in state funding to repair and expand services for hiking and biking. Sparks Foundation County Park as also received \$300,000 to renovate tennis courts into 8 pickleball courts.

2021

Sustainable Procurement Recommendation

The EC made recommendations to the City Manager to help inform City Hall staff about sustainability in purchasing and to consider sustainability as a key value in procurement.

Refuse and Recycling Recommendation

The EC made recommendations to the City Manager to transition toward a single hauler system for refuse and recycling. Based on preliminary research, cities with single hauler systems provide higher quality service for more affordable prices.

Urban Farming Ordinance

The City Council passed an Urban Farming Ordinance allowing the keeping of chickens, bees, and miniature pigs within City limits. This ordinance would allow residents to better and more sustainably control their food supply.

Electric Vehicle Ordinance

An electric vehicle ordinance is under consideration by City Council. If approved, the ordinance would require developers to make parking ready for conversion to charging station technology.

Dredging Lagoons in Sparks Foundation Park

Jackson City Council requested County Official dredge the lagoons in Sparks Foundation Park. The County has received \$1 million dollars from the State for this purpose. This project is meant to address high water level for nearby residents.

Community Gardens Planted at King Center

Community gardens have been initiated at the King center through a partnership with Grow Jackson. The goal of this project is to address food insecurity in our community.

Establishment of People for the Parks and Trails Volunteer Group

A resident-based group has formed toward the goal of maintain City parks and trails. The group

has successfully completed its first year in 2021.

Lead Service Line Replacements

The City of Jackson has plans to replace over 11,000 lead service lines in the City over the next 35 years. In 2021, The City replaced 67 lead service lines and 6100 feet of water main in 2021.

2020

Efficiency Upgrades

City Hall has undergone many efficiency updates from automatic LED lighting in all offices to reduce energy waste in locations where lights remain on. A new heating system was engineered to heat and cool the City Hall building.

Noxious Weed Ordinance Update

In February 2020, the Environmental Commission sent recommendations to the City Council to revise the Noxious Weed Ordinance to include invasive species. The City Council approved and adopted these recommendations in April 2020.

Champion Trees

The City of Jackson is home to several 'Champion Trees', rated by their girth by The University of Michigan, Jackson Audubon Society, and are cataloged in a database and compete for state as well as national recognition.

Lead Paint Rehabilitation Grant

The City of Jackson was awarded a grant of \$2.9 million in 2018 to help with removal and remediation of lead-based paint hazards. This grant expires at the end of 2020, and could help fund projects that improve public as well as environmental health.

Lead Copper Rule Remediation

In 2018, the State of Michigan expanded the Michigan Safe Drinking Water Act. Michigan now has the strongest protections in the nation regarding lead in drinking water. These changes require the creation of inventories of lead service lines, implement plans for the removal of lead service lines, and lowered the allowable level of lead in drinking water.

Covid-19 Relief No-Water Shutoff Funding

In September of 2020, the City Council voted to allocate additional funding to assist residents with unpaid water bills because of the Covid-19 pandemic.

2019 and Earlier

Crime Prevention through Environmental Design

With natural access control, the City approves plans or encourages development to reduce potential escape routes and allow opportunities for the public to see into an open space. This is achieved with the planting of natural foliage in the landscape design. The city encourages natural surveillance, low landscaped shrubs, and large clear windows of store fronts to reduce the opportunities of illegal activity.

Environmental Protection Standards

The City of Jackson's Development team encourages new projects to have as much green space

as possible for the public's use. Developments receive additional project "credits" for approval of the project if they preserve existing vegetation and requiring the replacement of vegetation should some be removed.

Narrowing of Major Streets, Widening of Sidewalk Paths

With the new I-94 corridor improvement, MDOT installed new sidewalks large enough to connect to the bike trail and lead into the city. Five-foot paths encourage the public to walk or ride, in addition to connecting footpaths to bike trails, residents have more opportunity to safely enjoy the natural landscape.

Tree Planting

Through creative planning the city continues to add new street trees during development. Our landscape standards also stipulate specifications on the city tree fund and the funds collected are not allowed in the city's General Fund and may only be used for the purchase and installation of planting trees and shrubs.

Landscape Ordinance/Maintenance

This establishes minimum standards for the design, installation and maintenance of landscape improvement. It restricts the approval of any site plan development that does not adhere to city landscape standards. Developers may earn credits by preserving existing vegetation, moving the required vegetation elsewhere on the site, using larger plant materials or an equal alternative measure.

Smart Energy District

Consumers Energy requested community collaboration from the City of Jackson to create the Smart Energy District. The district will run from Michigan Ave, to Blackstone, to Pearl and ending at Jackson Street. The goal is to create a district that receives at least 40% of the energy from renewable energy resources.

August 21, 2025

Andrea Muray, City Clerk
161 W. Michigan Avenue
Jackson, MI 49201

Please place the following proposed special assessment roll on the agenda, setting a public hearing of necessity for Tuesday, September 16, 2025:

<u>ROLL NUMBER</u>	<u>ROLL PURPOSE</u>	<u>PROPOSED ASSESSMENT</u>	<u>INSTALLMENTS</u>
4308	Meterless Parking 2025-2026	\$238,375	1

Thank you,



Deborah Koehn
Senior Appraiser

Copy: City Manager's Office, Engineering, DDA, File

RESOLUTION

BY THE CITY COUNCIL:

WHEREAS, on March 11, 2025 city staff presented City Council with a pay to park system to replace the assessment funded meterless parking and the replacement was approved by City Council on that date; and

WHEREAS, a special meeting of the Jackson City Council was held on March 26, 2025 where downtown business owners expressed opposition to the pay to park system; and

WHEREAS, after hearing the objections of business owners, City Council voted to rescind the previous action taken to replace the meterless parking system; and

WHEREAS, city staff has collaborated with downtown business owners and has determined the estimated total annual assessable cost of the continuation of the downtown meterless parking system as a public improvement would be \$238,375.00; and

WHEREAS, under the authority granted by Ordinance Nos. 98-6 and 98-20, the City Council has reviewed the necessity of continuing the operation of a meterless parking system for the downtown area; and

WHEREAS, notice had been duly given that the City Council would hold a public hearing in the City of Jackson on Tuesday, the 16th day of September, 2025, at 6:30p.m., to hear any and all objections and suggestions by interested parties to said public improvement; and

WHEREAS, the public hearing was held and the City Council and Assessor having heard all suggestions and objections made thereto and having fully considered the same; and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby determines that the continuation of the meterless parking system for the downtown area is a necessary public improvement and directs the Assessor to prepare Assessment Roll No. 4308 in the amount of \$238,375.00, reflecting the estimated costs of same, assessing such costs to the property owners receiving a benefit therefrom in accordance with the benefits to be received by each.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give notice that a public hearing will be held on Tuesday, the 28th day of October, 2025 at the hour of 6:30 p.m. in the Council Chambers of City Hall in the City of Jackson to hear any and all objections and suggestions by interested parties that may be made as to the assessments contained in said roll.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Andrea Muray, City Clerk in an for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on this 16th day of September, 2025.

IN WITNESS WHEREOF, I have hereto affixed
my signature and the Seal of the City of Jackson,
Michigan, on this 17th day of September, 2025.

Andrea Muray, City Clerk



Memorandum

Date: September 11, 2025
To: Jason Yoakam, City of Jackson Assessor
From: Beth Kuiper, Executive Director
Re: Meterless Parking and Assessments

At its September 11, 2025 meeting, the Downtown Development Authority (DDA) Board unanimously voted to recommend continuation of the meterless parking assessment program for the 2025/26 fiscal year.

This recommendation follows review of increased third-party maintenance costs, the Parking Department's negative fund balance, and a presentation from the Jackson Chamber of Commerce (CEO Ryan Tarrant). Deborah Koehn, Senior Appraiser from the City Assessor's Office, was also present to answer questions.

To address these challenges, the DDA supports the following adjustments:

- Maintain assessments at 2024/25 levels
- Apply a one-time \$700 flat fee per property/business in 2025/26
- Increase parking enforcement and ticket fines
- Provide incentives to promote permit purchases

The DDA Board requests that City Assessor Jason Yoakam recommend continuation of this program to the City Council. Looking ahead, the DDA will continue working with the Chamber and City to develop an updated meterless parking plan for 2026/27.

Please direct any questions to my office.

Respectfully Submitted,

Beth Kuiper
Executive Director, Downtown Development Authority

MEMO TO: Mayor and City Councilmembers
FROM: Andrea Muray
DATE: August 21, 2025
SUBJECT: Meterless Parking for Fiscal Year 2025-2026

Recommendation:

PUBLIC HEARING:

- A. Public hearing on the necessity of continuing the meterless parking system in the downtown area of the City for 2025-2026.**
- 1. Consider a resolution determining the necessity of continuing the meterless parking system, ordering the City Assessor to prepare Special Assessment Roll No. 4308 and establishing October 28, 2025, at the City Council meeting as the time and place to hold a public hearing confirming the meterless parking system assessment roll.**

Attached for your consideration is a resolution determining the necessity of continuing the meterless parking system in the downtown area of the City for fiscal year 2025-2026.

I recommend adoption of the resolution after the public hearing is held. Your consideration and concurrence is appreciated.



CITY COUNCIL MEETING MINUTES
August 19, 2025

CALL TO ORDER:

The Jackson City Council met in regular session in Council Chambers and was called to order at 6:36 p.m. by Mayor Daniel J. Mahoney.

PLEDGE OF ALLEGIANCE AND INVOCATION:

Council joined in the Pledge of Allegiance. Invocation was given by Mayor Mahoney.

ROLL CALL:

Present: Mayor Daniel Mahoney, First Ward Councilmember Arlene Robinson, Vice Mayor/Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, Fourth Ward Councilmember Conner Wood, Fifth Ward Councilmember Christy Davis, and Sixth Ward Councilmember Will Forgrave.

Absent: none.

Also present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea Muray, City Assessor Jason Yoakam, Director of Parks and Recreation Kelli Hoover, Chief Equity Officer John Willis, Police Chief Chris Simpson, Director of Community Development Shane LaPorte, and City Engineer Troy White.

ADOPTION OF AGENDA:

Motion was made by Councilmember Wood, seconded by Councilmember Gunn, to adopt the agenda. Vote was done by voice with all in favor. Motion carried.

PRESENTATIONS/PROCLAMATIONS: none.

PUBLIC HEARINGS: none.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

CONSENT CALENDAR:

- A. Minutes of the July 22, 2025, Regular Meeting of the Jackson City Council**
Approve the minutes of the July 22, 2025 Regular Meeting of the Jackson City Council.
- B. Alley Vacation Receipt - Wesley to Franklin**
Receipt of alley vacation petition and refer to staff for recommendation
- C. City of Jackson, Michigan Preliminary Financial Statements for the Twelve Months Ended June 30, 2025**
- D. Special Event Application: Commonwealth's International Dog Day**
Approve a request from Commonwealth Associates, Inc. to host the Commonwealth's International Dog Day on August 21, 2025, at Horace Blackman Park in downtown Jackson.
- E. Special Event Application: Ruck to Remember Veteran Suicide**
Approve a request from the Jackson County Military Coalition to host the Ruck to Remember Veteran Suicide on September 6, 2025, in downtown Jackson.
- F. Special Event Application: Grand River Annual Cleanup**
Approve a request from the Grand River Environmental Action Team to host the Grand River Annual Cleanup on September 13, 2025, in downtown Jackson.
- G. Special Event Application: K105.3 Fall Fest & Chili Classic**
Approve a request from the McKibbin Media Group to host the K105.3 Fall Fest & Chili Classic on September 27, 2025, in downtown Jackson.
- H. Special Event Application: ORS Oktoberfest 10L5K Kids Superhero Run**
Approve a request from the Orthopaedic Rehab Specialists to host the ORS Oktoberfest 10K/5K Kids Superhero Run on October 4, 2025, in downtown Jackson
- I. Special Event Application: Grand River Farmers Market**
Approve a request from the Jackson DDA to host the Grand River Farmers Market Tuesdays through October 2025, in downtown Jackson.

J. Special Event Application: Jackson High Homecoming Parade

Approve a request from Jackson Public School to host the Jackson High Homecoming Parade on September 26, 2025, in downtown Jackson.

K. Special Event Application: Jackson Civil War Muster 2025

Approve a request from the Jackson Civil War Society to host the Jackson Civil War Muster on August 22-24, 2025, at Cascades in Jackson.

L. Special Event Application: Public Rosary

Approve a request from the Queen of the Miraculous Medal Church to host the Public Rosary on October 12, 2025, in downtown Jackson.

M. Special Event Application: Fire in the City

Approve a request from Found Church to host Fire in the City on September 26, 2025, in downtown Jackson.

N. Special Event Application: Workers Rights Celebration and Rally

Approve a request from the Local Community Advocates & Jackson County Democratic Committee to host the Workers' Rights Celebration and Rally on September 1, 2025, in downtown Jackson.

Motion was made by Councilmember Gunn, seconded by Councilmember Forgrave, to approve the consent calendar. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

OTHER BUSINESS: none.

NEW BUSINESS:

A. City Treasurer Position

Motion was made by Councilmember Wood, seconded by Councilmember Gunn, to establish August 26, 2025, at 6:00 p.m. as the time and date for the Treasurer's interviews. Vote was done by voice with all in favor.

Motion was made by Councilmember Wood, seconded by Councilmember Gunn, to direct the City Attorney to prepare a resolution proposing a charter amendment to change the City Treasurer position from an elected position to a City Council appointed position after December 1, 2028. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

B. Opioid Settlement Funds

Recommendation: *Authorize the issuance of a Request for Proposals (RFP) for the Grant for Substance Use Disorder (SUD) Treatment and Transitional Housing, funded by opioid settlement proceeds.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Wood, to authorize the issuance of a Request for Proposals for the Grant for Substance Use Disorder Treatment and Transitional Housing, funded by opioid settlement proceeds. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

C. Accelerate Jackson Professional Services Contract

Recommendation: *Approve a \$50,000 annual fee-for-service agreement with Accelerate Jackson County (AJC) to provide targeted economic development services to the City of Jackson, including business retention, property marketing, redevelopment facilitation, and strategic planning support.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Wood, to approve a \$50,000 annual fee-for-service agreement with Accelerate Jackson County to provide targeted economic development services to the City of Jackson, including business retention, property marketing, redevelopment facilitation, and strategic planning support. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, and Forgrave (6). Nays: none. Abstain: Davis (1). Motion carried.

Councilmember Davis stated she abstained from the vote due to a campaign donation

D. Resolution: LOCC Recommendation - Mayor

Recommendation: *Consider the recommendation made by the Local Officers Compensation Commission and adopt the resolution either by accepting the recommendation (Option A) or rejecting the recommendation (Option B).*

Motion was made by Councilmember Wood, seconded by Councilmember Forgrave, to adopt Option A resolution.

Councilmember Wood and Forgrave withdrew the motion.

Motion was made by Councilmember Wood, seconded by Councilmember Forgrave to reject the recommendation of the LOCC. Vote – Yeas: Councilmembers Wood and Davis (2). Nays: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, and Forgrave (5). Motion failed.

E. Resolution: LOCC Recommendation - City Treasurer

Recommendation: *Consider the recommendation of the Local Officers Compensation Commission and adopt a resolution to either accept the recommendation (Option A Resolution) or to reject the recommendation (Option B Resolution).*

Motion was made by Councilmember Wood, seconded by Councilmember Gunn, to reject the recommendation of the LOCC. Vote – Yeas: Councilmembers Gunn and Davis (2). Nays: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, and Forgrave (5). Motion failed.

F. Resolution: LOCC Recommendation - City Council

Recommendation: *Consider the recommendation made by the Local Officers Compensation Commission as it pertains to the salary for members of City Council and adopt either the resolution to accept the recommendation (Option A) or to reject the recommendation (Option B).*

Motion was made by Councilmember Forgrave, seconded by Councilmember Wood, to reject the recommendation of the LOCC. Vote – Yeas: Councilmembers Davis and Forgrave (2). Nays: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood (5). Motion failed.

G. Water Treatment Plant Sanitary Sewer Replacement Contract – Change Order

Recommendation: *Approve Change Order 1 to the Water Treatment Plant Sanitary Sewer Replacement contract with Bailey Excavating, Inc. in the decreased amount of \$174,928.33 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Robinson, to approve Change Order 1 to the Water Treatment Plant Sanitary Sewer Replacement contract with Bailey Excavating in the decreased amount of \$174,928.33 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

H. Water Treatment Plant Source Water Study Professional Services Contract

Recommendation: *Approval for the Professional Services Contract with Spalding DeDecker to perform the Engineering for the Water Treatment Source Water Study for \$499,998.00*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Gunn, to approve the Professional Services Contract with Spalding DeDecker to perform the Engineering for the Water Treatment Source Water Study for

\$499,998.00. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

I. Region 2 Planning Commission Invoice

Recommendation: *Approve a Local Funding Resolution and payment in the amount of \$28,540.00 to Region 2 Planning Commission for the City of Jackson's share of the cost of the Jackson Area Comprehensive Transportation Study (JACTS) Unified Work Program for FY 2025 and authorize the City Engineer to sign the Local Funding Resolution.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Gunn, to approve a Local Funding Resolution and payment in the amount of \$28,540.00 to Region 2 Planning Commission for the City of Jackson's share of the cost of the Jackson Area Comprehensive Transportation Study Unified Work Program for FY 2025 and authorize the City Engineer to sign the Local Funding Resolution. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

J. Budget Amendment

Recommendation: *Approve a budget amendment to reallocate \$300,000 from the General Fund to the Building Demolition Fund.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Wood, to approve a budget amendment to reallocate \$300,000 from the General Fund to the Building Demolition Fund. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

K. 2025 Major Street Engineering Contract -Amendment 1

Recommendation: *Approve Amendment 1 to the 25-001 Major Street Engineering contract with Hubbell, Roth & Clark, Inc. (HRC) of Jackson, MI, at a not-to-exceed cost of \$66,660.00, and authorize the City Manager and City Engineer to sign the appropriate document.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Gunn, to approve Amendment 1 to the 25-001 Major Street Engineering contract with Hubbell, Roth & Clark of Jackson, MI, at a not-to-exceed cost of \$66,660.00, and authorize the City Manager and Engineer to sign the appropriate document. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

Motion was made by Councilmember Wood, seconded by Councilmember Gunn to take a three minute recess. Vote was done by voice with all in favor.

Recess was taken from 7:57 p.m. until 8:01 p.m.

Motion was made by Councilmember Gunn, seconded by Vice Mayor Dancy to return to session. Vote was done by voice with all in favor.

CITY COUNCILMEMBER'S COMMENTS:

Mayor Mahoney, Vice Mayor Dancy, and Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave all offered comments.

MANAGER'S COMMENTS:

City Manager Jonathan Green offered comments.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Councilmember Gunn, seconded by Councilmember Davis. Mayor Mahoney adjourned the meeting at 8:25 p.m.



CITY COUNCIL SPECIAL MEETING MINUTES

August 26, 2025

CALL TO ORDER:

The Jackson City Council met in special session in Council Chambers and was called to order at 6:05 p.m. by Mayor Daniel J. Mahoney.

PLEDGE OF ALLEGIANCE:

Council joined in the Pledge of Allegiance.

ROLL CALL:

Present: Mayor Daniel Mahoney, First Ward Councilmember Arlene Robinson, Vice Mayor/Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, Fourth Ward Councilmember Conner Wood, Fifth Ward Councilmember Christy Davis, and Sixth Ward Councilmember Will Forgrave.

Absent: none.

Also present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea.

ADOPTION OF AGENDA:

Motion was made by Councilmember Wood, seconded by Councilmember Gunn to adopt the agenda with the addition of 5A-Appointment to the Jackson District Library Board of Trustees. Vote was done by voice with all in favor.

NEW BUSINESS:

A. Appointment to the Jackson District Library Board of Trustees

Recommendation: Approve the Mayor's recommendation to appoint Margaux Dever to the Jackson District Library Board of Trustees for a four-year term beginning immediately and ending on August 25, 2029.

Motion was made by Vice Mayor Dancy, seconded by Councilmember Gunn to approve the appointment of Margaux Dever to the Jackson District Library Board of Trustees. Councilmember Forgrave disclosed that he would be abstaining from the vote because he is an employee of the Jackson District Library. Vote was done by voice with six in favor, none opposed, and one abstention. Motion carried.

B. City Treasurer Applicant Interviews

1. David Hammontree
2. Nanette Muntin
3. Rohn Sharlow
4. Jonathan Williams

Interviews were conducted and the meeting continued.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued

CITY COUNCIL CONSIDERATION OF TREASURER APPOINTMENT:

Nominations were opened. Councilmember Davis nominated Nanette Muntin. Councilmember Gunn nominated Rohn Sharlow. Vice Mayor Dancy nominated Jonathan Williams. Councilmember Wood nominated David Hammontree.

Motion to close the nominations was made by Councilmember Wood, seconded by Councilmember Forgrave. Vote was done by voice with all in favor. Motion carried.

Vote was taken by ballot.

Round 1:	Muntin	3 (Robinson, Wood, Forgrave)
	Williams	3 (Dancy, Gunn, Davis)
	Sharlow	1 (Mahoney)

Round 2:	Williams	4 (Mahoney, Dancy, Gunn, Davis)
	Muntin	3 (Robinson, Wood, Forgrave)

Jonathan Williams withdrew his name from consideration.

Motion was made by Councilmember Forgrave, seconded by Councilmember Davis to appoint Nanette Muntin as the Treasurer of the City of Jackson under 7.10 of the Charter. Vote: Yeas: Councilmembers Gunn, Wood, Davis, and Forgrave (4). Nays: Mayor Mahoney, Vice Mayor Dancy, and Councilmember Robinson (3). Motion carried.

CITY COUNCILMEMBER COMMENTS:

Mayor Mahoney, Vice Mayor Dancy, and Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave offered comments.

CITY MANAGER COMMENTS:

City Manager Jonathan Greene declined to offer comments.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Vice Mayor Dancy, seconded by Councilmember Davis. Vote was done by voice with all in favor. Mayor Mahoney adjourned the meeting at 8:43 p.m.



MEMO TO: Mayor and City Councilmembers

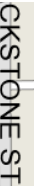
FROM: Jonathan Greene, City Manager

DATE: September 16, 2025

SUBJECT: Resolution - Vacation of Alley adjacent to the Interfaith Shelter

Recommendation:

Approve the resolution vacating the alley adjacent to the Interfaith Shelter as recommended by city staff



From: [Debi Koehn](#)
To: [Andrea Muray](#)
Subject: JACKSON INTERFAITH SHELTER - ALLEY VACATION
Date: Wednesday, August 27, 2025 12:59:45 PM

After reviewing the information we currently have for the Jackson Interfaith Shelter's alley vacation request, as well as information regarding their plans to improve the property, our office has no objection to the alley vacation at this time.

Thank you,

Deborah Koehn
Senior Appraiser
161 W. Michigan Avenue
Jackson, MI 49201
517-788-4033
www.cityofjackson.org

From: [Matthew M. Hagerty](#)
To: [Andrea Muray](#)
Subject: Interfaith Shelter - Alley Vacation
Date: Wednesday, August 27, 2025 3:28:56 PM

Andrea,

Concerning the above-referenced alley vacation, I've reviewed the application and do not have any issues nor legal concerns with City Council moving forward with approval of the vacation.

Regards,

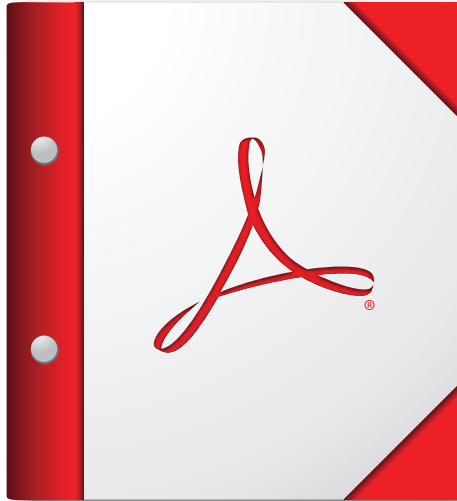
Matt

Matthew M. Hagerty

Jackson City Attorney
mhagerty@cityofjackson.org
161 W. Michigan Ave.
Jackson, MI 49201
Office: (517) 788-4050
Direct Dial: (517) 990-6282



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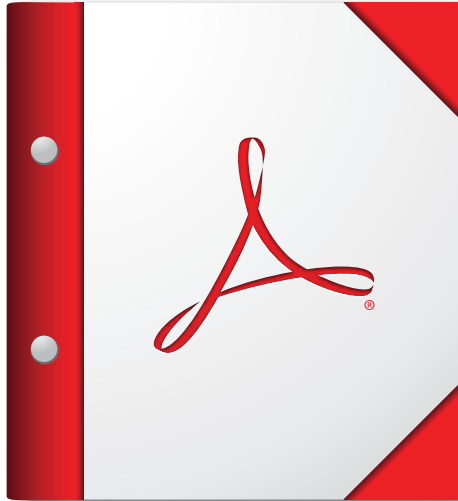
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From: [Troy White](#)
To: [Andrea Muray](#)
Subject: Interfaith Shelter Request for Alley to be Vacated
Date: Wednesday, August 27, 2025 3:23:16 PM

Engineering does not have any objections to the Interfaith Shelter's request to vacate the first alley west of Blackstone between Franklin and Wesley. Engineering recommends the vacation proceed.

Troy R White
City of Jackson Engineering



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RESOLUTION

BY THE CITY COUNCIL:

WHEREAS, a petition has been filed by all of the persons, firms, corporations, and entities owning property abutting on or located in, under or over an alley in the City of Jackson, Michigan, for the vacation of said street, more particularly described as:

A 16.5 FOOT WIDE ALLEY RUNNING NORTH AND SOUTH 264 FEET FROM WESLEY ST TO FRANKLIN ST, LYING EAST OF LOTS 3 & 4 AND WEST OF LOTS 1 & 2 AND BEING THE FIRST ALLEY WEST OF BLACKSTONE ST IN B4S R2W, THE ORIGINAL PLAT OF THE VILLAGE OF JACKSONBURG, CITY OF JACKSON, COUNTY OF JACKSON STATE OF MICHIGAN

WHEREAS, it is determined that all persons, firms, corporations, and entities who will be affected by said vacation have filed with the City Council their written consent to the same, and that it is necessary for the health, welfare, comfort, and safety of the people of the City to vacate and discontinue such street;

NOW, THEREFORE, BE IT RESOLVED that the above-described alley be, and the same is hereby vacated, and the land shall revert to the abutting property free from any claim or right on the part of the public and, except as otherwise provided herein, all public claims and rights in and to said street are hereby forever barred.

BE IT FURTHER RESOLVED that the vacation of the above-described alley is upon the condition that title to all water, sewer, gas, electric, and communication poles, wires, conduits, cables, pipes, lines, and their respective appurtenances and facilities now or hereafter in, under or over said street are reserved to and shall remain in the respective owners thereof and their successors or assigns, together with an easement and continued right to occupy said alley within the previous right-of-way thereof for public utility purposes, with present and additional facilities, and to operate, repair, maintain, replace or remove the same to the same effect and in the same manner as if said alleys remained a public way.

BE IT FURTHER RESOLVED that any abutting property owner, and their respective successors, heirs or assigns who wish to erect any structure on, or cause construction to, or otherwise modify or improve the now vacated right-of-way, shall first obtain the written permission of any utility owner who retains a right of occupancy and easement in said vacated right-of-way. Said written permission is required to ensure noninterference with the utility owner's easement and right of occupancy.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Andrea Muray, City Clerk in and for the City of Jackson, County and State aforesaid do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 16th day of September, 2025.

IN WITNESS WHEREOF, I have hereunto affixed my signature and the Seal of the City of Jackson, Michigan, on this 17th day of September, 2025.

Andrea Muray, City Clerk

MEMO TO: Mayor and City Councilmembers
FROM: Jonathan Greene, City Manager
DATE: September 16, 2025
SUBJECT: **Traffic Control Order 2416 School Zone Signs – East Wesley Street
– Mechanic to MLK Jr.**

Recommendation:

Approval of Traffic Control Order 2416 to install School Zone signs establishing a School Zone on East Wesley Street between Mechanic and MLK Jr. Boulevard.

Attached is a memo from Troy White, City Engineer, for a Traffic Control Order for traffic control signage as described above.

I recommend approval of Traffic Control Order 2416. Your consideration and concurrence is appreciated.

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager
FROM: Troy R. White, P.E., City Engineer
DATE: September 16, 2025

RECOMMENDATION: Approval of Traffic Control Order 2416 to install School Zone Ahead and School Zone signs to indicate the presence of a School Zone on East Wesley Street between South Mechanic Street and MLK Jr. Boulevard.

ISSUE STATEMENT

The Engineering Department received a request from the Principal of St. Mary's Catholic Elementary School requesting the signage for the School Zone on East Wesley Street. This request indicates it is for the safety of the students during the school day when outside in the area of East Wesley Street.

DESCRIBE THE CONSEQUENCES

If this TCO is not approved, the requested School Zone will not be implemented.

OWNERSHIP

The City of Jackson is responsible for the traffic control on city streets. Installing the signage to put in place the School Zone will promote safety for those students who attend St. Mary's Elementary School.

SOLUTION

Engineering, after reviewing the request, agrees with establishing a School Zone. This will be accomplished by installing the signage to create the School Zone. The estimated cost for the signs is \$281.54, which is broken down as follows and paid from Major Streets Traffic funds.

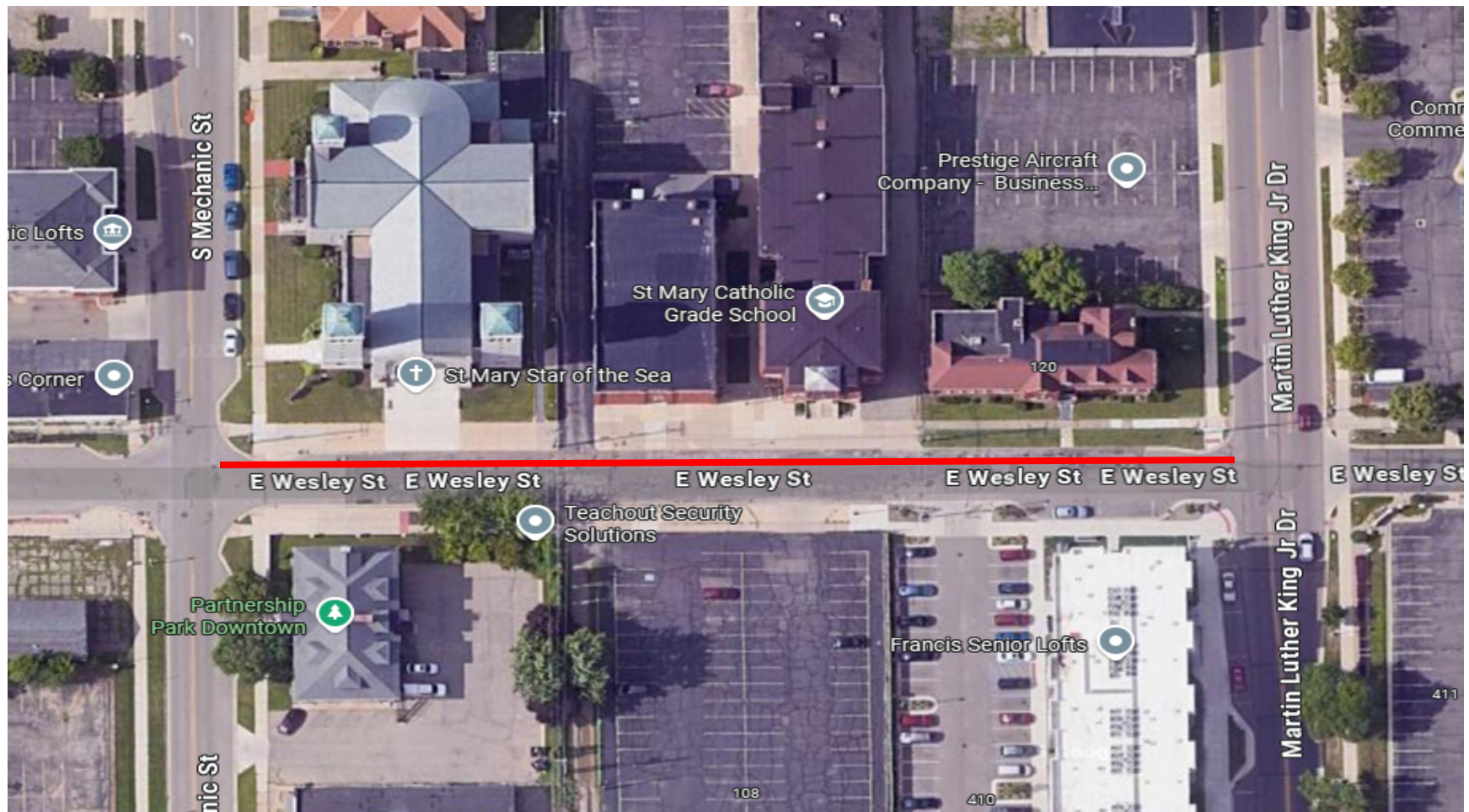
- 2 – School Zone Sign @ 60.75/\$121.50
- 1 – Post @ \$37.70/\$37.70
- 1 – hours labor/equipment, @ \$122.34/\$122.34 total
- Estimated total = \$281.54

FACILITATE IMPLEMENTATION

Approval of Traffic Control Order 2416 to install School Zone signs establishing a School Zone on East Wesley Street between South Mechanic Street and MLK Jr. Boulevard.

East Wesley Street between South Mechanic and MLK Boulevard
School Zone

TCO 2416





CITY OF JACKSON, MICHIGAN

TRAFFIC ENGINEERING DIVISION

Traffic Control Order No. 2416

LOCATION: Washington Avenue between South Jackson Street and Cooper Street

DATE: September 16, 2025

ASSIGNED TO: Sign Shop

TCO DESCRIPTION

Install School Zone signs. On East Wesley Street between South Mechanic Street and MLK Jr. Boulevard install School Zone signs

BY TROY R. WHITE, P.E.

RECOMMENDATION

At the request of the Principal of St. Mary's Catholic Elementary School the Engineering department is establishing a School Zone on East Wesley Street between S. Mechanic and MLK Jr. Boulevard.

APPROVED ☐ REJECTED ☐

DATE: 9/16/25

BY CITY COUNCIL

WORK ASSIGNMENT:

DATE: 9/16/25

TO: Sign Shop

Install 2 new signs on 1 new posts and 1 Street Light pole. These installations will create the School Zone. Detailed map on exact signage and location to be provided prior to installation.

BY TROY R. WHITE, P.E.

MATERIAL USED

☐ 1 ☐ ☐ ☐ ☐ ☐ ☐ ☐ 2
Posts Stop Time Limit No Parking Loading Zone One Way Yield Paint Other (Speed Limit)

ASSIGNMENT COMPLETED

DATE: **BY: Sign Shop**

WORK INSPECTED

REMARKS:

DATE: **BY: Troy R. White, P.E., City Engineer**

Distribution: 1. Sign Shop/Miss Dig 2. Police Dept. 3. Fire Dept 4. City Clerk 5. Enter to TCO Database

MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: September 16, 2025

SUBJECT: **Traffic Control Order 2415 School Zone Signs – Washington Avenue – Jackson to Cooper**

Recommendation:

Approval of Traffic Control Order 2415 to install School Zone Ahead and School Zone signs to indicate the presence of a School Zone on Washington Avenue between South Jackson Street and Cooper Street.

Attached is a memo from Troy White, City Engineer, for a Traffic Control Order for traffic control signage as described above.

I recommend approval of Traffic Control Order 2415. Your consideration and concurrence is appreciated.

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager
FROM: Troy R. White, P.E., City Engineer
DATE: September 16, 2025

RECOMMENDATION: Approval of Traffic Control Order 2415 to install School Zone Ahead and School Zone signs to indicate the presence of a School Zone on Washington Avenue between South Jackson Street and Cooper Street.

ISSUE STATEMENT

The Engineering Department received a request from the Principal of St. Mary's Catholic Elementary School requesting the signage for the School Zone on Washington Avenue. This request indicates it is for the safety of the students during the school day when outside in the area of Washington Avenue.

DESCRIBE THE CONSEQUENCES

If this TCO is not approved, the requested School Zone will not be implemented.

OWNERSHIP

The City of Jackson is responsible for the traffic control on city streets. Installing the signage to put in place the School Zone will promote safety for those students who attend St. Mary's Elementary School.

SOLUTION

Engineering, after reviewing the request, agrees with establishing a School Zone. This will be accomplished by installing the signage to create the School Zone. The estimated cost for the signs is \$719.88, which is broken down as follows and paid from Major Streets Traffic funds.

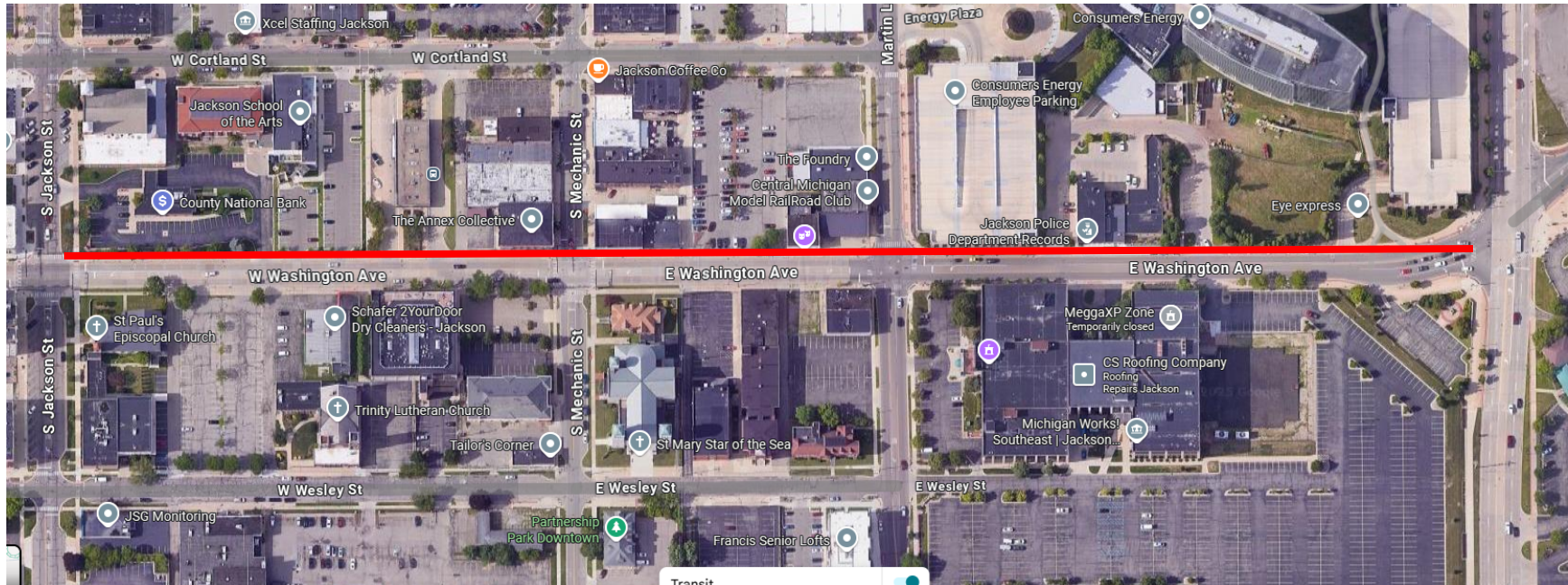
- 4 – School Zone Sign @ 60.75/\$243.80
- 2 – Ahead Signs @ \$40.60/\$81.20
- 4 – Posts @ \$37.70/\$151.00
- 2 – hours labor/equipment, @ \$122.34/\$244.68 total
- Estimated total = \$719.88

FACILITATE IMPLEMENTATION

Approval of Traffic Control Order 2415 to install School Zone signs establishing a School Zone on Washington Avenue between South Jackson Street and Cooper Street.

Washington Avenue between South Jackson and Cooper Street
School Zone

TCO 2415



CITY OF JACKSON, MICHIGAN

TRAFFIC ENGINEERING DIVISION

Traffic Control Order No. 2415

LOCATION: Washington Avenue between South Jackson Street and Cooper Street

DATE: September 16, 2025

ASSIGNED TO: Sign Shop

TCO DESCRIPTION

Install School Zone Ahead and School Zone signs. On Washington Avenue between South Jackson Street and South Mechanic Street and between MLK Jr. Boulevard and Cooper Street install the School zone ahead signs. On E. Washington Avenue between South Mechanic and MLK Jr. Boulevard install School Zone signs

BY TROY R. WHITE, P.E.

RECOMMENDATION

At the request of the Principal of St. Mary's Catholic Elementary School the Engineering department is establishing a School Zone on Washington Avenue between S. Mechanic and MLK Jr. Boulevard.

APPROVED ☐ REJECTED ☐

DATE: 9/16/25

BY CITY COUNCIL

WORK ASSIGNMENT:

DATE: 9/16/25

TO: Sign Shop

Install 6 new signs on 4 new posts. These installations will create the School Zone. Detailed map on exact signage and location to be provided prior to installation.

BY TROY R. WHITE, P.E.

MATERIAL USED

4								6
Posts	Stop	Time Limit	No Parking	Loading Zone	One Way	Yield	Paint	Other (Speed Limit)

ASSIGNMENT COMPLETED

DATE: **BY:** Sign Shop

WORK INSPECTED

REMARKS:

DATE: **BY:** Troy R. White, P.E., City Engineer

Distribution: 1. Sign Shop/Miss Dig 2. Police Dept. 3. Fire Dept 4. City Clerk 5. Enter to TCO Database



MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: September 16, 2025

SUBJECT: Accept the recommendation of the Jackson Public Arts Commission to approve the creation of a public art mural at 532 Lansing Avenue

Recommendation:

The City of Jackson Public Art Commission has approved the mural concept for 532 Lansing Avenue and voted to forward it to the City Council for final approval at their August 19, 2025, meeting.

Accept the recommendation from the Jackson Public Arts Commission to approve the 532 Lansing Ave mural.



DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Kelli Hoover, Parks Director

DATE: September 16, 2025

RECOMMENDATION: To approve the Jackson Public Arts Commission recommendation to move forward with the 532 Lansing Ave mural.

ISSUE STATEMENT

A proposed mural for 532 Lansing Avenue as recommended by the Public Arts Commission.

DESCRIBE THE CONSEQUENCES

The mural proposed for 532 Lansing Avenue has received a recommendation from the Public Arts Commission. However, if the City Council disapproves, the project will not move forward.

OWNERSHIP

To accept the recommendation of the Jackson Public Arts Commission regarding the proposed art mural at 532 Lansing Avenue.

SOLUTION

The project will be self-funded and overseen by the Jackson Public Arts Commission.

FACILITATE IMPLEMENTATION

The City of Jackson Public Art Commission has approved the mural concept for 532 Lansing Avenue and voted to forward it to the City Council for final approval at their August 19, 2025, meeting.

ATTACHMENTS

1. JPAC app - 532 Lansing Ave_

City of Jackson Art Installation Application



Jackson Public Arts Commission Art Installation Application

Please print or type. Fill out completely.

APPLICANT INFORMATION

Contact Person: Kyle Leighton

Organization: Leighton Property Management

Phone: _____

(517) 6129524 E-mail: kyleleighton27@gmail.com

Address: 5700 Creekview Drive

City: Ann Arbor ST: MI ZIP: 48108 - ART

INSTALLATION INFORMATION

Proposed Location of the Art Installation: (Circle one) Public Private

Medium of Art Installation: Mural Sculpture Other (please describe): _____

Abstract on left side of building

Proposed Dates of Installation: 5/19/25

Address of Proposed Location: 532 Lansing Ave, Jackson, MI

Building Owner: K. Leighton Holdings

Mural Project Please Fill Out:

If a public, is the building designated as an historical site? Yes No Unknown

Where will the mural be placed on the building? Left wall

Size of Mural: Width: 45 feet Length: 16 feet

What types of medium/materials/paint will be used: Paint

City of Jackson Art Installation Application

Will the mural be? (Circle one)

Painted directly on the building

Mural canvas attached to building

If a mural canvas will be attached to building, please describe in detail how the mural canvas will be attached.

Will the mural canvas be? (Circle one)

vinyl

cloth

other

If directly painted directly painted on building, what type of surface is the building?

Brick

What type of maintenance will the mural require? (Please provide brief description)

The mural will not require maintenance

For Sculpture Please Fill Out:

If a public, is the property and or building designated as an historical site? Yes No Unknown

Where will the sculpture be placed on the property?

Specifications of the Sculpture: Width: Length:

Depth: Estimated weight:

What types of medium/materials/paint will be used:

Will the sculpture be? (Circle one)

Attached directly on the building

Anchored to a base

How will the sculpture be attached to the building or anchored to a base?

Will the sculpture required lighting? Yes No

Will the sculpture require water? Yes No

If mounted directly on building, what type of surface is the building?

What type of maintenance will the sculpture require? (Please provide brief description)

City of Jackson Art Installation Application

For Other Please Fill Out:

If a public, is the property and or building designated as an historical site? Yes No Unknown

Where will your art installation be placed on the property?

What are the specifications of our art installation? _____

What types of medium/materials/paint will be used:

Will the art installation be? (Circle one)

Attached directly on the building Anchored to a base Free Standing

How will the art installation be attached to the building or anchored to a base?

Will the art installation required lighting? Yes No

If mounted directly on building, what type of surface is the building?

What type of maintenance will the art installation require? (Please provide brief description)

Please share any additional information about either Mural, Sculpture or Other here (or attach)

City of Jackson Art Installation Application

ARTIST INFORMATION

Title of Work: Unknown right now

Artist Name: Joey Salamon

Artist Website: https://www.brightwallsjackson.com/joey-salamon-mural Is

your art installation: Pre-Designed

Free Form

Pre-designed required attachments:

 Illustrative and/or construction drawings of proposed art installation include dimensions on drawing.

 Artist resume including images of other works and their locations

Free Form required attachments:

X 3-4 Images of previous work that is representative of what the proposed art installation may look like. https://www.joeysalamon.art/ - this is his portfolio of work, and has done other projects in Jackson.

 Artist resume including images of other works and their locations

FUNDING OF ART INSTALLATION APPLICATION

Mural/Sculpture/Other Project Projected Cost: \$6,500

Is the proposed art installation project? (Circle one)

Completely Self-Funded

Partially Funded

Needs Funding

If completely funded, who is the funding source(s)? Kyle T. Leighton is solely funding.

 If partially funded, who are the funders so far?

 How do you plan on obtaining the remaining funds need?

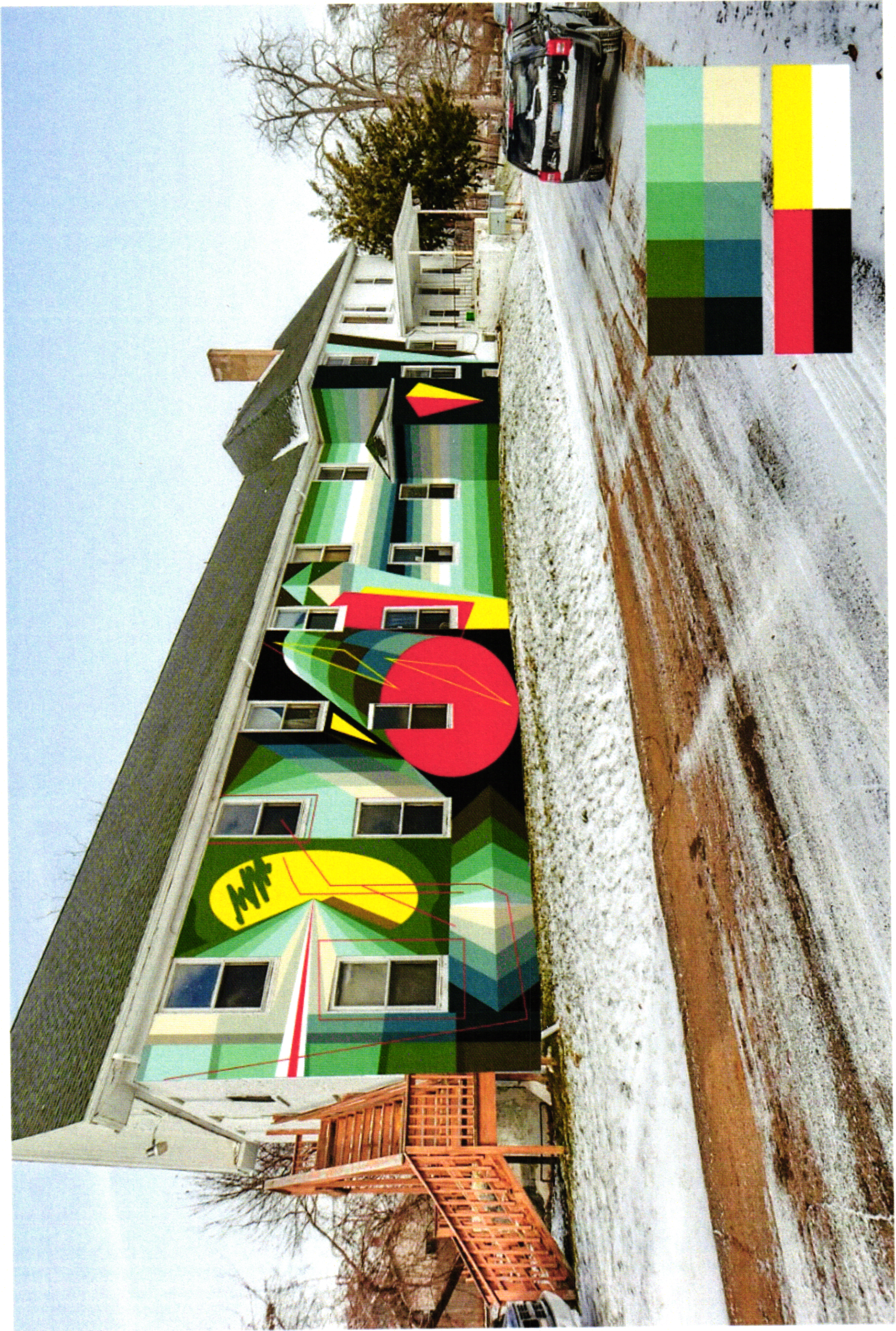
 If funds are needed, how to you plan on obtaining funds?

Submitted by:

Kyle Leighton Title: President

Signature:

Kyle Leighton Date: 4/30/25





MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: September 16, 2025

SUBJECT: Special Event Application: September Cruise-In and Concert

Recommendation:

Approve a request from the Jackson Downtown Development Authority to host the September Cruise-In and Concert on September 26, 2025, in downtown Jackson.

Attached is a memo and supporting paperwork from Beth Kuiper regarding the Special Event Application for the September Cruise-In and Concert.

I recommend approval of the Special Event Application for the September Cruise-In and Concert. Your consideration and concurrence is appreciated.

JACKSON

Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: DDA Director, DDA Director

DATE: September 16, 2025

RECOMMENDATION:

Approve a request from the Jackson Downtown Development Authority to host the September Cruise-In and Concert on September 26, 2025, in downtown Jackson.

ISSUE STATEMENT

Approvals noted below by each department indicate they have been made aware of the request and the capacity of their department has been met. Conditions of their approval and special considerations are noted.

DEPARTMENT IMPACT	APPROVAL	DENIAL	ECONOMIC
DDA	X		\$0.00
Engineering	X		\$300.00
Fire	X		\$0.00
Neighborhood & Economic Operations	X		\$0.00
Parks & Recreation	X		\$0.00
Police	X		\$0.00
Public Works	X		\$2000.00

TOTAL \$2300.00

DESCRIBE THE CONSEQUENCES

Conditions & Considerations: Street closures, power, stage, bathroom

OWNERSHIP

Insurance Status: This event is covered under the City of Jackson's insurance policy.

SOLUTION

FACILITATE IMPLEMENTATION

Approve a request from the Jackson Downtown Development Authority to host the September Cruise-In and Concert on September 26, 2025, in downtown Jackson.

ATTACHMENTS

1. SEA- SEPTEMBER Cruise-In and Concert



By: **M. Evans** Date: **8/28/25**

Fee Rec: Date:

Cash: Check #:

Approved through City Council

Yes/No: Date:

SPECIAL EVENT APPLICATION 2025

Submit your application to mevans@cityofjackson.org or drop it off at
City of Jackson Downtown Development Authority: 161 W. Michigan Ave, 5th Floor, Jackson, MI

Application must be submitted 60 days prior to event date

Application attachments

The application will not be submitted for approval until all attachments are attained.

☐ Application Fee: Nonrefundable. Cash or check only. Please make checks out to **Downtown Development Authority**

Examples of city resources include, but are not limited to, requests for power, water or fire hydrants, traffic cones, and staging.

☐ Level 1: \$75 (0-1 city resources)

☐ Level 2: \$150 (No road closure, needs 2 city resources) *Does not include closing Hayes Court

☐ Level 3: \$225 (Road closure, police assistance, needs 3+ city resources)

If you would like to apply for a non-profit/low resource fee waiver, see page 4.

☐ LATE FEE: +\$50 Late/Rush Fee submitted less than 60 days but greater than 30 days. No applications will be accepted less than 30 days from the date of the event.

☐ Insurance documentation for sponsoring organization

☐ Event Map –Please indicate the location of all items (see page 4 for detailed information needed & page 7 for a blank map)

☐ Liquor License & Liquor Liability Insurance (if applicable) See page 5 for details on liquor and the Social District

☐ Cannabis Consumption Area License and Liability insurance (if applicable)

☐ Carnival Ride Permit (if applicable)

☐ Insurance documentation for all vendors (if applicable)

☐ Fireworks plan and all required approval documentation from the appropriate authorities (if applicable)

✓ Applicant Information

EVENT NAME: **SEPTEMBER Cruise-In and Concert**

Sponsoring Organization Legal Name : **Jackson Downtown Development Authority**

Street Address : **161 E. Michigan Ave, 5th Floor**

Tax ID# : **68-6004701**

Website : **www.jacksondda.org**

Contact Name 1 : **Beth Kuiper**

Email: **jacksondda@cityofjackson.org**

Phone: **517-768-6410**

Contact Name 2 : **Melissa Evans**

Email: **mevans@cityofjackson.org**

Phone: **517-768-6411**

Contact Name/Phone# During Event: **Beth Kuiper 517-800-1445**

✓ Event Details

Event Date(s): Set up Time: Start Time: End Time: Tear Down Time:

September 26, 2025

4:00 PM

5:00 PM

8:00 PM

8:00 PM

Has this event occurred before? ☒ Yes ☐ No If yes, how many previous years? **10+ years**

What is the expected attendance? **5000+**

Do you expect to do this event next year?

☒ Yes

☐ No

✓ Type of Event Please check all that apply

☐ Festival

☐ March/Parade

☐ Walk/Run*

☒ Other

Cruise-In & Concert Summer Series

***Downtown 5K/10K's:** Even with City Council approval, the proposed route cannot be guaranteed due to ongoing construction, which may require adjustments to the course. We recommend considering Ella Sharp Park as an alternative to downtown streets.



Description of Event

This description will be posted on the Special Events Calendar

Roll into downtown Jackson for our free summer Cruise-In and Concert Series, happening every Fourth Friday from May through September. Expect classic cars lining the streets, food trucks serving up local flavor, live music setting the vibe, and plenty of fun extras — all spotlighting the shops, restaurants, and hidden gems that make our downtown shine.



Event Location

Please include the location on the map



Horace Blackman Park



Bucky Harris Park

*Power turned on for small sound system



MLK Equality Trail



TRUE City Square Stage



Grand River Farmers Market Pavilion



Ella Sharp Park
*requires Ella Sharp Board approval



Other Location Streets of downtown Jackson



Requested Street Closure(s)

Please include all requested street closures on the map. **Note that street closures require an anticipated attendance of at least 3,000**

Street Name: Michigan Avenue

Cross Street 1:

Blackstone Street

Cross Street 2:

MLK JR Drive

Closure Start Date: 9/26/25

Time: 4:00 PM

Closure End Date: 9/26/25

Time: 8:00 PM

Street Name: Jackson Street

Cross Street 1:

Pearl Street

Cross Street 2:

Cortland Street

Closure Start Date: 9/26/25

Time: 4:00 PM

Closure End Date: 9/26/25

Time: 8:00 PM

Street Name: Mechanic Street

Cross Street 1:

Pearl Street

Cross Street 2:

Cortland Street

Closure Start Date: 9/26/25

Time: 4:00 PM

Closure End Date: 9/26/25

Time: 8:00 PM

Street Name: Hayes Court

Cross Street 1:

Michigan Avenue

Cross Street 2:

Pearl Street

Closure Start Date: 9/26/25

Time: 4:00 PM

Closure End Date: 9/26/25

Time: 8:00 PM

Street Name:

Cross Street 1:

Cross Street 2:

Closure Start Date:

Time:

Closure End Date:

Time:

Street Name:

Cross Street 1:

Cross Street 2:

Closure Start Date:

Time:

Closure End Date:

Time:



Bathroom Plan

Please include bathroom locations on the map

Facilities: How many restrooms/portable toilets will be provided, including ADA options? The DDA will provide bathrooms

Service Provider: Who will supply and service the restrooms (name/contact)? TBA

Placement: Where will restrooms be located? *Please include locations on the map

Additional Notes: Additional bathrooms located at Horace Blackman Park and Mechanic Street.



Bucky Harris Park Bathrooms Use: Request a key at City Hall, Parks & Rec, 161 W. Michigan Ave., 5th Floor with a \$75 refundable deposit and state ID. You must unlock and lock the bathroom doors before and after the event.



Waste Management Plan Please include garbage locations on the map

*If the area of your event is not cleaned up, you will be invoiced the cost of services.

Collection: How will garbage be managed during and after the event?

Service Provider: Who is responsible for waste removal (name/contact)?

Reciprocals: How many bins will be provided? *Please include locations on the map
For large events, how many roll-offs?

Cleanup: Who will handle post-event cleanup?

Additional notes:

Other City Resource Requests *Include all extra resources on map

Electrical Power: Do you need electrical power? ☒ Yes ☐ No ****All electrical lines MUST be properly covered to minimize tripping hazards****

Will you have food trucks?

Please add food truck names and locations on the map.

☒ Yes

☐ No

If yes, how many food trucks do you anticipate?

Using generators? ☒ Yes ☐ No

Do you need to rent power boxes for the food trucks? ☒ Yes ☐ No
\$25 per box rental cost (adapters included)

If yes, how many?

Will you have Vendors/ Other food on site?

☒ Yes

☐ No

If yes, how many?

Using generators? ☐ Yes ☐ No

Do you need to rent power boxes? ☒ Yes ☐ No
\$25 per box rental cost (adapters included)

If yes, how many?

Will you have Amusement/ Carnival Rides, other attractions (bounce house, foam machine, etc)?

☐ Yes

☒ No

If yes, what?

Using generators? ☐ Yes ☒ No

Do you need to rent power boxes? ☐ Yes ☒ No
\$25 per box rental cost (adapters included)

If yes, how many?

Other electrical power needed?

☒ Yes

☐ No

If yes, what?

Wattage needed:

Number of plug-ins needed:

*Power at True Community **Power boxes turned on Michigan Ave between Mechanic & MLK

Water: Do you need water? ☐ Yes ☒ No If yes, please indicate the needed requirement:

Location of where the water is needed:

Fireworks: Do you plan to do fireworks? ☐ Yes ☒ No

*If yes, please attach your detailed fireworks plan along with all required approval documents from the appropriate local authorities.

Police Department: Do you require police assistance? ☐ Yes ☒ No

☐ Yes ☒ No

If yes, please explain:

Alcohol Sales: ☐ Yes ☒ No

☐ Yes ☒ No

*If yes, attach liquor license and liquor liability insurance

Cannabis Consumption Area: ☐ Yes ☒ No

☐ Yes ☒ No

*If yes, attach Cannabis Consumption License and liability insurance

Other Requests:

Traffic Cones How many?

☒

15 foot Mobile Stage

☐ 25 foot Mobile Stage

☒

Other

Other

Required Attachments for Application Processing



Insurance *Please request the following documentation from your insurance carrier.*

Insurance Type	Requirements
Certificate of Liability Insurance (MUST also be provided by all vendors)	- Showing a liability coverage of at least \$1,000,000 - Identifying "City of Jackson" & "Jackson Downtown Development Authority" as additional insured
Liquor Liability Insurance (if needed)	Identifying "City of Jackson" & "Jackson Downtown Development Authority" as additional insured
Cannabis Liability Insurance (if needed)	Identifying "City of Jackson" & "Jackson Downtown Development Authority" as additional insured
XCU Fireworks Liability Insurance (if needed; required for all fireworks displays)	Identifying "City of Jackson" & "Jackson Downtown Development Authority" as additional insured

I am a Level 1 Special Event (low resources), and would like to be considered for eligibility to enter a Hold Harmless Agreement with The City of Jackson in lieu of providing the above-required insurance documentation.



Event Map *Please include **all event details** and activities on the map for review and processing.*

Route plan Emergency vehicle access ✗ Requested street closures ✗ Food Truck Locations
 Vendor locations Dispersal locations Requested reserved parking
 Tent locations ✗ Trash Receptacle locations ✗ Requested electrical location
 Assembly locations ✗ Bathroom locations Alcohol/Cannabis sales locations

**If these details change, a revised map must be provided seven days prior to event.*

Revised maps cannot include any additional street use, reserved parking, or additional space reservations.

*I am a representative of a non-profit organization and respectfully request that the application fee be waived or considered for reduction. **Justification for Fee Waiver** (Please briefly explain financial limitations and community benefits of this event):*

***Note: We want to inform you that adjustments are being made to the City Special Event Application process to align with the demand for City resources and the overtime required to facilitate these events. As part of this process, we will gradually introduce limits and monetary requirements for utilizing city resources.**

Special Event Application Policy

Additional charges may incur if policies are broken.

1. The applicant or representative of any business, group, or organization that seeks approval to conduct a special event must be 21 years of age or older.
2. No ground stakes are allowed on City property. Tents and inflatables must be weighted down.
3. Glitter and confetti are prohibited at all events.
4. No plugging into outlets without prior approval.
5. For events utilizing street space, all fixtures (tents, vehicles, trucks, etc.) must be placed near the curbs to allow for emergency vehicle access.
6. No alcoholic beverages allowed unless proper paperwork is provided along with City Council approval. Alcoholic beverages must be consumed within the area in which they are served. No containers, open or closed, may leave the event area unless approval is granted.
7. Social District: By following these steps and providing thorough documentation, you can effectively incorporate Social District rules into your Special License application, ensuring compliance with MLCC regulations and facilitating a successful event:
 - a. If a non-profit organization seeks a Special License for an event within a Social District's commons area, the local governing body must delineate the specific portions of the commons area to be used exclusively by the Special Licensee and those to be used by Social District permittees. This ensures clear boundaries and prevents overlap between the event and existing Social District activities. Please provide a clear and precise diagram that outlines the designated areas within the commons for both the Special Licensee and the Social District permittees.
 - b. Alcoholic beverages sold by the Special Licensee must be consumed within the area designated for the special event. Similarly, beverages from Social District permittees should remain within their designated zones. Areas must show visual barriers and provide staff to oversee the delineated area.
 - c. Review the MLCC's Special License Application form for any specific sections or questions related to events in Social Districts. Ensure that all relevant information is accurately provided, and any additional requirements are met. The application form can be found here: <https://www.michigan.gov/lara/bureau-list/lcc/faq/social-districts?utm>
8. Only a removable medium, such as chalk and/or tape, can be used to mark event area or routes. No paint of any kind is permitted. Tape must be removed once event is over.
9. One temporary sign/banner is permitted with your event, provided it measures no more than 12 ft and does not block any intersections, driveways, or right-of-ways.

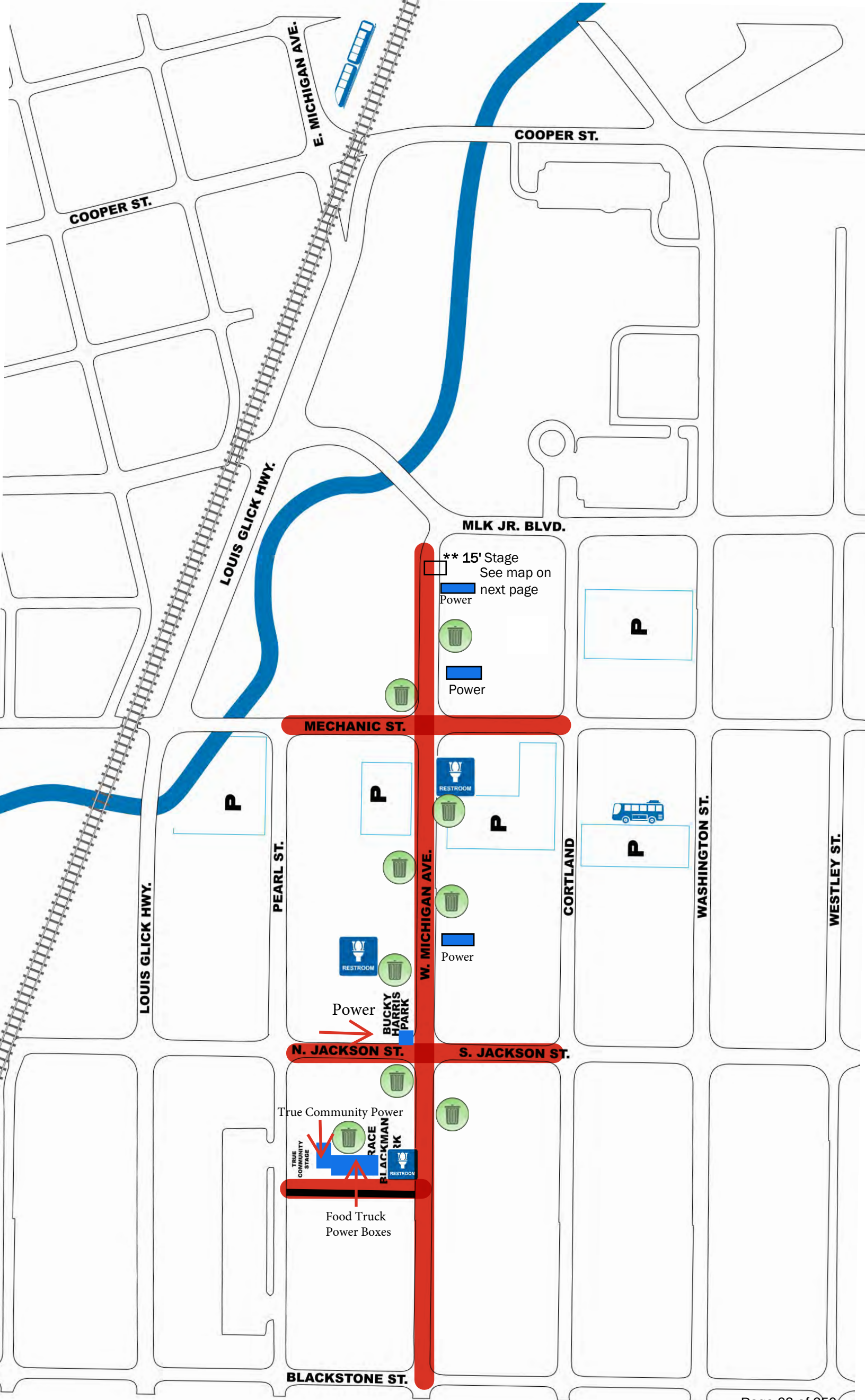
Special Event Application

Certification and Signature

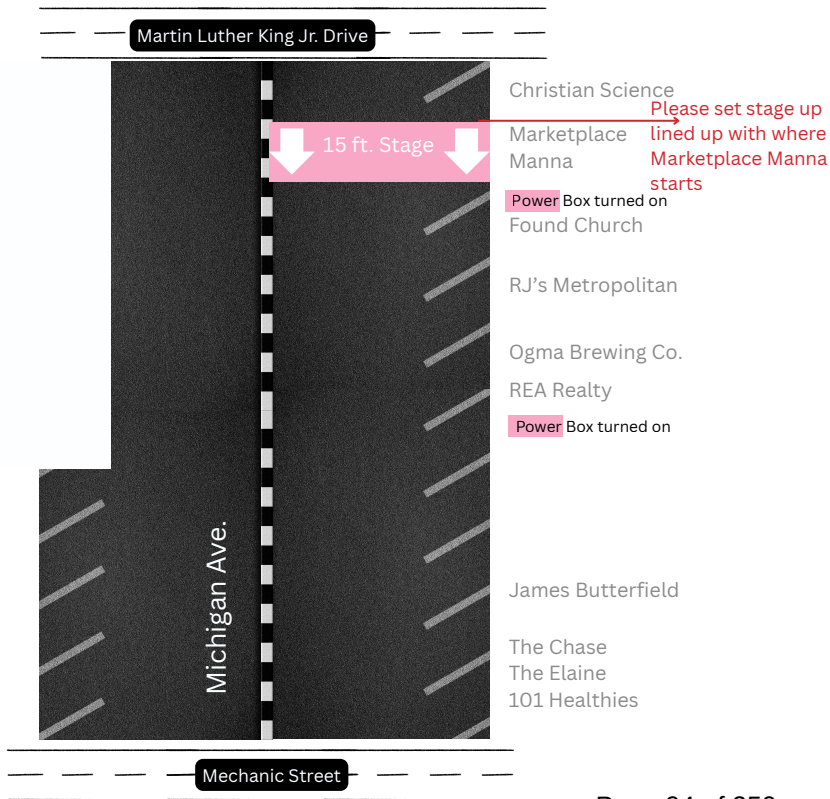
1. I am the person with authority to act on behalf of the sponsoring organization.
2. I have submitted all required documents in support of the Special Event Application
3. A Special Event Application Fee is submitted along with this application.
4. Only the activities listed on the application will be permitted at the event. If additional activities are added, I will immediately contact the City of Jackson. I understand that the approval of my application may be withdrawn or additional action required.
5. All food vendors must be approved by the Jackson County Health Department and each food and other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson and the Downtown Development Authority as additional insured parties on the policy.
6. Fire Department permit and approval is required for events including display fireworks. Extreme Close-Up (XCU) fireworks liability insurance is required for all fireworks display.
7. The approval of this special event may include additional requirements, limitations, or fees based on the City's review of the application.
8. If I, or my organization, fail to clean up and repair damages to the event area, my organization may be billed for City services, and that failure to clean up and repair damage will be considered for future applications.
9. As the duly authorized agent of the sponsoring organization applying for approval of the Special Event, I affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all City requirements, ordinances and other laws which apply to this Special Event.
10. By signing this Special Event Application, I declare I am 21 years of age or older.
11. If required to provide liability insurance, the sponsoring organization will add the City of Jackson and the Downtown Development Authority as additional insured parties on the sponsoring organization's liability policy.
12. On behalf of the sponsoring organization, I agree that the sponsoring organization will defend, indemnify, and hold harmless the City of Jackson, its officers, employees and agents from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed, or recovered against or from the City of Jackson, its officers, employees, and agent, by reason of any damage to property, bodily injury, or death, sustained by any person whomsoever, and which damage, injury, or death arises out of or is incident to or in any way connected with or related to this Special Event.
13. The City of Jackson reserves the right to waive any requirements of this policy in the interests of the health, safety, and welfare of the citizens of Jackson.

Signature: **Beth Kuiper**

Date: **8/28/25**



CRUISE-IN & CONCERT SEPTEMBER 26





MEMO TO: Mayor and City Councilmembers
FROM: Jonathan Greene, City Manager
DATE: September 16, 2025
SUBJECT: Special Event Application: Ogma Brewing Company Year 4 Anniversary

Recommendation:

Approve a request from Ogma Brewing Company to host the Ogma Brewing Company Year 4 Anniversary on October 11, 2025, in downtown Jackson.

Attached is a memo and supporting paperwork from Beth Kuiper regarding the Special Event Application for the Ogma Brewing Company Year 4 Anniversary.

I recommend approval of the Special Event Application for the Ogma Brewing Company Year 4 Anniversary. Your consideration and concurrence is appreciated.

JACKSON

Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: DDA Director, DDA Director

DATE: September 16, 2025

RECOMMENDATION:

Approve a request from Ogma Brewing Company to host the Ogma Brewing Company Year 4 Anniversary on October 11, 2025, in downtown Jackson.

ISSUE STATEMENT

Approvals noted below by each department indicate they have been made aware of the request and the capacity of their department has been met. Conditions of their approval and special considerations are noted.

DEPARTMENT IMPACT	APPROVAL	DENIAL	ECONOMIC
DDA	X		\$0.00
Engineering	X		\$0.00
Fire	X		\$0.00
Neighborhood & Economic Operations	X		\$0.00
Parks & Recreation	X		\$0.00
Police	X		\$0.00
Public Works	X		\$400.00

TOTAL \$400.00

DESCRIBE THE CONSEQUENCES

Conditions & Considerations: Road closure, power, alcohol sales, bleachers, picnic tables

OWNERSHIP

Insurance Status: Approval is dependent on the receipt of proper insurance documents.

SOLUTION

FACILITATE IMPLEMENTATION

Approve a request from Ogma Brewing Company to host the Ogma Brewing Company Year 4 Anniversary on October 11, 2025, in downtown Jackson.

ATTACHMENTS

1. SEA-Ogma Brewing Company Year 4 Anniversary

By: M. Evans Date: 8/21/25
Fee Rec: _____ Date: _____
Cash: _____ Check #: _____
Approved through City Council
Yes/No: _____ Date: _____

SPECIAL EVENT APPLICATION 2025

Submit your application to mevans@cityofjackson.org or drop it off at
City of Jackson Downtown Development Authority: 161 W. Michigan Ave, 5th Floor, Jackson, MI

Application must be submitted 60 days prior to event date

Application attachments

The application will not be submitted for approval until all attachments are attained.

☒ Application Fee: Nonrefundable. Cash or check only. Please make checks out to **Downtown Development Authority**

☒ Level 1: \$75 (0-1 city resources)

Examples of city resources include, but are not limited to, requests for power, water or fire hydrants, traffic cones, and staging.

☐ Level 2: \$150 (No road closure, needs 2 city resources) *Does not include closing Hayes Court

☐ Level 3: \$225 (Road closure, police assistance, needs 3+ city resources)

If you would like to apply for a non-profit/low resource fee waiver, see page 4.

☐ LATE FEE: +\$50 Late/Rush Fee submitted less than 60 days but greater than 30 days. No applications will be accepted less than 30 days from the date of the event.

☐ Insurance documentation for sponsoring organization

☒ Event Map -Please indicate the location of all items (see page 4 for detailed information needed & page 7 for a blank map)

☒ Liquor License & Liquor Liability Insurance (if applicable) See page 5 for details on liquor and the Social District

☐ Cannabis Consumption Area License and Liability insurance (if applicable)

☐ Carnival Ride Permit (if applicable)

☐ Insurance documentation for all vendors (if applicable)

☐ Fireworks plan and all required approval documentation from the appropriate authorities (if applicable)

Applicant Information

EVENT NAME: OGMA BREWING COMPANY YEAR 4 ANNIVERSARY

Sponsoring Organization Legal Name : _____

Street Address : 129 E MICH AVE JACKSON MI

Tax ID# : _____

Website : _____

Contact Name 1 : KEVIN CRAFT

Email: kevin@ogmabrewing.com

Phone: 517-474-4204

Contact Name 2 : _____

Email: _____

Phone: _____

Contact Name/Phone# During Event:

KEVIN CRAFT 517-474-4204

Event Details

Event Date(s):

SAT OCT 11 2025

Set up Time:

7:00 AM

Start Time:

11:00 AM

End Time:

11: PM

Tear Down Time:

11:30 PM

Has this event occurred before?

☒ Yes

No

If yes, how many previous years?

3

What is the expected attendance?

1,500

Do you expect to do this event next year?

☒ Yes

No

Type of Event Please check all that apply

☒ Festival

☐ March/Parade

☐ Walk/Run*

☐ Other _____

*Downtown 5K/10K's: Even with City Council approval, the proposed route cannot be guaranteed due to ongoing construction, which may require adjustments to the course. We recommend considering Ella Sharp Park as an alternative to downtown streets.

☐ **Description of Event** This description will be posted on the Special Events Calendar

LIVE MUSIC, ART VENDORS, FOOD TRUCK, GAMES

☐ **Event Location** Please include the location on the map

Horace Blackman Park

Bucky Harris Park

MLK Equality Trail

TRUE City Square Stage

Grand River Farmers Market Pavilion

Ella Sharp Park

*requires Ella Sharp Board approval

Other Location

115 E MICHIGAN AVE JACKSON MI

☐ **Requested Street Closure(s)** Please include all requested street closures on the map. **Note that street closures require an anticipated attendance of at least 3,000**

Street Name: MICHIGAN AVE Cross Street 1: MLK TO MECHANIC Cross Street 2:
 Closure Start Date: 10/11/25 Time: 9:00 AM Closure End Date: 10/11/25 11 AM Time: 11 PM

Street Name: Cross Street 1: Cross Street 2:
 Closure Start Date: Time: Closure End Date: Time:

Street Name: Cross Street 1: Cross Street 2:
 Closure Start Date: Time: Closure End Date: Time:

Street Name: Cross Street 1: Cross Street 2:
 Closure Start Date: Time: Closure End Date: Time:

Street Name: Cross Street 1: Cross Street 2:
 Closure Start Date: Time: Closure End Date: Time:

Street Name: Cross Street 1: Cross Street 2:
 Closure Start Date: Time: Closure End Date: Time:

☐ **Bathroom Plan** Please include bathroom locations on the map

Facilities: How many restrooms/portable toilets will be provided, including ADA options? 4 - 1 ADA

Service Provider: Who will supply and service the restrooms (name/contact)? ALL AMERICAN PORTABLE TOILETS

Placement: Where will restrooms be located? *Please include locations on the map ALLEY

Additional Notes:

Bucky Harris Park Bathrooms Use: Request a key at City Hall, Parks & Rec, 161 W. Michigan Ave., 5th Floor with a \$75 refundable deposit and state ID. You must unlock and lock the bathroom doors before and after the event.

Waste Management Plan Please include garbage locations on the map

*If the area of your event is not cleaned up, you will be invoiced the cost of services.

Collection: How will garbage be managed during and after the event? Garbage receptacles emptied by Staff

Service Provider: Who is responsible for waste removal (name/contact)? EMMONS

Reciprocals: How many bins will be provided? *Please include locations on the map 5
For large events, how many roll-offs?

Cleanup: Who will handle post-event cleanup? Omega Brewing Company

Additional notes:

Other City Resource Requests *Include all extra resources on map

Electrical Power: Do you need electrical power? ☐ Yes ☒ No ****All electrical lines MUST be properly covered to minimize tripping hazards ****

Will you have food trucks? ☒ Yes ☐ No

Please add food truck names and locations on the map.

If yes, how many food trucks do you anticipate? 1

Using generators? ☒ Yes ☐ No

Do you need to rent power boxes for the food trucks?
\$25 per box rental cost (adapters included)

Yes ☐ No ☒

If yes, how many?

Will you have Vendors/ Other food on site? ☒ Yes ☐ No

If yes, how many?

4 NON FOOD VENDORS

Using generators? ☐ Yes ☒ No

Do you need to rent power boxes?
\$25 per box rental cost (adapters included)

Yes ☐ No ☒

If yes, how many?

Will you have Amusement/ Carnival Rides, other attractions (bounce house, foam machine, etc)? ☒ Yes ☐ No

If yes, what?

GAMES

Using generators? ☐ Yes ☒ No

Do you need to rent power boxes?
\$25 per box rental cost (adapters included)

Yes ☐ No ☒

If yes, how many?

Other electrical power needed? ☐ Yes ☒ No

If yes, what?

Power Box Omega/KRA LOFTS

Wattage needed:

Number of plug-ins needed: ALL OF THEM

Water: Do you need water? ☐ Yes ☒ No

If yes, please indicate the needed requirement:

Location of where the water is needed:

Fireworks: Do you plan to do fireworks? ☐ Yes ☒ No

If yes, please attach your detailed fireworks plan along with all required approval documents from the appropriate local authorities.

Police Department: Do you require police assistance? ☐ Yes ☒ No

If yes, please explain:

Alcohol Sales: ☒ Yes ☐ No

If yes, attach liquor license and liquor liability insurance

Cannabis Consumption Area: ☐ Yes ☒ No

If yes, attach Cannabis Consumption License and liability insurance

Other Requests:

Traffic Cones How many?

15 foot Mobile Stage ☐

25 foot Mobile Stage ☐

Other BLEACHERS X 2

Other PILNIT TABLES X 9

Required Attachments for Application Processing



Insurance Please request the following documentation from your insurance carrier.

Insurance Type	Requirements
Certificate of Liability Insurance (MUST also be provided by all vendors)	- Showing a liability coverage of at least \$1,000,000 - Identifying "City of Jackson" & "Jackson Downtown Development Authority" as additional insured
Liquor Liability Insurance (if needed)	Identifying "City of Jackson" & "Jackson Downtown Development Authority" as additional insured
Cannabis Liability Insurance (if needed)	Identifying "City of Jackson" & "Jackson Downtown Development Authority" as additional insured
XCU Fireworks Liability Insurance (if needed; required for all fireworks displays)	Identifying "City of Jackson" & "Jackson Downtown Development Authority" as additional insured

I am a Level 1 Special Event (low resources), and would like to be considered for eligibility to enter a Hold Harmless Agreement with The City of Jackson in lieu of providing the above-required insurance documentation.



Event Map Please include **all event details** and activities on the map for review and processing.

Route plan	Emergency vehicle access	Requested street closures	Food Truck Locations
Vendor locations	Dispersal locations	Requested reserved parking	
Tent locations	Trash Receptacle locations	Requested electrical location	
Assembly locations	Bathroom locations	Alcohol/Cannabis sales locations	

**If these details change, a revised map must be provided seven days prior to event.
Revised maps cannot include any additional street use, reserved parking, or additional space reservations.*

Additional Comments:

***Note: We want to inform you that adjustments are being made to the City Special Event Application process to align with the demand for City resources and the overtime required to facilitate these events. As part of this process, we will gradually introduce limits and monetary requirements for utilizing city resources.**

Special Event Application Policy

Additional charges may incur if policies are broken.

1. The applicant or representative of any business, group, or organization that seeks approval to conduct a special event must be 21 years of age or older.
2. No ground stakes are allowed on City property. Tents and inflatables must be weighted down.
3. Glitter and confetti are prohibited at all events.
4. No plugging into outlets without prior approval.
5. For events utilizing street space, all fixtures (tents, vehicles, trucks, etc.) must be placed near the curbs to allow for emergency vehicle access.
6. No alcoholic beverages allowed unless proper paperwork is provided along with City Council approval. Alcoholic beverages must be consumed within the area in which they are served. No containers, open or closed, may leave the event area unless approval is granted.
7. Social District: By following these steps and providing thorough documentation, you can effectively incorporate Social District rules into your Special License application, ensuring compliance with MLCC regulations and facilitating a successful event:
 - a. If a non-profit organization seeks a Special License for an event within a Social District's commons area, the local governing body must delineate the specific portions of the commons area to be used exclusively by the Special Licensee and those to be used by Social District permittees. This ensures clear boundaries and prevents overlap between the event and existing Social District activities. Please provide a clear and precise diagram that outlines the designated areas within the commons for both the Special Licensee and the Social District permittees.
 - b. Alcoholic beverages sold by the Special Licensee must be consumed within the area designated for the special event. Similarly, beverages from Social District permittees should remain within their designated zones. Areas must show visual barriers and provide staff to oversee the delineated area.
 - c. Review the MLCC's Special License Application form for any specific sections or questions related to events in Social Districts. Ensure that all relevant information is accurately provided, and any additional requirements are met. The application form can be found here: <https://www.michigan.gov/lara/bureau-list/lcc/faq/social-districts?utm>
8. Only a removable medium, such as chalk and/or tape, can be used to mark event area or routes. No paint of any kind is permitted. Tape must be removed once event is over.
9. One temporary sign/banner is permitted with your event, provided it measures no more than 12 ft and does not block any intersections, driveways, or right-of-ways.

Special Event Application

Certification and Signature

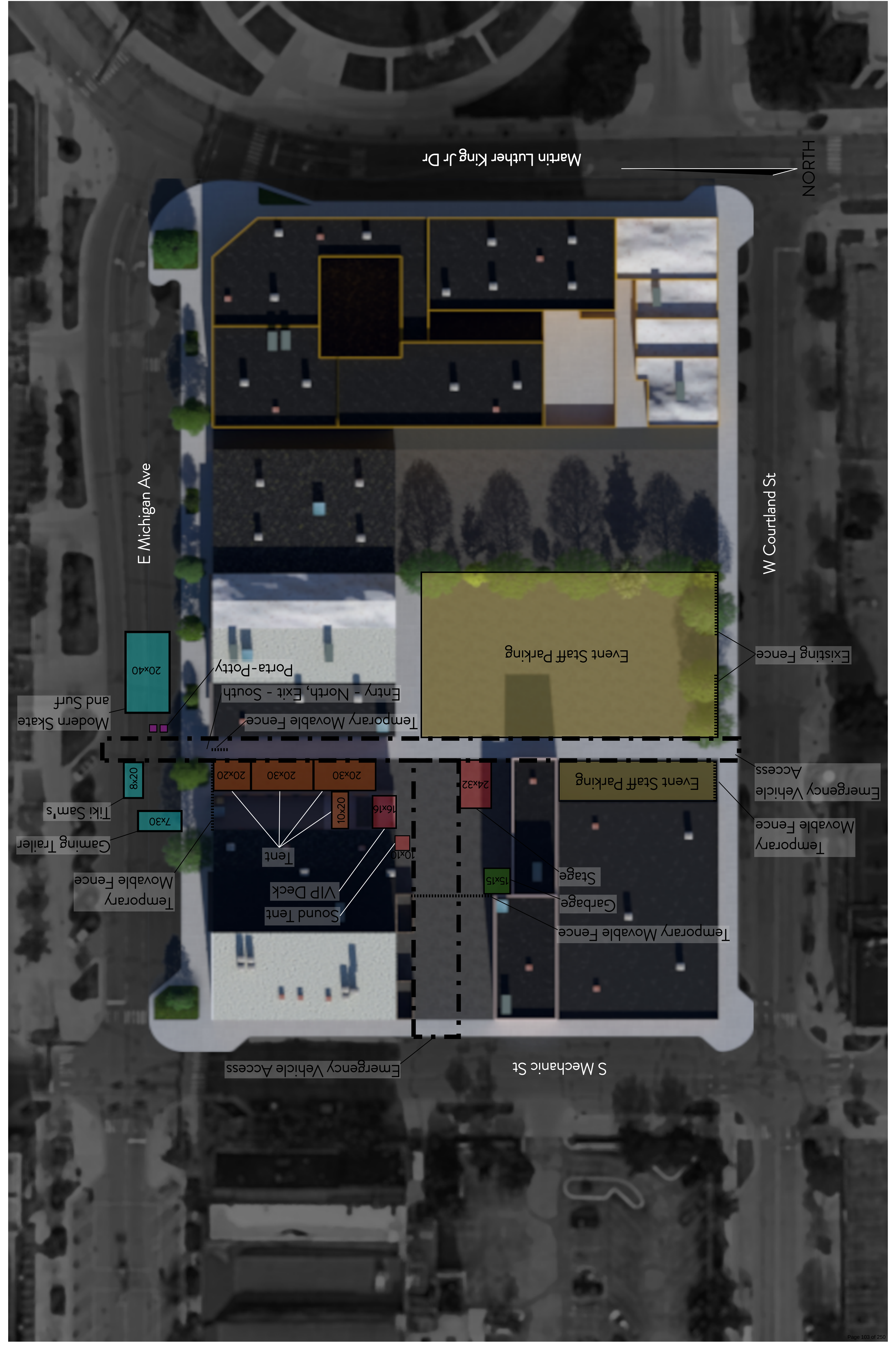
1. I am the person with authority to act on behalf of the sponsoring organization.
2. I have submitted all required documents in support of the Special Event Application
3. A Special Event Application Fee is submitted along with this application.
4. Only the activities listed on the application will be permitted at the event. If additional activities are added, I will immediately contact the City of Jackson. I understand that the approval of my application may be withdrawn or additional action required.
5. All food vendors must be approved by the Jackson County Health Department and each food and other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson and the Downtown Development Authority as additional insured parties on the policy.
6. Fire Department permit and approval is required for events including display fireworks. Extreme Close-Up (XCU) fireworks liability insurance is required for all fireworks display.
7. The approval of this special event may include additional requirements, limitations, or fees based on the City's review of the application.
8. If I, or my organization, fail to clean up and repair damages to the event area, my organization may be billed for City services, and that failure to clean up and repair damage will be considered for future applications.
9. As the duly authorized agent of the sponsoring organization applying for approval of the Special Event, I affirm the above understandings and agree that my sponsoring organization will comply with the terms of the written confirmation of approval and all City requirements, ordinances and other laws which apply to this Special Event.
10. By signing this Special Event Application, I declare I am 21 years of age or older.
11. If required to provide liability insurance, the sponsoring organization will add the City of Jackson and the Downtown Development Authority as additional insured parties on the sponsoring organization's liability policy.
12. On behalf of the sponsoring organization, I agree that the sponsoring organization will defend, indemnify, and hold harmless the City of Jackson, its officers, employees and agents from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed, or recovered against or from the City of Jackson, its officers, employees, and agent, by reason of any damage to property, bodily injury, or death, sustained by any person whomsoever, and which damage, injury, or death arises out of or is incident to or in any way connected with or related to this Special Event.
13. The City of Jackson reserves the right to waive any requirements of this policy in the interests of the health, safety, and welfare of the citizens of Jackson.

Signature:



Date:

8/13/2025





STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LIQUOR CONTROL COMMISSION

* * * * *

In the matter of the request of
OGMA BREWING CO, LLC
129 E Michigan Ave.
Jackson, MI 49201

Jackson County

)
)
)
)
)
)

Request ID No. 2504-04385

At the April 29, 2025, meeting of the Michigan Liquor Control Commission in Lansing, Michigan.

PRESENT: Kristin Beltzer, Chair
Dennis Olshove, Commissioner
Hoon-Yung Hopgood, Commissioner

LICENSING APPROVAL ORDER

Ogma Brewing Co, LLC ("applicant") at the above-noted location has requested the Commission to review its application under administrative rule R 436.1419 for the purpose of allowing a temporary outdoor service permit in an area measuring up to 23' x 93', located 76' from the licensed premises, is well-defined and clearly marked for an event to be held on May 3, June 6 and 19, July 3, 13 and 19, August 9 and 21, September 13 and 20, and October 11 and 24, 2025.

Article IV, Section 40, of the Michigan Constitution (1963), permits the legislature to establish a Liquor Control Commission, which shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. MCL 436.1201(2) provides the Commission with the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor

within this state, including the manufacture, importation, possession, transportation and sale thereof.

Commission records indicate the applicant is the holder of 2024 Micro Brewer license with On-Premises Tasting Room Permit, Social District Permit, one (Direct Connection), Entertainment Permit and Outdoor Service (1 Area) issued by the Commission; the request for a temporary outdoor service permit would be held in conjunction with the above-noted license for the dates referenced herein.

The requirements for a temporary outdoor service permit under administrative rule R 436.1419 are the filing of a complete application; a diagram showing the proposed area is well-defined and clearly marked; approval of the chief law enforcement officer who has jurisdiction over the licensed premises; and the payment of the \$70.00 inspection fee under MCL 436.1529 at the time of filing. These permits are only available to on-premises licensees under administrative rule R 436.1419.

The Commission finds that it has considered the provisions as required in administrative rule R 436.1105 in the consideration of this request.

After reviewing the file and discussion of the issue at the meeting, the Commission finds that all of the requirements have been met and that this request should be approved.

THEREFORE, IT IS ORDERED that:

- A. The request for a Temporary Outdoor Service Permit in an area measuring up to 23' x 93', located 76' from the licensed premises, is well-defined and clearly marked for an event to be held on May 3, June 6 and 19, July 3, 13 and 19, August 9 and 21, September 13 and 20, and October 11 and 24, 2025, is hereby APPROVED, subject to the following:
1. The licensee shall not permit the sale, service or consumption of alcoholic liquor outdoors, except in the well-defined and clearly marked area, under administrative rule R 436.1419.
 2. The licensee shall not permit patrons to transport alcoholic beverages to and/or from the current interior licensed premises to the temporary outdoor service area measuring 23' x 93', located 76' from the licensed premises.

3. The licensee shall ensure that alcoholic beverages purchased for consumption in this outdoor service area may not be removed and taken to any adjacent unlicensed area(s).
 4. The licensee shall ensure that all alcoholic beverages remain on the licensed premises.
 5. The licensee shall take all necessary actions to ensure the health, safety and welfare of all patrons and guests.
 6. The licensee shall retain all profits from the sale of alcoholic beverages.
 7. The licensee shall not participate in poker run type functions.
 8. The licensee shall obtain prior approval from the Commission for contests with prizes to be awarded totaling \$250.00 or more; the awarding of such prizes without approval is prohibited.
 9. The Commission shall not grant any further dates for temporary authorization for outdoor service during this calendar year pursuant to the provisions of administrative rule R 436.1419.
- B. Under administrative rule R 436.1003(1), the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Under administrative rule R 436.1003(2), a licensee shall not use a license at the licensed premises unless a temporary or permanent certificate of occupancy has been issued by the local unit of government having jurisdiction over the location of the licensed premises or the licensed premises complies with administrative rule R 436.1003(1). Approval by the Michigan Liquor Control Commission does not waive these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals before opening the business for operation.
- C. Failure to comply with all laws and rules may result in the revocation of the approval contained in this order.

MICHIGAN LIQUOR CONTROL COMMISSION



Kristin Beltzer, Chair



Dennis Olshove, Commissioner



Hoon-Yung Hopgood, Commissioner

LM1

Date Mailed: 04.29.2025

Part 8 - Local Law Enforcement Recommendation for Temporary Outdoor Service Permit and Temporary Specific Purpose Permit
The local law enforcement agency with primary jurisdiction over the event location must complete this section.

Name of law enforcement agency: JACKSON POLICE DEPARTMENT		
Address of law enforcement agency: 216 E WASHINGTON AVE		
Phone number of officer: 517-788-4100	Email of officer: AMOSIER@CITYOFJACKSON.ORG	
I certify that I have reviewed this application and recommend the approval of the Temporary Outdoor Service Permit or Temporary Specific Purpose Permit by the Michigan Liquor Control Commission.		
Andrew Mosier / SGT		4/11/25
Print Name & Title of Reviewing Officer:	Signature of Reviewing Officer	Date

Part 9 - Signature of Licensee

If approved, the license shall not sell, or allow the consumption of alcoholic beverage outdoors, except in the defined area, under administrative rule R 436.1419.

If approved, the licensee shall provide service of alcoholic beverages in the outdoor area only by wait staff servicing the tables, unless the licensee uses an approved additional bar in the area where customers may obtain their alcoholic beverages from a bartender using a currently authorized additional bar or receiving approval by the Commission for a new Additional Bar Permit. This requirement applies only to Class C or B-Hotel licenses.

Refrigeration trucks and/or trailers cannot include an alcoholic beverage logo and must be rented by the licensee from a non-wholesale company. If the refrigeration truck/trailer allows customer access to obtain alcoholic beverages, an Additional Bar Permit must be obtained unless an existing Additional Bar Permit will be utilized.

Pursuant to MCL 436.1525(6), a conditional license must only include any existing permits and approvals held in connection with the seller's existing license. A conditional licensee is not eligible for a temporary permit pursuant to MCL 436.1525(6).

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

Submit this application, all required documents, and a \$70.00 inspection fee at least ten (10) days in advance of your event for your request to be considered by the Commission. Make check payable to State of Michigan.

		4/11/25
Print Name of Licensee & Title	Signature of Licensee	Date

Please return this completed form along with corresponding documents and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-284-8557



STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION

This is to certify that a License is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plumbing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

This License is granted in accordance with the provisions of Act 58 of the Public Acts of 1998 and shall continue in force for the period designated unless suspended, revoked, or declared null and void by the Michigan Liquor Control Commission. Failure to comply with all laws and rules may result in the revocation of this license.

Department of Licensing
and Regulatory Affairs

BUSINESS ID: 265778
OGMA BREWING CO, LLC
D/B/A OGMA BREWING CO.

129 E MICHIGAN AVE,
JACKSON, MI 49201-1401

LICENSE # L-000424328
LICENSE: Micro Brewer

L-000424331 On-Premises Tasting Room Permit

JACKSON COUNTY
L-226
JACKSON CITY

ACT:

TOTAL BARS: 0
DIRECT-CONNECTIONS: 1
OUTDOOR SERVICE AREA: 1
PASSENGERS:

ROOMS:

PERMIT Outdoor Service Area(1), Entertainment, Direct Connection(1), Social District

IN WITNESS WHEREOF,
this License has been duly signed
and sealed by both the Michigan
Liquor Control Commission and the
Licensee(s).

LIQUOR CONTROL COMMISSION





LICENSEE(S) SIGNATURE(S)



2025
2026

LICENSE EFFECTIVE MAY 1, 2025 - EXPIRES APRIL 30, 2026



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Richmond Agency, Inc. 833 Laurence Ave Jackson MI 49202		CONTACT NAME: Jennifer R Rogers PHONE (A/C No. Ext): 517-788-9130 E-MAIL ADDRESS: jrogers@richmondagency.com FAX (A/C No): 517-788-8036	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Fremont Ins Co	
		INSURER B: Home Owners	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 20250813153959968**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS					
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	Y		CPP009517804	03/05/2025	03/05/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$					
	A						☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	CPP009517804	03/05/2025	03/05/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
											☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$	EACH OCCURRENCE \$ AGGREGATE \$ \$
											B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Jackson and Downtown Development Authority listed as Additional Insured in regards to the general liability.

CERTIFICATE HOLDER**CANCELLATION**City of Jackson and Downtown Development Authority
400 N Mechanic Street
Jackson MI 49201

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Byrce Summers



MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: September 16, 2025

SUBJECT: Receive Taxpayer Petition to Repave Bloomfield, West to Fourth. Consider petition submitted by taxpayer to request repaving of Bloomfield Boulevard from West Avenue to Fourth Street and set October 28, 2025, 6:30 pm for a public hearing of necessity.

Recommendation:

Recommend that Council accept the petition and direct City Engineer to prepare an Engineer's Report to be presented to Council at the September 30, 2025 Council Meeting.



DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager
FROM: DEBORAH KOEHN, Senior Appraiser
DATE: September 16, 2025

RECOMMENDATION: Recommend that Council accept the petition and direct City Engineer to prepare an Engineer's Report to be presented to Council at the September 30, 2025 Council Meeting.

ISSUE STATEMENT

Over 50% of property owners on Bloomfield Blvd., between West Avenue and Fourth Street, have submitted a petition to request repaving of the road.

DESCRIBE THE CONSEQUENCES

Deferring the project would result in higher overall costs due to the additional time and resources the Department of Public Works (DPW) would need to spend on patching and maintaining the road in a reasonable condition.

OWNERSHIP

Daniel Casillo, 771 Bloomfield Blvd., circulated and submitted a petition requesting repaving of Bloomfield Blvd. between West Avenue and Fourth Street.

In accordance with Chapter 22, Section 22-1(a) that states in part *...the initiatory petition shall be signed by the owners of not less than fifty (50) percent of the frontage of the property to be assessed.* The Assessing Department has verified that, of the initiatory petitions signed, of the total 2,416 feet, 1,482.5 feet of the paved frontage was signed; or 61 percent of the total ownership frontage.

Council may accept, reject, defer action, or defer such petition to staff for further investigation.

SOLUTION

Accepting the petition and requesting that the City Engineer prepare an Engineer's Report will allow Council to determine if the street repaving is a necessity.

FACILITATE IMPLEMENTATION

Recommend that Council accept the petition and direct City Engineer to prepare an Engineer's Report to be presented to Council at the September 30, 2025 Council Meeting.

ATTACHMENTS

1. 2025 Bloomfield Blvd SIGNED PETITION TO REPAVE



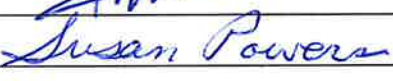
PETITION FOR STREET CONSTRUCTION

Jackson, Michigan, 5/20, 2025

To the Honorable Mayor
and City Council
City of Jackson, Michigan

Dear Mayor and Councilmembers:

We, the undersigned owners of property abutting Bloomfield Blvd, between S West Avenue and Fourth Street, hereby respectfully request that said street be repaved and agree to pay our portion of the cost of same as determined by your Honorable Body:

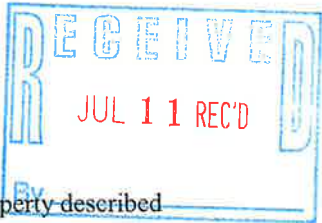
Name/Mailing Address	Address/Lot Number/Subdivision	Date
CITY OF JACKSON 161 W MICHIGAN AVE JACKSON MI 49201	LOT 1 BLOOMFIELD PARK 3-268800000 BLOOMFIELD BLVD (VACANT LOT) JACKSON MI 49203	
Signature(s)		date
MARY L CASE 705 BLOOMFIELD BLVD JACKSON MI 49203	LOT 2 BLOOMFIELD PARK 3-268900000 705 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
TIMOTHY & SUSAN POWERS 709 BLOOMFIELD BLVD JACKSON MI 49203	LOT 3 & E 10 FT OF LOT 4 BLOOMFIELD PARK 3-269000000 709 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
	Timothy M. Powers	6-1-25
	Susan Powers	6-1-25

Petition Circulated By:

I, Daniel Casillo
(Petition Circulator)

(Signature of Petition Circulator)

hereby attest that the petition signers are the owners of the property described in the petition and that each signature on the petition is the genuine signature of each respective petitioner.



Date 7/11/25 Phone: 517 262 3708
Address, City, State, Zip: 771 Bloomfield Blvd Jackson MI 49203



PETITION FOR STREET CONSTRUCTION

Jackson, Michigan, July 11, 2025

To the Honorable Mayor
and City Council
City of Jackson, Michigan

Dear Mayor and Councilmembers:

We, the undersigned owners of property abutting Bloomfield Blvd, between S West Avenue and Fourth Street, hereby respectfully request that said street be repaved and agree to pay our portion of the cost of same as determined by your Honorable Body:

Name/Mailing Address	Address/Lot Number/Subdivision	Date
ERIK & HOLLY PIKE 752 BLOOMFIELD BLVD JACKSON MI 49203	LOT 71 & E 5 FT OF LOT 70 & W 5 FT OF LOT 72 BLOOMFIELD PARK 3-271500000 752 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
Signature(s)		date
		date

Petition Circulated By:

I, Daniel Casillo
(Petition Circulator)

hereby attest that the petition signers are the owners of the property described in the petition and that each signature on the petition is the genuine signature of each respective petitioner.

Daniel Casillo
(Signature of Petition Circulator)

Date: 7/11/25

Phone: 517 262 3708

Address, City, State, Zip: 771 Bloomfield Blvd Jackson MI 49203





PETITION FOR STREET CONSTRUCTION

Jackson, Michigan, July 11, 20 25

To the Honorable Mayor
and City Council
City of Jackson, Michigan

Dear Mayor and Councilmembers:

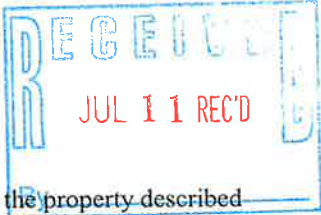
We, the undersigned owners of property abutting Bloomfield Blvd, between S West Avenue and Fourth Street, hereby respectfully request that said street be repaved and agree to pay our portion of the cost of same as determined by your Honorable Body:

Name/Mailing Address	Address/Lot Number/Subdivision	Date
WINDY & JOSEPH CRANMORE 713 BLOOMFIELD BLVD JACKSON MI 49203	LOT 5 & W 40 FT OF LOT 4 BLOOMFIELD PARK 3-269100000 713 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
ROBERT & JANICE LUTON TRUST 721 BLOOMFIELD BLVD JACKSON MI 49203	LOT 6 & E 20 FT OF LOT 7 BLOOMFIELD PARK 3-269200000 721 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)	ROBERT M. LUTON	date 6/1/25
LUIS ARCIENEGA BARBARA BARNES 729 BLOOMFIELD BLVD JACKSON MI 49203	LOT 8 & W 30 FT OF LOT 7 & E 40 FT OF LOT 9 BLOOMFIELD PARK 3-269300000 729 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
Luis Arcienega	Barbara A. Barnes	6-8-25
Barbara A. Barnes		6-8-25

Petition Circulated By:

I, Daryl Casillo,
(Petition Circulator)
[Signature]
(Signature of Petition Circulator)

Date: 7/11/25 Phone: 517 262 3708
Address, City, State, Zip: 771 Bloomfield Blvd Jackson MI 49203



hereby attest that the petition signers are the owners of the property described in the petition and that each signature on the petition is the genuine signature of each respective petitioner.



PETITION FOR STREET CONSTRUCTION

Jackson, Michigan, July 11, 2025

To the Honorable Mayor
and City Council
City of Jackson, Michigan

Dear Mayor and Councilmembers:

We, the undersigned owners of property abutting Bloomfield Blvd, between S West Avenue and Fourth Street, hereby respectfully request that said street be repaved and agree to pay our portion of the cost of same as determined by your Honorable Body:

Name/Mailing Address	Address/Lot Number/Subdivision	Date
MICHELLE AUBIN 737 BLOOMFIELD BLVD JACKSON MI 49203	LOT 10 & W 10 FT OF LOT 9 & E 10 FT OF LOT 11 BLOOMFIELD PARK 3-269400000 737 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
Matthew J. Aubin	Michelle Aubin	6/11/25
		6/11/25
LISA & TERRENCE DALY 745 BLOOMFIELD BLVD JACKSON MI 49203	LOT 12 & W 40 FT OF LOT 11 & E 10 FT OF LOT 13 BLOOMFIELD PARK 3-269500000 745 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
Lisa Daly	Lisa Daly	6/9/2025
TERRENCE DALY	Terrence Daly	6/9/2025
WILLIAM ELLISON 755 BLOOMFIELD BLVD JACKSON MI 49203	W 40 FT OF LOT 13 & ALL OF LOT 14 BLOOMFIELD PARK 3-269600000 755 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)	William S Ellison	date 5/28/25
	William S Ellison	

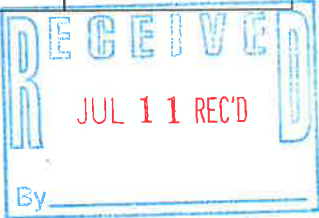
Petition Circulated By:

I, Daniel Casillo
(Petition Circulator)

(Signature of Petition Circulator)

, hereby attest that the petition signers are the owners of the property described in the petition and that each signature on the petition is the genuine signature of each respective petitioner.

Date: 7/11/25 Phone: 517 262 3708
Address, City, State, Zip: 771 Bloomfield Blvd Jackson MI 49203





PETITION FOR STREET CONSTRUCTION

Jackson, Michigan, July 11, 20 25

To the Honorable Mayor
and City Council
City of Jackson, Michigan

Dear Mayor and Councilmembers:

We, the undersigned owners of property abutting Bloomfield Blvd, between S West Avenue and Fourth Street, hereby respectfully request that said street be repaved and agree to pay our portion of the cost of same as determined by your Honorable Body:

Name/Mailing Address	Address/Lot Number/Subdivision	Date
JEFFREY & LORIANNE WEED 759 BLOOMFIELD BLVD JACKSON MI 49203	LOT 15 & E 30 FT OF LOT 16 BLOOMFIELD PARK 3-269800000 759 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)	<i>Jeffrey T. Weed</i> Jeffrey T. Weed <i>Lorianne N. Weed</i> Lorianne N. Weed	date 7/1/2025 7/1/2025
DANIEL & AMANDA CASILLO 771 BLOOMFIELD BLVD JACKSON MI 49203	W 20 FT OF LOT 16 ALL OF LOTS 17 & 18 ALSO E 20 FT OF LOT 19 BLOOMFIELD PARK 3-2699.A000 771 BLOOMFIELD BLVD JACKSON MI 49203	date
Signature(s)	<i>Daniel Casillo</i> Daniel Casillo <i>Amanda Casillo</i> Amanda Casillo	date 5/20/25 5/20/25
EDWARD SCHAEERER 777 BLOOMFIELD BLVD JACKSON MI 49203	W 30 FT OF LOT 19 & E 30 FT OF LOT 20 BLOOMFIELD PARK 3-270300000 777 BLOOMFIELD BLVD	
Signature(s)		date
<i>See separate petition by email also</i>		
<i>Edward J. Schaeerer</i>		
<i>* I would like to address some of the particulars with City officials (A) Load Service Lines (B) Finished level of paving (C) City, to maintain the road if the paving degrades.</i>		

Petition Circulated By:

I, Daniel Casillo
(Petition Circulator)

Daniel Casillo
(Signature of Petition Circulator)

Date: 5/20/25 Phone: 517 262 3708
Address, City, State, Zip: 771 Bloomfield Blvd Jackson MI 49203



hereby attest that the petition signers are the owners of the property described in the petition and that each signature on the petition is the genuine signature of each respective petitioner.



PETITION FOR STREET CONSTRUCTION

Jackson, Michigan, July 11, 20 25

To the Honorable Mayor
and City Council
City of Jackson, Michigan

Dear Mayor and Councilmembers:

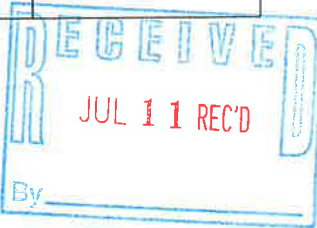
We, the undersigned owners of property abutting Bloomfield Blvd, between S West Avenue and Fourth Street, hereby respectfully request that said street be repaved and agree to pay our portion of the cost of same as determined by your Honorable Body:

Name/Mailing Address	Address/Lot Number/Subdivision	Date
DONALD A PECK TRUST SUSAN E PECK TRUST 781 BLOOMFIELD BLVD JACKSON MI 49203	LOT 21 & W 20 FT OF LOT 20 BLOOMFIELD PARK 3-270400000 781 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)	<u>Donald A Peck</u> Donald Peck	date <u>5-20-25</u>
	<u>Sue Peck</u> Sue Peck	<u>5-20-25</u>
BEN MOHLENHOFF ELAINE LOK 785 BLOOMFIELD BLVD JACKSON MI 49203	LOT 22 & E 40 FT OF LOT 23 BLOOMFIELD PARK 3-270500000 785 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
DAVID & BARBARA RAY 789 BLOOMFIELD BLVD JACKSON MI 49203	W 10 FT OF LOT 23 & ALL OF LOTS 24 & 25 BLOOMFIELD PARK 3-270600000 789 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
<u>David E. Ray</u>	DAVID E. RAY	<u>6-1-25</u>
<u>Barbara A. Ray</u>	Barbara A. Ray	<u>6-1-25</u>

Petition Circulated By:

I, Daniel Casillo, hereby attest that the petition signers are the owners of the property described in the petition and that each signature on the petition is the genuine signature of each respective petitioner.
(Petition Circulator)
Daniel Casillo
(Signature of Petition Circulator)

Date: 7/11/25 Phone: 517 262 3708
Address, City, State, Zip: 771 Bloomfield Blvd Jackson MI 49203





PETITION FOR STREET CONSTRUCTION

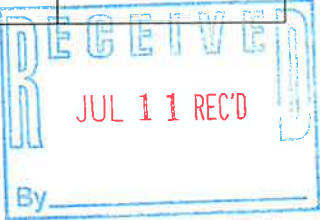
Jackson, Michigan, July 11, 20 25

To the Honorable Mayor
and City Council
City of Jackson, Michigan

Dear Mayor and Councilmembers:

We, the undersigned owners of property abutting Bloomfield Blvd, between S West Avenue and Fourth Street, hereby respectfully request that said street be repaved and agree to pay our portion of the cost of same as determined by your Honorable Body:

Name/Mailing Address	Address/Lot Number/Subdivision	Date
JESSE & JANE FLORES 792 BLOOMFIELD BLVD JACKSON MI 49203	LOTS 59 & 60 BLOOMFIELD PARK 3-270700000 792 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
BENJAMIN WHITING 788 BLOOMFIELD BLVD JACKSON MI 49203	LOT 61 & W 20 FT OF LOT 62 BLOOMFIELD PARK 3-270800000 788 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
JAMES STARK 786 BLOOMFIELD BLVD JACKSON MI 49203	LOT 63 & E 30 FT OF LOT 62 & W 20 FT OF LOT 64 BLOOMFIELD PARK 3-270900000 786 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
Nancy F. Stark	Nancy F. Stark	6/8/25
JAMES M. STARK	Jim Stark	6/8/25



Petition Circulated By:

I, Daniel Casillo, hereby attest that the petition signers are the owners of the property described in the petition and that each signature on the petition is the genuine signature of each respective petitioner.

(Petition Circulator)
[Signature]
(Signature of Petition Circulator)

Date: 7/11/25 Phone: 517 262 3708
Address, City, State, Zip: 771 Bloomfield Blvd Jackson MI 49203



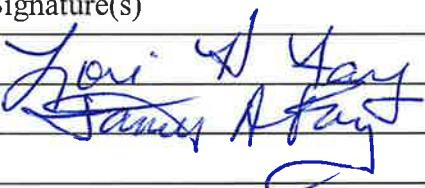
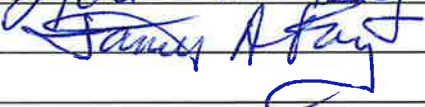
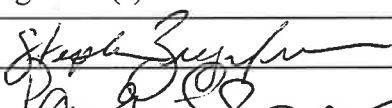
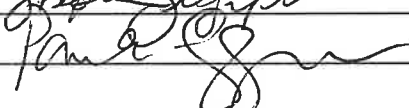
PETITION FOR STREET CONSTRUCTION

Jackson, Michigan, July 11, 2025

To the Honorable Mayor
and City Council
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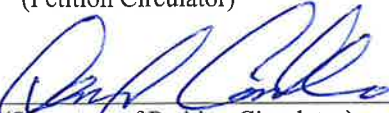
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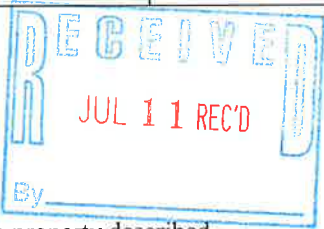
Name/Mailing Address	Address/Lot Number/Subdivision	Date
JAMES A & LORI H FAY TRUST 776 BLOOMFIELD BLVD JACKSON MI 49203	E 30 FT OF LOT 64 & W 30 FT OF LOT 65 BLOOMFIELD PARK 3-271000000 776 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
	LORI H FAY	6-1-25
	JAMES A FAY	7-3-25
STEPHEN ZIEGENFUSS PAULA ZIEGENFUSS 774 BLOOMFIELD BLVD JACKSON MI 49203	E 20 FT OF LOT 65 & W 45 FT OF LOT 66 BLOOMFIELD PARK 3-271100000 774 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
	STEPHEN ZIEGENFUSS	6/9/25
	Paula Ziegenfuss	6/9/25
RYAN & SHERIL TARRANT 770 BLOOMFIELD BLVD JACKSON MI 49203	LOT 67 & E 5 FT OF LOT 66 & W 10 FT OF LOT 68 BLOOMFIELD PARK 3-271200000 770 BLOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date

Petition Circulated By:

I, Donal Casillo
(Petition Circulator)


(Signature of Petition Circulator)

hereby attest that the petition signers are the owners of the property described in the petition and that each signature on the petition is the genuine signature of each respective petitioner.



Date: 7/11/25

Phone: 517 262 3708

Address, City, State, Zip: 771 Bloomfield Blvd Jackson MI 49203



PETITION FOR STREET CONSTRUCTION

Jackson, Michigan, July 11, 2025

To the Honorable Mayor
and City Council
City of Jackson, Michigan

Dear Mayor and Councilmembers:

We, the undersigned owners of property abutting Bloomfield Blvd, between S West Avenue and Fourth Street, hereby respectfully request that said street be repaved and agree to pay our portion of the cost of same as determined by your Honorable Body:

Name/Mailing Address	Address/Lot Number/Subdivision	Date
BARRY STRECKER 766 BLOOMFIELD BLVD JACKSON MI 49203	E 40 FT OF LOT 68 & W 25 FT OF LOT 69 BLOOMFIELD PARK 3-271300000 766 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s) <u>Barry Strecker</u>	<u>BARRY STRECKER</u>	date <u>8-1-25</u>
GLORIA SAINES 754 BLOOMFIELD BLVD JACKSON MI 49203	E 25 FT OF LOT 69 & W 45 FT OF LOT 70 BLOOMFIELD PARK <u>x Lot 70 ft Nor 75</u> 3-271400000 754 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s) <u>Gloria A Saines</u>	<u>GLORIA A. SAINES</u>	date <u>6-8-25</u>
<u>James Hoch</u>	<u>JAMES HOCH</u>	<u>6-8-25</u>
ANGELA & DENNIS MITCHELL 752 BLOOMFIELD BLVD JACKSON MI 49203	LOT 71 & E 5 FT OF LOT 70 & W 5 FT OF LOT 72 BLOOMFIELD PARK 3-271500000 752 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date



Petition Circulated By:

I, Daniel Casillo, hereby attest that the petition signers are the owners of the property described in the petition and that each signature on the petition is the genuine signature of each respective petitioner.
(Petition Circulator)
Daniel Casillo
(Signature of Petition Circulator)

Date: 7/11/25 Phone: 517 262 3708
Address, City, State, Zip: 771 Bloomfield Blvd Jackson MI 49203



PETITION FOR STREET CONSTRUCTION

Jackson, Michigan, July 11, 2025

To the Honorable Mayor
and City Council
City of Jackson, Michigan

Dear Mayor and Councilmembers:

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Name/Mailing Address	Address/Lot Number/Subdivision	Date
SSASHA JOHNSON 736 BLOOMFIELD BLVD JACKSON MI 49203	W 1/2 OF LOT 73 & E 45 FT OF LOT 72 BLOOMFIELD PARK 3-271600000 736 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
JASON ARCHER MICHAELNE ARCHER 734 BLOOMFIELD BLVD JACKSON MI 49203	LOT 74 & E 1/2 OF LOT 73 BLOOMFIELD PARK 3-271700000 734 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
Jason Archer	Michaelne Archer	6/8/25
		6/8/25
TAD & JENNIFER FRENCH 732 BLOOMFIELD BLVD JACKSON MI 49203	LOT 75 & W 20 FT OF LOT 76 BLOOMFIELD PARK 3-271800000 732 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
Tad French	Jennifer French	6/1/25
		6-1-25

Petition Circulated By:

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(Signature of Petition Circulator)

Date: 7/11/25 Phone: 517 262 3708
Address, City, State, Zip: 771 Bloomfield Blvd Jackson MI 49203





PETITION FOR STREET CONSTRUCTION

Jackson, Michigan, July 11, 2025

To the Honorable Mayor
and City Council
City of Jackson, Michigan

Dear Mayor and Councilmembers:

We, the undersigned owners of property abutting Bloomfield Blvd, between S West Avenue and Fourth Street, hereby respectfully request that said street be repaved and agree to pay our portion of the cost of same as determined by your Honorable Body:

Name/Mailing Address	Address/Lot Number/Subdivision	Date
JAMES & LOIS TAYLOR 1745 E WESTINGHOUSE ST SAN DIEGO CA 92111	E 30 FT OF LOT 76 & W 40 FT OF LOT 77 BLOOMFIELD PARK 3-271900000 BLOOMFIELD BLVD (VACANT LOT) JACKSON MI 49203	
Signature(s)		date
JAMES & LOIS TAYLOR 1745 E WESTINGHOUSE ST SAN DIEGO CA 92111	LOT 78 & E 10 FT OF LOT 77 & W 15 FT OF LOT 79 BLOOMFIELD PARK 3-272000000 726 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date

Petition Circulated By:

I, Daniel Csillo, hereby attest that the petition signers are the owners of the property described in the petition and that each signature on the petition is the genuine signature of each respective petitioner.

[Signature]
(Signature of Petition Circulator)

Date: 7/11/25 Phone: 517 262 3708
Address, City, State, Zip: 771 Bloomfield Blvd Jackson MI 49203





PETITION FOR STREET CONSTRUCTION

Jackson, Michigan, July 11, 2025

To the Honorable Mayor
and City Council
City of Jackson, Michigan

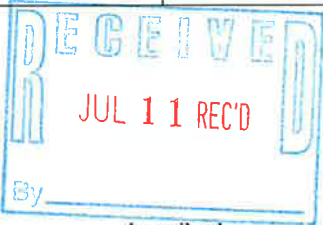
Dear Mayor and Councilmembers:

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Name/Mailing Address	Address/Lot Number/Subdivision	Date
JOHN CORMAC CARROLL 716 BLOOMFIELD BLVD JACKSON MI 49203	LOT 79 EX W 15 FT & W 35 FT OF LOT 80 BLOOMFIELD PARK 3-272100000 716 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date
RYAN MILLER 706 BLOOMFIELD BLVD JACKSON MI 49203	W 18 FT OF LOT 81 & E 15 FT OF LOT 80 BLOOMFIELD PARK 3-2722.1000 BLOOMFIELD BLVD (VACANT LOT) JACKSON, MI 49203	
Signature(s)		date
RYAN MILLER 706 BLOOMFIELD BLVD JACKSON MI 49203	LOT 81 EX W 18 FT & ALL OF LOTS 82 & 83 BLOOMFIELD PARK 3-272300000 706 BLOOMFIELD BLVD JACKSON MI 49203	
Signature(s)		date

Petition Circulated By:

I, Daniel Casillo,
(Petition Circulator)
[Signature]
(Signature of Petition Circulator)



Date: 7/11/25 Phone: 517 262 3708
Address, City, State, Zip: 771 Bloomfield Blvd Jackson MI 49203



MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: September 16, 2025

SUBJECT: The purchase of 4,000 tons of road salt from the Detroit Salt Company

Recommendation:

Approve the purchase of 4,000 tons of road salt from Detroit Salt Company at a cost of \$90.56 per ton for a total amount of \$362,240, for the 2025/2026 winter season through cooperative bidding with the Jackson County Department of Transportation



DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager
FROM: Mike Osborn, Director of Public Works
DATE: September 16, 2025

RECOMMENDATION: Approval of the purchase of 4,000 tons of road salt from Detroit Salt Company for \$90.56 per ton for a total of \$362,240 for the 2025/2026 winter season

ISSUE STATEMENT

The amounts of road salt used and purchased have stayed consistent with previous years, and our expectations for these amounts remain the same for the upcoming 2025/2026 winter season. By applying road salt on our streets, we can keep them safe and reasonably free of ice during the harsh winter months. Not applying road salt would prevent us from effectively preventing or managing ice buildup, leading to hazardous and sometimes dangerous street conditions.

DESCRIBE THE CONSEQUENCES

Without the use of road salt, ice would build up on our streets because of freezing and thawing during the winter months, creating dangerous road conditions.

OWNERSHIP

The Jackson County Department of Transportation graciously permits the city to cooperatively purchase road salt through their annual competitive bidding process, with the lowest bid received from Detroit Salt Company at a cost of \$90.56 per ton. Last year's road salt cost was \$80.21 per ton. The estimated cost for 2025/2026 is roughly a 12.9% increase over last year's price.

SOLUTION

The city uses approximately 4,000 tons of road salt every winter season, at a bid price of \$90.56 per ton; the total cost for the 2025/2026 winter season amounts to \$362,240. The purchase of road salt is budgeted in the Major and Local Street Winter Maintenance Funds and billed to the State of Michigan Department of Transportation for any application along the State Trunklines.

FACILITATE IMPLEMENTATION

Approve the purchase of 4,000 tons of road salt from Detroit Salt Company at a cost of \$90.56 per ton for a total amount of \$362,240, for the 2025/2026 winter season through cooperative bidding with the Jackson County Department of Transportation.

ATTACHMENTS

1. 2025 Sodium Chloride Bid Tab

RFB #177 SODIUM CHLORIDE (ROAD SALT) BID TAB				
DELIVERY SITE	EST. QTY/TONS	VENDOR	VENDOR	VENDOR
		<i>Cargill, Incorporated</i>	<i>Compass Minerals America Inc</i>	<i>The Detroit Salt Company</i>
		<i>PRICE/TON</i>	<i>PRICE/TON</i>	<i>PRICE/TON</i>
CLARK LAKE	4,000 +/-	\$92.90	\$97.94	\$90.56
JACKSON	3,000 +/-	\$92.90	\$97.94	\$90.56
HENRIETTA	4,000 +/-	\$92.90	\$97.94	\$90.56
PARMA	5,500 +/-	\$92.90	\$97.94	\$90.56
CITY OF JAX	4000 +/-	\$92.90	\$97.94	\$90.56
PICK UP - JCDOT		\$97.00	\$90.00	\$85.00
Stockpile Locations:		Toledo, OH	River Rouge MI	Detroit MI



MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: September 16, 2025

SUBJECT: Change Order No. 8 to the Wastewater Treatment Plant Clean Water State Revolving Fund (CWSRF) 2022 Improvements Contract with Allied Mechanical Services, Inc. in the decreased amount of \$41,147

Recommendation:

Approve Change Order No. 8 to the Wastewater Treatment Plant Clean Water State Revolving Fund (CWSRF) 2022 Improvements Contract with Allied Mechanical Services, Inc. in the decreased amount of \$41,147 and authorize the City Manager and Director of Public Works to execute the appropriate documents.



DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Mike Osborn, Director of Public Works

DATE: September 16, 2025

RECOMMENDATION: Approve Change Order No. 8 to the Wastewater Treatment Plant Clean Water State Revolving Fund (CWSRF) 2022 Improvements Contract with Allied Mechanical Services, Inc. in the decreased amount of \$41,147 and authorize the City Manager and Director of Public Works to execute the appropriate documents.

ISSUE STATEMENT

Four items are addressed by this change order: A) The power cable feeding Unit Substation 4 failed prior to replacement with a new substation and cables. B) American Iron and Steel (AIS)-compliant valves needed for the service water pumps were delayed. C) An existing control panel did not have enough output cards for the new signals required for the replacement of pump equipment. D) Under a separate contract, Heaney General Contracting had been assigned to relocate a temporary distribution power panel provided by Allied Mechanical Services, Inc., but a delay in Allied Mechanical Services, Inc.'s equipment delivery did not allow the power panel to be deenergized for relocation before Heaney General Contracting completed its project schedule.

DESCRIBE THE CONSEQUENCES

A) Without a functioning cable to Unit Substation 4, the entire east side of the Wastewater Treatment Plant (WWTP) would be without power. B) The long lead time for the AIS-compliant valves would greatly extend the project schedule. C) Without an additional output card in the control panel, the new control valves for the aeration tanks would not operate properly, and the treatment process would be very inefficient (negating the purpose of installing a new high-efficiency blower system). D) Heaney General Contracting requested additional general conditions costs in order to extend their project schedule in order to wait for the temporary panel to be available from Allied Mechanical Services.

OWNERSHIP

The WWTP is owned by the City and operated by the Department of Public Works. These issues were a result of supply chain delays of construction materials and the failure of power cables that were planned to be replaced. There were multiple changes in the scope of this

project, which created changes in the overall contract amount. In an effort to remain efficient, we bring these changes for council consideration as one change order, as opposed to bringing multiple change orders to council.

SOLUTION

A) A temporary emergency connection allows power to be restored to Unit Substation 4. B) A waiver was requested and granted from EGLE, allowing non-AIS valves with a shorter lead time to be provided, for a lower cost and credit to the overall contract amount. C) A new output card can be provided in the control panel to serve the signals from the new aeration control valves. D) Relocation of the temporary power panel was omitted from Heaney General Contracting's credited from their contract and can be completed by Allied Mechanical Services for a lower cost. The above-referenced credits from the valves and the power panel relocation result in an overall decrease in the contract amount.

FACILITATE IMPLEMENTATION

Approve Change Order No. 8 to the Wastewater Treatment Plant Clean Water State Revolving Fund 2022 Improvements Contract with Allied Mechanical Services, Inc., and authorize the City Manager and Director of Public Works to execute the appropriate documents

ATTACHMENTS

1. Change Order 8 WWTP CWSRF 2022 Improvements_signature page
2. WWTP CWSRF 2022 Improvements Change Order No 8

**Change Order No. 8
To Contract for
Jackson WWTP CWSRF 2022 Improvements
Wastewater Treatment Plant Jackson, Michigan**

Notice is hereby given that the following additional information and changes shall become a part of the Contract Documents of the above-named contract.

ORIGINAL CONTRACT AMOUNT	\$11,030,000.00
CHANGE ORDER NO. 1	\$158,668.00
CHANGE ORDER NO. 2	\$704,785.00
CHANGE ORDER NO. 3	\$103,054.00
CHANGE ORDER NO. 4	\$40,345.00
CHANGE ORDER NO. 5	\$39,149.00
CHANGE ORDER NO. 6	\$59,039.00
CHANGE ORDER NO. 7	\$36,722.00
CURRENT CONTRACT AMOUNT AS SET BY CHANGE ORDERS NO. 1 THROUGH NO. 7	\$12,171,762.00
CHANGE ORDER NO. 8	(\$41,147.00)
NEW CONTRACT AMOUNT AS SET BY CHANGE ORDER NO. 8	\$12,130,615.00

REASON FOR AMENDMENT:

As outlined in the attached memo from Fishbeck, a credit is offered for valves that do not need to meet AIS requirements, and additional work is needed to repair a failed power feed to Unit Substation 4, provide a signal output card in an existing control panel for new signals, and complete work originally assigned to Heaney General Contracting for the relocation of a power panel. The changes outlined in this change order also adjust the substantial completion date to August 31, 2025.

Prepared by Chandra Willinger
Public Works/Utilities Fiscal Supervisor

ACCEPTED BY:

Bob Sweet, Project Manager
Allied Mechanical Service, Inc

Date:

ACCEPTED BY:

Michael Osborn, Director of Public Works

Date:

ACCEPTED BY:

Jonathan Greene, City Manager

Date:

CHANGE ORDER
PAGE 1 OF 2

CONTRACT FOR: WWTP CWSRF 2022 Improvements

OWNER: City of Jackson
161 West Michigan Avenue
Jackson, MI 49201

CONTRACTOR: Allied Mechanical Services, Inc.
3860 Roger B Chaffee Memorial Drive, SE
Grand Rapids, MI 49548

ENGINEER: Fishbeck
31440 Northwestern Highway, Suite 250
Farmington Hills, MI 48334

ATTACHMENTS: Proposals from AMS

YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGES IN THE CONTRACT DOCUMENTS:

- A. Incorporate Change Request Proposal dated December 12, 2024:
Proposal regarding "Sub 4 Cable Failure" dated December 12, 2024, is approved to provide temporary cable connections due to cable failure at the existing Substation 4 prior to startup of the new equipment.
- ADD: \$18,397.00
- B. Incorporate Change Request Proposal dated December 12, 2024:
Proposal regarding "Non-AIS Knife Gate Valves" dated December 12, 2024, is approved to provide six non-domestic knife gate valves for the service water and dilution water pumps, in accordance with EGLE and USEPA approval. These valves are an upgrade related to, but not reimbursed by, the WWTP insurance claim.
- DEDUCT: \$66,041.00
- C. Incorporate Change Request Proposal dated January 27, 2025:
Proposal regarding "Missing AO Card in AEPP Panel" dated January 27, 2025, is approved to provide an additional A/O card for the required control signals for Aeration Valves 1 through 4, related to RFI 68.
- ADD: \$1,300.00
- D. Incorporate Change Request Proposal dated April 24, 2025:
Proposal regarding "Install TDP as PP-D" dated April 24, 2025, is approved to permanently install the temporary distribution panel in the Power House as Pannel PP-D. This work is transferred from the contract with Heaney General Contracting.
- ADD: \$5,197.00 and 120 days

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$11,030,000.00

Previous Change Order Nos.: 1-7

\$1,141,762.00

Contract Price prior to this Change Order:

\$12,171,762.00

CHANGE IN CONTRACT TIMES:

Original Contract time:

Substantial Completion: March 1, 2024

Ready for final payment: April 30, 2024

Net increase from previous Change Orders:

426 Days

Contract Time prior to this Change Order:

Substantial Completion: May 1, 2025

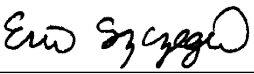
Ready for final payment: June 30, 2025

Date: August 4, 2025

CHANGE ORDER
PAGE 2 OF 2

Net decrease of this Change Order:	Net increase of this Change Order:
<u>\$41,147.00</u>	<u>120 Days</u>
Contract Price with all approved Change Orders:	Contract Time with all approved Change Orders:
<u>\$12,130,615.00</u>	Substantial Completion: <u>August 29, 2025</u>
	Ready for final payment: <u>October 28, 2025</u>

RECOMMENDED

By: 
Engineer
Erin H. Szczegielniak, PE,
Project Manager
Name and Title of Signatory

Date: August 4, 2025

END OF CHANGE ORDER



December 12, 2024,
Attn: Erin Szczegielniak
Fishbeck
Jackson WWTP CWSRF 2022 Improvements
RE: Sub 4 Cable Failure

Allied Mechanical Services, Inc. proposes to provide all labor, supervision, and material for the following scope of work. The work was performed at the owners request and was completed on November 11th, 2024.

- Install 4/0 15kV temporary cable between new and existing Sub 4 and 3rd party testing.

Total Cost\$18,397.00

Pricing is firm for 30 days.

Sincerely,

Bob Sweet

Allied Mechanical Services, Inc.
5688 East ML Ave
Kalamazoo, MI 49048
bsweet@alliedmechanical.com
Cell: 269-998-3138

Allied Mechanical Services

Cost summary

Jackson WWTP Sub 4 Cable Failure

Date;

12/12/2024

Material	Rate	Hours/Units	Total
			\$0.00
Equipment			

Total Material & Equip \$0.00

Labor	Rate	Hours/Units	Total
Project Manager	\$108.70	0	\$0.00
Foreman	\$104.35	8	\$834.80
Journeyman	\$100.00	0	\$0.00
Apprentice	\$88.70	0	\$0.00
Safety Rep	\$108.70	0	\$0.00

Total Piping Labor \$834.80

OT Premium	Rate	Hours/Units	Total
Foreman 1-1/2	\$41.74	0	\$0.00
Foreman Double	\$83.48	0	\$0.00
Journeyman 1-1/2	\$40.00	0	\$0.00
Journeyman Double	\$80.00	0	\$0.00

Total OT Premium \$0.00

Sheet Metal Shop Labor	Rate	Hours/Units	Total
Foreman	\$108.70	0	\$0.00
Journeyman	\$100.00	0	\$0.00
Foreman OT	\$41.74	0	\$0.00
Journeyman OT	\$40.00	0	\$0.00

Total Sheet Metal Shop \$0.00

Total Material, Equipment, & Labor \$834.80

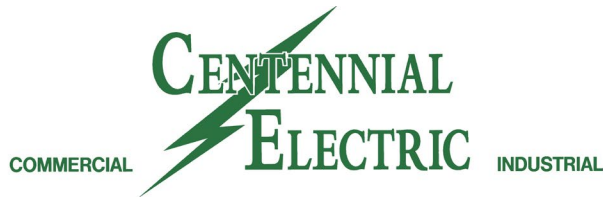
Subcontractors	
Centennial	\$15,163.00
Grand River	\$0.00
Total Subcontractors	\$15,163.00

Subtotal \$15,997.80

15.00%

Total Value of Extra **\$18,397.47**

O 517.543.9900
F 517.543.9911



PO BOX 490
POTTERVILLE, MI 48876

12/4/2024

ATT: Bob Sweet
Allied Mechanical Services
5688 E ML Ave.
Kalamazoo, MI 49048

RE: City of Jackson WWTP CWSRF 2022 Improvements- Temp MV Cable New Sub-4 to Existing Sub-4

Dear Mr. Sweet,

Centennial Electric, LLC, is pleased to quote you for the above mentioned project. We have included the following:

- Install 4/0 15kV Temporary cable between new and existing Sub-4 due to an existing MV cable from the Main Switchgear in the Blower Building to Existing Sub-4 failing
- Temporary cable was tested prior to being put into service

Material:	6,652.00
Labor:	5,273.00
Subcontractors (Electrical Testing):	1,000.00
Tax:	399.00
OH&P:	1,839.00
Total:	\$ 15,163.00

Please do not hesitate to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Trevor Strang', is written over a horizontal line.

Trevor Strang
Project Manager
Centennial Electric LLC

Bid Summary Report

Jackson WWTP - 903 Estimator: Mike

Job #2043

Job Name: Jackson WWTP - 903

Contractor:

Estimator: Mike

Notes:

Bid Date: 7/14/2022

Summary Description	Material			Labor		
	Extended	%	Adjusted	Extended	%	Adjusted
New Sub-4 Temp Cable to Old Sub-4	\$0.00	0.00%	\$6,652.09	0.00	0.00%	52.00

Top Sheet

Raw Cost	\$12,925.29	Sales per Month	\$0.00
Tax	\$399.13	Return per Month	\$0.00
Raw Cost with Tax	\$13,324.42	Price per Square Foot	\$0.00
Overhead	\$1,838.79	Hours per Square Foot	0.00
Profit	\$0.00	Square Feet	0.00
Total Return Amount	\$1,838.79	Job Months	0.00
Total Return %	12.13%	Hours per Week	0.00
Remaining Labor Hours	0.00	Average Hourly Rate w/ Burden	101.41
Price	\$15,163.21	Workers per Day	0.00
Bond	\$0.00	Total Hours	52.00
Sell Price	\$15,163.21	Markup Sales Tax (Overhead)	No
Adjusted Sell	\$0.00	Markup Sales Tax (Profit)	No
Adjusted Sell Return 0.00%	\$0.00	Use Bond Table	No

Labor

Class Description	Percent of Total	Hours Distributed	Hourly Rate	Burden Rate	Percent	Labor Cost
Journeyman 252	84.62%	44.00	\$99.12	\$0.00	0.00%	\$4,361.28
Foreman 252	15.38%	8.00	\$113.99	\$0.00	0.00%	\$911.92
General Foreman 252	0.00%	0.00	\$123.90	\$0.00	0.00%	\$0.00
Totals	100.00%	52.00	\$101.41	\$0.00	0.00%	\$5,273.20

Bid Summary Report

Jackson WWTP - 903 Estimator: Mike

Job #2043

Mark Ups	OVERHEAD			PROFIT	
	Total	%	Amount	%	Amount
Materials	\$6,652.09	+ 15.00%	\$7,649.90	+ 0.00%	\$7,649.90
Labor	\$5,273.20	+ 15.00%	\$6,064.18	+ 0.00%	\$6,064.18
Supplier Quotes	\$0.00	+ 15.00%	\$0.00	+ 0.00%	\$0.00
SubContractors	\$1,000.00	+ 5.00%	\$1,050.00	+ 0.00%	\$1,050.00
Direct Job Expense	\$0.00	+ 15.00%	\$0.00	+ 0.00%	\$0.00
Equipment Rental	\$0.00	+ 15.00%	\$0.00	+ 0.00%	\$0.00
Fixtures Quotes	\$0.00	+ 15.00%	\$0.00	+ 0.00%	\$0.00
Totals	\$12,925.29	14.23%	\$14,764.08	0.00%	\$14,764.08

Tax Report		Taxed Amount	Tax Rate %	Tax Amount
Materials		\$6,652.09	6.00%	\$399.13
Labor		\$5,273.20	0.00%	\$0.00
Supplier Quotes		\$0.00	6.00%	\$0.00
SubContractors		\$0.00	6.00%	\$0.00
Direct Job Expense		\$0.00	6.00%	\$0.00
Equipment Rental		\$0.00	6.00%	\$0.00
Fixtures Quotes		\$0.00	6.00%	\$0.00
		Total Tax:		\$399.13

SubContractors					
Name	Supplier	Tax (6.0%)	Unit Cost	Mult	Amount
NETA Testing	Power Factor	No	\$1,000.00	1.00	\$1,000.00
Totals:					\$1,000.00

Job Name: Jackson WWTP - 903
Job Number: 2043
Extension Name: New Sub-4 Temp Cable to Old Sub-4

Item #	Item Name	Quantity	Book Price	U	Ext Book Price
Label Set: Combined, Combined, Combined, Combined, Combined					<u>\$6,652.09</u>
CCode: <undefined>					<u>\$4,999.21</u>
60,327	Can PVC Glue	1.00	\$39.15	E	\$39.15
60,328	3M 7625-T-110 Term Kit	2.00	\$872.31	E	\$1,744.62
60,329	4/0 2 Hole Compression Lug	6.00	\$36.94	E	\$221.64
60,330	4/0 15KV Cable	210.00	\$13.72	E	\$2,881.20
60,331	4" Hoffman Seal	1.00	\$112.60	E	\$112.60
CCode: Feeder Rough					<u>\$1,626.28</u>
2,739	4 LOCKNUT	2.00	\$4,654.63	C	\$93.09
2,777	4 BUSH PLASTIC	2.00	\$3,148.18	C	\$62.96
5,078	4 PVC 80	10.00	\$2,036.33	C	\$203.63
5,086	4 PVC 80 36R 90 ELBOW	2.00	\$61,061.37	C	\$1,221.23
5,145	4 PVC MALE TERM	2.00	\$2,268.34	C	\$45.37
CCode: Straps					<u>\$26.60</u>
3,138	4 GRC CHNL STRAP	2.00	\$1,329.81	C	\$26.60
					<u>\$6,652.09</u>



P.O. Box 490
Pottersville, MI 48876
Phone: 517-543-9900
Fax: 517-543-9911

ELECTRICAL WORK ORDER

Date Of Order:

Telephone:

Starting Date:

Job Name:

Jackson wastewater

Job Location:

Jackson mi

TO: Jackson wastewater plant

DESCRIPTION OF WORK

Instal a high voltage temporary feed from old substion four to new substation four, test new cables with a high pot tester, and demo this same feed later in the project

Labor		Hours	Labor		Hours
Electrician		52			
Electrician					
Electrician					
QTY	Materials	QTY	Material		
2	Four inch pvc connectors				
2	Four inch plastic bushings				
2	Four inch lockrings				
1	Four inch factory 90 sch.80				
1	Four inch sweep 90 sch.80				
10feet	Four inch pvc sch.80				
1	Can pvc glue				
2	Four inch unistrut straps				
2kits	3M cold shrink 7622-T-110				
6	4/0 two hole compression lugs				
70feet	X3 4/0 15kva cable				
	We only used 35feet.X3,but that cable was reserved for the				
	Feed from sub 1A to sub1B which was 70feet X3				
1	Labor for Thiere, and Shabam to test the cables				
1	Four inch Hoffman seal				

WORK ORDERED BY:

Total Labor Hours:

I hereby acknowledge the satisfactory completion of the shown descibed work.

Notes:

Signature

Date



Power Factor Engineering L.L.C.

42500 West Eleven Mile Road, Suite A, Novi, Michigan 48375
powerfactors@gmail.com

Ph: (248) 425-5060

INVOICE DATE	INVOICE #	PROJECT #	PROJECT:
11/13/2024	71124	0071124	Jackson Water Treatment Planr

CUSTOMER:	BILL TO:	ORDERED BY	Your P.O.#
Centennial Electric LLC 330 W. Main Street Lansing, Michigan 48917	Centennial Electric LLC 330 W. Main Street Lansing, Michigan 48917	Mr. Trevor Strang P: (517) 543-9900 F: (517) 543-9911	

QTY:	DESCRIPTION	Unit Price	Total
1	High potential testing of one set of primary cables performed 11/7/24		\$ 1,000.00
	Material:	\$ -	
	Shipping:	\$ -	
	Tax:	\$ -	
	INVOICE AMOUNT		\$ 1,000.00
	BALANCE DUE		\$ 1,000.00
	Terms	Net 30	
THANK YOU FOR THE BUSINESS			

We ensure reliability of your power system



December 12, 2024,
Attn: Erin Szczegielniak
Fishbeck
Jackson WWTP CWSRF 2022 Improvements
RE: Non-AIS Knife Gate Valves

Allied Mechanical Services, Inc. proposes the following deduct for providing (6) AIS waived knife gate valves in lieu of (6) AIS compliant knife gate valves. AIS compliant valves are held up by supply chain issues and will not be available for several months.

These valves are associated with the East Gallery Service Water and Dilution Water Pumps.

Total Deduct(\$66,041.00)

Pricing is firm for 30 days.

Sincerely,

Bob Sweet

Allied Mechanical Services, Inc.
5688 East ML Ave
Kalamazoo, MI 49048
bsweet@alliedmechanical.com
Cell: 269-998-3138



January 27, 2025
Attn: Erin Szczegielniak
Fishbeck
Jackson WWTP CWSRF 2022 Improvements
RE: Missing AO Card in AEPP Panel

Allied Mechanical Services is pleased to provide the following proposal.

- Determine one 4 to 20 milliamp card and remove a series of terminal blocks from the extra SCADA panel in storage. Reinstall that same card.
- And terminal blocks into AEPP, as well as wire them.

Total Cost\$1,300.00

Pricing is firm for 30 days.

Sincerely,

Bob Sweet

Allied Mechanical Services, Inc.
5688 East ML Ave
Kalamazoo, MI 49048
bsweet@alliedmechanical.com
Cell: 269-998-3138

Allied Mechanical Services

Cost summary

Jackson WWTP Missing AO Card in AEPP Panel
Date;

1/27/2025

Material	Rate	Hours/Units	Total
			\$0.00
Equipment			
Total Material & Equip			\$0.00
Labor			
Project Manager	\$108.70	0	\$0.00
Foreman	\$104.35	0	\$0.00
Journeyman	\$100.00	0	\$0.00
Apprentice	\$88.70	0	\$0.00
Safety Rep	\$108.70	0	\$0.00
Total Piping Labor			\$0.00
OT Premium			
Foreman 1-1/2	\$41.74	0	\$0.00
Foreman Double	\$83.48	0	\$0.00
Journeyman 1-1/2	\$40.00	0	\$0.00
Journeyman Double	\$80.00	0	\$0.00
Total OT Premium			\$0.00
Sheet Metal Shop Labor			
Foreman	\$108.70	0	\$0.00
Journeyman	\$100.00	0	\$0.00
Foreman OT	\$41.74	0	\$0.00
Journeyman OT	\$40.00	0	\$0.00
Total Sheet Metal Shop			\$0.00
Total Material, Equipment, & Labor			\$0.00
Subcontractors			
Centennial			\$1,238.00
Grand River			\$0.00
Total Subcontractors			\$1,238.00
Subtotal			\$1,238.00
	5.00%		
Total Value of Extra			\$1,300.00

O 517.543.9900
F 517.543.9911



PO BOX 490
POTTERVILLE, MI 48876

1/3/2025

ATT: Bob Sweet
Allied Mechanical
5688 E ML Ave.
Kalamazoo, MI 49048

RE: City of Jackson WWTP CWSRF 2022 Improvements- RFI #68 Missing AO Card in

AEPP Dear Mr. Sweet,

Centennial Electric, LLC, is pleased to quote you for the above-mentioned project. We have included the following:

- Determine one 4 to 20 milliamp card and remove a series of terminal blocks from the extra SCADA panel in storage. Reinstall that same card.
- And terminal blocks into AEPP, as well as wire them.

Total:	\$ 1,238.00
---------------	--------------------

Please do not hesitate to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Trevor Strang', written over a horizontal line.

Trevor Strang
Project Manager
Centennial Electric LLC

Bid Summary Report

Jackson WWTP & Myrtle Lift Station Estimator: Mike

Job #2219

Job Name: Jackson WWTP & Myrtle Lift Station

Contractor:

Estimator: Mike

Notes:

Bid Date: 1/17/2023

Summary Description	Material			Labor		
	Extended	%	Adjusted	Extended	%	Adjusted
RFI #68 Missing AO Card AEPP	\$81.05	100.00%	\$81.05	10.00	100.00%	10.00

Top Sheet

Raw Cost	\$1,072.25	Sales per Month	\$0.00
Tax	\$4.86	Return per Month	\$0.00
Raw Cost with Tax	\$1,077.12	Price per Square Foot	\$0.00
Overhead	\$160.84	Hours per Square Foot	0.00
Profit	\$0.00	Square Feet	0.00
Total Return Amount	\$160.84	Job Months	0.00
Total Return %	12.99%	Hours per Week	0.00
Remaining Labor Hours	0.00	Average Hourly Rate w/ Burden	99.12
Price	\$1,237.95	Workers per Day	0.00
Bond	\$0.00	Total Hours	10.00
Sell Price	\$1,237.95	Markup Sales Tax (Overhead)	No
Adjusted Sell	\$0.00	Markup Sales Tax (Profit)	No
Adjusted Sell Return 0.00%	\$0.00	Use Bond Table	No

Labor

Class Description	Percent of Total	Hours Distributed	Hourly Rate	Burden Rate	Percent	Labor Cost
Journeyman 252	100.00%	10.00	\$99.12	\$0.00	0.00%	\$991.20
Foreman 252	0.00%	0.00	\$113.99	\$0.00	0.00%	\$0.00
General Foreman 252	0.00%	0.00	\$123.90	\$0.00	0.00%	\$0.00
Totals	100.00%	10.00	\$99.12	\$0.00	0.00%	\$991.20

Bid Summary Report

Jackson WWTP & Myrtle Lift Station Estimator: Mike

Job #2219

Mark Ups	OVERHEAD					PROFIT	
	Total	%	Amount	%	Amount		
Materials	\$81.05	+	15.00%	\$93.21	+	0.00%	\$93.21
Labor	\$991.20	+	15.00%	\$1,139.88	+	0.00%	\$1,139.88
Supplier Quotes	\$0.00	+	15.00%	\$0.00	+	0.00%	\$0.00
SubContractors	\$0.00	+	5.00%	\$0.00	+	0.00%	\$0.00
Direct Job Expense	\$0.00	+	15.00%	\$0.00	+	0.00%	\$0.00
Equipment Rental	\$0.00	+	15.00%	\$0.00	+	0.00%	\$0.00
Fixtures Quotes	\$0.00	+	15.00%	\$0.00	+	0.00%	\$0.00
Totals	\$1,072.25		15.00%	\$1,233.09		0.00%	\$1,233.09

Tax Report		Taxed Amount	Tax Rate %	Tax Amount
Materials		\$81.05	6.00%	\$4.86
Labor		\$991.20	0.00%	\$0.00
Supplier Quotes		\$0.00	6.00%	\$0.00
SubContractors		\$0.00	0.00%	\$0.00
Direct Job Expense		\$0.00	0.00%	\$0.00
Equipment Rental		\$0.00	6.00%	\$0.00
Fixtures Quotes		\$0.00	6.00%	\$0.00
		Total Tax:		\$4.86

Job Name: Jackson WWTP & Myrtle Lift Station
Job Number: 2219
Extension Name: RFI #68 Missing AO Card AEPP

Item #	Item Name	Quantity	Book Price	U	Ext Book Price
Label Set: Combined, Combined, Combined, Combined, Combined					\$81.05
CCode: <undefined>					\$81.05
60,178 16/2 TSP		65.00	\$1,246.97	M	\$81.05
					\$81.05

P.O. Box 490
Pottersville, MI 48876
Phone: 517-543-9900
Fax: 517-543-9911

TO: Heaney construction
City of Jackson wastewater plant

ELECTRICAL WORK ORDER

Date Of Order:	Telephone:
Starting Date:	Job Name:
Job Location: Jackson wastewater East gallory	

DESCRIPTION OF WORK

Determinate one 4 to 20 milliamp card determinate and remove a series of terminal blocks from the extra SCADA panel in storage.....reinstall that same card

And terminal blocks into AEPP, as well as wire them

Labor	Hours	Labor	Hours
Electrician	8	Dewayne	
Electrician	2	Tyler	
Electrician			

[illegible]

WORK ORDERED BY:	Total Labor Hours:
I hereby acknowledge the satisfactory completion of the shown described work.	Notes:
_____ Signature _____ Date	



April 24, 2025
Attn: Erin Szczegielniak
Fishbeck
Jackson WWTP CWSRF 2022 Improvements
RE: Install TDP as PP-D

Allied Mechanical Services, Inc. proposes to provide all labor, supervision, and material for the following scope of work.

- Permanently install the TDP Panel in the powerhouse as Panel PP-D

Total Cost\$5,197.00

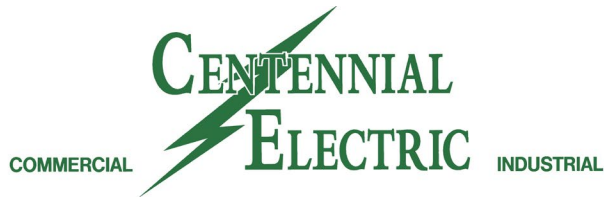
Pricing is firm for 30 days.

Sincerely,

Bob Sweet

Allied Mechanical Services, Inc.
5688 East ML Ave
Kalamazoo, MI 49048
bsweet@alliedmechanical.com
Cell: 269-998-3138

O 517.543.9900
F 517.543.9911



PO BOX 490
POTTERVILLE, MI 48876

10/12/2023

ATT: Bob Sweet
Allied Mechanical Services
5688 E ML Ave.
Kalamazoo, MI 49048

RE: City of Jackson WWTP CWSRF 2022 Improvements- Install TDP Permanently in
Powerhouse as PP-D

Dear Mr. Sweet,

Centennial Electric, LLC, is pleased to quote you for the above mentioned project. We have included the following:

- Install TDP tub and guts permanently in Powerhouse Building
- Rework permanent feeders from MCC-D to TDP and terminate

Material:	221.00
Labor:	4,155.00
Tax:	14.00
OH&P:	656.00
Total:	\$ 5,046.00

Please do not hesitate to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Trevor Strang', written over a horizontal line.

Trevor Strang
Project Manager
Centennial Electric LLC

Bid Summary Report

Jackson WWTP & Myrtle Lift Station Estimator: Mike

Job #2219

Job Name: Jackson WWTP & Myrtle Lift Station

Contractor:

Estimator: Mike

Notes:

Bid Date: 1/17/2023

Summary Description	Material			Labor		
	Extended	%	Adjusted	Extended	%	Adjusted
Install TDP in Powerhouse Permanently	\$221.00	100.00%	\$221.00	41.92	100.00%	41.92

Top Sheet

Raw Cost	\$4,376.11	Sales per Month	\$0.00
Tax	\$13.26	Return per Month	\$0.00
Raw Cost with Tax	\$4,389.37	Price per Square Foot	\$0.00
Overhead	\$656.42	Hours per Square Foot	0.00
Profit	\$0.00	Square Feet	0.00
Total Return Amount	\$656.42	Job Months	0.00
Total Return %	13.01%	Hours per Week	0.00
Remaining Labor Hours	0.00	Average Hourly Rate w/ Burden	99.12
Price	\$5,045.79	Workers per Day	0.00
Bond	\$0.00	Total Hours	41.92
Sell Price	\$5,045.79	Markup Sales Tax (Overhead)	No
Adjusted Sell	\$0.00	Markup Sales Tax (Profit)	No
Adjusted Sell Return 0.00%	\$0.00	Use Bond Table	No

Labor

Class Description	Percent of Total	Hours Distributed	Hourly Rate	Burden Rate	Percent	Labor Cost
Journeyman 252	100.00%	41.92	\$99.12	\$0.00	0.00%	\$4,155.11
Foreman 252	0.00%	0.00	\$113.99	\$0.00	0.00%	\$0.00
General Foreman 252	0.00%	0.00	\$123.90	\$0.00	0.00%	\$0.00
Totals	100.00%	41.92	\$99.12	\$0.00	0.00%	\$4,155.11

Bid Summary Report

Jackson WWTP & Myrtle Lift Station Estimator: Mike

Job #2219

Mark Ups	OVERHEAD					PROFIT	
	Total		%	Amount		%	Amount
Materials	\$221.00	+	15.00%	\$254.15	+	0.00%	\$254.15
Labor	\$4,155.11	+	15.00%	\$4,778.38	+	0.00%	\$4,778.38
Supplier Quotes	\$0.00	+	15.00%	\$0.00	+	0.00%	\$0.00
SubContractors	\$0.00	+	15.00%	\$0.00	+	0.00%	\$0.00
Direct Job Expense	\$0.00	+	15.00%	\$0.00	+	0.00%	\$0.00
Equipment Rental	\$0.00	+	15.00%	\$0.00	+	0.00%	\$0.00
Fixtures Quotes	\$0.00	+	15.00%	\$0.00	+	0.00%	\$0.00
Totals	\$4,376.11		15.00%	\$5,032.53		0.00%	\$5,032.53

Tax Report		Taxed Amount	Tax Rate %	Tax Amount
Materials		\$221.00	6.00%	\$13.26
Labor		\$4,155.11	0.00%	\$0.00
Supplier Quotes		\$0.00	6.00%	\$0.00
SubContractors		\$0.00	0.00%	\$0.00
Direct Job Expense		\$0.00	0.00%	\$0.00
Equipment Rental		\$0.00	6.00%	\$0.00
Fixtures Quotes		\$0.00	6.00%	\$0.00
		Total Tax:		\$13.26

Job Name: Jackson WWTP & Myrtle Lift Station

Job Number: 2219

Extension Name: Install TDP in Powerhouse Permanently

Item #	Item Name	Quantity	Book Price	U	Ext Book Price	NECA 1	U	Labor 1 Ext	CCode	% of Extended Price	% of Extended Hours
Label Set: Combined, Combined, Combined, Combined, Combined					\$221.00			41.92		100%	100%
CCode: <none>					\$0.00			0.00		0%	0%
CCode: <undefined>					\$221.00			27.00		100%	64.41%
60,165	Pull Back Conduits to PP-D for Perm	1.00	\$0.00		\$0.00	13.00	E	13.00			
60,169	Mount TDP and Guts	1.00	\$125.00	E	\$125.00	6.00	E	6.00			
60,170	Install 3P I Line Breaker	8.00	\$12.00	E	\$96.00	1.00	E	8.00			
CCode: Branch Rough					\$0.00			0.00		0%	0%
CCode: Feeder Rough					\$0.00			0.00		0%	0%
CCode: Hangers/Anchors					\$0.00			0.00		0%	0%
CCode: Straps					\$0.00			0.00		0%	0%
CCode: Fuses					\$0.00			0.00		0%	0%
CCode: Lugs/Termination/Ground					\$0.00			14.92		0%	35.59%
5,736	12 GA TERMINATION	3.00	\$0.00	X	\$0.00	0.14	E	0.42	SI		
5,737	10 GA TERMINATION	5.00	\$0.00	X	\$0.00	0.14	E	0.70	SI		
5,738	8 GA TERMINATION	6.00	\$0.00	X	\$0.00	0.30	E	1.80	SI		
5,740	4 GA TERMINATION	3.00	\$0.00	X	\$0.00	0.40	E	1.20	SI		
5,741	3 GA TERMINATION	9.00	\$0.00	X	\$0.00	0.45	E	4.05	SI		
5,747	4/0 TERMINATION	9.00	\$0.00	X	\$0.00	0.75	E	6.75	SI		
CCode: Branch Wire					\$0.00			0.00		0%	0%
CCode: Feeder Wire					\$0.00			0.00		0%	0%
					\$221.00			41.92			



MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: September 16, 2025

SUBJECT: Resolutions authorizing participation in partial national opioid settlements for generic manufacturers and Purdue/Sackler

Recommendation:

Approve the resolutions authorizing participation in partial national opioid settlements for generic manufacturers and Purdue/Sackler and authorize the City Attorney to execute the appropriate Michigan state subdivision participation agreement and related settlement documents.



DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Matt Hagerty, City Attorney

DATE: September 16, 2025

RECOMMENDATION:

ISSUE STATEMENT

The approval of the proposed Resolutions will continue the City's ongoing participation in the national opioid settlements along with myriad local governments in Michigan and across the nation. The City has already participated in, and benefited from, opioid settlements from the distributor and Janssen settlement as well as settlements with Teva, Allergan, CVS, Walmart, Walgreens, and Kroger. The City has already received over \$420,000 to date from those settlements.

DESCRIBE THE CONSEQUENCES

Continued participation in the national settlements with generic drug manufacturers and Purdue Pharma/the Sackler family will result in the City receiving, based on current projections, \$18,947.31 from the generic manufacturer settlement and an additional \$121,262.76 (payable over 15 years) from Purdue/Sackler.

OWNERSHIP

As has been the case since the City of Jackson's early participation in the class-action lawsuit against opioid manufacturers and distributors, this settlement will bring additional dollars into the City's general fund to assist in combating the national opioid epidemic and permit Council-approved expenditures to do so in line with the authorized uses set forth in the master settlement agreement.

SOLUTION

Approval of the resolutions by the participation deadline (September 30th and October 8th, respectively) will allow the City to continue to participate in, and benefit from, the national settlements.

FACILITATE IMPLEMENTATION

Approve resolutions authorizing participation in the partial national opioid settlements for generic manufacturers and Purdue/Sackler and authorize the City Attorney to execute the appropriate Michigan state subdivision participation agreement and related settlement documents.

ATTACHMENTS

1. 1. Draft Approval Resolution - Generic Manufacturers
2. 2. Exhibit A to Generic Manufacturers Resolution
3. 1. Draft Approval Resolution - Purdue & Sacklers
4. 2. Exhibit A to Purdue & Sacklers Resolution

RESOLUTION AUTHORIZING ENTRY OF PARTICIPATION AGREEMENTS IN PARTIAL SETTLEMENT OF THE NATIONAL PRESCRIPTION OPIATE LITIGATION AND ENTRY OF STATE LOCAL GOVERNMENT INTRASTATE AGREEMENT CONCERNING ALLOCATION OF SETTLEMENT PROCEEDS

WHEREAS, the CITY OF JACKSON filed a lawsuit to address the public nuisance that is the Opioid Epidemic;

AND WHEREAS the following entities:

1. Alvogen Inc.
2. Amneal Pharmaceuticals, Inc.
3. Apotex Inc.
4. Hikma Pharmaceuticals USA, Inc.
5. Indivior Inc.
6. Mylan Pharmaceuticals Inc.
7. Sun Pharmaceutical Industries, Inc. and
8. Zydus Pharmaceuticals, Inc.

(“Settling Defendants”) have negotiated proposed national settlement agreements (“Proposed Settlements”) with the State Attorneys General, and a Plaintiff Executive Committee-designated negotiating committee that represents approximately 4,000 local governments that have brought lawsuits similar to THE CITY OF JACKSON’s lawsuit;

AND WHEREAS the Proposed Settlements contain significant equitable and monetary relief, including:

1. An agreement to pay (a) \$18,680,162 in a single year by Alvogen Inc.; (b) \$71,751,010 over ten years by Amneal Pharmaceuticals, Inc.; (c) \$63,682,369 in a single year by Apotex Inc.; (d) \$95,818,293 over one to four years by Hikma Pharmaceuticals USA, Inc.; (e) \$38,022,450 over four years by Indivior Inc.; (f) \$284,447,916 over nine years by Mylan Pharmaceuticals Inc.; (g) \$30,992,087 over one to four years by Sun Pharmaceutical Industries, Inc.; and (h) \$14,859,220 in a single year by Zydus Pharmaceuticals, Inc. The

bulk of each of these payments will be dedicated to funding abatement and prevention strategies associated with the opioids public nuisance;

2. In addition to these abatement payments, several of the settlements allow states to receive free pharmaceutical products or cash in lieu of this product.
3. Additionally, seven of the companies (not including Indivior) are prohibited from promoting or marketing opioids and opioid products, making or selling any product that contains more than 40 mg of oxycodone per pill, and are required to put in place a monitoring and reporting system for suspicious orders.
4. Indivior has agreed to not manufacture or sell opioid products for the next 10 years, but it will be able to continue marketing and selling medications to treat opioid use disorder.

AND WHEREAS THE CITY OF JACKSON previously executed Participation Agreements for the Distributor and Janssen Settlements, as well as the Teva, Allergan, CVS, Walmart, and Walgreens Settlements, which have conferred and continue to confer valuable benefits;

AND WHEREAS THE CITY OF JACKSON desires to enter into an allocation method which allocates settlement funds from the Settling Defendants on a 50/50 basis to:

1. Local Governments who have elected to participate in the settlements with the Settling Defendants; and
2. the State of Michigan.

NOW THEREFORE, THE CITY OF JACKSON authorizes the execution of Participation Agreements for the Master Settlement Agreements with: (1) Alvogen Inc.; (2) Amneal Pharmaceuticals, Inc.; (3) Apotex Inc.; (4) Hikma Pharmaceuticals USA, Inc.; (5) Indivior Inc.; (6) Mylan Pharmaceuticals Inc.; (7) Sun Pharmaceutical Industries, Inc.; and (8) Zydus Pharmaceuticals, Inc., each of which are listed and available to the public at <https://nationalopioidsettlement.com/additional-settlements/>. Specimen copies of the material terms of the participation agreements are attached in one combined PDF as Exhibit A to this resolution.

THE CITY OF JACKSON also authorizes the execution of a new Michigan State-Subdivision Agreement for Allocation of Opioid Settlement Agreements substantially similar to the proposed agreement attached as Exhibit B to this resolution.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the City Council of Jackson at their regular meeting held on September 16, 2025 at 6:30 p.m. in Jackson, with a quorum present.

IN WITNESS WHEREOF, I have affixed
my signature and seal of the City of Jackson,
Michigan, on this 17th day of September 2025.

Andrea Muray, City Clerk

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated April 4, 2025 (“*Alvogen Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Alvogen Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Alvogen Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Alvogen Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopiodsettlement.com/additional-settlements/>.
3. The Governmental Entity agrees to the terms of the Alvogen Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Alvogen Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Alvogen Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Alvogen Settlement.

The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Alvogen Settlement.

7. The Governmental Entity has the right to enforce the Alvogen Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Alvogen Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Alvogen Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Alvogen Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Alvogen Settlement.
10. In connection with the releases provided for in the Alvogen Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would

materially affect the Governmental Entities' decision to participate in the Alvogen Settlement.

11. Nothing herein is intended to modify in any way the terms of the Alvogen Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Alvogen Settlement in any respect, the Alvogen Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated April 4, 2025 (“*Amneal Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Amneal Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Amneal Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Amneal Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopiodsettlement.com/additional-settlements/>.
3. The Governmental Entity agrees to the terms of the Amneal Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Amneal Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Amneal Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Amneal Settlement.

The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Amneal Settlement.

7. The Governmental Entity has the right to enforce the Amneal Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Amneal Settlement, including without limitation all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Amneal Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Amneal Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Amneal Settlement.
10. In connection with the releases provided for in the Amneal Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would

materially affect the Governmental Entities' decision to participate in the Amneal Settlement.

11. Nothing herein is intended to modify in any way the terms of the Amneal Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Amneal Settlement in any respect, the Amneal Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated April 4, 2025 (“*Apotex Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Apotex Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Apotex Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Apotex Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopiodsettlement.com/additional-settlements/>.
3. The Governmental Entity agrees to the terms of the Apotex Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Apotex Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Apotex Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Apotex Settlement.

The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Apotex Settlement.

7. The Governmental Entity has the right to enforce the Apotex Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Apotex Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Apotex Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Apotex Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Apotex Settlement.
10. In connection with the releases provided for in the Apotex Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Apotex Settlement.

11. Nothing herein is intended to modify in any way the terms of the Apotex Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Apotex Settlement in any respect, the Apotex Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

SAMPLE

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated April 4, 2025 (“*Hikma Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Hikma Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Hikma Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Hikma Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopiodsettlement.com/additional-settlements/>.
3. The Governmental Entity agrees to the terms of the Hikma Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Hikma Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Hikma Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Hikma Settlement.

The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Hikma Settlement.

7. The Governmental Entity has the right to enforce the Hikma Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Hikma Settlement, including without limitation all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Hikma Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Hikma Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Hikma Settlement.
10. In connection with the releases provided for in the Hikma Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Hikma Settlement.

11. Nothing herein is intended to modify in any way the terms of the Hikma Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Hikma Settlement in any respect, the Hikma Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

SAMPLE

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated April 4, 2025 (“*Indivior Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Indivior Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Indivior Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Indivior Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopiodsettlement.com/additional-settlements/>.
3. The Governmental Entity agrees to the terms of the Indivior Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Indivior Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Indivior Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Indivior Settlement.

The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Indivior Settlement.

7. The Governmental Entity has the right to enforce the Indivior Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Indivior Settlement, including without limitation all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Indivior Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Indivior Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Indivior Settlement.
10. In connection with the releases provided for in the Indivior Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would

materially affect the Governmental Entities' decision to participate in the Indivior Settlement.

11. Nothing herein is intended to modify in any way the terms of the Indivior Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Indivior Settlement in any respect, the Indivior Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated April 4, 2025 (“*Mylan Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Mylan Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Mylan Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Mylan Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com/additional-settlements/>.
3. The Governmental Entity agrees to the terms of the Mylan Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Mylan Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Mylan Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Mylan Settlement.

The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Mylan Settlement.

7. The Governmental Entity has the right to enforce the Mylan Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Mylan Settlement, including without limitation all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Mylan Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Mylan Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Mylan Settlement.
10. In connection with the releases provided for in the Mylan Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Mylan Settlement.

11. Nothing herein is intended to modify in any way the terms of the Mylan Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Mylan Settlement in any respect, the Mylan Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

SAMPLE

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated April 4, 2025 (“*Sun Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Sun Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Sun Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Sun Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopiodsettlement.com/additional-settlements/>.
3. The Governmental Entity agrees to the terms of the Sun Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Sun Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Sun Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Sun Settlement.

The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Sun Settlement.

7. The Governmental Entity has the right to enforce the Sun Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Sun Settlement, including without limitation all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Sun Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Sun Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Sun Settlement.
10. In connection with the releases provided for in the Sun Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Sun Settlement.

11. Nothing herein is intended to modify in any way the terms of the Sun Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Sun Settlement in any respect, the Sun Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

SAMPLE

EXHIBIT K

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated [date] (“*Zydus Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Zydus Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Zydus Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Zydus Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopiodsettlement.com/additional-settlements/>.
3. The Governmental Entity agrees to the terms of the Zydus Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Zydus Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Zydus Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Zydus Settlement.

The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Zydus Settlement.

7. The Governmental Entity has the right to enforce the Zydus Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Zydus Settlement, including without limitation all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Zydus Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Zydus Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Zydus Settlement.
10. In connection with the releases provided for in the Zydus Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Zydus Settlement.

11. Nothing herein is intended to modify in any way the terms of the Zydus Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Zydus Settlement in any respect, the Zydus Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

SAMPLE

RESOLUTION AUTHORIZING ENTRY OF PARTICIPATION AGREEMENTS
IN PARTIAL SETTLEMENT OF THE NATIONAL PRESCRIPTION OPIATE
LITIGATION AND ENTRY OF STATE LOCAL GOVERNMENT INTRASTATE
AGREEMENT CONCERNING ALLOCATION OF SETTLEMENT PROCEEDS

WHEREAS, THE CITY OF JACKSON filed a lawsuit to address the public nuisance that is the Opioid Epidemic, which named, among others, Purdue Pharma L.P. (Purdue) and several members of the Sackler family (Sackler Family Defendants);

AND WHEREAS Purdue has presented a proposed Bankruptcy Plan, and the Sackler Family Defendants have entered into a Governmental Entity & Shareholder Direct Settlement Agreement (together, the “Purdue/Sackler Settlement”) with the State Attorneys General and a Plaintiff Executive Committee-designated negotiating committee that represents approximately 4,000 local governments that have brought lawsuits similar to THE CITY OF JACKSON’s lawsuit;

AND WHEREAS the Purdue/Sackler Settlement will provide significant equitable and monetary relief, including an agreement that (a) the Sackler Family Defendants will pay \$6.5 billion over the next 15 years in exchange for a release of claims against them and (b) the Purdue estate will contribute an amount of approximately \$900 million. The bulk of these payments will be dedicated to funding abatement and prevention strategies associated with the opioids public nuisance;

AND WHEREAS THE CITY OF JACKSON previously executed Participation Agreements for the Distributor and Janssen Settlements, as well as the Teva, Allergan, CVS, Walmart, and Walgreens Settlements, which have conferred and continue to confer valuable benefits;

AND WHEREAS THE CITY OF JACKSON desires to enter into an allocation method which allocates settlement funds on a 50/50 basis to:

1. Participating Local Governments who have elected to participate in the Purdue/Sackler Settlement; and
2. the State of Michigan.

NOW THEREFORE, THE CITY OF JACKSON authorizes the execution of a Participation Agreement for the Purdue/Sackler Settlement, which is available at <https://nationalopioidsettlement.com/>. A specimen copy of the material terms of the participation agreement is attached as Exhibit A to this resolution.

THE CITY OF JACKSON also authorizes the execution of a new Michigan State-Subdivision Agreement for Allocation of Opioid Settlement Agreements substantially similar to the proposed agreement attached as Exhibit B to this resolution.

THE CITY OF JACKSON also authorizes the Weitz & Luxenberg law firm to vote on THE CITY OF JACKSON's behalf in favor of the Bankruptcy Plan for Purdue.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the City Council of Jackson at their regular meeting held on September 16, 2025 at 6:30 p.m. in Jackson, with a quorum present.

IN WITNESS WHEREOF, I have affixed
my signature and seal of the City of Jackson,
Michigan, on this 17th day of September 2025.

Andrea Muray, City Clerk

EXHIBIT K
Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to that certain Governmental Entity & Shareholder Direct Settlement Agreement accompanying this participation form (the “*Agreement*”)¹, and acting through the undersigned authorized official, hereby elects to participate in the Agreement, grant the releases set forth below, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Agreement, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Agreement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly after the Effective Date, and prior to the filing of the Consent Judgment, dismiss with prejudice any Shareholder Released Claims and Released Claims that it has filed. With respect to any Shareholder Released Claims and Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopiodsettlement.com>.
3. The Governmental Entity agrees to the terms of the Agreement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Agreement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning following the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Agreement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as and to the extent provided in, and for resolving disputes to the extent provided in, the

¹ Capitalized terms used in this Exhibit K but not otherwise defined in this Exhibit K have the meanings given to them in the Agreement or, if not defined in the Agreement, the Master Settlement Agreement.

Agreement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Agreement.

7. The Governmental Entity has the right to enforce the Agreement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Agreement, including without limitation all provisions of Article 10 (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Subdivision Releasor, to the maximum extent of its authority, for good and valuable consideration, the adequacy of which is hereby confirmed, the Shareholder Released Parties and Released Parties are, as of the Effective Date, hereby released and forever discharged by the Governmental Entity and its Subdivision Releasors from: any and all Causes of Action, including, without limitation, any Estate Cause of Action and any claims that the Governmental Entity or its Subdivision Releasors would have presently or in the future been legally entitled to assert in its own right (whether individually or collectively), notwithstanding section 1542 of the California Civil Code or any law of any jurisdiction that is similar, comparable or equivalent thereto (which shall conclusively be deemed waived), whether existing or hereinafter arising, in each case, (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor (each such release, as it pertains to the Shareholder Released Parties, the “Shareholder Released Claims”, and as it pertains to the Released Parties other than the Shareholder Released Parties, the “Released Claims”). For the avoidance of doubt and without limiting the foregoing: the Shareholder Released Claims and Released Claims include any Cause of Action that has been or may be asserted against any Shareholder Released Party or Released Party by the Governmental Entity or its Subdivision Releasors (whether or not such party has brought such action or proceeding) in any federal, state, or local action or proceeding (whether judicial, arbitral, or administrative) (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor.
9. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Shareholder Released Claims or Released Claims against any Shareholder Released Party or Released Party in any forum whatsoever, subject in all respects to Section 9.02 of the Master Settlement Agreement. The releases provided for herein (including the term “Shareholder Released

Claims” and “Released Claims”) are intended by the Governmental Entity and its Subdivision Releasors to be broad and shall be interpreted so as to give the Shareholder Released Parties and Released Parties the broadest possible release of any liability relating in any way to Shareholder Released Claims and Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Agreement shall be a complete bar to any Shareholder Released Claim and Released Claims.

10. To the maximum extent of the Governmental Entity’s power, the Shareholder Released Parties and the Released Parties are, as of the Effective Date, hereby released and discharged from any and all Shareholder Released Claims and Released Claims of the Subdivision Releasors.
11. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Agreement.
12. In connection with the releases provided for in the Agreement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Shareholder Released Claims or such other Claims released pursuant to this release, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Shareholder Released Claims or such other Claims released pursuant to this release that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities’ decision to participate in the Agreement.

13. Nothing herein is intended to modify in any way the terms of the Agreement, to which Governmental Entity hereby agrees. To the extent any portion of this Participation and Release Form not relating to the release of, or bar against, liability is interpreted differently from the Agreement in any respect, the Agreement controls.
14. Notwithstanding anything to the contrary herein or in the Agreement, (x) nothing herein shall (A) release any Excluded Claims or (B) be construed to impair in any way the rights and obligations of any Person under the Agreement; and (y) the Releases set forth herein shall be subject to being deemed void to the extent set forth in Section 9.02 of the Master Settlement Agreement.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

SAMPLE



MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: September 16, 2025

SUBJECT: Approval of the purchase for 6,284 Sensus SmartPoint MXU Radio Reading Devices from ETNA Supply of Grand Rapids in the amount of \$1,036,860 and approval of the Resolution to amend the budget for Fiscal Year 2025/26 to fund the purchase

Recommendation:

Approve the purchase of 6,284 Sensus SmartPoint MXU Radio Reading Devices from ETNA Supply of Grand Rapids in the amount of \$1,036,860 and approve the Resolution to amend the budget for Fiscal Year 2025/26 to fund the purchase.



DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager
FROM: Mike Osborn, Director of Public Works
DATE: September 16, 2025

RECOMMENDATION: Approve the purchase of 6,284 Sensus SmartPoint MXU Radio Reading Devices from ETNA Supply of Grand Rapids in the amount of \$1,036,860 and approve the Resolution to amend the budget for Fiscal Year 2025/26 to fund the purchase.

ISSUE STATEMENT

The City's Public Works Department Water Division utilizes meters to accurately track the usage of each water and sewer service and calculate the bills of its customers. This purchase would enable the City to proceed with installing MXU radio reading devices at over 6,200 properties, allowing for remote meter readings without requiring an employee to visit each property in person. It would enable the system's infrastructure to be upgraded, allowing for "real-time usage data" to be accessed at the touch of a button in the office, as well as the ability to convert the system to monthly billing.

DESCRIBE THE CONSEQUENCES

This upgrade to MXU devices is crucial for delivering the best and most accurate information and services to our customers. This would enable the system's conversion to monthly billing, as remotely reading meters is far more efficient. Currently, the City of Jackson sends four (4) employees out to all properties for one week every month to manually read the customers' meters. This takes away the ability for those employees to focus on more crucial work, such as potholes, tree removal and trimming, or any other water system-related needs.

OWNERSHIP

The City has been moving forward with upgrades to its water and sewer metering systems over the past several years, as new technology has emerged to enhance efficiency. This would enable the City to make a significant leap forward with more accurate monthly billing. This purchase from ETNA Supply, in the amount of \$1,036,860, is to be funded in the Water Fund and Water Equipment & Replacement Fund. ETNA Supply is the sole source distributor of Sensus metering equipment in Michigan's lower peninsula. Approval of the resolution to amend the Fiscal Year 2025/26 budget would allocate funding from the Water Fund and Water Equipment & Replacement Fund to purchase MXU devices,

supporting the transition to monthly utility billing as part of this project. To secure the necessary funding, the amendment reallocates \$400,000 from the Water Fund and \$336,860 from the Water Equipment & Replacement Fund reserves to cover the \$736,860 in expenditures exceeding the original budgeted amount for the current fiscal year.

SOLUTION

These MXU radio read devices are installed and in use at nearly half of the City's customers' homes. This additional purchase of 6,284 devices would increase this to all of our customers. Once these radio reading devices are installed, the city can explore the feasibility of converting its customers to a monthly billing system.

FACILITATE IMPLEMENTATION

Approve the purchase of 6,284 Sensus SmartPoint MXU Radio Reading Devices from ETNA Supply of Grand Rapids in the amount of \$1,036,860 and approve the Resolution to amend the budget for Fiscal Year 2025/26 to fund the purchase.

ATTACHMENTS

1. 591-402_Budget Amendment Resolution_9-2025
2. ETNA - Sole Source (2024-05)
3. ETNA Quote

RESOLUTION

BY THE CITY COUNCIL:

WHEREAS, the City adopted the amended 2025/26 Budget on May 27, 2025; and

WHEREAS, funds in the amount of \$400,000 from the Water Fund will be transferred to the Water Equipment & Replacement Fund to support the purchase of radio reading devices; and

WHEREAS, funds in the amount of \$336,860 will be appropriated from the Water Equipment & Replacement Fund reserves for the purchase of radio reading devices; and

WHEREAS, this purchase was not included in the originally adopted fiscal year 2025/26 Budget; and

WHEREAS, sufficient funds are available in both the Water Fund and the Water Equipment & Replacement Fund to finance the purchase of radio reading devices during Fiscal Year 2025/26;

NOW, THEREFORE, BE IT RESOLVED, that the fiscal year 2025/26 budget be amended as follows:

	<u>WATER FUND</u>	<u>Increase</u>	<u>Decrease</u>
EXPENDITURES:			
591-556-000-995.402 Cont.-Water Equipment & Replacement Fund	\$ 400,000		
	<u>\$ 400,000</u>	<u>\$</u>	<u>-</u>
	<u>WATER EQUIPMENT & REPLACEMENT FUND</u>		
REVENUES:			
402-000-000-699.591 Cont. - Water Fund	\$ 400,000	\$	-
	<u>\$ 400,000</u>	<u>\$</u>	<u>-</u>
EXPENDITURES:			
402-000-000-985.001 Meters	\$ 736,860		-
	<u>\$ 736,860</u>	<u>\$</u>	<u>-</u>

IN WITNESS WHEREOF, I have hereunto affixed my signature and the Seal of the City of Jackson, Michigan, on this 17th day of September, 2025.

Andrea Muray, City Clerk

May 31, 2024

To whom it may concern,

Sensus USA, Inc is pleased advise that ETNA Supply of Grand Rapids, MI is the exclusive Authorized Distributor / Value Added Reseller (VAR) of Sensus products and services in the state of Michigan limited to east of Highway 41 in the upper peninsula and all downstate.

Please contact your ETNA representative for all your Sensus needs.

If there are any questions, please do not hesitate to contact me.

Sincerely,



Thomas E. Maselko
Regional Sales Director – Northeast Region



ETNA SUPPLY - GRAND RAPIDS
4901 CLAY AVENUE SW
GRAND RAPIDS, MI 49548-3038
616 241 5414
Fax 616 241 4786



Quotation

QUOTE DATE	QUOTE NUMBER
08/27/2025	S106456102
ETNA SUPPLY PO BOX 772107 DETROIT, MI 48277-2107 P-616 248 9182 F-616 245 9940	PAGE NO.
	1 of 1

QUOTE TO:

SHIP TO:

JACKSON CITY OF DPW
161 W MICHIGAN AVE
JACKSON, MI 49201-1315

JACKSON CITY OF DPW
521 WATER ST
JACKSON, MI 49203-1997

CUSTOMER NUMBER		JOB NAME / PO NUMBER		JOB NAME / RELEASE NUMBER		SALESPERSON		
22768						Jason McClanahan		
WRITER			SHIP VIA		TERMS		EXPIRE DATE	FREIGHT EXEMPT
Rolly Olney					NET 25TH		08/30/2025	No
LINE#	ORDER QTY	DESCRIPTION				UNIT PRICE		EXT PRICE
1	6284ea	SMARTPOINT 510M TC 1-PORT (LEAK); SENSUS MODEL 510M SINGLE PORT M2 METER TRANSCIEVER UNIT NON-PIT VERSION TOUCHCOUPLE INTREGAL TOUCHREAD HOURLY READS LEAK DETECTION 5396353751201MI Pn: 21752				165.000/ea		1036860.00
This Quotation is expressly conditioned and controlled by Seller's standard terms and conditions of sale found at www.etnasupply.com/tcsale. All other terms are expressly rejected. To the extent there is a conflict between any of the terms appearing on the face of this Quotation and ETNA's Standard Terms, the terms appearing on the face of the Quotation control. TAXES ARE NOT INCLUDED ON THIS QUOTE! THIS QUOTE HAS BEEN PREPARED BASED ON OUR INTERPRETATION OF THE PROJECT DOCUMENTS PROVIDED. WE RESERVE THE RIGHT TO REVIEW AND AMEND QUOTATION PRICES IN THE EVENT PROJECT DOCUMENTS PROVIDED ARE						Subtotal		1036860.00
						S&H Charges		0.00
						Amount Due		1036860.00

THIS QUOTE HAS BEEN PREPARED BASED ON OUR INTERPRETATION OF THE PROJECT DOCUMENTS PROVIDED. WE RESERVE THE RIGHT TO REVIEW AND AMEND QUOTATION PRICES IN THE EVENT PROJECT DOCUMENTS PROVIDED ARE INCOMPLETE, UNCLEAR OR CONTAIN CONFLICTING INFORMATION.

Prices are firm for 3 days. Price subject to change after 3 days.



MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: September 16, 2025

SUBJECT: Submission of the 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD).

Recommendation:

Authorize submission of the 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD).

Authorize submission of the 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD).

Attached is a memorandum from Shane LaPorte, Director of Community Development, requesting City Council to authorize submission of the 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD).

I recommend approval of the request. Your consideration and concurrence is appreciated.



DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Shane LaPorte, Director of Community Development

DATE: September 16, 2025

RECOMMENDATION: Authorize submission of the 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD).

ISSUE STATEMENT

The City must prepare and submit a Consolidated Annual Performance and Evaluation Report (CAPER) to HUD, summarizing the City's progress in accomplishing the goals and objectives for its Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) funds during the 2024-2025 fiscal year.

DESCRIBE THE CONSEQUENCES

The CAPER was presented for initial review on September 4, 2025, and must be filed with HUD no later than September 27th, 2025. Failure to submit all required plans and documents by HUD-prescribed deadlines could result in forfeiture of CDBG and HOME funds.

OWNERSHIP

The City of Jackson Community Development Department manages CDBG and HOME funds received from HUD. Staff administer funds through various City Council-approved programs, assisting community members and supporting various activities to benefit both low-moderate income individuals and all citizens of Jackson. Reporting, funding suggestions, and CAPER submission is handled by the Community Development Department.

SOLUTION

The attached CAPER summarizes the City's progress in accomplishing the goals and objectives for its Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds during the 2024-2025 fiscal year. Federal regulations [24 CFR 91.105(d)] require a public comment period for the CAPER of no less than 15 days. To meet the City's public comment requirement specified by regulation, copies of the draft CAPER have been available for public review since September 5, 2025 in the Community Development Department, City Clerk's office, the Carnegie Branch of the Jackson District Library, Community

Action Agency, and lobbies of the public housing facilities at Shahan-Blackstone North Apartments, Reed Manor and Chalet Terrace, as well as the City's website.

As of the date of this memo, staff has not received comments from the public about program performance. The public comment period remains open through the Public Hearing, and any comments received during the Public Hearing will be incorporated into the CAPER before submission to HUD. All publication requirements and comment periods will be met by September 22, 2025, allowing sufficient time for remittance to HUD by September 27, 2025. Each Councilmember received a draft copy of the CAPER on September 4, 2025 and may request modifications if deemed necessary before submission.

FACILITATE IMPLEMENTATION

Requested action is for City Council to authorize submission of the 2024-2025 Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD).

ATTACHMENTS

1. 2024-2025 CAPER Draft

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

The Consolidated Annual Performance and Evaluation Report (CAPER) describes the results of activities completed by the City of Jackson to accomplish the outcomes identified in the 2024-2025 Annual Action Plan for the period of July 1, 2024 through June 20, 2025. This is the fifth and final CAPER submitted in association with the 2020-2024 Five-Year Consolidated plan. Some goals in the Annual Action Plan take more than one year to achieve and are ongoing; however, all funded activities continue to further the Consolidated Plan's priorities of providing decent, safe, sanitary, and affordable housing; reducing blight through code enforcement or demolition; and improving the suitable living environment in distressed neighborhoods by sustaining public infrastructure and facilities.

As an entitlement community, the City of Jackson received two CDBG-CV formula allocations from the CARES Act totaling \$945,445. At the onset, the Jackson City Council initiated a Homeless Prevention Program through its subgrantee, Community Action Agency (CAA) to utilize over three categories: Eviction Protection, Water Shutoff Prevention, and Foreclosure Prevention. The Homeless Prevention project was initially successful when first implemented in mid-2020; however, as additional federal and state resources funneled into Jackson, the CDBG-CV funds became less critical as a supporting means to meet the immediate needs of the community. City staff attempted to partner with other entities in the community. Unfortunately, attempts to redirect the use of CDBG-CV funds was either met with disinterest or, after planning a viable use, other funds were made available that would duplicate the service so plans for CDBG-CV were abandoned.

Under the original CARES Act rules and regulations for the use of CDBG-CV funds, 80% (or \$756,356) needed to be spent by the end of May 2023. As HUD published additional guidance, it became apparent a good project to support that would not create a duplication of benefits was to undertake public facility improvements. Funding was reallocated to provide upgrades to the Loomis Park Boos Center HVAC system. Upgrades to the HVAC system were completed during the previous program year, and additional funds were allocated to an East Walking Trail project in Loomis Park. This included the creation of a winding path through the East end of Loomis Park, and the addition of numerous exercise "pods" to encourage socially distanced outdoor recreation. The 80% expenditure requirement was removed by HUD in April 2023, allowing any unused funds to be spent no later than June 2, 2026. A project to install walking paths and benches in the Southern portion of Loomis Park will begin in the Fall of 2025, planned to utilize the remainder of CDBG-CV funds ahead of the spending deadline.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected, Strategic Plan	Actual, Strategic Plan	Percent Complete	Expected, Program Year	Actual, Program Year	Percent Complete
CHDO - New Construction	Affordable Housing	HOME: \$0.00	Homeowner Housing Added	Household Housing Unit	5	4	80.00%	1	0	0.00%
Code Enforcement (legal)	Non-Housing Community Development	CDBG: \$21,009.08	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	500	1,062	212.40%	300	134	44.67%
Homebuyer Rehabilitation	Affordable Housing	\$0.00	Homeowner Housing Added	Household Housing Unit	5	0	0.00%	0	0	0.00%
Homeowner Rehabilitation	Affordable Housing	CDBG: \$182,287.72 / HOME: \$28,064.49	Homeowner Housing Rehabilitated	Household Housing Unit	75	63	84.00%	10	13	130.00%
Public Facilities/Infrastructure	Non-Housing Community Development	CDBG: \$4,900.00	Public Facility or Infrastructure Activities other than Low/Mod. Income Housing Benefit	Persons Assisted	3,180	5,485	172.48%	1000	0	0.00%
Residential Demolition	Clearance and Demolition	CDBG: \$136,300.00	Buildings Demolished	Buildings	100	53	53.00%	7	5	71.43%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

As noted in the 5-Year Consolidated Plan, public facilities and infrastructure improvements are solely the responsibility of the City of Jackson to maintain. Diminishing revenue streams and increasing costs to provide services the community expects from its government deferred the maintenance of streets and parks. Rehabilitation of the Boos Center and Loomis Park continued based on priority needs identified through an architectural/engineering assessment, and included partial building demolition and interior improvements. Public infrastructure projects completed during the 2023-2024 program year included reconstruction of the pavement and curbs, and the replacement of water mains and lead service lines where needed on Perrine Street, from Michigan Avenue to Burr Street. Work on the streetscaping project will begin soon, and neighborhood evaluations to determine specific locations is ongoing.

In August 2020, City Council approved the addition of a partial rehabilitation option to replace a home's major components that are nearing the end of their useful life. Preference is given to a homeowner with a failing major component. By adding this option, the City is able to help additional homeowners replace the more expensive repairs a home needs, allowing them to use their limited maintenance budgets for more cosmetic improvements. The City also reduced the amount of time a lien was placed on a property from 10 or 20 years to five (5) to 10 years, depending on the level of rehabilitation offered. Twelve (12) low-income homeowner properties received major component improvements during the program year. Demolition of foreclosed, vacant, or abandoned residential properties continues to be a measure used by the City to remove blighting effects in residential neighborhoods primarily comprised of low income households. With a change in City leadership, more homes acquired through tax reversion are being sold to responsible homebuyers or real estate investors, reducing the number of properties slated for demolition and providing more affordable housing options in the community. However, some tax reverted properties have suffered years of neglect and deferred maintenance and still require removal through demolition. Five (5) demolitions were completed during the 2024-2025 program year. Being an activity under the Slum/Blight Spot Basis National Objective, staff closely tracks the 30% cap which limits the number of demolition projects that can be undertaken during a program year.

Goals and Objectives Narrative

The HOME-funded Partnership Park rehabilitation project subgranted to CAA was changed from a homebuyer to a homeowner activity in 2022. The intended beneficiaries, project sites, and outcomes did not change; however, the timing of when rehabilitation would take place did. The

original homebuyer rehabilitation plan created barriers to financing for the homebuyer because it would establish second and third mortgages. Lenders balked with this type of financing structure and, with mortgage interest rates rising, the earlier a loan could close with a homebuyer the more affordable the house remained. Rehabilitations under this activity are ongoing.

On September 21, 2021, the City of Jackson was notified that it was eligible to receive \$1,137,398 in HOME Investment Partnerships Program American Rescue Plan (HOME-ARP) from the U.S. Department of Housing and Urban Development to provide supplemental funding for homelessness assistance and supportive services through several eligible activities. An additional \$1,291 was awarded to the City in May 2025 for the HOME-ARP program, provided due to an accounting oversight at the Federal level during the original award, bringing the new total for the City's HOME-ARP award to \$1,138,689. A required action plan was submitted in March 2023, and approved by HUD shortly thereafter. Funding will be used for the construction of affordable rental housing, the rehabilitation of existing rental housing, and additional homelessness prevention activities. Two non-profit housing partners have been identified and approved to construct two (2) homes each for a total of four (4) affordable rental homes. Homes will be constructed in neighborhoods aligning with the City of Jackson master plan, and construction is anticipated to begin in late 2025/early 2026.

The Jackson Housing Commission / City of Jackson received a Choice Neighborhoods Planning Grant and have conducted a housing needs assessment for the Choice Neighborhood encompassing downtown and area neighborhoods, especially south of downtown. Application for a larger implementation grant continues to be a goal, with plans underway for site selection and additional HUD requirements so this project can move forward over the next 1-3 years. Additionally, the City of Jackson hired Zimmerman/Volk to conduct a housing needs assessment and a target market survey comprising the entire City.

The City of Jackson also created an Affordable Housing Development Board (AHDB) in November, 2021. They received \$3.5 million in ARPA funding from the City to initiate complementary housing programs and services. The City engaged an ARPA consultant, Guidehouse, to assist with the expenditure of these funds. A Housing Needs Assessment was also created, outlining a 10-year plan for the creation of new housing and the preservation of existing units. City Council, through a recommendation from the AHDB, approved a 2-pronged plan for these funds, including an expanded home rehabilitation program (owner and non-owner-occupied properties) and a down payment assistance/new construction project called the 100 Homes Program. The ARPA-funded rehabilitation program is currently being used to assist numerous residents with major component replacement projects. 50 buyers have been approved as part of the 100 Homes Program, with thirty (30) homes sold and twenty (20) homes currently under construction for qualified buyers.

Due to the unprecedented amount of federal and state funds made available in the Jackson community, other resources became accessible to

prevent homelessness through similar means. This included the use of ARPA funds to provide emergency hotel housing for 70 families/111 unique individuals from late December 2022 - March 2023. The City used CDBG-CV funds to expand the trail system on the east side of Loomis Park, with social distancing a key factor. The expanded trail contains socially distanced fitness pods to ensure possible future Covid-19 outbreaks or similar viral pandemics do not interfere with the area's residents desire for safe, ourdoor fitness activities. All efforts were made to expend 80% of the City's CDBG-CV funds by the May 2023 deadline, and a revision to that requirement announced in the Spring of 2023 provided more flexibility and allowed for complete program spending by June 2, 2026.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	5	0
Black or African American	7	1
Asian	0	0
American Indian or American Native	0	0
Native Hawaiian or Other Pacific Islander	0	0
Total	12	1
Hispanic	0	0
Not Hispanic	12	1

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

In early 2017, the Jackson City Council adopted a Non-Discrimination Ordinance, found at Chapter 15, Article III of the City of Jackson Code of Ordinances. This ordinance states in part: It is the intent of the City of Jackson that no person be denied the equal protection of the laws; nor shall any person be denied the enjoyment of his or her civil rights or be discriminated against because of their actual or perceived race, color, religion, national origin, sex, age, height, weight, marital status, physical or mental disability, family status, sexual orientation, or gender identity.

Of the thirteen (13) households assisted during program year 2024-2025, a total of twenty-nine (29) persons benefited from the use of CDBG or HOME funds. Other notable information includes, but is not limited to, the following:

- Total of nine (9) female heads of household
- Total of two (2) extremely low income, six (6) low income, and five(5) moderate income
- Total of twelve (12) minor children
- Three (3) disabled persons
- Four (4) elderly persons

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,292,201	790,921
HOME	public - federal	298,757	55,920.17

Table 3 - Resources Made Available

Narrative

The City of Jackson was awarded \$945,445.00 in CDBG-CV funds. Approximately 86% of the City's total CDBG-CV allocation has been expended on three main projects:

1. Homeless Prevention	\$196,424.25
2. Boos Center HVAC upgrades	\$226,317.87
3. Loomis Park East Trail and exercise pods project	\$330,622.00
4. Administrative expenses	<u>\$58,258.10</u>
TOTAL	<u>\$811,622.22</u>

As additional state and federal resources flowed into the community to fund similar activities as this project's initial focus, the ability to use CDBG-CV was hindered due to the "no duplication of benefits" requirements. With the timeliness requirement now removed, the City is making plans for additional CDBG-CV projects with the remaining funds, while still adhering to the June 2, 2026 final spending deadline. A project to install walking paths and benches in the Southern portion of Loomis Park will begin in the Fall of 2025, planned to utilize the remainder of CDBG-CV funds ahead of the spending deadline.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation
West of Henry Ford Allegiance Health (TA #1)	10	17.68%
East of S Martin Luther King Jr Dr (TA #2)	10	3.36%
West of S Martin Luther King Jr Dr (TA #3)	10	8.65%

Table 4 – Identify the geographic distribution and location of investments

Narrative

This being the fifth and final year of the 5-Year Consolidated Plan, progress has been made in increasing CDBG investment in the three target areas since the first project year. CDBG / HOME funding amounts

totaled 17.68% in Target Area 1. Projects funded included the demolition of two (2) residential properties to decrease blight in the area, and preparations for a phases 1 and 2 of a streetlighting project in the Health District. CDBG / HOME funding totaled 3.36% in Target Area 2. Projects funded included the rehabilitation of one (1) owner-occupied residential property. CDBG / HOME funding totaled 8.65% in Target Area 3. Projects funded included the rehabilitation of one (1) owner-occupied residential property, and the rehabilitation of one (1) owner-occupied property in the Partnershp Park neighborhood. Planning continues to be undertaken by the City's rehabilitation staff to identify future projects to expand investment in the underserved target areas.

Although it appears to be unbalanced, the City reviews the needs in the target areas annually and selects projects as funding and activities present themselves. Over the course of the five (5) annual reports associated with the 2020-2024 5-Year Consolidated Plan, percentage of expenditure in the three target areas equates to 49.56% of all CDBG expenditures. By target area, three years of expenditures has totaled: West of Henry Ford Allegiance Health (Target Area #1), 28.07%; East of S Martin Luther King Jr Dr (Target Area #2), 13.74%; and West of S Martin Luther King Jr Dr (Target Area #3), 7.75%.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Street reconstruction projects are selected in areas that also need water and/or sewer or other utility upgrades. The City of Jackson deeded vacant lots to the Greater Jackson Habitat for Humanity to further its ongoing new home construction efforts. Additional matching activities/funds began in program year 2025, and will continue into subsequent years as funds become available. Grants from the Michigan State Housing Development Authority for the construction of new, accessible homes (MICH grant) by both the City of Jackson and the Greater Jackson Habitat for Humanity are supporting new construction in qualified census tracts, and rehabilitation projects were supported through June 2025 with funds from the MSHDA MI-Hope program. City-owned lots will also be deeded to private developers for the construction of new single and multi-family housing, and will include sewer/water infrastructure upgrades provided by the City.

The City of Jackson is exempt from providing 25% match through the HOME program due to its high poverty level, low per capita income, and fiscal distress.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3 .Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
N/A	0	0	0	0	0	0	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
36,265	14,832	24,240	0	26,858

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number		0	0	0	0	0
Cost		0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	10	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	10	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	10	13
Number of households supported through Acquisition of Existing Units	0	0
Total	10	13

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Over the years, the City's rehabilitation program has been able to help fewer and fewer families due to increasing building material costs and level of repairs needed. Instead of trying to correct all code violations which may exist in a home, the focus has shifted to assist with the most expensive items a homeowner may face at any given time. Adding the ability to correct a home's major systems and components that are toward the end of their useful life before they become an emergency situation will save homeowners thousands of dollars.

Community Development Department staff attended many community/neighborhood events during 2024-2025, distributing materials and increasing awareness for the rehabilitation program. Attendance at those meetings has produced several new applications for assistance. This program year, of the thirteen (13) projects provided rehabilitation assistance, three (3) were in one of the three local target areas. Further, the City received three (3) additional applications in one of the three local target areas. Of those, all three (3) were denied for not meeting program eligibility requirements. City staff are now administering rehabilitation funds for owner and non-owner occupied properties from three (3) unique sources: CDBG, ARPA, and MI-HOPE (from the Michigan State Housing Development Authority). Ten (10) ARPA rehabilitation projects were completed during the 2024 program year. Twelve (12) MI-Hope rehabilitation projects were completed during the 2024 program year. In addition, a combined seven (7) rehabilitation projects utilizing ARPA and/or CDBG funds are pending for FY 2025.

Discuss how these outcomes will impact future annual action plans.

Offering rehabilitation loans for homeowners facing major components nearing the end of their useful life will continue as a high priority. City staff will continue administering funds from multiple funding sources for owner and non owner-occupied properties, including CDBG, ARPA, and MSHDA (state funds) as funds are made available.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	2	0
Low-income	6	0
Moderate-income	4	1
Total	12	1

Table 13 – Number of Households Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

City of Jackson staff does not specifically reach out to homeless persons and assess their individual needs. However, staff does participate with the Jackson County Continuum of Care (CoC) and, in the past, has served as a co-chairperson to the Board. The CoC is comprised of various community service organizations and governmental entities that meet monthly to discuss emerging needs and strategically plan to address those needs, be it legal, social, practical, or others. On January 29, 2025, members of the CoC participated in the annual Point in Time (PIT) count to document the number of sheltered and unsheltered homeless persons residing in the community. The CoC provides funding to community service providers to screen and evaluate those living in a shelter or are otherwise homeless to assess an individual's or family's acuity. The screening tool is applied across multiple components then prioritizes who to serve next and why, while concurrently identifying areas in the person/family's life where support is most likely necessary to avoid housing instability.

A designated Housing Assessment and Resource Agency (HARA) is the primary access point for all homeless persons or those at risk of becoming homeless who are also able to be initially assessed through other avenues, such as emergency shelters, domestic violence shelters, veterans' providers, etc. The CoC uses the same assessment tool at all access points with criteria modifications for specific subpopulations, namely the Service Prioritization Decision Assistance Tool (SPDAT). The Tool determines each household's housing and service needs, but also prioritizes households for housing program referrals for permanent supportive housing, rapid re-housing, or supportive services only.

Addressing the emergency shelter and transitional housing needs of homeless persons

The 2025 PIT count performed by the CoC indicated 102 homeless individuals were documented, an increase of approximately 3% from 2024. Of those, 91 were reported as sheltered and 11 were reported as unsheltered. Two (2) individuals were considered chronically homeless, 75% fewer than in 2024, defined as a single person (or head of household) who experienced four (4) homeless episodes during the previous 12 months. Of those, 1 was reported as sheltered and 1 was reported as unsheltered.

The 2024 Housing Inventory Count (HIC) reports one-hundred (90) year-round beds in shelters for those experiencing homelessness. Thirty-two (32) beds are reserved for households with children and fifty-eight (58) beds are available for households without children. In addition, the Rapid Re-Housing program reports seventy-four (74) year-round beds; and Permanent Supportive Housing supplies seventy-six (76) year-round beds. Data from the 2025 HIC was not available at the time this report was submitted.

The Housing Assessment Resource Agency (HARA) screens clients to determine the appropriate housing interventions. Through the "no wrong door" approach, though, the screening can be accomplished by another agency and coordinated through the HARA. The assessment tool quickly evaluates the health and social needs of those experiencing, or are at risk of, homelessness to help identify the best type of support and housing intervention by relying on three (3) categories of recommendation:

- *Permanent Supportive Housing* - individuals or families who need permanent housing with ongoing access to services and case management to remain stably housed;
- *Rapid Re-Housing* - individuals or families who are likely to achieve housing stability over a short period of time through a medium or short term rent subsidy and access to support services;
- *Diversion* - individuals or families who do not require intensive supports but may still benefit from access to affordable housing with some light touch services. In these cases, the assessment tool recommends affordable or subsidized housing but no financial assistance.

In December 2022, the Jackson City Council approved the use of American Rescue Plan Act (ARPA) funds for temporary homeless hotel stays, with the goal of helping homeless families and individuals obtain safe and warm temporary shelter. City staff administered this program for the first ten (10) days, and a local non-profit agency (Residents in Action) handled placements and other assistance from December 24, 2022 to March 31, 2023. In total, \$208,720 was expended from ARPA funds, providing assistance for 70 families/111 unique individuals. A homeless resource fair was also held at the conclusion of this program, with numerous local social service agencies in attendance to provide outreach and support. An additional \$3,000 in ARPA funds was used to purchase convertible sleeping bag/coats, with twenty (20) units distributed to individuals residing on the streets of Jackson. The work of Residents in Action continued into FY 2023-2024, with the hosting of a second community outreach event. The group also formalized the purchase of the former T.A. Wilson school, with plans to convert it into a homeless shelter and outreach center. The final transfer of ownership was finalized in the Spring of 2025, and plans are underway for possible redevelopment of and upgrades to the facilities for possible future homeless outreach and shelter. The Interfaith Shelter is planning to construct a new 2-story family shelter near their current full-service homeless shelter, immediately southwest of the downtown core. Plans are underway, and construction is slated to begin in 2026.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Members of the CoC constantly evaluate and report gaps in services for Jackson's homeless population. The CoC operates a Coordinated Entry process that standardizes the way individuals and families at risk of homelessness are assessed for, and referred to, the housing and services they need for housing

stability. The United Way of Jackson County also funds Central Michigan 2-1-1 which can connect persons in need with health and human resources available in the area simply by dialing 211 on their phone. The United Way also facilitates a monthly Emergency Needs Coalition meeting allowing various community service and faith based organizations to come together to share resources they have available and to problem solve.

The onset of COVID-19 provided great insight into where gaps truly exist in providing key services to the Jackson community. Instead of assuming where these discrepancies existed from anecdotal reporting, the reality and priority of unmet needs became known, and are continuing to materialize, as Jackson deals with the real-time existence and emergence. The City of Jackson was awarded \$1,138,689 in HOME Investment Partnerships Program American Rescue Plan (HOME-ARP) from the U.S. Department of Housing and Urban Development to provide supplemental funding for homelessness assistance and supportive services through several eligible activities. A required action plan was submitted in March 2023, and approved by HUD shortly thereafter. Funding will be used for the construction of affordable rental housing, the rehabilitation of existing rental housing, and additional homelessness prevention activities. Two non-profit housing partners have been identified and approved to construct two (2) homes each for a total of four (4) affordable rental homes, serving HOME-ARP specified “qualifying populations.” Homes will be constructed in neighborhoods aligning with the City of Jackson master plan, and construction is anticipated to begin in late 2025/early 2026. Additional HOME-ARP funds may be made available for future rental home construction projects based on phase one performance. Plans for HOME-ARP-funded rehabilitation projects will be solidified in the coming years. All HOME-ARP funds must be expended by September of 2030.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In addition to operating a Coordinated Entry process, the CoC also adopted the Housing First model which prioritizes housing to people experiencing homelessness. By attending to a person's critical needs of food and shelter first, it is believed they will then be able to focus on other needs such as getting a job, learning how to budget properly, or attending to any substance abuse issues. Housing First does not require a person experiencing homelessness to address all of their problems or attend a variety of service programs before receiving assistance. Once housing is stabilized, individuals are offered supportive services but are not required to participate.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Jackson Housing Commission (JHC) has served as the City's Public Housing Authority (PHA) for over 60 years and also services all of Jackson County. JHC is considered a medium-sized agency providing 500 public housing units, 40 scattered-site single family homes, and up to 475 Housing Choice Vouchers (HCV).

In July 2021, the JHC and City successfully partnered in a Choice Neighborhoods Planning grant application, which was awarded in November 2021. The Choice Neighborhoods program leverages significant public and private dollars to support locally driven strategies that address struggling neighborhoods with severely distressed public housing and/or HUD-assisted housing through a comprehensive approach to neighborhood transformation. Local leaders, residents, and other stakeholders, such as public housing agencies, cities, schools, police, business owners, nonprofits, and private developers, came together to create and implement a plan that revitalizes distressed HUD housing and addresses the challenges in the surrounding neighborhood. During the process, the JHC and City participated in bi-weekly planning team calls with Collabo, the consultant engaged by JHC to guide it through the planning process. The two (2)-year planning grant has officially ended, but it is unknown if the JHC will apply for the full implementation grant in the future.

The JHC remains dedicated to selling all of its scattered site homes. The JHC was approved for \$1.4 Million in Capital Funds from HUD for fiscal year 2024, including the ability to draw 25% of that \$1.4 Million for operational expenses.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Active Resident Advisory Boards are in place at Reed Manor. Several attempts have been made to initiate a Resident Advisory Board at Shahan-Blackstone North and Chalet Terrace, but efforts have thus far fallen short. New efforts will be made this Spring and Summer '25. Residents are encouraged to attend Board meetings, talk with their housing managers, and even the Executive Director if warranted. This year, JHC Housing Managers will be conducting regular one-on-one meetings with residents to address their concerns and gather feedback on specific issues or interests, such as tenant handbook guidelines, recreation, safety, or community gardens, and explore training opportunities for residents to develop skills and become leaders within their communities. JHC also rotates Board Meetings at each different asset management project (AMP).

Annual surveys are distributed to tenants to get their opinions on real or perceived conditions at their complex and what improvements they would like to be considered. Approximately 30 years ago, the JHC participated in a homeownership program through HUD and created fifty (50) scattered site, single family homes with the intent to provide homeownership opportunities to its residents. When the program ended, only ten (10) homes had been sold and the other 40 incorporated as scattered-site units through either Chalet Terrace or Shahan.

Actions taken to provide assistance to troubled PHAs

The JHC is currently listed as a HUD troubled agency. The JHC recently terminated their Executive Director, on the job for just over twelve (12) months. During the 2024 program year, the organization operated on a balanced budget (FY 2024), completed a HUD-approved annual plan, completed a multi-year audit, established a leasing plan, and created a capital improvements plan. Staff are working closely with HUD to remediate all remaining reporting and financial requirements, with a goal of removal from the HUD “troubled” list by the end of 2025. In addition, the City of Jackson (via a State Allocation Grant from Senator Sue Shink) is providing a grant of \$300,000 to assist JHC with facilities upgrades across all properties. These funds must be expended by September 30, 2026.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Jackson does not intentionally create policies, codes, or rules that produce barriers to affordable housing, but rather faces the same realities experienced by most municipalities – increasing construction costs, complexity of financing for larger projects, and an affordability gap between incomes and housing costs. Likewise, most policies, ordinances, and/or codes are established to maintain compliance with local, state, and federal guidelines or for health and safety reasons.

Conversations with local housing providers reveals affordable housing in Jackson may not necessarily be limited to a specific type of housing but rather addressing the issues that interfere with obtaining housing. Examples of barriers include, but are not limited to, the following:

- Landlords unaware of the laws governing rental housing, including Fair Housing laws and prohibited discriminatory practices.
- Tenants do not realize their rights as it pertains to rental housing, including Fair Housing laws and awareness of discriminatory practices.
- Exorbitant security deposits, non-refundable application fees, and unaffordable deposits for utilities.
- Inability to obtain utilities in tenant's name.
- Limited public transportation options.
- Poor credit history, especially for youth just out of college, persons facing unexpected life issues, or ruined as part of a domestic violence situation.
- Rejection of service animals in the unit.
- Refusal to accept Housing Choice Vouchers or charging rents that don't qualify for fair market rent.
- People who are routinely discriminated against often don't notice or identify discrimination. If discrimination is suspected, the tenants are often more interested in finding housing to meet their immediate need rather than going through a lengthy appeal process.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

City staff continues to maintain its network of state and local public agencies and non-profit service providers and facilitates meetings when appropriate. The use of CDBG or HOME funds to meet underserved needs is subject to fluctuations in annual funding. The CARES Act and subsequent federal and state subsidies provided unprecedented levels of funding in the community to address a variety of urgent needs from keeping families housed to supporting small businesses.

The City of Jackson owns over six-hundred (600) vacant, buildable residential lots. Development of these parcels could provide owner-occupied and/or rental housing for many Jackson residents. The City instituted a policy to sell these lots at a flat rate of \$300 per lot to interested developers, provided they enter into a development agreement with the City to build a home on said lot.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

According to the Michigan Department of Health and Human Services (MDHHS), environmental exposure to lead in amounts sufficient to cause illness and neurological damage in children remains a significant concern in Michigan. Jackson County has been identified as one of 14 counties in Michigan at high risk for childhood lead exposure and poisoning. Lead-based paint hazards are a major concern for the City's young children and pregnant women as over 90% of all housing was constructed prior to 1978.

Housing built prior to 1978 (when federal law banned the use of lead-based paint in residential housing) is considered to be at risk of containing some amount of lead-based paint. The amount of lead pigment in the paint increases with the age of the housing. Housing built prior to 1950 remains a significant concern for lead poisoning as 1950 is often recognized as the "threshold" to lower levels of lead-based paint. Before 1940, paint typically contained high amounts of lead, often 10 to 50 percent. In the early 1950s, paint industry standards voluntarily called for limiting lead content to 1%. With approximately 77% of the housing stock built prior to 1950, Jackson housing units pose a high risk of containing significant lead-based paint hazards. Young children of very low- and low-income households are most likely to reside in older housing, and are disproportionately at risk of lead poisoning. Rental properties make up a large percentage of the City's housing units. If units containing lead-based paint are not properly maintained, the risk of young children coming into contact with lead-paint hazards will continue to climb.

Inspections of non-owner occupied housing units assess deteriorated paint and are cited as a violation and ordered repaired before a certificate of compliance is issued to the property owner. Any rehabilitation activities that may disturb painted surfaces in a home receive a combination lead paint inspection/risk assessment and, if hazards exist, treated according to the Lead Safe Housing Rule. All actions taken to remediate an identified lead hazard must be approved through a lead clearance examination.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of Jackson has neither the facilities nor resources to carry out programs directly targeted at reducing the number of households at or below the poverty level. However, through the use of CDBG and HOME funds, the City offers services and programs to make housing affordable to its low- to moderate-income homeowners:

- *Rehabilitation* – Unfortunately, rising construction costs led to the suspension of offering low-income homeowners a full rehabilitation to correct all code violations. However, up to \$25,000

is available through a five year, zero-interest, deferred loan with a partial low repayment factor to replace a home's major components that have failed or are nearing the end of their useful life. By assisting homeowners address the major aspects of home ownership maintenance needs, more households benefit from the City's limited CDBG funds. Additional rehabilitation projects are also being undertaken, utilizing funds from the ARPA Expanded Rehabilitation Program and the MSHDA MI-Hope Weatherization/Energy Efficiency Program.

- *Homebuyer New Construction* – no new projects were undertaken during this program year, but additional projects are being planned in upcoming program years, with planned funding from accumulated HOME funds from prior program years. Additional new home construction projects are being facilitated by the City of Jackson, as part of a Home Investment Partnership Program (HOME) substantial amendment. Construction is anticipated to begin in late 2025/early 2026.
- *Homeowner Rehabilitation* - The HOME-funded Partnership Park rehabilitation project, subgranted to CAA, serves as a successful program for homeowner rehabilitation. was changed from a homebuyer to a homeowner activity in April 2022. Seven (7) homes have sold thus far, and one (1) rehabilitation project was completed during the 2024-2025 program year. Rehabilitation projects are ongoing with expected completion of various projects during the 2025-2026 program year.

In addition, the City ensures tenants have decent, safe, and sanitary living conditions through its Housing Code Enforcement (HCE) program (not federally funded). The HCE program also improves neighborhood living conditions through enforcement of various blight ordinances, such as garbage, inoperable vehicles, noxious weeds and trees, and zoning violations

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

City staff actively participates with the CoC and other collaborative meetings as may be necessary to remain aware of the community's health and emerging needs. Close monitoring of projects implemented by other City departments ensures compliance with federal rules and regulations and the timely expenditure of CDBG funds. The Greater Jackson Habitat for Humanity receives technical assistance and guidance by various City staff as its new housing construction project proceeds.

The onset of COVID-19 made the community keenly aware of the need to develop a stronger institutional structure. As the seriousness of the novel coronavirus became evident to Michigan communities, the Mayor and City Manager worked closely with community stakeholders. Among partners were local health care leaders such as Henry Ford Allegiance Health, the Jackson County Health Department, the Center for Family Health, the United Way of Jackson County, Community Action Agency, and others to coordinate local non-profits' efforts to address the emerging needs of the community.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Once a year, the Jackson City Council holds a public hearing to specifically gain input from the community on general housing and community development needs prior to the start of the annual funding process. Comments received during the public hearing are considered by the City Council and incorporated into the Annual Action Plan and/or Consolidated Plan. City staff actively participates with the CoC; members of the CoC represent various public and non-profit agencies in Jackson that provide mainstream and specialized services to homeless, non-homeless special needs, and general populations and subpopulations. Discussion at monthly CoC meetings always includes identification of emerging needs or gaps in service that need attention.

Members of the Affordable Housing Development Board come from local housing non-profits, area social service agencies, the landlord community, real estate, and City leaders. The collective knowledge and experience of this group allows for collaborative dialogue and sensible solutions to Jackson's housing issues. A staff liaison ensures the recommendations of the AHDB are shared with City leaders.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The purpose of an Analysis of Impediments to Fair Housing is to determine if possible discrimination to housing choice exists in the community within the seven (7) federally protected classes of race, religion, sex, color, national origin, disability, or familial status. In early 2017, the Jackson City Council adopted a non-discrimination ordinance and recently updated Jackson's Fair Housing Ordinance, found at Chapter 14, Article IV of the City of Jackson Code of Ordinances to include several additional classes protected from housing discrimination as follows: religion, race, color, national origin, ancestry, age, sex, sexual orientation, gender identity, familial status, marital status, source of income, height, weight, religious or political opinion, union affiliation, and physical or mental handicap.

While the City's Fair Housing ordinance includes protected classes beyond those identified at the federal level, local housing advocates report discriminatory practices are often not pursued. Tenants are usually in "survival mode" and are more interested in obtaining housing than proceeding with legal action. The process is intimidating, takes time, and is not clear cut. Oftentimes a discriminatory practice may be the underlying issue but housing is denied for minor legitimate reasons making prosecution especially difficult.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Monitoring is completed mainly through desk reviews. With City departments overseeing funded projects, access to immediate review and consultation is easily achieved. Employees with many years of experience managing federally-funded projects oversee these activities. Responsible staff has found few if any issues to address. Staff regularly review program and project files to maintain compliance at all levels.

All expenditures of CDBG/HOME funds are thoroughly reviewed for eligibility and adequate documentation. Once approved for compliance, invoices are submitted for payment where they are further evaluated before processing. An independent auditor performs a single audit of the City's federal grants annually.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Jackson encourages all citizens, and especially those for whom activities are targeted, to participate in the planning and utilization of CDBG and HOME funds. The City of Jackson also invites active participation by local and regional institutions, the Jackson County Continuum of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations) in developing and implementing the Consolidated Plan and Annual Action Plan. The ability for citizens to participate in community development goes beyond the formal processes described in the Citizen Participation Plan through day-to-day involvement and interaction with City staff, formal boards, planning committees, ad hoc advisory groups, and the Mayor and City Council.

Notice of upcoming public hearings and open comment periods is published in local newspapers at least 10 days in advance. Information is also posted on the City's website and on its social media platforms. The Consolidated Plan and Annual Action Plans provide a 30-day public comment period while the Consolidated Annual Performance and Evaluation Report is 15 days. Comments are taken orally or in writing, are considered by the Jackson City Council, and incorporated into the document to which they pertain.

A Public Hearing to obtain citizen comments regarding the FY 2024 program performance was held during the Jackson City Council's September 16, 2025 regular meeting. During the public hearing, comments were received from [REDACTED] individual and included:

INSERT COMMENTS HERE

No public comments were received outside of the public hearing.

The notice for the September 16th public hearing was published by MLive on August 20th. The affidavit of publication is below:

INSERT PUBLICATION AFFIDAVIT HERE

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Staff does not foresee a change in Jackson's program objectives, which include housing rehabilitation, new or converted housing, blight elimination through clearance, and public infrastructure and facility improvements. Concentrating resources within these objectives versus spreading limited funds among a variety of unfocused activities has proven extremely effective in improving the community and local economy.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

Yes

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

The Greenwood Apartments are under construction in the City of Jackson, on the corner of Greenwood Avenue and W. Wilkins Streets. This \$15.6 million dollar project will create 51 new units in a multi-story building, with units reserved for households earning up to 120% of the area median income. \$675,000 in Brownfield Redevelopment Funds supported this project, in addition to Low-Income Housing Tax Credits from MSHDA. The building has received its final certificate of occupancy, and tenants will begin moving into the units in the coming months.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The City of Jackson has not invested HOME funds in rental housing; rather it has concentrated on low-income homeowners or homebuyers receiving assistance.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

The City of Jackson has not produced rental or homebuyer projects consisting of five (5) or more units.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

During Program Year 2024-2025, the City received program income in the amount of \$25,429.32. This program income derived from HOME-funded rehabilitation loans completed during prior years. The City expended \$11,031.07 in program income during 2024-2025.

Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)

The City of Jackson ensures landlords maintain housing units to decent, safe, and sanitary conditions through a three-year housing inspection process. City administration helps private developers access funding resources that may be available, such as LIHTC.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative

Staff have completed in-person and virtual training for the Section 3 program. Staff looks forward to creating a program and implementing new protocols during the 2025-2026 program year.



MEMO TO: Mayor and City Councilmembers
FROM: Jonathan Greene, City Manager
DATE: September 16, 2025
SUBJECT: Donation of vacant residential property on N. West Avenue

Recommendation:

Accept the donation of vacant residential property on N. West Avenue (parcel #s 2-134000000 and 2-133600000), approve the donation agreements and quit claim deeds, authorize the City Manager and City Attorney to make minor modifications as needed, and authorize the City Manager and City Attorney to execute the appropriate documents necessary to complete the transaction.

Accept the donation of vacant property on N. West Avenue for the future construction of single-family residential units.

Attached is a memorandum from Shane LaPorte, Director of the Community Development Department, requesting that City Council accept the donation of vacant residential property, approve the donation agreements and quit claim deeds, authorize the City Manager and City Attorney to make minor modifications as needed, and authorize the City Manager and City Attorney to execute the appropriate documents necessary to complete the transaction.

I recommend approval of the request. Your consideration and concurrence is appreciated.



DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager
FROM: Shane LaPorte, Director of Community Development
DATE: September 16, 2025

RECOMMENDATION: Accept the donation of vacant residential property on N. West Avenue (parcel #s 2-134000000 and 2-133600000), approve the donation agreements and quit claim deeds, authorize the City Manager and City Attorney to make minor modifications as needed, and authorize the City Manager and City Attorney to execute the appropriate documents necessary to complete the transaction.

ISSUE STATEMENT

The current owner of two (2) vacant parcels on N. West Avenue would like to donate said parcels to the City for the future development of single-family housing. These parcels include: Land situated in the City of Jackson, County of Jackson, State of Michigan described as:

LOT 10 BLOCK 6 FOOTE AND BENNETT'S ADDITION

Commonly known as:

831 N. West Avenue, Jackson, MI 49202, Parcel ID: 2-134000000 (vacant land)

LOT 7 BLOCK 6 FOOTE AND BENNETT'S ADDITION

Commonly known as:

835 N. West Avenue, Jackson, MI 49202, Parcel ID: 2-133600000 (vacant land)

A map showing the location of said parcels is included with this agenda item. The current property owner would pay any outstanding fees or taxes owed on the Property prior to transfer as confirmed by the Office of City Assessor.

DESCRIBE THE CONSEQUENCES

The City of Jackson is facing a housing shortage. The recently commissioned Guidehouse Housing Strategy and Policy Framework (March 2023) indicated the need to rehabilitate 3,000 existing units and construct 1,500 new units, all within a ten-year period. City staff are currently working with various builders/developers for the construction of various single and multi-family units throughout the City. Community Development staff is also constantly looking for additional buildable residential property, anticipating continued strong demand for new construction. The

acquisition of these lots would be a strong strategic move to prepare for future construction demands.

OWNERSHIP

Staff from the Community Development Department are working diligently on numerous single and multi-family residential projects, all with the goal of providing safe, affordable, and top-quality housing for current and future Jackson residents. Community Development staff will work to develop additional housing on the lots in question.

SOLUTION

City Council should approve the acquisition through donation of the two (2) lots in question, for the potential future development of single-family residential units. Families of all types are excited to make Jackson their long-term home, and the City should be prepared to offer many choices for buildable parcels.

FACILITATE IMPLEMENTATION

Accept the donation of vacant residential property on N. West Avenue (parcel #s 2-134000000 and 2-133600000), approve the donation agreements and quit claim deeds, authorize the City Manager and City Attorney to make minor modifications as needed, and authorize the City Manager and City Attorney to execute the appropriate documents necessary to complete the transaction.

ATTACHMENTS

1. N. West Avenue Lot GPS Picture
2. QC Deed, 831 N. West Ave
3. QC Deed, 835 N. West Ave
4. PROPERTY DONATION AGREEMENT - 831 N. West Avenue
5. PROPERTY DONATION AGREEMENT - 835 N. West Avenue



QUIT CLAIM DEED

Grantor, Robele Investments LLC, a Michigan Limited Liability Corporation, whose address is 3700 Sargent Road, Jackson, Michigan, 49201, hereby quit claims to **Grantee, City of Jackson**, a Michigan municipal corporation, whose address is 161 W. Michigan Ave., Jackson, Michigan 49201, the following described premises situated in the City of Jackson, County of Jackson, State of Michigan:

Land situated in the City of Jackson, County of Jackson, State of Michigan described as:

LOT 10 BLOCK 6 FOOTE AND BENNETT’S ADDITION

Commonly known as:
831 N. West Avenue, Jackson, MI 49202, Parcel ID: 2-134000000 (vacant land)

for the sum of ONE and 00/100 Dollars (\$1.00), subject to all easements, reservations and building and use restrictions of record and subject to the lien of taxes not yet due and payable.

This conveyance is exempt from transfer tax in accordance with MCL §207.526(a) and MCL §207.505(a).

Dated this _____ day of _____, 2025.

SIGNED BY:

Robele Investments LLC

By: Matt D. Russell
Its: Managing Director

STATE OF MICHIGAN)
) SS
COUNTY OF JACKSON)

The foregoing instrument was subscribed and sworn to before me this _____ day of _____, 2025, by Matt D. Russell, Managing Director of Robele Investments LLC, on behalf of the corporation.

Notary Public
_____, County, _____
My commission expires: _____
Acting in _____ County, ____

When recorded return to Grantee at: City of Jackson 161 W. Michigan Ave. Jackson, Michigan 49201 Attn: City Assessor	Send Subsequent Tax Bills to Grantee at: 161 W. Michigan Ave., Jackson, Michigan 49201	This instrument prepared without opinion by: Matthew M. Hagerty (P66015) City Attorney 161 W. Michigan Jackson, MI 49201
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QUIT CLAIM DEED

Grantor, Matt D. Russell, a married man, whose address is 3490 Sargent Road, Jackson, Michigan, 49201, hereby quit claims to **Grantee, City of Jackson**, a Michigan municipal corporation, whose address is 161 W. Michigan Ave., Jackson, Michigan 49201, the following described premises situated in the City of Jackson, County of Jackson, State of Michigan:

Land situated in the City of Jackson, County of Jackson, State of Michigan described as:

LOT 7 BLOCK 6 FOOTE AND BENNETT’S ADDITION

Commonly known as:
835 N. West Avenue, Jackson, MI 49202, Parcel ID: 2-133600000 (vacant land)

for the sum of ONE and 00/100 Dollars (\$1.00), subject to all easements, reservations and building and use restrictions of record and subject to the lien of taxes not yet due and payable.

This conveyance is exempt from transfer tax in accordance with MCL §207.526(a) and MCL §207.505(a).

Dated this _____ day of _____, 2025.

SIGNED BY:

MATT D. RUSSELL

STATE OF MICHIGAN)
) SS
COUNTY OF JACKSON)

The foregoing instrument was subscribed and sworn to before me this _____ day of _____, 2025, by Matt D. Russell.

Notary Public
_____, County, _____
My commission expires: _____
Acting in _____ County, ____

When recorded return to Grantee at: City of Jackson 161 W. Michigan Ave. Jackson, Michigan 49201 Attn: City Assessor	Send Subsequent Tax Bills to Grantee at: 161 W. Michigan Ave., Jackson, Michigan 49201	This instrument prepared without opinion by: Matthew M. Hagerty (P66015) City Attorney 161 W. Michigan Jackson, MI 49201
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**PROPERTY DONATION AGREEMENT BETWEEN
THE CITY OF JACKSON AND
MATT D. RUSSELL**

RE: PROPOSED PROPERTY DONATION,
PARCEL ID: 2-134000000 (vacant land)

The City of Jackson, a Michigan municipal corporation, whose address is 161 W. Michigan Avenue, Jackson, MI 49201 (“City”) and Robele Investments LLC, a Michigan Limited Liability Corporation, whose address is 3700 Sargent Road, Jackson, Michigan, 49201 enter into this Property Donation Agreement (“Agreement”) on this ____ day of _____, 2025, to establish the terms and conditions under which the City will accept a donation of the following described property now owned by Robele Investments LLC to the City for its future use:

Land situated in the City of Jackson, County of Jackson, State of Michigan described as:

**LOT 10 BLOCK 6 FOOTE AND BENNETT’S ADDITION,
Parcel ID: 2-134000000 (vacant land)**

Commonly known as 831 N. West Avenue, Jackson, MI 49202

1. The Property donation by Robele Investments LLC to the City shall be for \$1.00, via quitclaim deed, subject to easement and restrictions of record. The quitclaim deed shall be prepared by the City.
2. Robele Investments LLC shall pay any outstanding fees or taxes owed on the Property prior to transfer as confirmed by the Office of City Assessor, which shall be a condition of the City’s acceptance.
3. Robele Investments LLC shall execute and provide to the City for recording the quitclaim deed for the Property within fifteen (15) days of the date of this Agreement.

UNDERSTOOD AND AGREED:

CITY OF JACKSON

ROBELE INVESTMENTS LLC

By: _____
Jonathan Greene

Matt D. Russell

Its: City Manager

Its: Managing Director

Date: _____

Date: _____

**PROPERTY DONATION AGREEMENT BETWEEN
THE CITY OF JACKSON AND
MATT D. RUSSELL**

RE: PROPOSED PROPERTY DONATION,
PARCEL ID: 2-133600000 (vacant land)

The City of Jackson, a Michigan municipal corporation, whose address is 161 W. Michigan Avenue, Jackson, MI 49201 (“City”) and Matt D. Russell, a married man, whose address is 3490 Sargent Road, Jackson, Michigan, 49201 enter into this Property Donation Agreement (“Agreement”) on this ____ day of _____, 2025, to establish the terms and conditions under which the City will accept a donation of the following described property now owned by Matt D. Russell to the City for its future use:

Land situated in the City of Jackson, County of Jackson, State of Michigan described as:

**LOT 7 BLOCK 6 FOOTE AND BENNETT’S ADDITION,
Parcel ID: 2-133600000 (vacant land)**

Commonly known as 835 N. West Avenue, Jackson, MI 49202

1. The Property donation by Matt D. Russell to the City shall be for \$1.00, via quitclaim deed, subject to easement and restrictions of record. The quitclaim deed shall be prepared by the City.
2. Matt D. Russell shall pay any outstanding fees or taxes owed on the Property prior to transfer as confirmed by the Office of City Assessor, which shall be a condition of the City’s acceptance.
3. Matt D. Russell shall execute and provide to the City for recording the quitclaim deed for the Property within fifteen (15) days of the date of this Agreement.

UNDERSTOOD AND AGREED:

CITY OF JACKSON

MATT D. RUSSELL

By: _____
Jonathan Greene

Matt D. Russell

Its: City Manager

Its: Owner

Date: _____

Date: _____



MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: September 16, 2025

SUBJECT: Price increase for homes to be constructed as part of the Jackson 100 Homes Program.

Recommendation:

Approve a revised base purchase price of \$178,000 for homes to be constructed as part of the Jackson 100 Homes Program.

Approve a revised base purchase price of \$178,000 for homes to be constructed as part of the Jackson 100 Homes Program.

Attached is a memorandum from Shane LaPorte, Director of the Community Development Department, requesting City Council approve the updated base purchase price for the City of Jackson 100 Homes Program.

I recommend approval of the request. Your consideration and concurrence is appreciated.



DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Shane LaPorte, Director of Community Development

DATE: September 16, 2025

RECOMMENDATION: Approve a revised base purchase price of \$178,000 for homes to be constructed as part of the Jackson 100 Homes Program.

ISSUE STATEMENT

The City of Jackson 100 Homes Program is at the halfway mark, with fifty (50) approved buyers having either closed on their new home or presently going through the construction process. The originally approved and signed builder development agreements provided a contractual opportunity for the builders to request a renegotiated base purchase price on or after January 1st, 2025. The original base purchase price of \$175,000 has remained in place during negotiations. Community Development staff engaged in productive conversations with each builder, hearing concerns regarding rising labor and materials costs across the construction industry. Norfolk Homes has agreed to a modest price increase of \$3,000, making the proposed base purchase price for a new home in the program \$178,000. Paragon Homes requested a more substantial price increase, and unfortunately negotiations did not provide an equitable resolution to their request. As such, Paragon Homes will no longer be constructing homes in the 100 Homes Program, once any/all current projects are completed.

DESCRIBE THE CONSEQUENCES

Failure to accept the negotiated base price increase for new homes in the 100 Homes Program could jeopardize current and future contracts with our building partner(s). The down payment dollars for this program are provided through ARPA funds, which come with an expenditure deadline of December 31, 2026. Failure to secure building partners could result in construction delays, lost applicants, and the possible inability to expend 100% of the funds by the required deadline.

OWNERSHIP

The City of Jackson Community Development Department manages the 100 Homes Program. Staff negotiated the proposed revised base purchase price with participating builders, and will continue monitoring labor and material costs, in addition to buyer satisfaction and overall construction timelines.

SOLUTION

Interest in the 100 Homes Program continues to be strong. With rising labor and materials costs, the City has an obligation to both negotiate a fair price for buyers, and provide adequate compensation to its building partner(s). The requested base price increase to \$178,000 provides a fair solution. The City's Affordable Housing Development Board (AHDB) discussed the proposed base price increase at their September 2nd meeting, voting unanimously to recommend adoption of this increase to the Jackson City Council.

FACILITATE IMPLEMENTATION

Requested action is for City Council to approve a revised base purchase price of \$178,000 for homes to be constructed as part of the Jackson 100 Homes Program.

ATTACHMENTS

None



MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: September 16, 2025

SUBJECT: Approve a revised contract with Norfolk Homes of Jackson II, LLC, for the construction of all remaining new homes as part of the Jackson 100 Homes Program.

Recommendation:

Approve a revised contract with Norfolk Homes of Jackson II, LLC, for the construction of all remaining new homes as part of the Jackson 100 Homes Program; and authorize the City Manager and City Attorney to draft and execute all appropriate documents necessary to complete the transaction, including but not limited to a lot purchase agreement and development agreement.

Approve a revised contract with Norfolk Homes of Jackson II, LLC, for the construction of all remaining new homes as part of the Jackson 100 Homes Program.

Attached is a memorandum from Shane LaPorte, Director of the Community Development Department, requesting City Council approve the revised contract with Norfolk Homes of Jackson II, LLC.

I recommend approval of the request. Your consideration and concurrence is appreciated.



DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Shane LaPorte, Director of Community Development

DATE: September 16, 2025

RECOMMENDATION: Approve a revised contract with Norfolk Homes of Jackson II, LLC, for the construction of all remaining new homes as part of the Jackson 100 Homes Program; and authorize the City Manager and City Attorney to draft and execute all appropriate documents necessary to complete the transaction, including but not limited to a lot purchase agreement and development agreement.

ISSUE STATEMENT

The City of Jackson 100 Homes Program is at the halfway mark, with fifty (50) approved buyers having either closed on their new home or presently going through the construction process. The originally approved and signed builder development agreements provided a contractual opportunity for the builders to request a renegotiated base purchase price on or after January 1st, 2025. The original base purchase price of \$175,000 has remained in place during negotiations. Community Development staff engaged in productive conversations with each builder, hearing concerns regarding rising labor and materials costs across the construction industry. While City staff were able to reach a negotiated purchase price with Norfolk Homes, staff were not able to meet the requested financial terms from Paragon Homes. Paragon Homes will finish construction on any current active 100 Homes projects, but will not participate as a building partner with this program on any new projects. The original contract with Paragon Homes was for the construction of twenty-four (24) new homes as part of the 100 Homes Program. They will have completed nine (9) homes as part of this program, and as such a remaining fifteen (15) homes need to be constructed by another building partner to meet our goal of 100 new homes in the City of Jackson.

DESCRIBE THE CONSEQUENCES

Failure to award the remainder of the Paragon Homes contracted homes amount (15) to another building partner could jeopardize the City's ability to construct all homes as part of the 100 Homes Program. The down payment dollars for this program are provided through ARPA funds, which come with an expenditure deadline of December 31, 2026. Failure to secure building partners could result in construction delays, lost applicants, and the possible inability to expend 100% of the funds by the required deadline.

OWNERSHIP

The City of Jackson Community Development Department manages the 100 Homes Program. Staff negotiated the proposed revised base purchase price with participating builders, and will continue monitoring labor and material costs, in addition to buyer satisfaction and overall construction timelines.

SOLUTION

Interest in the 100 Homes Program continues to be strong. Norfolk Homes has been a strong building partner, providing an excellent product, a fair price, top-quality customer service for buyers, and an outstanding working relationship with the City of Jackson. Norfolk homes recognizes the need for affordable, top-quality housing in Jackson, and they continue to exceed expectations in every facet of the construction process. The City's Affordable Housing Development Board (AHDB) discussed the proposed revised contract at their September 2nd meeting, voting unanimously to recommend awarding the construction of all remaining projects in the 100 Homes Program to Norfolk Homes. Norfolk Homes has the capacity to fulfill this revised contractual obligation, and has requested the additional projects. In addition, they have agreed to provide an additional 2-story home design that mirrors the original Paragon Homes design, while also incorporating requested alterations from buyers to create an attractive second option.

FACILITATE IMPLEMENTATION

Requested action is for City Council to approve a revised contract with Norfolk Homes of Jackson II, LLC, for the construction of all remaining new homes as part of the Jackson 100 Homes Program; and authorize the City Manager and City Attorney to draft and execute all appropriate documents necessary to complete the transaction, including but not limited to a lot purchase agreement and development agreement.

ATTACHMENTS

None

DEPARTMENTAL REPORT

MEMO TO: City Manager

FROM: Matthew M. Hagerty, City Attorney

DATE: September 16, 2025

RECOMMENDATION: Adopt for first reading an amendment to Sec. 25.30 of the City Code of Ordinances regarding parking fines, payment and authority to void parking citations.

ISSUE STATEMENT

Consider amendment of Section 25.30 as recommended by the office of the City Attorney with the concurrence of the City Engineer.

DESCRIBE THE CONSEQUENCES

Adoption of the ordinance revisions will simplify the process for the establishment of fines for automobile parking violations, modernize the ordinance to reflect current methods available for paying parking fines and align the authority to void parking citations with current practice.

OWNERSHIP

The primary reasons for the City Engineer's request to revise Section 25.30 are as follows:

- Make the establishment of citation fines and parking permit fees consistent
- Simply the process for modifying parking fines by allowing them to be established by resolution
- Provide greater transparency for parking system users by establishing fines and fees in a single accessible document

Secondary reasons for the City Engineer's request are as follows:

- Modernize Sec 25.30(b) to recognize that fine payments can be made online.
- Align Sec 25.30(c) to align with the current practice that has the authority to void parking citations designated to the City Engineer and the Parking Manager.

SOLUTION

To provide consistency and transparency in the establishment of parking permit fees and parking citation fines and to modernize payment and the authority to void parking citation to reflect current practice, it is recommended that Sec 25.30 be amended as shown on the attached documents.

FACILITATE IMPLEMENTATION

Adopt for first reading an amendment to Sec. 25.30 of the City Code of Ordinances regarding parking fines, payment and authority to void parking citations.

ORDINANCE NO. 2025-_____

AN ORDINANCE OF THE CITY OF JACKSON, MICHIGAN
TO AMEND CHAPTER 25, ARTICLE II, VEHICLE AND
TRAFFIC CODE, BY AMENDING SEC. 25-30, SCHEDULE
OF PARKING FINES; PAYMENT; AUTHORITY TO VOID

THE PEOPLE OF THE CITY OF JACKSON ORDAIN:

Section 1. Purpose.

The purpose of this Ordinance is to amend Chapter 25, Article II, Vehicle and Traffic Code, Sec. 25-30, to simplify the process for the establishment of fines for automobile parking violations by City Council Resolution and to reflect current methods available for paying parking fines and align the authority to void parking citations with current practice.

Section 2.

That Chapter 25, Article II, Vehicle and Traffic Code, Sec. 25-30, is hereby amended to read as follows:

Sec. 25-30. - ~~Parking fines; payment; authority to void.~~

- a) Fines for general parking violations shall be established by resolution of the City Council from time to time upon recommendation of the City Manager.
- b) ~~Payment.~~ All parking fines shall be paid ~~to~~, the City of Jackson Clerk's Office ~~in~~ City Hall located at 161 West Michigan Avenue, Jackson, Michigan.
- c) Authority to void. Both the ~~City Manager~~ and the ~~City Attorney and their designee(s)~~ are hereby authorized to void and/or modify any and all parking citations as deemed necessary; provided, further, that once a parking citation has become a district court matter, the ~~City Attorney~~ shall have the sole prosecutorial authority and discretion to dismiss any and all such parking citations.

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Deleted: <#>The fine for violating the overtime parking prohibitions of this chapter shall be seven dollars (\$7.00) if paid within two (2) hours, fifteen dollars (\$15.00) if paid over two (2) hours but less than eight (8) days, and thirty dollars (\$30.00) thereafter.¶
The fine for violating the handicapped parking restrictions of this chapter shall be forty-five dollars (\$45.00) if paid within seventy-two (72) hours, ninety dollars (\$90.00) if paid over seventy-two (72) hours but less than eight (8) days, and one hundred eighty dollars (\$180) thereafter.¶
The fine for violating all other sections of the city's parking ordinance shall be seventeen dollars (\$17.00) if paid within seventy-two (72) hours, thirty-four dollars (\$34.00) if paid over seventy-two (72) hours but less than eight (8) days, and sixty-eight dollars (\$68.00) thereafter.¶

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ORDINANCE NO. 2025-_____

**AN ORDINANCE OF THE CITY OF JACKSON, MICHIGAN
TO AMEND CHAPTER 25, ARTICLE II, VEHICLE AND
TRAFFIC CODE, BY AMENDING SEC. 25-30, SCHEDULE
OF PARKING FINES; PAYMENT; AUTHORITY TO VOID**

THE PEOPLE OF THE CITY OF JACKSON ORDAIN:

Section 1. Purpose.

The purpose of this Ordinance is to amend Chapter 25, Article II, Vehicle and Traffic Code, Sec. 25-30, to simplify the process for the establishment of fines for automobile parking violations by City Council Resolution and to reflect current methods available for paying parking fines and align the authority to void parking citations with current practice.

Section 2.

That Chapter 25, Article II, Vehicle and Traffic Code, Sec. 25-30, is hereby amended to read as follows:

Sec. 25-30. - Parking fines; payment; authority to void.

- a) Fines for general parking violations shall be established by resolution of the City Council from time to time upon recommendation of the City Manager.
- b) Payment. All parking fines shall be paid to the City of Jackson Clerk's Office in City Hall located at 161 West Michigan Avenue, Jackson, Michigan.
- c) Authority to void. Both the City Manager and the City Attorney and their designee(s) are hereby authorized to void and/or modify any and all parking citations as deemed necessary; provided, further, that once a parking citation has become a district court matter, the City Attorney shall have the sole prosecutorial authority and discretion to dismiss any and all such parking citations.

MEMO TO: Mayor and City Councilmembers
FROM: Jonathan Greene, City Manager
DATE: September 16, 2025
SUBJECT: Amendment to Sec. 25.30 of the City Code of Ordinances

RECOMMENDATION:

Adopt for first reading an amendment to Sec. 25.30 of the City Code of Ordinances regarding parking fines, payment and authority to void parking citations.

Attached is a report from Troy White, City Engineer regarding an amendment for the above Ordinance. I recommend adoption of the first reading. Your consideration and concurrence is appreciated.

JG