JACKSON
Founded 1829

AGENDA - CITY COUNCIL

Tuesday, December 12, 2023

6:30 PM

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

A. Invocation will be given by Fifth Ward Councilmember Shalanda Hunt.

3. ROLL CALL.

4. ADOPTION OF AGENDA.

5. PRESENTATIONS/PROCLAMATIONS.

6. PUBLIC HEARINGS.

A. Hearing of Necessity - Pavement Replacement on High Street, Executive Drive to South Street

Public Hearing

Conduct a public hearing to determine the necessity of the project. After the conclusion of the hearing, consider a resolution ordering the construction and preparation of the special assessment roll.

The public hearing of necessity was established at the November 14, 2023 City Council Meeting. The required notice was published in the Jackson Citizen Patriot and a notification letter was sent to each property owner.

B. Hearing of Necessity - Pavement Replacement on Elm Avenue, North Street to Floral Avenue

Conduct a public hearing of necessity and after the conclusion of the hearing

consider a resolution ordering the construction and preparation of the special assessment roll. The publc hearing was established at the November 14,2023 City Council Meeting. The required notice was published in the Jackson Citizen Patriot and a notification letter was sent to each property owner.

C. Hearing of Necessity - Street Reconstruction on East Avenue, Plymouth Street to Michigan Avenue

Public Hearing of Necessity - East Avenue

Conduct a public hearing and, after the conclusion, consider a resolution ordering the construction and preparation of the Special Assessment Roll.

7. CITIZEN COMMENTS.

(3-Minute Limit)

8. PETITIONS & COMMUNICATIONS FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES.

A. City of Jackson, Michigan Financial Statements as of and for the Four Months Ended October 31, 2023

B. Environmental Commission Minutes for 10-18-23.

C. Planning Commission and Enviornmental Commission resignation - Conner Wood

9. CONSENT CALENDAR.

Consent Action

A. Accept with regret, the resignation of Joe Filip from the City of Jackson Police Oversight Commission.

B. Engineer’s Report for Street Reconstruction - Lansing Avenue, Steward Avenue to Clinton Road

Receive the Engineer’s Report for street reconstruction on Lansing Avenue from Steward Avenue to Clinton Road and establish January 30, 2024 at the City Council meeting as the time and place to hold a public hearing of necessity.

C. Engineer’s Report for Street Reconstruction -
S. Martin Luther King, Jr. Drive from South Street to Morrell Street

Receive the Engineer's Report for street reconstruction on S. Martin Luther King, Jr. Drive from South Street to Morrell Street and establish January 30, 2024 at the City Council meeting as the time and place to hold a public hearing of necessity.

D. Request to Establish a Public Hearing for an MLK Corridor Reimagined Project Presentation.

Establish January 16, 2024 at the City Council meeting as the time and place to hold a public hearing for a presentation for the MLK Corridor Reimagined project.

E. Minutes of the Special Meeting of the City Council on December 5, 2023

F. Approve the Mayor's recommendation to reappoint Rachael Wingle to the Affordable Housing Development Board

Approve the Mayor's recommendation to reappoint Rachael Wingle to the Affordable Housing Development Board for a five-year term, beginning January 1, 2024 and ending on December 31, 2028.

G. Approve the Mayor's recommendation to reappoint Kelsey Wood to the Environmental Commission

Approve the Mayor's recommendation to reappoint Kelsey Wood to the Environmental Commission for a 3-year term, beginning January 1, 2024 and ending on December 31, 2026.

H. Approve the Mayor's recommendation to reappoint Mindy Bradish-Orta and George Brown to the Martin Luther King Corridor Improvement Authority

Approve the Mayor's recommendation to reappoint Mindy Bradish-Orta and George Brown to the Martin Luther King Corridor Improvement Authority, each for a term of 4 years, beginning on 1/1/24 and expiring on 12/31/27.

I. Approve the Mayor's recommendation to reappoint Salena Taylor to the Police Oversight Commission

Approve the Mayor's recommendation to reappoint Salena Taylor to a three-year term on the Police Oversight Commission, beginning January 1, 2024 and ending on December 31, 2026.

J. Approve the Mayor's recommendation to reappoint James Hines to the Board of Review

Approve the Mayor's recommendation to reappoint James Hines to the Board of Review to serve a 3 year term, beginning February 1, 2024 and ending January 31, 2027.

K. Approval of the Mayor's recommendation to reappoint Tonia White to the Downtown Development Authority

Approval of the Mayor's recommendation to reappoint Tonia White to the Downtown Development Authority, for a four-year term, beginning January 1, 2024 and ending on March 31, 2028.

L. Approval of the Mayor's recommendation to appoint Amy Sayles to the Downtown Development Authority

Approval of the Mayor's recommendation to appoint Amy Sayles to the Downtown Development Authority, for a four-year term, beginning January 1, 2024 and ending on March 31, 2028.

M. Approve the Mayor's recommendation to reappoint Karl Grieve to the Zoning Board of Appeals

Approve the Mayor's recommendation to reappoint Karl Grieve to the Zoning Board of Appeals for a term of 3 years, beginning on 1/1/24 and ending on 12/31/26.

10. OTHER BUSINESS.

A. Altering Outcomes

B. Consideration of appointment of Rules and Personnel Committee

11. NEW BUSINESS.

A. Minutes of the November 27, 2023 Special Meeting of the City Council

Approve the minutes from the November 27, 2023 Special Meeting of the Jackson City Council.

B. Minutes of the November 28, 2023 Regular Meeting of the City Council.

Approve the minutes of the November 28, 2023 Regular Meeting of the City Council.

C. 2024 City Council Meeting Dates

Approve the resolution establishing the City Council Meeting dates for the 2024 Calendar Year.

D. Reduction in the Number of Voting Precincts

Approve the resolution reducing the number of voting precincts in the City of Jackson from fourteen (14) to ten (10).

E. Notice of Intent Resolution - Water System Revenue Bonds

Adoption of Notice of Intent Resolution – Water System Revenue Bonds

F. Notice of Intent Resolution - Sewer System Revenue Bonds

Adoption of Notice of Intent Resolution – Sewer System Revenue Bonds

G. Amendment 1 to the 23-006 MLK Corridor Reimagined Engineering Contract.

Approval of Amendment 1 to the 23-006 MLK Corridor Reimagined Engineering contract with Hubbell, Roth & Clark, Inc. (HRC) of Bloomfield Hills, MI, at a not-to-exceed cost of $108,200, and authorization for the City Manager and City Engineer to sign the appropriate document.

H. Amendment 2 to the 23-002 Major Street Engineering Contract.

Approval of Amendment 2 to the 23-002 Major Street Engineering contract with Hubbell, Roth & Clark, Inc. (HRC) of Bloomfield Hills, MI, at a not-to-exceed cost of $103,540, and authorization for the City Manager and City Engineer to sign the appropriate document.

I. Resolution to Rename City Trails.

Adopt a Resolution to rename all of the City trails that are part of the Iron Belle Trail from Weatherwax Road to Monroe Street as the Martin Luther King, Jr. Equality Trail, and authorize the Mayor and City Clerk to execute the appropriate document.

J. Resolution to Approve Road Diet/Realigned Intersection - Lansing Avenue, Steward Avenue to Clinton Road.

Approve a Resolution to approve the road diet on Lansing Avenue from Steward Avenue to Clinton Road and the realigned intersection of Lansing Avenue, Clinton Road and Hill Street, and authorize the Mayor and City Clerk to execute the appropriate document.

K. Modify the existing certified bargaining agreements between the City of Jackson and the POLC S, POLC NS and the IAFF union's.

Approve the LOA between the City and Union member groups POLC S, POLC NS and IAFF to reform the pension age and service requirements within their current agreements.

L. Approve a resolution for payment in lieu of taxes for workforce housing project sponsored by Green Development Ventures LLC.

Approve a resolution for payment in lieu of taxes for workforce housing project sponsored by Green Development Ventures LLC. The addresses; 1308 East Ganson St (PIN#8-063800000), 118 North Webster (PIN # 2-014800000) and 314 South West Ave (3-080700000).

12. CITY COUNCILMEMBER'S COMMENTS.

13. ADJOURNMENT.

RESOLUTION
STREET RECONSTRUCTION AND WATER AND SEWER MAIN REPLACEMENT

BY THE CITY COUNCIL:

WHEREAS, under the authority granted by Ordinance No. 98-6 and 98-20, the City Council has reviewed the report regarding the necessity of pavement replacement on High Street from Executive Drive to South Street the following estimated costs, to wit:

Street Construction Assessments	**$168,846**
Major Street Funds	**$148,203**
MDOT/FHWA Funds	**$398,400**
Total Project Cost	**$715,449**

WHEREAS, notice has been duly given that the City Council would hold a public hearing in the City of Jackson on Tuesday, the 12th day of December, 2023 at 6:30 p.m. to hear any and all objections and suggestions by interested parties to said public improvement; and

WHEREAS, the City Council and Assessor having heard all suggestions and objections made thereto and having fully considered the same;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby determines that the street construction is a necessary public improvement and directs staff to proceed with the street construction, in accordance with plans, maps, and specifications in the City Engineer's office; and

BE IT FURTHER RESOLVED that the City Assessor is ordered to assess the cost of said improvement to the property owners who benefit therefrom on a front footage basis and prepare an assessment roll covering this assessment district as soon as possible after the public improvement has been completed.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Andrea Muray., City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 12th day of December, 2023.

IN WITNESS WHEREOF, I have hereunto affixed my signature and the seal of the City of Jackson, Michigan, on this 13th day of December, 2023.

_____
Andrea Muray, City Clerk

RESOLUTION
STREET RECONSTRUCTION AND WATER AND SEWER MAIN REPLACEMENT

BY THE CITY COUNCIL:

WHEREAS, under the authority granted by Ordinance No. 98-6 and 98-20, the City Council has reviewed the report regarding the necessity of pavement replacement on Elm Avenue from North Street to Floral Avenue the following estimated costs, to wit:

Street Construction Assessments	**$147,263**
Major Street Funds	**$247,047**
MDOT/FHWA Funds	**$329,600**
Total Project Cost	**$723,910**

WHEREAS, notice has been duly given that the City Council would hold a public hearing in the City of Jackson on Tuesday, the 12th day of December, 2023 at 6:30 p.m. to hear any and all objections and suggestions by interested parties to said public improvement; and

WHEREAS, the City Council and Assessor having heard all suggestions and objections made thereto and having fully considered the same;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby determines that the street construction is a necessary public improvement and directs staff to proceed with the street construction, in accordance with plans, maps, and specifications in the City Engineer's office; and

BE IT FURTHER RESOLVED that the City Assessor is ordered to assess the cost of said improvement to the property owners who benefit therefrom on a front footage basis and prepare an assessment roll covering this assessment district as soon as possible after the public improvement has been completed.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

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IN WITNESS WHEREOF, I have hereunto affixed my signature and the seal of the City of Jackson, Michigan, on this 13th day of December, 2023.

_____
Andrea Muray, City Clerk

RESOLUTION
STREET RECONSTRUCTION AND WATER AND SEWER MAIN REPLACEMENT

BY THE CITY COUNCIL:

WHEREAS, under the authority granted by Ordinance No. 98-6 and 98-20, the City Council has reviewed the report regarding the necessity of street reconstruction and sewer and water main replacement on East Avenue from Plymouth Street to Michigan Avenue the following estimated costs, to wit:

Street Construction Assessments	**$ 305,725.64**
Local Street Funds	**$ 279,327.16**
Sewer Funds	**$ 221,814.16**
Water Funds	**$1,193,754.63**
Total Project Cost	**$2,000,621.59**

WHEREAS, notice has been duly given that the City Council would hold a public hearing in the City of Jackson on Tuesday, the 12th day of December, 2023 at 6:30 p.m. to hear any and all objections and suggestions by interested parties to said public improvement; and

WHEREAS, the City Council and Assessor having heard all suggestions and objections made thereto and having fully considered the same;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby determines that the street construction is a necessary public improvement and directs staff to proceed with the street construction, in accordance with plans, maps, and specifications in the City Engineer's office; and

BE IT FURTHER RESOLVED that the City Assessor is ordered to assess the cost of said improvement to the property owners who benefit therefrom on a front footage basis and prepare an assessment roll covering this assessment district as soon as possible after the public improvement has been completed.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Andrea Muray., City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 12th day of December, 2023.

IN WITNESS WHEREOF, I have hereunto affixed my signature and the seal of the City of Jackson, Michigan, on this 13th day of December, 2023.

_____
Andrea Muray, City Clerk



City of Jackson, Michigan
Financial Statements

As of and For the Four Months Ended October 31, 2023

Unaudited

City of Jackson, Michigan
General Fund Expenditure Summary
As of and For the Four Months Ended October 31, 2023
(Prepared on the Adopted Budget-Basis)

Unaudited

Function	Department	2022/23 Budget Original	2022/23 Budget Amended	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable (Unfavorable)	
General Government :								
101-101	City Council	121,656	121,656	5,898	33,492	27.53%	88,164	
101-103	Charter Review Committee	2,500	2,500	0	0	0.00%	2,500	
101-172	City Manager	506,926	506,926	36,129	170,521	33.64%	336,405	
101-191	Finance	555,688	555,688	41,740	158,644	28.55%	397,044	
101-215	City Clerk	344,251	344,251	23,421	98,596	28.64%	245,655	
101-228	Management Info. Services	436,693	436,693	16,827	155,661	35.65%	281,032	
101-233	Purchasing	133,042	133,042	9,033	35,018	26.32%	98,024	
101-253	City Treasurer	412,661	412,661	30,317	116,541	28.24%	296,120	
101-254	City Income Tax	242,395	242,395	13,892	53,791	22.19%	188,604	
101-257	City Assessor	501,053	501,053	35,090	139,231	27.79%	361,822	
101-262	City Clerk-Elections	206,354	206,354	6,088	45,483	22.04%	160,871	
101-265	City Hall & Grounds	684,161	684,161	20,980	106,896	15.62%	577,265	
101-266	City Attorney	761,346	761,346	58,242	219,594	28.84%	541,752	
101-270	Personnel	590,561	590,561	26,843	132,742	22.48%	457,819	
101-278	Unallocated	812,434	812,434	62,313	196,395	24.17%	616,039	
		6,311,721	**6,311,721**	**386,813**	**1,662,605**	**26.34%**	**4,649,116**	
Judicial:								
101-299	Admin. Hearings Bureau	190,318	190,318	54,690	75,742	39.80%	114,576	
		190,318	**190,318**	**54,690**	**75,742**	**39.80%**	**114,576**	
Public Safety:								
101-301	Police	11,682,501	11,682,501	900,418	3,122,559	26.73%	8,559,942	
101-311	OSHP Grant	4,642	4,642	0	1,720	37.05%	2,922	
101-320	Consortium Training	12,500	12,500	3,000	26,330	210.64%	(13,830)	***Note 2***
101-321	In Service Training	5,000	5,000	4,274	4,274	85.48%	726	
101-340	Fire Suppression	6,003,612	6,003,612	1,234,617	2,549,205	42.46%	3,454,407	
101-350	Public Safety - Unallocated	2,094,302	2,094,302	(290,021)	845,590	40.38%	1,248,712	
		19,802,557	**19,802,557**	**1,852,288**	**6,549,678**	**33.07%**	**13,252,879**	
Public Works :								
101-442	Forestry	824,212	824,212	31,483	234,213	28.42%	589,999	
101-444	Sidewalk Construction	151,456	151,456	12,460	23,749	15.68%	127,707	
101-445	Drains at Large	107,133	107,133	81	3,003	2.80%	104,130	
101-450	Street Lighting	615,248	615,248	40,188	135,687	22.05%	479,561	
101-455	Weed Control	96,269	96,269	7,481	34,018	35.34%	62,251	
101-465	Grounds Maintenance	488,287	488,287	25,517	107,398	21.99%	380,889	
101-567	Cemeteries	374,516	374,516	35,431	144,829	38.67%	229,687	
101-571	Tax Property Maintenance	216,716	216,716	18,919	79,924	36.88%	136,792	
101-572	Civic Affairs	121,229	121,229	12,900	31,345	25.86%	89,884	
		2,995,066	**2,995,066**	**184,460**	**794,166**	**26.52%**	**2,200,900**	
Community & Economic Development:								
101-701	Planning	252,305	252,305	24,941	73,486	29.13%	178,819	
101-728	Economic Development	147,400	147,400	3,501	46,970	31.87%	100,430	
		399,705	**399,705**	**28,442**	**120,456**	**30.14%**	**279,249**	

City of Jackson, Michigan
General Fund Expenditure Summary
As of and For the Four Months Ended October 31, 2023
(Prepared on the Adopted Budget-Basis)

- Continued -

	Function Department	2022/23 Budget Original	2022/23 Budget Amended	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable (Unfavorable)	
Recreation & Culture :								
101-752	Parks, Rec. & Grnds. Admin.	321,986	321,986	6,519	97,464	30.27%	224,522	
101-758	Lt. Nixon Memorial Pool	137,729	137,729	3,770	99,770	72.44%	37,959	
101-771	Parks & Facilities Maintenance	910,352	910,352	76,630	421,118	46.26%	489,234	
101-803	Historical District	14,440	14,440	909	4,049	28.04%	10,391	
101-806	Diversity, Equity & Inclusion	452,638	452,638	20,021	86,252	19.06%	366,386	
		1,837,145	**1,837,145**	**107,849**	**708,653**	**38.57%**	**1,128,492**	
Contributions to Other Funds:								
101-965	Contributions to Other Funds	**932,133**	**1,125,535**	193,402	193,402	**17.18%**	**932,133**	
	Total General Fund Expenditures	**32,468,645**	**32,662,047**	**2,807,944**	**10,104,702**	**30.94%**	**22,557,345**	
Funds consolidated with the General Fund for financial reporting purposes:								
102	**Budget Stabilization**	**20,000**	**20,000**	**0**	**0**	**0.00%**	**20,000**	
Permanent Funds :								
151	Cemetery Perpetual Maint.	6,000	6,000	0	0	0.00%	6,000	
155	Ella W. Sharp Endowment	30,850	30,850	0	0	0.00%	30,850	
160	Lloyd E. Mount Endowment	5,600	5,600	0	0	0.00%	5,600	
Special Revenue Funds :								
202	Major Street	19,849,761	19,849,761	1,630,564	2,681,243	13.51%	17,168,518	
203	Local Street	4,162,881	4,162,881	44,918	168,744	4.05%	3,994,137	
208	Ella W. Sharp Park Operating	984,832	984,832	69,983	352,029	35.75%	632,803	
213	Opioid Settlement Fund	118,175	118,175	0	0	0.00%	118,175	
218	Affordable Housing	3,519,760	3,519,760	4,366	35,677	1.01%	3,484,083	
245	Public Improvement	1,511,115	1,511,115	0	142,457	9.43%	1,368,658	
246	Cortland St. Redev. Project	23,527	23,527	1,348	26,536	112.79%	(3,009)	***Note 2***
249	Building Department	638,850	638,850	40,943	171,158	26.79%	467,692	
251	Housing Code Enforcement	1,290,495	1,290,495	115,202	308,164	23.88%	982,331	
252	Building Demolitions	1,000	194,402	41,168	60,058	30.89%	134,344	
265	Drug Law Enforcement	16,338	16,338	1,297	5,286	32.35%	11,052	
272	SAFER Grant	525,581	525,581	0	36,596	6.96%	488,985	
273	Project Safe Neighborhoods	234,542	234,542	5,747	21,465	9.15%	213,077	
275	Byrne/JAG Programs	25,000	25,000	0	1,024	4.10%	23,976	
279	American Rescue Plan Act	75,000	75,000	0	7,413	9.88%	67,587	
296	Recreation Activity	266,824	266,824	16,693	81,881	30.69%	184,943	
297	Recreation Millage Program	623,067	623,067	63,412	253,395	40.67%	369,672	
Debt Service Funds :								
308	2020 Capital Improvement D/S	223,788	223,788	0	0	0.00%	223,788	
352	2017 Mich. Trans. Fund D/S	762,068	762,068	0	0	0.00%	762,068	
367	2021 City Hall Refunding D/S	739,720	739,720	14,860	14,860	2.01%	724,860	
385	2016 Capital Improvement D/S	145,569	145,569	0	142,457	97.86%	3,112	
386	2018 Capital Improvement D/S	1,418,750	1,418,750	0	0	0.00%	1,418,750	

City of Jackson
All Other Funds - Expenditure Summary
As of and For the Four Months Ended October 31, 2023
(Prepared on the Adopted Budget-Basis)

- Continued -

Fund Type/Fund Name		2022/23 Budget Original	2022/23 Budget Amended	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable (Unfavorable)
Debt Service Funds (continued) :							
389	2017 BRA TIF Refunding D/S	420,144	420,144	0	0	0.00%	420,144
391	2021 BRA TIF Refunding D/S	791,839	791,839	0	0	0.00%	791,839
394	2001 DDA TIF D/S	2,881,749	2,881,749	0	0	0.00%	2,881,749
395	2019 DDA TIF Refunding D/S	208,365	208,365	0	0	0.00%	208,365
Capital Projects Funds :							
401	Capital Projects	1,113,031	1,113,031	116,187	495,157	44.49%	617,874
402	Water Equip. and Replacemt.	7,099,234	7,099,234	174,590	819,613	11.55%	6,279,621
403	Lead Service Line Replacement	2,082,538	2,082,538	111,580	332,638	15.97%	1,749,900
404	Sanitary Sewer Maint.	663,044	663,044	16,031	101,032	15.24%	562,012
405	Sanitary Sewer Replacement	2,985,140	2,985,140	15,959	138,822	4.65%	2,846,318
406	Wastewater Equip. Replacemt.	6,228,293	6,228,293	577,043	935,842	15.03%	5,292,451
407	2022 Sewer Sys. Project Const.	5,697,802	5,697,802	521,910	1,639,075	28.77%	4,058,727
409	2022 Water Sys. Project Const.	16,342,000	16,342,000	21,106	81,012	0.50%	16,260,988
426	2024 MI Trans. Bonds Const. Fund	2,196,096	2,196,096	0	0	0.00%	2,196,096
488	MLK Corridor Improvemt. Authority	4,507,925	4,507,925	3,902	79,220	1.76%	4,428,705
489	Brownfield Redevelopmt. Auth.	1,804,230	1,804,230	5,970	38,879	2.15%	1,765,351
494	DDA Project	3,090,114	3,090,114	0	0	0.00%	3,090,114
Enterprise Funds :							
514	Auto Parking System	283,433	283,433	9	9	0.00%	283,424
518	Parking Assessment	314,981	314,981	52,971	78,319	24.86%	236,662
519	Cooper/Francis Parking Deck	283,957	283,957	4,726	9,567	3.37%	274,390
590	Sewer	16,320,273	16,320,273	1,634,244	3,245,008	19.88%	13,075,265
591	Water	34,209,037	34,209,037	966,667	3,840,394	11.23%	30,368,643
Internal Service Funds :							
641	Public Works Administration	472,518	472,518	19,846	95,267	20.16%	377,251
642	Engineering Administration	339,842	339,842	12,687	68,719	20.22%	271,123
643	Local Site Remed. Revolving	20,000	20,000	0	0	0.00%	20,000
661	Motor Pool and Garage	1,606,109	1,606,109	69,207	301,277	18.76%	1,304,832
676	Workers' Compensation	220,350	220,350	10,852	128,868	58.48%	91,482
677	Self-Insured Health Care	5,474,627	5,474,627	368,669	1,526,645	27.89%	3,947,982
Trust & Agency Funds :							
703	County & School Tax Collection	28,400,000	28,400,000	0	0	0.00%	28,400,000
731	Employees' Retirement System	4,160,000	4,160,000	325,439	1,338,304	32.17%	2,821,696
732	Policemen's/Firemen's Pension	523,000	523,000	33,727	136,208	26.04%	386,792
734	Police./Fire. Pension-345	6,440,000	6,440,000	508,545	1,942,646	30.17%	4,497,354
736	Public Employee Health Care	29,000	29,000	0	2,596	8.95%	26,404
Special Assessment Funds :							
852	2020 Special Assessment D/S	161,190	161,190	0	153,135	95.00%	8,055
895	Special Assessment	2,116,337	2,116,337	0	652,711	30.84%	1,463,626

City of Jackson
All Funds - Revenue Summary
As of and For the Four Months Ended October 31, 2023
(Prepared on the Adopted Budget-Basis)

Fund/Fund Name		2022/23 Budget Original	2022/23 Budget Amended	Actual Month To Date	Actual Year To Date	Percent Collected
General Fund :						
Property Taxes		11,015,617	11,015,617	756,270	9,106,217	82.67%
Income Taxes		10,750,000	10,750,000	1,655,090	4,320,065	40.19%
State Revenue Sharing		5,732,948	5,732,948	964,180	1,000,506	17.45%
Licenses & Permits		368,015	368,015	7,791	31,983	8.69%
Federal Grants		1,267,483	1,267,483	21,267	44,084	3.48%
State Grants		5,414	5,414	8,548	35,227	650.66%
Charges For Goods & Services		1,378,957	1,378,957	20,061	142,200	10.31%
Fines & Forfeits		390,611	390,611	20,532	151,701	38.84%
Investment Income		185,000	185,000	4,307	151,284	81.78%
Contributions From Other Funds		101,000	101,000	2,857	5,074	5.02%
Contributions From Local Units		12,500	12,500	0	84	0.67%
Miscellaneous		376,695	376,695	10,790	161,705	42.93%
Total General Fund Revenues		**31,584,240**	**31,584,240**	**3,471,693**	**15,150,130**	**47.97%**
Funds consolidated with the General Fund for financial reporting purposes:						
102	**Budget Stabilization**	**20,000**	**20,000**	**0**	**14,145**	**70.73%**
Permanent Funds :						
151	Cemetery Perpetual Maint.	41,000	41,000	2,255	8,079	19.70%
155	Ella W. Sharp Endowment	30,850	30,850	0	0	0.00%
160	Lloyd E. Mount Endowment	5,600	5,600	0	0	0.00%
Special Revenue Funds :						
202	Major Street	19,653,590	19,653,590	1,234,373	2,209,141	11.24%
203	Local Street	3,461,459	3,461,459	85,640	518,576	14.98%
208	Ella W. Sharp Park Operating	975,450	975,450	(1,224)	306,320	31.40%
213	Opiod Settlement Fund	0	0	0	15,537	n/a
218	Affordable Housing	3,519,760	3,519,760	31,311	31,311	0.89%
245	Public Improvement	1,371,000	1,371,000	90,873	1,118,787	81.60%
246	Cortland St. Redev. Project	500	500	21,377	25,752	5150.40%
249	Building Department	513,400	513,400	26,713	179,000	34.87%
251	Housing Code Enforcement	1,045,600	1,045,600	162,018	516,612	49.41%
252	Building Demolitions	1,000	194,402	230,820	231,394	119.03%
265	Drug Law Enforcement	20,700	20,700	0	292	1.41%
272	SAFER Grant	525,581	525,581	(34,654)	(34,654)	-6.59%
273	Project Safe Neighborhood	234,542	234,542	19,819	19,819	8.45%
275	Byrne/JAG Programs	25,000	25,000	1,024	1,024	4.10%
279	American Rescue Plan Act	75,000	75,000	7,413	7,413	9.88%
296	Recreation Activity	270,250	270,250	17,138	89,608	33.16%
297	Recreation Millage Program	651,500	651,500	0	3,453	0.53%
Debt Service Funds :						
308	2020 Capital Improvement D/S	223,788	223,788	0	0	0.00%
352	2017 Mich. Trans. Fund D/S	762,068	762,068	0	0	0.00%
367	2021 City Hall Refunding D/S	708,500	708,500	54,829	629,202	88.81%
385	2016 Capital Improvement D/S	145,569	145,569	0	142,457	97.86%

City of Jackson
All Funds - Revenue Summary
As of and For the Four Months Ended October 31, 2023
(Prepared on the Adopted Budget-Basis)

- Continued -

Fund/Fund Name		2022/23 Budget Original	2022/23 Budget Amended	Actual Month To Date	Actual Year To Date	Percent Collected
Debt Service Funds (continued) :						
386	2018 Capital Improvement D/S	1,418,750	1,418,750	0	0	0.00%
389	2017 BRA TIF Refunding D/S	420,144	420,144	0	0	0.00%
391	2021 BRA TIF Refunding D/S	791,839	791,839	0	0	0.00%
394	2001 DDA TIF D/S	2,881,749	2,881,749	0	0	0.00%
395	2019 DDA TIF Refunding D/S	208,365	208,365	0	0	0.00%
Capital Projects Funds :						
401	Capital Projects	1,113,531	1,113,531	0	0	0.00%
402	Water Equip. and Replacemt.	5,041,766	5,041,766	725,628	2,011,126	39.89%
403	Lead Service Line Replacement	2,913,517	2,913,517	316,711	740,726	25.42%
404	Sanitary Sewer Maintenance	663,044	663,044	(2,866)	101,032	15.24%
405	Sanitary Sewer Replacement	1,535,190	1,535,190	124,381	535,431	34.88%
406	Wastewater Equip. Replacemt.	3,990,800	3,990,800	258,859	701,633	17.58%
407	2022 Sewer Sys. Project Const.	5,697,802	5,697,802	1,117,165	1,117,165	19.61%
409	2022 Water Sys. Project Const.	16,342,000	16,342,000	0	42,108	0.26%
426	2024 MI Trans. Fund Bond Const. Fund	4,501,000	4,501,000	0	0	0.00%
488	MLK Corridor Improvemt. Authority	4,507,925	4,507,925	17,285	17,285	0.38%
489	Brownfield Redevelopmt. Auth.	1,977,300	1,977,300	0	17,380	0.88%
494	DDA Project	3,525,000	3,525,000	0	57,874	1.64%
Enterprise Funds :						
514	Auto Parking System	95,443	95,443	272	2,539	2.66%
518	Parking Assessment	311,449	311,449	8,856	64,911	20.84%
519	Cooper/Francis Parking Deck	15,550	15,550	30	7,422	47.73%
590	Sewer	12,702,461	12,702,461	1,662,854	3,305,615	26.02%
591	Water	31,059,822	31,059,822	1,302,828	5,993,283	19.30%
Internal Service Funds :						
641	Public Works Administration	364,799	364,799	32,093	117,411	32.19%
642	Engineering Administration	266,815	266,815	16,379	61,389	23.01%
643	Local Site Remed. Revolving	63,500	63,500	0	3,265	5.14%
661	Motor Pool and Garage	1,309,590	1,309,590	108,822	491,751	37.55%
676	Workers' Compensation	167,500	167,500	13,519	65,662	39.20%
677	Self-Insured Health Care	5,702,000	5,702,000	21,206	1,815,202	31.83%
Trust & Agency Funds :						
703	County & School Tax Collection	28,400,000	28,400,000	14,411	78,171	0.28%
731	Employees' Retirement System	6,376,460	6,376,460	(1,040,483)	(2,316,415)	-36.33%
732	Policemen's/Firemen's Pension	510,902	510,902	(78,540)	81,882	16.03%
734	Police./Fire. Pension-345	10,852,297	10,852,297	(732,538)	(1,122,385)	-10.34%
736	Public Employees Health Care	230,000	230,000	8,965	(45,162)	-19.64%
Special Assessment Funds :						
852	2020 Special Assessment D/S	161,190	161,190	0	153,135	95.00%
895	Special Assessment	2,215,147	2,215,147	209	506,976	22.89%

City of Jackson
Notes to Revenue & Expenditure Summaries
As of and For the Four Months Ended October 31, 2023
(Prepared on the Adopted Budget-Basis)

Note 1: **Revenues do not include budgeted appropriations from fund balance. These appropriations, together with budgeted revenues, are sufficient to fund budgeted expenditures, in accordance with State law.**

Note 2: **A budget amendment is pending to correct this variance.**

ENVIRONMENTAL COMMISSION 10-18-23 MEETING

MINUTES (APPROVED 11-22-23)

Date: Wednesday, October 25, 2023

Time: 6:00 pm

Place: Conference Room on 10th floor of City Hall, 161 W Michigan Avenue, Jackson, Michigan

I. **Call to Order** *Chairperson Kazmier called the meeting to order at 6:06 pm.*

II. **Roll Call**

Present: *Commissioner Jane Flores*
Commissioner Kelsey Heck Wood
Commissioner Jacob Inosencio
Commissioner Andrew Johnson
Commissioner Kelli Kazmier (Chair)

Absent: *Commissioner Will Forgrave (Sixth Ward Councilmember)*
Commissioner Conner Wood (Planning Commission Commissioner)

Staff: *Troy R White, City of Jackson Engineering*

III. **Adoption of the Agenda**

Motion made by Commissioner Flores and seconded by Commissioner Heck Wood to approve the agenda as presented approved unanimously.

IV. **Approval of the minutes for the 09-20-23 meeting**

Motion made by Commissioner Inosencio and seconded by Commissioner Heck Wood to approve the minutes for the 09-20-23 meeting as presented approved unanimously.

V. **New Business**

None.

VI. **Old Business**

a) Evaluation of Environmental Action Plan (EAP)

Commissioner Inosencio expressed that the process used at the last meeting worked well, that most of his priorities for the new EAP had been addressed in the resulting outline and that no glaring omissions remained.

Commissioner Johnson related that he had reviewed Kalamazoo's EAP and found it very detailed and well thought out. He related that it the product of a large community network with significant funding. He expressed that more resources would be needed for Jackson to generate a document at that level.

Commissioner Kazmier expressed that the level achieved by Kalamazoo is more than can be reasonably expected from a commission of volunteers and that the Commission needs to keep ambitions reasonable for Jackson.

Commissioner Inosencio stated that Jackson does not need to be Kalamazoo – the Jackson can have an EAP that fits Jackson. He related that the eight identified categories is reasonable, is not deficient and better than Jackson has had to date. Metrics need to be determined that show Jackson's current baseline conditions for each category, what are reasonable goals and how progress is measured.

Commissioner Inosencio stated that the Commission's outline for a new EAP is good. He stated that the currently EAP has nice narrative but is without teeth and metrics.

Commissioner Flores concurred with Commission Inosencio that the outline of the new EAP is good and that the narrative needs to be filled in.

Commissioner Inosencio suggested that baselines be set now and, if necessary, expanded in the future.

Commissioner Kazmier inquired as to how metrics are determined.

Commissioner Inosencio related that current numbers can be determined for water loss and tree canopy. Energy efficiency numbers can come from the Veregy study. Info can also be requested from JATA and Consumers Energy. He stated that solid water numbers were previously determined but the likelihood of moving to a single hauler system is not high at this time.

Commissioner Johnson suggested that the Commission start action on those initiatives already in motion and then identify those initiatives that need to be resourced.

Commissioner Inosencio related that the City Manager has been receptive to earlier initiatives and taken action – pursuit of the Urban Forestry grant and energy audit by Veregy are examples. He then suggested that Commissioners work on those sections of the framework that align with their priorities.

Commissioner Kazmier stated that she is relieved that Commissioner Inosencio will assist with writing.

Commissioner Inosencio related that an outline already exists and a paragraph needs to be generated to fill out each section of the outline. Each paragraph should state the goal, the proposed action and how to measure progress. He then inquired whether the revised EAP would be submitted to City Council. He also inquired if this is to first major overhaul of the original EAP.

Commissioner Kazmier replied that the EAP has previously been updated to reflect annual accomplishments but this is the first overhaul of the structure and text.

Commission Heck Wood related that the current EAP is a founding document generated by a newly formed commission. Now that there is experience and better understanding, the Commission wants an EAP that has actionable and measurable.

Commissioner Johnson related that pollinator gardens and urban forestry and energy audit are initiatives that have been put into motion.

Commissioner Kazmier asked whether the Commission wants goals relative to this plan determined between now and January when Commissioner Inosencio will have time to draft text.

Commission Johnson suggested that each Commissioner work on that portion of the outline that they are most passionate about. Commission Johnson volunteered to work on water resources.

Commissioner Kazmier volunteered for solid waste management.

Commissioner Inosencio related that Peter Bormuth has suggested to him that the Commission take action to rescind support for a single hauler system. Commissioner Inosencio stated that what may be good policy is not popular policy.

Commission Kazmier suggested that the current solid waste management system does not provide environmental justice.

Commissioner Inosencio responded that he is only bring up what has been brought to him.

Commissioner Johnson stated that he was not aware that the issue is so contentious and asked it is a big issue outside of the walls of City Hall.

Commissioner Heck Wood stated that the Commission is not current doing anything on that issue nor is the Commission asking to do anything.

Commissioner Inosencio stated that Commissioners can pick those sections they choose and he will work on the remainder.

It was then determined that each section will be addressed as follows:

Water and Transportation	*Commissioner Johnson*
Weather and Air	*Commissioner Heck Wood*
Environmental Justice	*Commissioners Flores and Inosencio*
Energy	*Commissioners Inosencio and Johnson*
Solid Waste	*Commissioner Kazmier*
Ecosystems	*Commissioners Heck Wood, Inosencio and Kazmier*

The goal will be to generate draft text for the January 2024 meeting.

Commissioner Johnson related that Google offers a free service for environmental metrics that allows for the compilation and display of data related to our community.

VII. 2023 Priority Issues

a) *Urban Forestry*
b) *Land Use and Pollinators*
c) *Energy Efficiency and Inventory*

Commissioner Kazmier related these issues have been taken up by City staff and no information regarding progress has been received.

Motion made by Commissioner Inosencio and seconded by Commissioner Flores to cancel the 12-13-23 meeting approved unanimously.

Commissioner Kazmier related that January is typically when the new year's priority issues and commissioner assignments are determined.

Commissioner Inosencio suggested that paragraphs to fill in the new EAP outline be written and brought to the January 2024 meeting so they can be proofed and finalized in February 2024 and presented to the Mayor and City Manager in March 2024.

Commissioner Kazmier stated that, at a minimum, the revised EAP needs to be sent to City Council.

Commissioner Heck Wood related that perhaps it can be put on the agenda to be received by City Council.

Commissioner Johnson inquired about progress on pollinator garden installation.

Commissioner Inosencio replied that he has discussed the purchase of seed and the planting schedule with the City Manager.

VIII. Citizen Comments

Peter Bormuth of 142 W Pearl Street spoke regarding 1) progress on the Veregy energy audit, 2) the newly planted daffodil garden at Sharp Park, 3) and the impacts of moving to a single hauler for refuse collection.

IX. Commissioner Comments

None.

X. Next Meeting – Wednesday, 11-15-23 at 6:00pm

XI. Adjournment

Motion made by Commissioner Heck Wood and seconded by Commissioner Inosencio to adjourn approved unanimously. Meeting ended at 6:52 pm.

Andrea Muray

From: Conner Wood <cmmwood@gmail.com>
Sent: Thursday, November 30, 2023 9:12 AM
To: Andrea Muray
Subject: Resignations

Madam Clerk,

I hereby resign as an appointed citizen member of the Planning Commission and Environmental Commission effective 10:00 a.m. Friday, December 1, 2023.

Thank you,
Conner Wood
319 N. Bowen St.
Jackson, MI 49202

Click here to report this email as spam.

From: JOSEPH FILIP [mailto:jfilip@comcast.net]
Sent: Tuesday, November 28, 2023 10:31 PM
To: Elmer Hitt
Subject: Re: Police Oversight Commission

Director,

Commission: No longer eligible.

I enjoyed my time on the commission and the assembled individuals.
Joe

PS. Any time that you may have any questions, feel free to contact me.

JACKSON
Founded 1829

MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Engineer's Report for Street Reconstruction - Lansing Avenue, Steward Avenue to Clinton Road

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Recommendation:

> Receive the Engineer's Report for street reconstruction on Lansing Avenue from Steward Avenue to Clinton Road and establish January 30, 2024 at the City Council meeting as the time and place to hold a public hearing of necessity.

Attached is a report from Jon Dowling, City Engineer regarding street reconstruction on Lansing Avenue.

I recommend approval for receipt and establishment of the public hearing of necessity. Your consideration and concurrence is appreciated.

JACKSON
Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Jon Dowling, Engineer

DATE: December 12, 2023

RECOMMENDATION: Receive the Engineer's Report for street reconstruction on Lansing Avenue from Steward Avenue to Clinton Road and establish January 30, 2024 at the City Council meeting as the time and place to hold a public hearing of necessity.

ISSUE STATEMENT

The City of Jackson has been awarded a federal Surface Transportation Program (STP) grant in the amount of $988,800 to reconstruct Lansing Avenue between Steward Avenue and Clinton Road. The City of Jackson must provide $1,014,942 in matching funds for the project to proceed. A primary source of those matching funds will be assessments to adjacent parcels along the Lansing Avenue.

This report is prepared for City Council per Section 22-2 of the Code of Ordinances and the Assessment Policy. This Engineer's Report is the initial step of the process to determine whether adjacent properties will be assessed to fund the street construction project. The next step will be to hold a public hearing of necessity for City Council to determine if street construction on Lansing Avenue is necessary.

Engineering requests that City Council establish a public hearing of necessity to be held January 30, 2024 for street reconstruction on Lansing Avenue from Steward Avenue to Clinton Road.

DESCRIBE THE CONSEQUENCES

The establishment of the public hearing of necessity is imperative to determine if the project to reconstruct Lansing Avenue is to proceed.

Estimated project costs and funding is as follows:

Federal STP Grant Funds	$ 988,800
Street Construction Assessments	$ 324,566
Major Street Funds	$ 690,376
Total Project Cost	$2,003,742

In a separate project, the Lansing Avenue traffic signals at North Street and Clinton Road will be upgraded to meet with mast arm mounted signals in a box span. These traffic signal improvements will be funded in part by federal Highway Safety Improvement Program (HSIP) grants in the amount of $1,052,364. The HSIP grants will also fund other traffic signal upgrades along the Lansing Avenue corridor beyond the subject work zone. The contract between the Michigan Department of Transportation (MDOT) and city for the traffic signal improvements will brought to City Council for approval in February of 2024.

Failure to establish the hearing of necessity will result in the following:

- The project will not proceed.
- The federal STP grant funds will be returned to MDOT and used on another project in the state.
- The federal HSIP grant funds will be returned to MDOT and used on another project in the state.

OWNERSHIP

Engineering is responsible for planning and executing the construction of capital improvements to the City's street, sewer and water main infrastructure. To this end, Engineering has developed this project to improve the Lansing Avenue corridor between Steward Avenue and Clinton Road. The improvements will include features to:

- calm traffic
- reduce pavement area
- add green space and tree canopy
- realign the intersection at Steward to a standard tee configuration
- upgrade the traffic signal at the North Street to a box span configuration with mast arm mounted signals
- realign the intersection with Clinton and Hill to a standard cross configuration
- upgrade the traffic signal at the Clinton and Hill to a box span configuration with mast arm mounted signals.

These features will result in a street that is aesthetic and functional for both those living and doing business in the neighborhood and the regional traffic that traverses the neighborhood to access the downtown city center.

Engineering records show that Lansing Avenue was reconstructed in 1993 and was crack sealed and sealcoated in
1999. The roadway has cracking and potholes. The current PASER rating is 3. The attached photos show the current
street conditions.

SOLUTION

If, upon the conclusion of the Public Hearing of Necessity, City Council orders the project to proceed, Engineering will proceed with letting the project and obtaining competitive bids to determine the true cost of the project. A special assessment roll will then be prepared by the City Assessor to establish individual parcel assessments.

FACILITATE IMPLEMENTATION

Receive the Engineer's Report for street reconstruction on Lansing Avenue from Steward Avenue to Clinton Road and establish January 30, 2024 at the City Council meeting as the time and place to hold a public hearing of necessity.

ATTACHMENTS

1. Engineering Eng Report Lansing Ave-Steward to Clinton att.



Photo 1: Lansing Avenue looking north by Yogi's



Photo 2: Lansing Avenue, looking north at Steward Avenue



Photo 3: Lansing Avenue, looking north at North Street



Photo 4: Lansing Avenue, mid-block looking north toward Clinton Road



Photo 5: Lansing Avenue at Clinton Road, looking northeast toward Lansing Avenue



Photo 6: Lansing Avenue, looking northwest on Clinton Road

JACKSON
Founded 1829

MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Engineer's Report for Street Reconstruction -
S. Martin Luther King, Jr. Drive from South Street to Morrell Street

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Recommendation:

Receive the Engineer's Report for street reconstruction on S. Martin Luther King, Jr. Drive from South Street to Morrell Street and establish January 30, 2024 at the City Council meeting as the time and place to hold a public hearing of necessity.

Attached is a report from Jon Dowling, City Engineer regarding street reconstruction on S. Martin Luther King, Jr. Drive.

I recommend approval for receipt and establishment of the public hearing of necessity. Your consideration and concurrence is appreciated.

JACKSON
Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Jon Dowling, Engineer

DATE: December 12, 2023

RECOMMENDATION: Receive the Engineer's Report for street reconstruction on S. Martin Luther King, Jr. Drive from South Street to Morrell Street and establish January 30, 2024 at the City Council meeting as the time and place to hold a public hearing of necessity.

ISSUE STATEMENT

The City of Jackson has been awarded a federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant in the amount of $6,785,245 to reconstruct Martin Luther King Jr Drive from South Street to Morrell Street. The City of Jackson must provide $974,607 in matching funds for the project to proceed. The primary source of those matching funds will be assessments to adjacent parcels along the MLK Jr Drive.

This report is prepared for City Council per Section 22-2 of the Code of Ordinances and the Assessment Policy. This Engineer's Report is the initial step of the process to determine whether adjacent properties will be assessed to fund the street construction project. The next step will be to hold a public hearing of necessity for City Council to determine if street construction on MLK Jr Drive is necessary.

Engineering requests that City Council establish a public hearing of necessity to be held January 30, 2024 for street reconstruction on S. Martin Luther King, Jr. Drive from South Street to Morrell Street.

DESCRIBE THE CONSEQUENCES

The establishment of the public hearing of necessity is imperative to determine if the project to reconstruct MLK Jr Drive is to proceed.

Estimated project costs and funding is as follows:

Federal RAISE Grant Funds	$ 6,785,894
Street Construction Assessments	$ 959,894
Major Street Funds	$ 14,713
Total Project Cost	$ 7,759,852

The water mains and sanitary sewers on this street are scheduled for replacement in conjunction with the proposed street
construction. The costs for the water main and sanitary sewer will be paid for using Water Funds and Sewer Funds.

Failure to establish the hearing of necessity will result in the following:

- The project will not proceed.
- The federal RAISE grant funds will be returned to the federal government.

OWNERSHIP

Engineering is responsible for planning and executing the construction of capital improvements to the City's street, sewer and water main infrastructure. To this end, Engineering has developed this project to reconstruct MLK Jr Drive. The project will include features to:

- calm traffic
- increase green space and tree canopy
- install decorative street lighting
- improve pedestrian and bicycle facilities
- provide on-street parking
- upgrade traffic signals and signing to meet current standards

These features will result in a street that is aesthetic and functional for both those living in the neighborhood and the
regional traffic that traverses the neighborhood to access the downtown city center.

Engineering records show that S. Martin Luther King, Jr. Drive was reconstructed in 1995, crack sealed in 2003 and sealcoated in 2005. The roadway has cracking and potholes. The current PASER rating is 5. The attached photos show
the current street conditions.

SOLUTION

If, upon the conclusion of the Public Hearing of Necessity, City Council orders the project to proceed, Engineering will proceed with letting the project and obtaining competitive bids to determine the true cost of the project. A special assessment roll will then be prepared by the City Assessor to establish individual parcel assessments.

FACILITATE IMPLEMENTATION

Receive the Engineer's Report for street reconstruction on S. Martin Luther King, Jr. Drive from South Street to Morrell Street and establish January 30, 2024 at the City Council meeting as the time and place to hold a public hearing of necessity.

ATTACHMENTS

1. Engineering Eng Rep MLK Jr Dr St Reconst att



Photo 1: S. Martin Luther King, Jr. Drive, looking south at South Street



Photo 2: S. Martin Luther King, Jr. Drive, looking north from South Street



Photo 3: S. Martin Luther King, Jr. Drive, looking south toward Prospect Street



Photo 4: S. Martin Luther King, Jr. Drive, looking north at Mansion Street



Photo 5: S. Martin Luther King, Jr. Drive, looking north at Robinson Street



Photo 6: S. Martin Luther King, Jr. Drive, looking south at Robinson Street



Photo 7: S. Martin Luther King, Jr. Drive, looking north at Francis Court



Photo 8: S. Martin Luther King, Jr. Drive, looking south at High Street

JACKSON
Founded 1829

MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Request to Establish a Public Hearing for an MLK Corridor Reimagined Project Presentation.

Recommendation:

Establish January 16, 2024 at the City Council meeting as the time and place to hold a public hearing for a presentation for the MLK Corridor Reimagined project.

Attached is a report from Jon Dowling, City Engineer requesting establishment of a public hearing.

I recommend approval. Your consideration and concurrence is appreciated.

JACKSON
Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Jon Dowling, Engineer

DATE: December 12, 2023

RECOMMENDATION: Establish January 16, 2024 at the City Council meeting as the time and place to hold a public hearing for a presentation for the MLK Corridor Reimagined project.

ISSUE STATEMENT

Engineering is requesting a public hearing and presentation to discuss the road diet on the MLK Corridor Reimagined project to be scheduled for January 16, 2024 to comply with Federal Highway Administration (FHWA) guidelines.

DESCRIBE THE CONSEQUENCES

If the City does not follow the federal guidelines and have a public hearing to discuss the road diet, it will jeopardize the RAISE grant.

OWNERSHIP

- Engineering is working with the MLK Corridor Improvement Authority to promote the revitalization and redevelopment of the aging MLK Drive commercial corridor.
- On February 28, 2023 the City submitted a Rebuilding American Infrastructure with Sustainability and Equity(RAISE) grant application to the US Department of Transportation to request funding for the corridor project. On June 28, 2023, the City received the RAISE grant (notification attached).
- The MLK Corridor Reimagined project will reconstruct Martin Luther King Jr. Drive to provide for all users in accordance with the Complete Streets concept. The project will address infrastructure improvement needs to roads and waterlines and give an opportunity to reduce excess pavement, install streetlights, and provide for increased green elements such as turf and trees. The project is part of the larger vision "to enhance Jackson's south side into a thriving, world-class community experiencing economic prosperity, committed and dedicated to diversity and inclusion while maintaining high ethical standards."
- The project will rebuild to full depth pavement replacement with new hot mix asphalt and concrete curb and gutter. The proposed street will be reconstructed between

intersections with a single southbound lane, a single northbound lane, and parking lanes. The parking lanes will be eliminated at intersections with major streets, and center left turn lanes will be provided. Also, at local street intersections, the parking lanes will be eliminated, and curb and associated sidewalk ramps will extend to the limits of the travel lanes. This will provide a shorter crossing for pedestrians and make the pedestrians more visible to passing motorists. It will also eliminate unused pavement, reduce stormwater runoff, and increase green space.

SOLUTION

To meet the federal requirement of having a public hearing when proposing a road diet, Engineering requests the approval of the establishment of January 16, 2024 at the City Council meeting as the time and place to hold a public hearing for a presentation on the MLK Corridor Reimagined project.

FACILITATE IMPLEMENTATION

Establish January 16, 2024 at the City Council meeting as the time and place to hold a public hearing for a presentation for the MLK Corridor Reimagined project.

ATTACHMENTS

1. Engineering Req for Publ Hrg MLK Corridor Proj Presentation att

MLK CORRIDOR REIMAGINED

CITY OF JACKSON

CITY OF JACKSON, MI: MICHIGAN

CAPITAL

RURAL

AREA OF PERSISTENT POVERTY

RAISE GRANT FUNDING: $6,785,245

Project Description: This project will reconstruct approximately 1-mile of Martin Luther King Jr. (MLK) Drive from South Street to Morrell Street. Improvements include modification from a three-lane cross-section with one parking lane to a two-lane cross-section with parking lanes on both sides of the road, installation of a ten-foot shared use path, sidewalk reconstruction, full depth pavement replacement, signal modernization and optimization, midblock crossing upgrades, installation of bump-outs at all intersections, turning lanes, new street lighting, tree planting, stormwater infrastructure, and other street improvements.

Project Benefits: The project is strong in safety, economic competitiveness and opportunity, state of good repair, and innovation. The upgrades and improvements will resolve the corridor's existing vulnerabilities including outdated infrastructure and gaps in non-motorized travel networks that affect safety, mobility, and connectivity. The project will also reduce congestion and travel times, especially through the incorporation of advance sign controls.



JACKSON
Founded 1829

CITY COUNCIL MEETING MINUTES

Tuesday, December 5, 2023

1. CALL TO ORDER:

The Jackson City Council met in special session in Council Chambers and was called to order at 6:30 PM City Clerk Andrea Muray.

2. OATHS OF OFFICE :

A. Mayor Daniel Mahoney
Second Ward Councilmember Freddie Dancy
Fourth Ward Councilmember-Elect Conner Wood
Fifth Ward Councilmember Shalanda Hunt
Sixth Ward Councilmember Will Forgrave

City Clerk Andrea Muray administered the oath of office to Second Ward Councilmember Freddie Dancy, Fourth Ward Councilmember Conner Wood, Fifth Ward Councilmember Shalanda Hunt, Sixth Ward Councilmember Will Forgrave, and Mayor Daniel Mahoney.

3. PLEDGE OF ALLEGIANCE AND INVOCATION:

Council joined in the Pledge of Allegiance. Invocation was given by Pastor Darius Williams of Second Missionary Baptist Church.

4. ROLL CALL:

Present: Mayor Daniel Mahoney, First Ward Councilmember Arlene Robinson, Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, Fourth Ward Councilmember Conner Wood, Fifth Ward Councilmember Shalanda Hunt, and Sixth Ward Councilmember Will Forgrave.

Absent: none.

Also present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea Muray, Chief Equity Officer John Willis, and City Engineer Jon Dowling.

5. ADOPTION OF AGENDA:

Motion was made by Will Forgrave, seconded by Arlene Robinson to adopt the agenda. Vote was done by voice with all in favor. Motion carried.

6. CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

7. SELECTION OF VICE-MAYOR:

Motion was made by Conner Wood, seconded by Angelita Gunn to nominate Councilmember Dancy to be Vice Mayor. Vote was done by voice with all in favor. Motion carried.

8. SELECTION OF PARLIAMENTARIAN :

Motion was made by Councilmember Dancy, seconded by Councilmember Forgrave to nominate Councilmember Wood to be Parliamentarian. Vote was done by voice with all in favor. Motion carried.

9. CITY COUNCILMEMBER'S COMMENTS:

Mayor Mahoney, Vice Mayor Dancy, Councilmember Robinson, Gunn, Wood, Hunt, and Forgrave all offered comments.

10. MANAGER'S COMMENTS:

City Manager Jonathan Greene offered comments.

11. ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Vice Mayor Dancy, seconded by Councilmember Forgrave. Vote was done by voice with all in favor. Mayor Mahoney adjourned the meeting at 6:53 PM.

CITY OF JACKSON
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Office of the Mayor
161 W. Michigan Ave. • Jackson, MI 49201
Phone: (517) 788-4028 • Facsimile: (866) 384-1772

MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 12, 2023

SUBJECT: Reappointment to Affordable Housing Development Board

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RECOMMENDATION:

> **Approve the Mayor's recommendation to reappoint Rachael Wingle to the Affordable Housing Development Board for a five-year term, beginning January 1, 2024 and ending on December 31, 2028.**

Your concurrence and consideration is appreciated.

DM:lmm

Lisa Moutinho

From: noreply@civicplus.com
Sent: Tuesday, September 5, 2023 1:14 PM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Rachael
Last Name	Wingle
Address	3477 Wellman Road
City	Parma
State	MI
Zip	49269
Phone Number	517-748-1243
Email	rachaelwingle@gmail.com
Last four digits of Social Security Number	
Occupation	Property Developer, Investor, Landlord. Owner of Viking Rental Properties in Jackson.
Describe your community involvement.	For the past two years I've served as a member of the Affordable Housing Development Board for the city of Jackson (a seat I am hoping to retain). I have also worked as a director/instructor for Jackson area nonprofits for 17 years, teaching skilled trades and career readiness.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	No

If you answered "No" where do you reside?	Parma
If you answered "Yes" how long have you been a City resident?	*Field not completed.*
Which board or commission are you interested in? You may choose more than one.	Affordable Housing Development Board
If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.	*Field not completed.*
Why do you want to serve on your selected board or commission?	I feel my continued presence would be beneficial to this board as I bring the perspective and experience of an investor for the City of Jackson. For over 12 years I have been purchasing vacant condemned/foreclosed properties, rehabbing them to City Code, and returning them to the housing market as either affordable homes or as rentals. I now manage dozens of affordable rate rentals in the City of Jackson and am currently rehabilitating 8 more units. As a Jackson native, I take pride in our City and plan to continue investing here for many years to come. I also look forward to all of the upcoming projects that the board is currently working on, and I hope to continue to be a part of that growth as well.
Upload additional documents	*Field not completed.*

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

The city shall not contract with, or give an appointive position to, one who is in

default to the city. No person who is in default to the city may accept or hold an elective or appointive position unless the default is resolved. Written notice describing the default shall be filed with the clerk and verified by the treasurer and served upon the candidate before the oath of office is given, or upon the officeholder. The term "default" shall not apply if the candidate or officeholder shall, within 30 days after receiving the notice, resolve the default, or if the person shall contest it by any recognized means of legal procedure before a court or tribunal of competent jurisdiction. In the event the indebtedness is upheld, the person shall have 30 days after final determination of the obligation is made to pay it in full.

(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature	Rachael Wingle
Date of Submission	9/5/23

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CITY OF JACKSON
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Office of the Mayor
161 W. Michigan Ave. • Jackson, MI 49201
Phone: (517) 788-4028 • Facsimile: (866) 384-1772

MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 12, 2023

SUBJECT: Reappointment to Environmental Commission

RECOMMENDATION:

Approve the Mayor's recommendation to reappoint Kelsey Wood to the Environmental Commission for a 3-year term, beginning January 1, 2024 and ending on December 31, 2026.

Your consideration and concurrence is appreciated.

DM:lm

Lisa Moutinho

From: noreply@civicplus.com
Sent: Monday, November 13, 2023 11:42 AM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Kelsey
Last Name	Wood
Address	319 N Bowen St
City	Jackson
State	MI
Zip	49202
Phone Number	2318785423
Email	klheck0422@gmail.com
Last four digits of Social Security Number	
Occupation	State Director, Run for Something
Describe your community involvement.	Jackson District Library Board Trustee Environmental Commission AAUW Jackson, member Ella Sharp Museum, member Michigan Theatre, member
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes

If you answered "No" where do you reside?	*Field not completed.*
If you answered "Yes" how long have you been a City resident?	8 years
Which board or commission are you interested in? You may choose more than one.	Environmental Commission
If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.	*Field not completed.*
Why do you want to serve on your selected board or commission?	I've happily served on Environmental Commission since its creation in 2018. I enjoy being of service to the city and would be happy to continue the work we've done so far on this commission.
Upload additional documents	*Field not completed.*

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

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(Section Break)

Final Submission

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Digital Signature	Kelsey Wood
Date of Submission	11/13/2023

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Office of the Mayor
161 W. Michigan Ave. • Jackson, MI 49201
Phone: (517) 788-4028 • Facsimile: (866) 384-1772

MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 12, 2023

SUBJECT: Reappointments to Martin Luther King Corridor Improvement Authority

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RECOMMENDATION:

> **Approve the Mayor's recommendation to reappoint Mindy Bradish-Orta and George Brown to the Martin Luther King Corridor Improvement Authority, each for a term of 4 years, beginning on 1/1/24 and expiring on 12/31/27.**

The Authority shall be under the supervision and control of the Board. The Board shall consist of the chief executive officer of the City or his or her designee, and nine (9) additional members. Members shall be appointed by the chief executive officer of the City, subject to approval by the City Council. Not less than a majority of the embers shall be persons having an ownership or business interest in property located in the Development Area. Not less than one (1) of the members shall be a resident of the Development Area, or an area within ½ mile of any part of the Development Area. Members shall be appointed to serve for a term of four (4) years, except that of the members first appointed, an equal number, as near as is practicable, shall be appointed for terms of one (1) year, two (2) years, three (3) years, and four (4) years. A member shall hold office until the member's successor is appointed. An appointment to fill a vacancy shall be made by the chief executive officer of the City for the unexpired term only.

It is my desire, therefore, to reappoint Mindy Bradish-Orta and George Brown to the Martin Luther King Corridor Improvement Authority, each for a term of four years, beginning on 1/1/24 and ending on 12/31/27.

Your consideration and concurrence is appreciated.

DM:lmm

Lisa Moutinho

From: noreply@civicplus.com
Sent: Monday, November 27, 2023 12:05 PM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Mindy
Last Name	Bradish-Orta
Address	One Energy Plaza
City	Jackson
State	MI
Zip	49201
Phone Number	5179458805
Email	mindy.bradishorta@cmsenergy.com
Last four digits of Social Security Number	
Occupation	Sr. Community Affairs Manager
Describe your community involvement.	I have served on the MLK CIA Board since its inception. I am also on the Jackson County Chamber of Commerce Board of Directors and have served on a variety of other nonprofits throughout the years.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	No
If you answered "No" where do you reside?	Ingham County

If you answered "Yes" how long have you been a City resident?	Jackson
Which board or commission are you interested in? You may choose more than one.	MLK Corridor Improvement Authority
If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.	*Field not completed.*
Why do you want to serve on your selected board or commission?	Having worked for the Anchor Initiative to revitalize downtown, I believe that the MLK corridor is an important next step in strengthening our community. Additionally, this part of town has been historically neglected, and we need to reverse that. I hope to bring my resources and connections to the table in assistance of the mission.
Upload additional documents	*Field not completed.*

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

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(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature	Mindy Bradish-Orta
Date of Submission	11/27/23

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Lisa Moutinho

From: noreply@civicplus.com
Sent: Monday, December 4, 2023 11:06 AM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	George
Last Name	Brown
Address	312 S. Webster St.
City	Jackson
State	MI
Zip	49203
Phone Number	5177405743
Email	brown3geo@gmail.com
Last four digits of Social Security Number	
Occupation	Retired
Describe your community involvement.	Served on a variety of boards and commissions in the city for over 20 years. Currently a commissioner on the MLK-CIA.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	*Field not completed.*

If you answered "Yes" how long have you been a City resident?	65 years
Which board or commission are you interested in? You may choose more than one.	MLK Corridor Improvement Authority
If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.	*Field not completed.*
Why do you want to serve on your selected board or commission?	Still want to assist the city and residents of the city in revitalizing Jackson's south side.
Upload additional documents	*Field not completed.*

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

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(Section Break)

Final Submission

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consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature	George Brown III
Date of Submission	12/4/23

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CITY OF JACKSON
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Office of the Mayor
161 W. Michigan Ave. • Jackson, MI 49201
Phone: (517) 788-4028 • Facsimile: (866) 384-1772

MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 12, 2023

SUBJECT: Reappointment to Police Oversight Commission

RECOMMENDATION:

> **Approve the Mayor's recommendation to reappoint Salena Taylor to a three-year term on the Police Oversight Commission, beginning January 1, 2024 and ending on December 31, 2026.**

It is my recommendation to reappoint Salena Taylor to the Police Oversight Commission for a term of three years, beginning January 1, 2024 and ending on December 31, 2026.

Your consideration and concurrence is appreciated.

DM:lmm

Lisa Moutinho

From: noreply@civicplus.com
Sent: Tuesday, November 28, 2023 11:35 AM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Salena
Last Name	Taylor
Address	106 w Wilkins
City	Jackson
State	Michigan
Zip	49203
Phone Number	517 962-3073
Email	salenataylor67@gmail.com
Last four digits of Social Security Number	
Occupation	Executive Director of Partial to Girls
Describe your community involvement.	I run the nonprofit organization Partial to Girls I'm an active Community Advocate of Residents in Action I run several community programs in Jackson for families suffering hardship and living in poverty
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	*Field not completed.*

If you answered "Yes" how long have you been a City resident?	Born and raised here. Over 45 year connection to Jackson and all my family lives here
Which board or commission are you interested in? You may choose more than one.	Community Police Oversight Commission
If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.	*Field not completed.*
Why do you want to serve on your selected board or commission?	I've served on this Commission in this past year and I believe I'm a good fit for this position. People in this community know me and trust me. I also absolutely loved serving on this Commission
Upload additional documents	*Field not completed.*

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

The city shall not contract with, or give an appointive position to, one who is in default to the city. No person who is in default to the city may accept or hold an elective or appointive position unless the default is resolved. Written notice describing the default shall be filed with the clerk and verified by the treasurer and served upon the candidate before the oath of office is given, or upon the officeholder. The term "default" shall not apply if the candidate or officeholder shall, within 30 days after receiving the notice, resolve the default, or if the person shall contest it by any recognized means of legal procedure before a court or tribunal of competent jurisdiction. In the event the indebtedness is upheld, the person shall have 30 days after final determination of the obligation is made to pay it in full.

(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will

be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature	Salena Taylor
Date of Submission	11/28/2024

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CITY OF JACKSON
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Office of the Mayor
161 W. Michigan Ave. • Jackson, MI 49201
Phone: (517) 788-4028 • Facsimile: (866) 384-1772

MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 12, 2023

SUBJECT: Reappointment to Board of Review

RECOMMENDATION:

Approve the Mayor's recommendation to reappoint James Hines to the Board of Review to serve a 3 year term, beginning February 1, 2024 and ending January 31, 2027.

In accordance with City Charter, Sec. 14.5 (MCLA 211.107), three members, all City residents, appointed by the Mayor subject to Council confirmation. One board member shall be appointed each January for a three-year term.

It is my desire, therefore, to reappoint James Hines to the Board of Review to serve a three-year term, beginning February 1, 2024 and ending January 31, 2027.

Your consideration and concurrence is appreciated.

DM:lmm

CITY OF JACKSON
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Office of the Mayor

161 W. Michigan Ave. • Jackson, MI 49201
Phone: (517) 788-4028 • Facsimile: (866) 384-1772

CITY OF JACKSON BOARD/COMMISSION APPLICATION

NAME: Rev. James L Hines LAST FOUR DIGITS SSN# _____

ADDRESS: 1919 Briarcliff ZIP: 49203

HOME PHONE: 517-206-5605 OTHER PHONE: 517-795-0161

E-MAIL ADDRESS: Jhinesfamily@comcast.net

OCCUPATION: Pastor

COMMUNITY INVOLVEMENT

_____ _____

_____ _____

Are you registered voter? yes Ward? 6 City Resident Since? 1991

Which Board or Commission(s) are you interested in?

1. Board of Review 2. _____

3. _____

List additional information you feel may be pertinent to Board or Commission?

_____

_____

Feel free to attach any information. (Resume, press clippings)
APPLICATION WILL BE ON FILE FOR ONE YEAR.
Please return completed form to Lisa Moutinho on the 14th floor, or, by emailing lmoutinho@cityofjackson.org or submit to the drop box on the front of Jackson City Hall.

Rev James L Hines
Signature of Applicant

11/30/2023
Date

Section 2.15. - Person in Default to the City. The city shall not contract with, or give an appointive position to, one who is in default to the city. No person who is in default to the city may accept or hold an elective or appointive position unless the default is resolved. Written notice describing the default shall be filed with the clerk and verified by the treasurer and served upon the candidate before the oath of office is given, or upon the officeholder. The term "default" shall not apply if the candidate or officeholder shall, within 30 days after receiving the notice, resolve the default, or if the person shall contest it by any recognized means of legal procedure before a court or tribunal of competent jurisdiction. In the event the indebtedness is upheld, the person shall have 30 days after final determination of the obligation is made to pay it in full.

CITY OF JACKSON
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Office of the Mayor
161 W. Michigan Ave. • Jackson, MI 49201
Phone: (517) 788-4028 • Facsimile: (866) 384-1772

MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 12, 2023

SUBJECT: Reappointment to Downtown Development Authority

RECOMMENDATION:

> **Approval of the Mayor's recommendation to reappoint Tonia White to the Downtown Development Authority, for a four-year term, beginning January 1, 2024 and ending on March 31, 2028.**

In accordance with the City Code Section 2-401 providing for creation of Authority pursuant to Act 197 of the Public Acts of 1975, adopted 3/2/77 and City Commission resolution adopted 11/26/91. Members are appointed by the Mayor subject to Council confirmation, for four year terms. The Mayor serves during term of office. The Board shall consist of 13 members, with at least seven having an interest in downtown district property, and at least one member a resident of the downtown district.

It is my recommendation, therefore, to reappoint Tonia White to the Downtown Development Authority, for a four-year term, beginning January 1, 2024, and ending on March 31, 2028.

Your consideration and concurrence is appreciated.

DM:lmm

Lisa Moutinho

From: noreply@civicplus.com
Sent: Tuesday, November 28, 2023 6:59 PM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Tonia
Last Name	white
Address	1403 First Street
City	Jackson
State	Michigan
Zip	49203
Phone Number	517-867-1950
Email	twhite@a1cu.org
Last four digits of Social Security Number	
Occupation	Chief Employee Experience Officer
Describe your community involvement.	I also sit on the Jackson YMCA Board of Directors and Resource Committee. I volunteer time and money to Jackson, Michigan, Giving Back to the Community. I teach an annual DEI session at Leadership Jackson through the Jackson Chamber of Commerce.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes

If you answered "No" where do you reside?	*Field not completed.*
If you answered "Yes" how long have you been a City resident?	Jackson
Which board or commission are you interested in? You may choose more than one.	Downtown Development Authority Board
If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.	*Field not completed.*
Why do you want to serve on your selected board or commission?	With a second term, I will be more comfortable participating. At American 1, we are investing a lot of money into the East side and would like to have trustworthy partners to work with. I have lived in Jackson my entire life and have seen downtown through ups and downs. I know what is possible for the EMC, and I would like to be part of it.
Upload additional documents	*Field not completed.*

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

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(Section Break)

Final Submission

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Digital Signature	Tonia White
Date of Submission	11/28/2023

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Office of the Mayor
161 W. Michigan Ave. • Jackson, MI 49201
Phone: (517) 788-4028 • Facsimile: (866) 384-1772

MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 12, 2023

SUBJECT: Appointment to Downtown Development Authority

RECOMMENDATION:

> **Approval of the Mayor's recommendation to appoint Amy Sayles to the Downtown Development Authority, for a four-year term, beginning January 1, 2024 and ending on March 31, 2028.**

In accordance with the City Code Section 2-401 providing for creation of Authority pursuant to Act 197 of the Public Acts of 1975, adopted 3/2/77 and City Commission resolution adopted 11/26/91. Members are appointed by the Mayor subject to Council confirmation, for four year terms. The Mayor serves during term of office. The Board shall consist of 13 members, with at least seven having an interest in downtown district property, and at least one member a resident of the downtown district.

It is my recommendation, therefore, to appoint Amy Sayles to the Downtown Development Authority, for a four-year term, beginning January 1, 2024, and ending on March 31, 2028.

Your consideration and concurrence is appreciated.

DM:lmm

Lisa Moutinho

From: noreply@civicplus.com
Sent: Monday, December 4, 2023 3:34 PM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Amy
Last Name	Sayles
Address	609 W. Michigan Avenue
City	Jackson
State	MI
Zip	49201
Phone Number	517-879-9542
Email	sayles.amy@gmail.com
Last four digits of Social Security Number	
Occupation	Henry Ford Jackson Hospital - Manager, Care Experience
Describe your community involvement.	In the past I served on the da Vinci school board. My husband and I started ART 634. We have lived and worked in downtown Jackson for over 40 years.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	*Field not completed.*

If you answered "Yes" how long have you been a City resident?	45 years
Which board or commission are you interested in? You may choose more than one.	Downtown Development Authority Board
If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.	*Field not completed.*
Why do you want to serve on your selected board or commission?	I have been a resident in the city of Jackson for over 40 years. My late husband and I have always believed that a thriving city center generates a community that draws visitors and businesses to the city.
Upload additional documents	*Field not completed.*

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

The city shall not contract with, or give an appointive position to, one who is in default to the city. No person who is in default to the city may accept or hold an elective or appointive position unless the default is resolved. Written notice describing the default shall be filed with the clerk and verified by the treasurer and served upon the candidate before the oath of office is given, or upon the officeholder. The term "default" shall not apply if the candidate or officeholder shall, within 30 days after receiving the notice, resolve the default, or if the person shall contest it by any recognized means of legal procedure before a court or tribunal of competent jurisdiction. In the event the indebtedness is upheld, the person shall have 30 days after final determination of the obligation is made to pay it in full.

(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will

be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature	Amy Sayles
Date of Submission	12/4/2023

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CITY OF JACKSON
Founded 1829

Office of the Mayor
161 W. Michigan Ave. • Jackson, MI 49201
Phone: (517) 788-4028 • Facsimile: (866) 384-1772

MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 12, 2023

SUBJECT: Reappointment to the Zoning Board of Appeals

RECOMMENDATION:

Approve the Mayor's recommendation to reappoint Karl Grieve to the Zoning Board of Appeals for a term of 3 years, beginning on 1/1/24 and ending on 12/31/26.

In accordance with City Code, Sec. 2-281 and 28-242, five members and two alternates are appointed by the Mayor with City Council approval for three-year terms. No elected official or city employee may be appointed. Also, in accordance with the Michigan Zoning Enabling Act (PA 110 of 2006), which went into effect on July 1, 2006, it is required that a regular member of the Zoning Board of Appeals (ZBA) also serve on the City Planning Commission (MCL 125.3601). Alternate members may be called on a rotating basis to sit as members of the Board of Appeals in the absence of a member. The alternate member having been appointed shall serve on the case until a final decision has been made and shall have the same voting rights as a member. Members must be City residents.

It is therefore, my desire to reappoint Karl Grieve to the Zoning Board of Appeals for a three-year term, beginning January 1, 2024 and expiring on December 31, 2026.

Your consideration and concurrence is appreciated.

DM:lmm

Lisa Moutinho

From: noreply@civicplus.com
Sent: Thursday, November 30, 2023 7:34 PM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Karl
Last Name	Grieve
Address	905 Briarcliff Road
City	Jackson
State	MI
Zip	49203
Phone Number	2315883316
Email	karl.grieve@cmsenergy.com
Last four digits of Social Security Number	
Occupation	Engineer
Describe your community involvement.	Member of ZBA.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	*Field not completed.*

If you answered "Yes" how long have you been a City resident?	22 years
Which board or commission are you interested in? You may choose more than one.	Zoning Board of Appeals
If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.	*Field not completed.*
Why do you want to serve on your selected board or commission?	Current vice-chair of the ZBA and I'd like to continue serving on the ZBA for another term.
Upload additional documents	*Field not completed.*

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

The city shall not contract with, or give an appointive position to, one who is in default to the city. No person who is in default to the city may accept or hold an elective or appointive position unless the default is resolved. Written notice describing the default shall be filed with the clerk and verified by the treasurer and served upon the candidate before the oath of office is given, or upon the officeholder. The term "default" shall not apply if the candidate or officeholder shall, within 30 days after receiving the notice, resolve the default, or if the person shall contest it by any recognized means of legal procedure before a court or tribunal of competent jurisdiction. In the event the indebtedness is upheld, the person shall have 30 days after final determination of the obligation is made to pay it in full.

(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final

consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature	Karl M. Grieve
Date of Submission	2023-Nov-30

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JACKSON
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MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Minutes of the November 27, 2023 Special Meeting of the City Council

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Recommendation:

Approve the minutes from the November 27, 2023 Special Meeting of the Jackson City Council.

JACKSON
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CITY COUNCIL SPECIAL MEETING MINUTES

Monday, November 27, 2023

CALL TO ORDER:

The Jackson City Council met in special session in Council Chambers and was called to order at 1:00 p.m. by Mayor Daniel Mahoney.

ROLL CALL:

Present: Mayor Daniel Mahoney, Vice Mayor/First Councilmember Arlene Robinson, Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, and Sixth Ward Councilmember Will Forgrave. Fourth Ward Councilmember Laura Dwyer Schlecte arrived after the initial roll call.

Absent: none.

Also Present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, and City Clerk Andrea Muray.

ADOPTION OF AGENDA:

Motion was made by Councilmember Forgrave, seconded by Councilmember Dancy to adopt the agenda. Vote was done by voice with all in favor.

APPLICANT INTERVIEWS

A. **Interview Schedule:**
Christy Davis
Shalanda Hunt
Samantha Kloos
Anson Lah
Todd Moore
(BREAK)
Robert Porter
Holly Rose
James Warner
Tanja Worthey

Candidate Tanja Worthey withdrew her name from consideration.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

COUNCIL CONSIDERATION OF 5TH WARD APPOINTEE:

Motion was made by Laura Schlecte, seconded by Will Forgrave to verbally state the top candidate. Vote - Yeas: Mayor Daniel Mahoney, Vice Mayor Arlene Robinson, City Councilmember Freddie Dancy, City Councilmember Angelita Gunn, City Councilmember Laura Schlecte, City Councilmember Will Forgrave (6). Nays: None. Motion Passed.

A roll call was done for each member to state their top candidate.
Mayor Mahoney - Robert Porter
Vice Mayor Robinson - Shalanda Hunt
Councilmember Dancy - Shalanda Hunt
Councilmember Gunn - Holly Rose
Councilmember Schlecte - Holly Rose
Councilmember Forgrave - Holly Rose

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to appoint Holly Rose as the Fifth Ward Councilmember. Vote - Yeas: Councilmembers Gunn, Schlecte, Forgrave (3). Nays: Mayor Mahoney, Vice Mayor Robinson, and Councilmember Dancy (3). Motion failed.

Motion was made by Councilmember Dancy, seconded by Vice Mayor Robinson to appoint Shalanda Hunt as the Fifth Ward Councilmember. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmember Dancy, and Councilmember Gunn (4). Nays: Councilmember Schlecte and Councilmember Forgrave (2). Motion passed.

CITY COUNCILMEMBER COMMENTS:

Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave all offered comments.

CITY MANAGER COMMENTS:

City Manager Jonathan Greene declined to offer comments.

ADJOURNMENT:

Motion was made by Councilmember Forgrave, seconded by Vice Mayor Robinson to adjourn. Vote was done by voice with all in favor. Mayor Mahoney adjourned the meeting at 7:11 p.m.

JACKSON
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MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Minutes of the November 28, 2023 Regular Meeting of the City Council.

Recommendation:

Approve the minutes of the November 28, 2023 Regular Meeting of the City Council.

JACKSON
Founded 1829

CITY COUNCIL MEETING MINUTES

Tuesday, November 28, 2023

CALL TO ORDER:

The Jackson City Council met in regular session in Council Chambers and was called to order at 6:31 PM by Mayor Daniel Mahoney.

PLEDGE OF ALLEGIANCE:

Council joined in the Pledge of Allegiance. Invocation was given by Fourth Ward City Councilmember Laura Dwyer Schlecte.

ROLL CALL.:

Present: City Councilmember Freddie Dancy, City Councilmember Will Forgrave, City Councilmember Laura Schlecte, Mayor Daniel Mahoney, Vice Mayor Arlene Robinson, City Councilmember Angelita Gunn

Absent: City Councilmember Shalanda Hunt

Also Present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea Muray,Director of Police and Fire Services Elmer Hitt, City Engineer Jon Dowling, Director of Community Development Shane LaPorte, and Grants Administrator Cory Mays.

ADOPTION OF AGENDA:

Motion was made by Laura Schlecte, seconded by Angelita Gunn to adopt the agenda. Vote - Yeas: Mayor Daniel Mahoney, Vice Mayor Arlene Robinson, City Councilmember Freddie Dancy, City Councilmember Angelita Gunn, City Councilmember Laura Schlecte, City Councilmember Will Forgrave (6). Nays: None. Motion Passed.

PRESENTATIONS/PROCLAMATIONS:

A. Proclamation

Mayor Mahoney presented Councilmember Laura Dwyer Schlecte with a proclamation thanking her for her service to the Council.

B. Drive Staffing/Altering Outcomes

Eric Rice from Altering Outcomes gave a presentation.

PUBLIC HEARINGS: none.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

PETITIONS & COMMUNICATIONS FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES.

A. Rooming House Fee Update

Motion was made by Will Forgrave, seconded by Arlene Robinson to accept and place on file. Vote - Yeas: Mayor Daniel Mahoney, Vice Mayor Arlene Robinson, City Councilmember Freddie Dancy, City Councilmember Angelita Gunn, City Councilmember Will Forgrave (5). Nays: City Councilmember Laura Schlecte. Motion Passed.

CONSENT CALENDAR.

A. Minutes of the November 14, 2023 City Council Meeting

B. Approve the Mayor's recommendation to move Racial Equity Commissioner David Hammontree from ex-officio to full member.

Approve the Mayor's recommendation to move Racial Equity Commissioner David Hammontree from ex-officio to full member, for a term of 3 years, beginning immediately and ending on December 31, 2026

C. Approve the Mayor's recommendation to re-appoint Daveda Quinn as an ex-officio member of the Racial Equity Commission.

Approve the Mayor's recommendation to reappoint Daveda Quinn as an ex-officio member of the Racial Equity Commission for a term of three years, beginning on December 30, 2023 and ending on December 31, 2026.

D. Changes to the Standard Lighting Contract with Consumers Energy for Installation of a Streetlight at 840 Lincoln Street

Approve the Resolution for Changes to the Standard Lighting Contract with Consumers Energy for the installation of a streetlight at 840 Lincoln Street and authorize the Mayor and City Clerk to execute the appropriate documents.

E. Special Event Application: Our Lady of Guadalupe Procession

Approve a request from the Sacred Heart Chapel to host the Our Lady of Guadalupe Walk on Sunday, December 10, 2023 on the streets and sidewalks of downtown Jackson.

F. Special Event Application: Christmas in the City shopping event

Approve a request from the Jackson Downtown Development Authority to host the Christmas in the City shopping event on Saturday, December 9, 2023, in downtown Jackson.

G. Special Event Application: Kiwanis Newspaper Sale

Approve a request from the Kiwanis Club of Jackson, Michigan to host the Kiwanis Newspaper Sale on December 15, 2023 from 8 am to 4 pm on the streets and sidewalks of downtown Jackson.

H. Special Event Application: JDRF One Walk (2024)

Approve a request from the Juvenile Diabetes Research Foundation to host their "One Walk" on June 15, 2024 in Ella Sharp Park.

Motion was made by Laura Schlecte, seconded by Angelita Gunn to approve the consent calendar. Vote - Yeas: Mayor Daniel Mahoney, Vice Mayor Arlene Robinson, City Councilmember Freddie Dancy, City Councilmember Angelita Gunn, City Councilmember Laura Schlecte, City Councilmember Will Forgrave (6). Nays: None. Motion Passed.

OTHER BUSINESS: none.

NEW BUSINESS:

A. Change Order 1 to the Perrine Street Reconstruction Contract with Concord Excavating & Grading, Inc.

Recommendation: *Approve Change Order 1 to the Perrine Street Reconstruction contract with Concord Excavating & Grading, Inc. in the increased amount of $4,493.62 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document.*

Motion was made by Laura Schlecte, seconded by Freddie Dancy to approve Change Order 1 to the Perrine Street Reconstruction contract with Concord Excavating & Grading, Inc. in the increased amount of $4,493.62 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document. Vote - Yeas: Mayor Daniel Mahoney, Vice Mayor Arlene Robinson, City Councilmember Freddie Dancy, City Councilmember Angelita Gunn, City Councilmember Laura Schlecte, City Councilmember Will Forgrave (6). Nays: None. Motion Passed.

B. Balancing Change Order 5 to the 2021 Morrell and Steward Water Main Replacement Contract.

Recommendation: *Approve Balancing Change Order 5 to the 2021 Morrell & Steward Water Main Replacement contract with Dunigan Brothers, Inc. in the decreased amount of $55,184.46 to balance contract quantities to match quantities placed in the file and authorize the City Manager and City Engineer to execute the appropriate document.*

Motion was made by Laura Schlecte, seconded by Will Forgrave to approve Balancing Change Order 5 to the 2021 Morrell & Steward Water Main Replacement contract with Dunigan Brothers, Inc. in the decreased amount of $55,184.46 to balance contract quantities to match quantities placed in the file and authorize the City Manager and City Engineer to execute the appropriate document.

Vote - Yeas: Mayor Daniel Mahoney, Vice Mayor Arlene Robinson, City Councilmember Freddie Dancy, City Councilmember Angelita Gunn, City Councilmember Laura Schlecte, City Councilmember Will Forgrave (6). Nays: None. Motion Passed.

C. Change Order 2 to the Drinking Water State Revolving Fund (DWSRF) Phase 1, East Division contract with Bailey Excavating, Inc.

Recommendation: *Approve Change Order 2 to the Drinking Water State Revolving Fund (DWSRF) Phase 1 Water Main Replacement, East Division contract with Bailey Excavating, Inc. in the decreased amount of $1,310,119.03 to adjust the contract for those street segments that have not been funded for street reconstruction by approved assessment rolls, and authorize the City Manager and City Engineer to execute the appropriate document.*

Motion was made by Laura Schlecte, seconded by Angelita Gunn to approve Change Order 2 to the Drinking Water State Revolving Fund (DWSRF) Phase 1 Water Main Replacement, East Division contract with Bailey Excavating, Inc. in the decreased amount of $1,310,119.03 to adjust the contract for those street segments that have not been funded for street reconstruction by approved assessment rolls, and authorize the City Manager and City Engineer to execute the appropriate document . Vote - Yeas: Mayor Daniel Mahoney, Vice Mayor Arlene Robinson, City Councilmember Freddie Dancy, City Councilmember Angelita Gunn, City Councilmember Laura Schlecte, City Councilmember Will Forgrave (6). Nays: None. Motion Passed.

D. Change Order 2 to the Drinking Water State Revolving Fund (DWSRF) Phase 1, West Division contract with Bailey Excavating, Inc.

Approve Change Order 2 to the Drinking Water State Revolving Fund (DWSRF) Phase 1 Water Main Replacement, West Division contract with Bailey Excavating, Inc. in the decreased amount of $1,032,019.92 to adjust the contract for those street segments that have not been funded for street reconstruction by approved assessment rolls, and authorize the City Manager and City Engineer to execute the appropriate document.

Motion was made by Laura Schlecte, seconded by Angelita Gunn to approve Change Order 2 to the Drinking Water State Revolving Fund (DWSRF) Phase 1 Water Main Replacement, West Division contract with Bailey Excavating, Inc. in the decreased amount of $1,032,019.92 to adjust the contract for those street segments that have not been funded for street
reconstruction by approved assessment rolls, and authorize the City Manager and City Engineer to execute the appropriate document. . Vote - Yeas: Mayor Daniel Mahoney, Vice Mayor Arlene Robinson, City Councilmember Freddie Dancy, City Councilmember Angelita Gunn, City Councilmember Laura Schlecte, City Councilmember Will Forgrave (6). Nays: None. Motion Passed.

E. Altering Outcomes

No action was taken.

F. Letter of Agreement – Police Officers Labor Council – Non Supervisory

Motion was made by Laura Schlecte, seconded by Will Forgrave to approve the letter of agreement. Vote - Yeas: Mayor Daniel Mahoney, Vice Mayor Arlene Robinson, City Councilmember Freddie Dancy, City Councilmember Angelita Gunn, City Councilmember Laura Schlecte, City Councilmember Will Forgrave (6). Nays: None. Motion Passed.

CITY COUNCILMEMBER'S COMMENTS:

Mayor Mahoney, Vice Mayor Robinson, Councilmember Dancy, Councilmember Gunn, Councilmember Schlecte, and Councilmember Forgrave all offered comments.

CITY MANAGER'S COMMENTS:

City Manager Jonathan Greene offered comments.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Councilmember Dancy, seconded by Councilmember Schlecte. Vote was done by voice with all in favor. Mayor Mahoney adjourned the meeting at 8:24 PM.

14. ADJOURNMENT.

No further business being offered, a motion to adjourn was made by Councilmember Dancy, seconded by Councilmember Schlecte. Vote was done by voice with all in favor. Mayor Mahoney adjourned the meeting at 8:24 PM.

JACKSON
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MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: 2024 City Council Meeting Dates

Recommendation:

Approve the resolution establishing the City Council Meeting dates for the 2024 Calendar Year.

JACKSON
Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Andrea Muray, City Clerk

DATE: December 12, 2023

RECOMMENDATION:

ISSUE STATEMENT

Public Act 267 of 1976, commonly known as the Open Meetings Act, requires that regular meetings of a public body shall be established and published. Additionally, Article VIII, Section 8.4 of the Jackson City Charter states the Council shall annually provide by resolution for the time and place of its regular meetings and shall hold one regular meeting each month.

DESCRIBE THE CONSEQUENCES

Failure to adopt a resolution establishing meeting dates for the 2024 calendar year could result in Council being in violation of the Open Meetings Act and the Jackson City Charter.

OWNERSHIP

The Clerk's Office created the meeting schedule with assistance from the Manager's Office to ensure that the dates selected do not conflict with the scheduled elections in 2024 and the early voting requirements.

SOLUTION

The month of February has one meeting due to the Council Chambers being utilized as the early voting site. The single meeting in February does not present a conflict with the Charter requirements.

FACILITATE IMPLEMENTATION

ATTACHMENTS

1. Proposed Resolution-Council meeting dates 2024

RESOLUTION
CITY COUNCIL MEETING DATES 2024

BY THE CITY COUNCIL:

WHEREAS, Act 267 of 1976 as last amended (the Open Meetings Act) requires all public bodies to establish a schedule of regular meetings to be held each year.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Jackson, Michigan hereby declares that it will meet in the Council Chambers on the second floor of City Hall, 161 West Michigan Avenue, Jackson, Michigan during 2024 on the following dates:

January 16	July 16
January 30	
February 13	August 13
March 19	September 10
	September 24
April 2	October 8
April 16	October 22
May 14	November 12
May 28	November 26
June 11	December 10

* * * * *

State of Michigan)
County of Jackson)ss
City of Jackson)

I, Andrea Muray, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on December 12, 2023.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on the 13th day of December, 2023.

_____
Andrea Muray, City Clerk

JACKSON
Founded 1829

MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Reduction in the Number of Voting Precincts

Recommendation:

Approve the resolution reducing the number of voting precincts in the City of Jackson from fourteen (14) to ten (10).

JACKSON
Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Andrea Muray, City Clerk

DATE: December 12, 2023

RECOMMENDATION:

ISSUE STATEMENT

Nine days of early voting will commence in 2024. The new requirement will put a strain on the operating costs of conducting elections. One way to alleviate part of the strain is to reduce the number of election day voting precincts.

DESCRIBE THE CONSEQUENCES

Maintaining the number of current precincts does not take advantage of recent legislative changes or factor in the new constitutional requirements. Failure to reduce the number of election day voting precincts will result in a missed opportunity to mitigate the increased costs associated with conducting each election. Additionally, maintaining the current number of election day voting precincts will make it more difficult for the City to opt in to a Countywide early voting program as the cost to participate is determined by a precinct multiplier.

OWNERSHIP

The recent legislative changes that allow for up to 4999 active voters in a single voting precinct presented an opportunity for the Clerk's Office to analyze the voting trends in the City and propose adjustments that will have a minimal effect on the electors in the City while freeing up resources, including inspectors, equipment, and supplies, that may be allocated in other ways.

SOLUTION

While the recent changes to the legislation would provide for every City Ward to be reduced to one precinct, it was the opinion of the Clerk's Office, as well as the Election Commission, that the reduction from 14 to 10 would be the best path forward at this time until data could be gathered to analyze how early voting impacts election day turnout. After the 2024 General Election, the early voting numbers will be analyzed to determine if further reductions in election day precinct numbers would be a viable option.

FACILITATE IMPLEMENTATION

ATTACHMENTS

1. precinct reduction agenda item

CITY OF JACKSON, MICHIGAN

RESOLUTION NO. 2023-75

A RESOLUTION REDUCING THE NUMBER OF PRECINCTS WITHIN THE WARDS OF THE CITY OF JACKSON, MICHIGAN, IN ACCORDANCE WITH PA 116 OF 1954, SECTIONS 168.658 AND 168.661 AS AMENDED.

WHEREAS, Section 168.658 of Public Act 116 has been amended effective 91 days after adjournment of the 2023 Regular Session Sine Die to allow up to 4,999 active registered electors in each precinct;

WHEREAS, every Ward in the City has a total number of registered electors at least 20% below the 4,999 threshold;

WHEREAS, the number of active registered electors in each Ward ranges between 35-80% of the total registered electors creating a larger gap to the overall threshold;

WHEREAS, City Council, upon recommendation of the City Election Commission, has determined that a reduction in the number of precincts would be advantageous to City functioning, save taxpayer money on election costs, and improve election efficiency;

WHEREAS, Section 168.661 of Act 116 of Public Acts of 1954, also known as Michigan Election Law, and Section 6.2 of the Charter of the City of Jackson, provides that the City Council, as governing body of this City, shall establish precincts within the six wards; and

WHEREAS, the Home Rule City Act, Public Act 279 of 1909, MCL 117.1 et seq. states that, notwithstanding any charter provision to the contrary, a city may provide by resolution for any election provision that is consistent with the Michigan Election Law. MCL 117.3b(3);

WHEREAS, the requirements imposed and implemented by this Resolution will supersede the precinct descriptions as described in Ordinance No. 512;

WHEREAS, upon passage of this Resolution, a certified copy shall be filed with the Jackson County Clerk;

NOW THEREFORE, BE IT RESOLVED THAT:

Effective immediately, the City of Jackson's six (6) wards shall be divided into ten (10) precincts as described below:

1. Ward 1 shall contain one precinct.

2. Ward 2 shall be reduced to two precincts with the current Precincts 4 and 5 being combined into one precinct.

3. Ward 3 precinct boundaries shall remain unchanged.

4. Ward 4 precinct boundaries shall remain unchanged.

5. Ward 5 shall contain one precinct.

6. Ward 6 shall be reduced to two precincts with Kibby Road/Griswold Street dividing the Ward into a south precinct and a north precinct.

Wards boundaries shall remain unchanged from Ordinance No. 512

I, Andrea Muray, Clerk of the City of Jackson, certify that the foregoing is a true and complete copy of the Resolution duly adopted by the Jackson City Council at a meeting held on December 12, 2023.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan this 13th day of December, 2023

_____

Andrea Muray, City Clerk

ATTACHMENT A

WARD ONE

Precinct 1

Starting at the intersection of West Morrell Street and First Street. East on West Morrell Street to South Cooper Street. South on South Cooper Street to East South Street. West on East South Street to Goodrich Street. Goodrich Street north to West Prospect Street. West on West Prospect Street to 4th Street. North on 4th Street to West High Street. East on West High Street to 1st Street. North on 1st Street to West Morrell Street, the place of beginning.

WARD TWO

Precinct 2

Starting at the intersection of South Jackson Street and West Morrell Street. North on South Jackson Street to West Ganson Street. East on West Ganson Street to Cooper Street. South on Cooper Street to East Morrell Street. West on East Morrell Street to South Jackson Street, the place of the beginning.

Precinct 3

Starting at the intersection of Cooper Street and East Ganson Street. East on East Ganson Street to East City Limit. South along the east City Limit to the south City Limits. West on along the south City Limits and East South Street to Cooper Street. North along Cooper Street to East Ganson Street, the place of the beginning.

WARD THREE

Precinct 4

Starting at the intersection of East Ganson and North Martin Luther King Jr. Drive. North on North Martin Luther King Jr. Drive to North Cooper Street. North on Cooper Street to the north City Limits. East along the north City Limits to Seymour Avenue. South on Seymour Avenue to Phillips Street. West on Phillips Street to Fleming Avenue. South on Fleming Avenue to the southern boundary of census block number 245700 (area north of Northeast School). West along the southern boundary of census block number 245700 to Ellery Avenue. South on Ellery Avenue to East Ganson Street. West on East Ganson Street to North Martin Luther King Jr. Drive, the place of the beginning.

Precinct 5

Starting at the intersection of East Ganson and Ellery Avenue. North on Ellery Avenue to the southern boundary of census block number 245700. East along the southern boundary of census block number 245700 to Fleming Avenue. North on Fleming Avenue to Phillips Street. East on Phillips Street to Seymour Avenue. North on Seymour Avenue to the north City Limits. East along the north City Limits to the east City Limits. South along the east City Limits to East Ganson Street. West on East Ganson Street to Ellery Avenue, the place of the beginning.

WARD FOUR

Precinct 6

Starting at the intersection of West Michigan Avenue and North West Avenue. North on North West Avenue to West Ganson Street. East on West Ganson Street to Backus Street. North on Backus Street to Clinton Road. North on Clinton to the north City Limits. West along the north City Limits to the west City Limits to North Brown Street. South on North Brown Street to West Michigan Avenue. East on West Michigan Avenue to North West Avenue, the place of the beginning.

Precinct 7

Starting at the intersection of West Ganson Street and Backus Street. North on Backus Street to Clinton Road. North on Clinton to the north City Limits. East along the north City Limits to Cooper Street. South on Cooper Street to North Martin Luther King Jr. Drive. South on North Martin Luther King Jr. Drive to East Ganson Street. West on East Ganson Street to Backus Street, the place of the beginning.

WARD FIVE

Precinct 8

Starting at the intersection of West Ganson Street and North Jackson Street. South on North Jackson Street to West Morrell Street. West on West Morrell Street to 1st Street. South on 1st Street to Harwood Street. West on Harwood Street to 4th Street. North on 4th Street to Glenwood Avenue. West on Glenwood Avenue to South West Avenue. North on South West Avenue to West Ganson Street. East on West Ganson Street to North Jackson Street, the place of beginning.

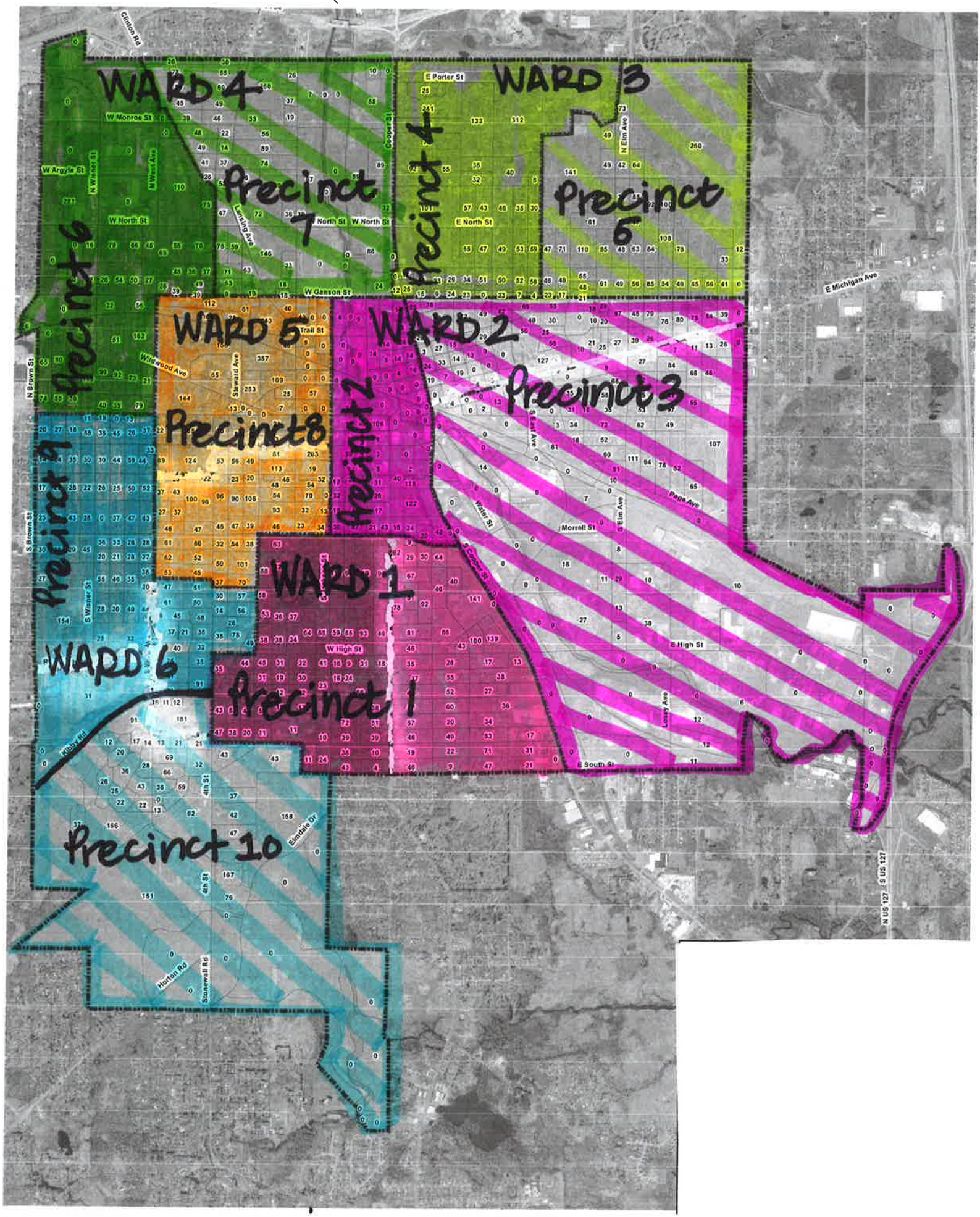
WARD SIX

Precinct 9

Starting at the intersection of Kibby and the West City Limits. North on the West City Limits/ South Brown Street to West Michigan Avenue. East on West Michigan Avenue to South West Avenue. South on South West Avenue to Glenwood Avenue. East on Glenwood Avenue to 4th Street. South on 4th Street to Harwood Street. East on Harwood Street to 1st Street. South on 1st Street to West High Street. West on West High Street to 4th Street. South on 4th Street to Griswold Street. West on Griswold Street/Kibby Road to the West City Limits, the place of the beginning.

Precinct 10

Starting at the intersection of 4th Street and Griswold Street. South on 4th Street to West Prospect Street. East West Prospect Street to Goodrich Street. South on Goodrich Street to West South Street. East on West South Street to South Jackson Street. South on South Jackson Street and to the South City Limits. West along the South City Limits then North along the South City Limits to Kibby Road. East on Kibby Road/ Griswold Street to 4th Street, the place of the beginning.


WARD 4
WARD 3
WARD 5
WARD 2
WARD 1
WARD 6
Precinct 7
Precinct 6
Precinct 4
Precinct 5
Precinct 9
Precinct 8
Precinct 2
Precinct 3
Precinct 1
Precinct 10
Clinton Rd
W Monroe St
E Porter St
N Elm Ave
W Argyle St
N Whitney St
N West Ave
W North St
E North St
Lansing Ave
Cooper St
W Ganson St
E Michigan Ave
N Brown St
Trail St
Wildwood Ave
Steward Ave
S Elm Ave
Page Ave
Morrell St
Water St
S Whitney St
W High St
E High St
Kibby Rd
4th St
Elmdale Dr
Horton Rd
Stonewall Rd
Losey Ave
E South St
S US 127
N US 127

JACKSON
Founded 1829

MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Notice of Intent Resolution - Water System Revenue Bonds

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Recommendation:

Adoption of Notice of Intent Resolution – Water System Revenue Bonds

Attached is a memo from Heather Ehnis regarding the above Resolution. The Resolution approves the Notice of Intent required to be published in order to subsequently sell the bonds. The actual sale of the bonds will also need to be approved by the City Council at a later date following the referendum period. The City's Bond Counsel, Patrick McGow, has prepared the Resolution, and that, as well as his cover letter, is attached.

I recommend the adoption of this Resolution. Your consideration and concurrence is appreciated.

JACKSON
Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Heather Ehnis, Chief Financial Officer

DATE: December 12, 2023

RECOMMENDATION: Adoption of Notice of Intent Resolution – Water System Revenue Bonds

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ISSUE STATEMENT

The City applied for financial assistance through the Michigan Finance Authority (MFA) Drinking Water State Revolving Fund (DWSRF) loan program. The MFA subsequently approved the financing assistance through the DWSRF for the water projects (Water Treatment Plant and Water Distribution System) at an estimated project amount of $17.46 million, of which approximately 50% will be paid for through principal forgiveness, and the remaining $8.73 million paid by a loan, which will be evidenced by the bonds at an interest rate of 2.00% per annum. The exact amounts will not be determined until actual project bids and financing details are finalized.

The attached Notice of Intent Resolution, prepared by the City's bond counsel, Patrick McGow, states the City's intent to issue Water System Revenue Bonds in an amount not to exceed $12.5 million to pay for the project improvements, including reimbursement from the bond proceeds for certain costs relating to the project incurred prior to issuance of the bonds, and contingencies. It also approves the Notice of Intent that will be published in the Citizen Patriot following adoption. This required Notice, once published, begins the 45-day referendum period as explained in Mr. McGow's cover letter (attached).

Following the referendum period expiration in late January, the City Council will need to adopt a Bond Authorizing Ordinance. This Ordinance will be submitted for Council approval in June once the actual amount of all costs is known.

DESCRIBE THE CONSEQUENCES

Issuance of the DWSRF bonds provides the City with the financial means to invest in critical infrastructure with the following benefits:

- 50% loan forgiveness
- Low-interest rates
- Ensures long-term financing

- Helps maintain and improve public health, economic development, and environmental compliance

If the DWSRF bonds are not approved, the much-needed infrastructure projects will be completed as funds become available each year and will take a significantly longer period of time to complete at a higher cost.

OWNERSHIP

The finance department is directly involved in the process of issuing debt securities, such as bonds. This includes:

- Reviewing offering documents
- Coordinating with underwriters and legal counsel
- Ensuring compliance with regulatory requirements

Once bonds are issued, Finance manages repayment of the debt, ensuring the City meets its debt service obligations. This involves budgeting for debt service payments, setting aside funds, and coordinating payments over the life of the debt.

SOLUTION

I request this proposed “Notice of Intent Resolution – Water System Revenue Bonds” be submitted for approval by the City Council. Taking advantage of this state program will allow the City to make needed water system improvements and benefit from principal loan forgiveness and lower interest rates. If approved, the proposed sale of the bonds will be included in the fiscal year 2024/2025 Proposed Budget.

FACILITATE IMPLEMENTATION

The finance department will play a pivotal role in coordinating and facilitating the bond closing process, working collaboratively with the bond counsel and other departments, and engaging with state authorities to ensure a seamless and efficient closure.

ATTACHMENTS

1. DWSRF Notice of Intent Resolution
2. Letter for DWSRF and CWSRF Notice of Intent Resolutions

NOTICE OF INTENT RESOLUTION
WATER SYSTEM REVENUE BONDS
(DRINKING WATER STATE REVOLVING FUND PROJECT)

CITY OF JACKSON
County of Jackson, State of Michigan

Minutes of a regular meeting of the City Council of the City of Jackson, County of Jackson, State of Michigan, held on December 12, 2023, at 6:30 p.m., prevailing Eastern Time.

PRESENT: Members _____

_____

ABSENT: Members_____

The following preamble and resolution were offered by Member: _____ and supported by Member: _____:

WHEREAS, the City of Jackson, County of Jackson, State of Michigan (the "City"), has determined that it is necessary for the public health, safety and welfare of the City to acquire, construct, furnish and equip improvements to the Water System of the City (the "System"), including replacement of water mains and service lines throughout the water distribution system, and water treatment plant improvements, including replacement of the backwash return storage tank, together with all related equipment, appurtenances and attachments (the "Project"); and

WHEREAS, the City has been advised by the Michigan Department of Environment, Great Lakes and Energy ("EGLE") that financial assistance to accomplish the acquisition and construction of all or a portion of the Project is available through the Drinking Water State Revolving Fund ("DWSRF") loan program administered by EGLE and the Michigan Finance Authority; and

WHEREAS, the City has made application for participation in the DWSRF loan program; and

WHEREAS, the Revenue Bond Act, Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), provides a means for financing the purchase, acquisition, construction, improvement, enlargement, extension and repair of public improvements such as the Project through the issuance of revenue bonds; and

WHEREAS, the issuance of bonds payable from revenues of the System under Act 94 in a total amount not to exceed Twelve Million Five Hundred Thousand Dollars ($12,500,000) (the "Bonds") for the purpose of financing all or part of the Project, in one or more series, represents the most practical means to that end; and

WHEREAS, a notice of intent to issue revenue bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 33 of Act 94; and

WHEREAS, the City intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is authorized and directed to publish a notice of intent to issue bonds in the *Citizen Patriot*, a newspaper of general circulation in the City.

2. The notice of intent shall be published as a display advertisement not less than one quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.

3. The City Council does hereby determine that the foregoing form of Notice of Intent to Issue Bonds, and the manner of publication directed, is adequate notice to the electors of the City and users of the System, and is the method best calculated to give them notice of the City's intent to issue the Bonds, the purpose of the Bonds, the security for the Bonds, and the right of referendum of the electors with respect thereto, and that the provision of forty-five (45) days within which to file a referendum petition is adequate to insure that the City's electors may exercise their legal rights of referendum, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

(a) As of the date hereof, the City reasonably expects to reimburse itself for the expenditures described in (b) below with proceeds of debt to be incurred by the City.

(b) The expenditures described in this paragraph (b) are for the costs of acquiring the Project which were paid or will be paid subsequent to sixty (60) days prior to the date hereof from the Water System funds of the City.

(c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is $12,500,000.

(d) A reimbursement allocation of the expenditures described in (b) above with the proceeds of the borrowing described herein will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the related Project are placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the debt to be issued for the Project to reimburse the City for a capital expenditure made pursuant to this resolution.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

AYES: Members:_____

_____

NAYS: Members:_____

RESOLUTION DECLARED ADOPTED.

_____
Andrea Murray
City Clerk

I hereby certify that the attached is a true and complete copy of a resolution adopted by the City Council of the City of Jackson, County of Jackson, State of Michigan, at a regular meeting held on December 12, 2023, and that public notice of the meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by the Act.

_____
Andrea Murray
City Clerk

EXHIBIT A

NOTICE TO TAXPAYERS AND ELECTORS OF THE
CITY OF JACKSON AND TO USERS OF THE
CITY'S WATER SYSTEM
OF INTENT TO ISSUE REVENUE BONDS AND THE
RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the City Council of the City of Jackson, County of Jackson, Michigan, intends to issue and sell revenue bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in one or more series in a total amount not to exceed Twelve Million Five Hundred Thousand Dollars ($12,500,000), for the purpose of paying all or part of the cost to acquire, construct, furnish and equip improvements to the Water System of the City (the "System"), including replacement of water mains and service lines throughout the water distribution system, and water treatment plant improvements, including replacement of the backwash return storage tank, together with all related equipment, appurtenances and attachments.

SOURCE OF PAYMENT OF REVENUE BONDS

THE PRINCIPAL OF AND INTEREST ON THE REVENUE BONDS SHALL BE PAYABLE from the revenues received by the City from the operations of the Water System except as provided below in the case of bonds sold to the Michigan Finance Authority in connection with the State of Michigan's Drinking Water State Revolving Fund program. The revenues will consist of rates and charges billed to the users of the System, a schedule of which is presently on file in the office of the City Clerk. The rates and charges may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the system, to pay the principal of and interest on the bonds and to pay other obligations of the System.

BOND DETAILS

Each series of the revenue bonds will be payable in annual installments not to exceed twenty (20) in number and will bear interest at the rate or rates to be determined at public or private sale but in no event to exceed such rates as may be permitted by law on the unpaid balance from time to time remaining outstanding on the bonds.

ADDITIONAL SOURCES OF PAYMENTS FOR BONDS
SOLD TO MICHIGAN FINANCE AUTHORITY

IN THE EVENT THAT THE REVENUE BONDS ARE SOLD TO THE MICHIGAN FINANCE AUTHORITY, THE CITY MAY PLEDGE FOR THE PAYMENT OF THE BONDS MONEY RECEIVED OR TO BE RECEIVED BY THE CITY DERIVED FROM IMPOSITION OF TAXES BY THE STATE AND RETURNED OR TO BE RETURNED TO THE CITY AS PROVIDED BY LAW, except for money the use of which is prohibited for such purposes by the State Constitution. The City may enter into an agreement providing for the payment of taxes, which taxes are collected by the State and returned to the City as provided by law, to the Michigan Finance Authority or a trustee, and such funds may be pledged for the payment of the revenue bonds.

IN THE EVENT THAT THE REVENUE BONDS ARE SOLD TO THE MICHIGAN FINANCE AUTHORITY, THE CITY MAY PLEDGE ITS LIMITED TAX FULL FAITH AND CREDIT AS SECURITY FOR THE REVENUE BONDS, IN WHICH EVENT DEBT SERVICE ON THE BONDS SHALL BE PAYABLE EITHER FROM REVENUES OF THE SYSTEM OR FROM AD VALOREM TAXES THAT MAY BE LEVIED ON ALL TAXABLE PROPERTY IN THE CITY, SUBJECT HOWEVER, TO CONSTITUTIONAL, STATUTORY AND CHARTER TAX RATE LIMITATIONS.

RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS OF THE CITY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 33, Act 94, Public Acts of Michigan, 1933, as amended.

ADDITIONAL INFORMATION will be furnished at the office of the City Clerk upon request.

Andrea Murray
City Clerk, City of Jackson

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Founded in 1852
by Sidney Davy Miller

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FAX (313) 496-8450
E-MAIL mcgow@millercanfield.com

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150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

November 28, 2023

Ms. Heather Ehnis
Director of Finance
City of Jackson
161 West Michigan Avenue
Jackson, MI 49201-1303

Re: City of Jackson
Water System Junior Lien Revenue Bonds, Series 2024 (DWSRF Project)
Sewer System Junior Lien Revenue Bonds, Series 2024 (CWSRF Project)

Dear Heather:

I have enclosed two separate Notice of Intent Resolutions for consideration by the City Council at its meeting on December 12th. This is the next step in the financing process that began earlier this year when the City approved and submitted its applications for funding Water System improvements through the Michigan Finance Authority's ("MFA") Drinking Water State Revolving Fund Program ("DWSRF") and Sewer System improvements through the MFA's Clean Water State Revolving Fund ("CWSRF").

The MFA has approved financing through the DWSRF for the Water Projects (Water Treatment Plant and Water Distribution System) at an estimated project amount of $17,460,000, of which approximately 50% will be paid for through principal forgiveness, and the remaining $8,730,000 paid by a loan, which will be evidenced by the bonds. The exact amounts will not be determined until late spring when the project bids are due and the project costs and financing details are finalized. The Water Bonds will be sold to the MFA and may be issued in 20 principal installments at the FY 2024 interest rate of 2.00% per annum.

The enclosed DWSRF Resolution and Notice indicate the City's intent to issue Water System Revenue Bonds in an amount not to exceed $12,500,000 to pay part of the cost to acquire, construct, furnish and equip improvements to the Water System of the City, including replacement of water mains and service lines throughout the water distribution system, and water treatment plant improvements, including replacement of the backwash return storage tank, together with all related equipment, appurtenances and attachments (the "Water Project"). The DWSRF Resolution authorizes the publication of a Notice of Intent relating to the City's bonds to be issued through the DWSRF.

The MFA has approved financing through the CWSRF for the Sewer Projects at an estimated project amount of $20,500,000, which will be evidenced by the bonds. There are no grant funds or principal forgiveness available for the Sewer Projects. The exact amount of the Sewer Bonds will not be determined until the spring when the project bids are due and the project costs and financing details are finalized. The Sewer Bonds will be sold to the MFA and may be issued in 20 principal installments at the FY 2024 interest rate of 2.50% per annum.

The enclosed CWSRF Resolution and Notice indicate the City's intent to issue Sewer System Revenue Bonds in an amount not to exceed $25,000,000 to pay part of the cost to acquire, construct, furnish and equip improvements to the Sewer System of the City, including wastewater treatment plant improvements consisting of improvements to the anaerobic digesters system, git system, storm pump station, new standby generator, sewer main improvements and replacements, together with all related equipment, appurtenances and attachments (the "Sewer Project"). The CWSRF Resolution authorizes the publication of a Notice of Intent relating to the City's bonds to be issued through the CWSRF.

The proceeds of each series of Bonds may be used to pay for the construction of the related Project as well as reimburse the City for the engineering, design and other preliminary costs related to the respective Project. Each series of Bonds will also be used to pay issuance costs related to the Bonds. Each Notice provides that the City will pledge the net revenues of the respective System as security for the Bonds. In addition, the City has the ability to pledge its limited tax full faith and credit as security for the Bonds or pledge its state revenue sharing, if necessary, in order to satisfy MFA's investment grade credit requirements. The City intends to pay the debt service on the Water Bonds solely from the user charges of the City's Water System and debt service on the Sewer Bonds solely from the user charges of the City's Sewer System. This is the same process that was used in 2022 for City's Sewer project through the CWSRF and in 2023 for the City's Water project through the DWSRF.

The "not to exceed" amounts in each Resolution are based on the estimated respective Project amount submitted in the application last year plus a contingency buffer. The actual size of the Bond issue/loan amount will be resized at the time of issuance to the amount that is required based on the actual bids and final costs. In addition, there is remaining capacity to issue approximately $8,400,000 of Water Bonds from the 2023 Water Project, and the City is expected to receive principal forgiveness to offset 50% of the cost of the Water Project and reduce the amount that needs to be borrowed for the Water Bonds.

The City can reduce the amount of the Bonds for the Project from the amount indicated in the Notices, but the City would not be able to increase the size of the Bonds for this Project over the amount in the notice without republishing a new notice for the increased amount, which is why the amounts have been increased over the current engineering estimate. The EGLE will require the bonds to be sized based on the actual construction bids and costs after the bids have been received and awarded, plus a 6% contingency.

The Revenue Bond Act requires the City to notify the electors of the City of its intent to issue revenue bonds by publishing a notice which gives the voters a referendum right on the issuance of the bonds. The bonds can be issued without a vote of the City electors unless a petition is filed with the City Clerk within 45 days of publication of the notice signed by at least 10% of the registered electors of the City. The form of Notice of Intent is included in each Resolution as Exhibit A. **Each Notice of Intent must be published as a display advertisement at least one-quarter (1/4) page in size in a newspaper of general circulation in the City.**

Paragraph 4 of each Resolution contains language which authorizes the City to reimburse itself from bond proceeds for certain costs relating to the Project incurred prior to issuance of the bonds, including costs for engineering and design. The language of the Resolution is taken from the IRS regulations and, not surprisingly, it therefore reads as tax jargon. This is intended to provide you with flexibility relating to the use of the Bond proceeds if you spend money on Project costs before the bond closing.

If approved by Council and the Notice of Intents are published shortly thereafter, the 45 day referendum periods will expire in late January. Both of the Projects are currently in the EGLE Quarter 4 Financing Pools which requires construction bids to be received by June in anticipation of EGLE approval in August with the loan closing on August 28th. The City Council will be asked to approve a bond authorizing ordinance for each series of Bonds in June after the construction bids have been received to authorize the financings.

We would appreciate receiving three (3) certified copies of each Resolution after adoption by the City Council as well as three (3) Affidavits of Publication from the newspaper in which each Notice of Intent is published. **Please remind the newspaper that each Notice must be a quarter page ad.**

If you have any questions, please do not hesitate to contact me.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: 

Patrick F. McGow

Enclosures

cc: Jonathan Green
Chandra Willinger
Mike Osborn
Michael Gormely

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JACKSON
Founded 1829

MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Notice of Intent Resolution - Sewer System Revenue Bonds

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Recommendation:

Adoption of Notice of Intent Resolution – Sewer System Revenue Bonds

Attached is a memo from Heather Ehnis regarding the above Resolution. The Resolution approves the Notice of Intent required to be published in order to subsequently sell the bonds. The actual sale of the bonds will also need to be approved by the City Council at a later date following the referendum period. The City's Bond Counsel, Patrick McGow, has prepared the Resolution, and that, as well as his cover letter, is attached.

I recommend the adoption of this Resolution. Your consideration and concurrence is appreciated.

JACKSON
Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Heather Ehnis, Chief Financial Officer

DATE: December 12, 2023

RECOMMENDATION: Adoption of Notice of Intent Resolution – Sewer System Revenue Bonds

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ISSUE STATEMENT

The City applied for financial assistance through the Michigan Finance Authority (MFA) Clean Water State Revolving Fund (CWSRF) loan program. The MFA approved financing through the CWSRF for the sewer projects (Wastewater Treatment Plant Improvements) at an estimated project amount of $20.5 million, which will be evidenced by bonds at an interest rate of 2.50% per annum. The amount in the notice has been increased over the current engineering estimate as the City can reduce the amount of the bonds for the project from the amount indicated in the Notice of Intent, but would not be able to increase the size of the bonds for this project over the amount in the notice without having to restart the Notice of Intent process. The exact amounts will not be determined until actual project bids and financing details are finalized.

The attached Notice of Intent Resolution, prepared by the City's bond counsel, Patrick McGow, states the City's intent to issue Sewer System Revenue Bonds in an amount not to exceed $25 million to pay for the project improvements, including reimbursement from the bond proceeds for the certain costs relating to the project incurred prior to issuance of the bonds, and approves the Notice of Intent that will be published in the Citizen Patriot following adoption. This required Notice, once published, begins the 45-day referendum period as explained in Mr. McGow's cover letter (attached).

The City Council will need to adopt a Bond Authorizing Ordinance following the referendum period expiration in late January. This Ordinance will be submitted for Council approval in June once the actual amount of all costs is known.

DESCRIBE THE CONSEQUENCES

Issuance of the CWSRF bonds provides the City with the financial means to invest in critical infrastructure with the following benefits:

- A low-interest rate
- Ensures long-term financing

- Helps maintain and improve public health, economic development, and environmental compliance

If the CWSRF bonds are not approved, the much-needed infrastructure projects will be completed as funds become available each year and will take a significantly longer period of time to complete at a higher cost.

OWNERSHIP

The finance department is directly involved in the process of issuing debt securities, such as bonds. This includes:

- Reviewing offering documents
- Coordinating with underwriters and legal counsel
- Ensuring compliance with regulatory requirements.

Once bonds are issued, Finance manages repayment of the debt, ensuring the City meets its debt service obligations. This involves budgeting for debt service payments, setting aside funds, and coordinating payments over the life of the debt.

SOLUTION

I request this proposed “Notice of Intent Resolution – Sewer System Revenue Bonds” be submitted for approval by the City Council. Taking advantage of this state program will allow the City to make needed water system improvements and benefit from principal loan forgiveness and lower interest rates. If approved, the proposed sale of the bonds will be included in the fiscal year 2024/2025 Proposed Budget.

FACILITATE IMPLEMENTATION

The Finance department will play a pivotal role in coordinating and facilitating the bond closing process, working collaboratively with the bond counsel and other departments and engaging with state authorities to ensure a seamless and efficient closure.

ATTACHMENTS

1. CWSRF Notice of Intent Resolution
2. Letter for DWSRF and CWSRF Notice of Intent Resolutions

NOTICE OF INTENT RESOLUTION
SEWER SYSTEM REVENUE BONDS
(CLEAN WATER STATE REVOLVING FUND PROJECT)

CITY OF JACKSON
County of Jackson, State of Michigan

Minutes of a regular meeting of the City Council of the City of Jackson, County of Jackson, State of Michigan, held on December 12, 2023, at 6:30 p.m., prevailing Eastern Time.

PRESENT: Members _____

_____

ABSENT: Members_____

The following preamble and resolution were offered by Member: _____ and supported by Member: _____:

WHEREAS, the City of Jackson, County of Jackson, State of Michigan (the "City"), has determined that it is necessary for the public health, safety and welfare of the City to acquire, construct, furnish and equip improvements to the Sewer System of the City (the "System"), including wastewater treatment plant improvements consisting of improvements to the anaerobic digesters system, git system, storm pump station, new standby generator, sewer main improvements and replacements, together with all related equipment, appurtenances and attachments (the "Project"); and

WHEREAS, the City has been advised by the Michigan Department of Environment, Great Lakes and Energy ("EGLE") that financial assistance to accomplish the acquisition and construction of all or a portion of the Project is available through the Clean Water State Revolving Fund ("CWSRF") loan program administered by EGLE and the Michigan Finance Authority; and

WHEREAS, the City has made application for participation in the CWSRF loan program; and

WHEREAS, the Revenue Bond Act, Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), provides a means for financing the purchase, acquisition, construction, improvement, enlargement, extension and repair of public improvements such as the Project through the issuance of revenue bonds; and

WHEREAS, the issuance of bonds payable from revenues of the System under Act 94 in a total amount not to exceed Twenty-Five Million Dollars ($25,000,000) (the "Bonds") for the purpose of financing all or part of the Project, in one or more series, represents the most practical means to that end; and

WHEREAS, a notice of intent to issue revenue bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 33 of Act 94; and

WHEREAS, the City intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is authorized and directed to publish a notice of intent to issue bonds in the *Citizen Patriot*, a newspaper of general circulation in the City.

2. The notice of intent shall be published as a display advertisement not less than one quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.

3. The City Council does hereby determine that the foregoing form of Notice of Intent to Issue Bonds, and the manner of publication directed, is adequate notice to the electors of the City and users of the System, and is the method best calculated to give them notice of the City's intent to issue the Bonds, the purpose of the Bonds, the security for the Bonds, and the right of referendum of the electors with respect thereto, and that the provision of forty-five (45) days within which to file a referendum petition is adequate to insure that the City's electors may exercise their legal rights of referendum, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

(a) As of the date hereof, the City reasonably expects to reimburse itself for the expenditures described in (b) below with proceeds of debt to be incurred by the City.

(b) The expenditures described in this paragraph (b) are for the costs of acquiring the Project which were paid or will be paid subsequent to sixty (60) days prior to the date hereof from the Sewer System funds of the City.

(c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is $25,000,000.

(d) A reimbursement allocation of the expenditures described in (b) above with the proceeds of the borrowing described herein will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the related Project are placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the debt to be issued for the Project to reimburse the City for a capital expenditure made pursuant to this resolution.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

AYES: Members:_____

_____

NAYS: Members:_____

RESOLUTION DECLARED ADOPTED.

_____
Andrea Murray
City Clerk

I hereby certify that the attached is a true and complete copy of a resolution adopted by the City Council of the City of Jackson, County of Jackson, State of Michigan, at a regular meeting held on December 12, 2023, and that public notice of the meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by the Act.

_____
Andrea Murray
City Clerk

EXHIBIT A

NOTICE TO TAXPAYERS AND ELECTORS OF THE
CITY OF JACKSON AND TO USERS OF THE
CITY'S SEWER SYSTEM
OF INTENT TO ISSUE REVENUE BONDS AND THE
RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the City Council of the City of Jackson, County of Jackson, Michigan, intends to issue and sell revenue bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in one or more series in a total amount not to exceed Twenty-Five Million Dollars ($25,000,000), for the purpose of paying all or part of the cost to acquire, construct, furnish and equip improvements to the Sewer System of the City (the "System"), including wastewater treatment plant improvements consisting of improvements to the anaerobic digesters system, git system, storm pump station, new standby generator, sewer main improvements and replacements, together with all related equipment, appurtenances and attachments.

SOURCE OF PAYMENT OF REVENUE BONDS

THE PRINCIPAL OF AND INTEREST ON THE REVENUE BONDS SHALL BE PAYABLE from the revenues received by the City from the operations of the Sewer System except as provided below in the case of bonds sold to the Michigan Finance Authority in connection with the State of Michigan's Clean Water State Revolving Fund program. The revenues will consist of rates and charges billed to the users of the System, a schedule of which is presently on file in the office of the City Clerk. The rates and charges may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the system, to pay the principal of and interest on the bonds and to pay other obligations of the System.

BOND DETAILS

Each series of the revenue bonds will be payable in annual installments not to exceed twenty (20) in number and will bear interest at the rate or rates to be determined at public or private sale but in no event to exceed such rates as may be permitted by law on the unpaid balance from time to time remaining outstanding on the bonds.

ADDITIONAL SOURCES OF PAYMENTS FOR BONDS
SOLD TO MICHIGAN FINANCE AUTHORITY

IN THE EVENT THAT THE REVENUE BONDS ARE SOLD TO THE MICHIGAN FINANCE AUTHORITY, THE CITY MAY PLEDGE FOR THE PAYMENT OF THE BONDS MONEY RECEIVED OR TO BE RECEIVED BY THE CITY DERIVED FROM IMPOSITION OF TAXES BY THE STATE AND RETURNED OR TO BE RETURNED TO THE CITY AS PROVIDED BY LAW, except for money the use of which is prohibited for such purposes by the State Constitution. The City may enter into an agreement providing for the payment of taxes, which taxes are collected by the State and returned to the City as provided by law, to the Michigan Finance Authority or a trustee, and such funds may be pledged for the payment of the revenue bonds.

IN THE EVENT THAT THE REVENUE BONDS ARE SOLD TO THE MICHIGAN FINANCE AUTHORITY, THE CITY MAY PLEDGE ITS LIMITED TAX FULL FAITH AND CREDIT AS SECURITY FOR THE REVENUE BONDS, IN WHICH EVENT DEBT SERVICE ON THE BONDS SHALL BE PAYABLE EITHER FROM REVENUES OF THE SYSTEM OR FROM AD VALOREM TAXES THAT MAY BE LEVIED ON ALL TAXABLE PROPERTY IN THE CITY, SUBJECT HOWEVER, TO CONSTITUTIONAL, STATUTORY AND CHARTER TAX RATE LIMITATIONS.

RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS OF THE CITY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 33, Act 94, Public Acts of Michigan, 1933, as amended.

ADDITIONAL INFORMATION will be furnished at the office of the City Clerk upon request.

Andrea Murray
City Clerk, City of Jackson

41421447.1/043520.00074

Founded in 1852
by Sidney Davy Miller

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150 West Jefferson, Suite 2500
Detroit, Michigan 48226
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FAX (313) 496-7500
www.millercanfield.com

November 28, 2023

Ms. Heather Ehnis
Director of Finance
City of Jackson
161 West Michigan Avenue
Jackson, MI 49201-1303

Re: City of Jackson
Water System Junior Lien Revenue Bonds, Series 2024 (DWSRF Project)
Sewer System Junior Lien Revenue Bonds, Series 2024 (CWSRF Project)

Dear Heather:

I have enclosed two separate Notice of Intent Resolutions for consideration by the City Council at its meeting on December 12th. This is the next step in the financing process that began earlier this year when the City approved and submitted its applications for funding Water System improvements through the Michigan Finance Authority's ("MFA") Drinking Water State Revolving Fund Program ("DWSRF") and Sewer System improvements through the MFA's Clean Water State Revolving Fund ("CWSRF").

The MFA has approved financing through the DWSRF for the Water Projects (Water Treatment Plant and Water Distribution System) at an estimated project amount of $17,460,000, of which approximately 50% will be paid for through principal forgiveness, and the remaining $8,730,000 paid by a loan, which will be evidenced by the bonds. The exact amounts will not be determined until late spring when the project bids are due and the project costs and financing details are finalized. The Water Bonds will be sold to the MFA and may be issued in 20 principal installments at the FY 2024 interest rate of 2.00% per annum.

The enclosed DWSRF Resolution and Notice indicate the City's intent to issue Water System Revenue Bonds in an amount not to exceed $12,500,000 to pay part of the cost to acquire, construct, furnish and equip improvements to the Water System of the City, including replacement of water mains and service lines throughout the water distribution system, and water treatment plant improvements, including replacement of the backwash return storage tank, together with all related equipment, appurtenances and attachments (the "Water Project"). The DWSRF Resolution authorizes the publication of a Notice of Intent relating to the City's bonds to be issued through the DWSRF.

The MFA has approved financing through the CWSRF for the Sewer Projects at an estimated project amount of $20,500,000, which will be evidenced by the bonds. There are no grant funds or principal forgiveness available for the Sewer Projects. The exact amount of the Sewer Bonds will not be determined until the spring when the project bids are due and the project costs and financing details are finalized. The Sewer Bonds will be sold to the MFA and may be issued in 20 principal installments at the FY 2024 interest rate of 2.50% per annum.

The enclosed CWSRF Resolution and Notice indicate the City's intent to issue Sewer System Revenue Bonds in an amount not to exceed $25,000,000 to pay part of the cost to acquire, construct, furnish and equip improvements to the Sewer System of the City, including wastewater treatment plant improvements consisting of improvements to the anaerobic digesters system, git system, storm pump station, new standby generator, sewer main improvements and replacements, together with all related equipment, appurtenances and attachments (the "Sewer Project"). The CWSRF Resolution authorizes the publication of a Notice of Intent relating to the City's bonds to be issued through the CWSRF.

The proceeds of each series of Bonds may be used to pay for the construction of the related Project as well as reimburse the City for the engineering, design and other preliminary costs related to the respective Project. Each series of Bonds will also be used to pay issuance costs related to the Bonds. Each Notice provides that the City will pledge the net revenues of the respective System as security for the Bonds. In addition, the City has the ability to pledge its limited tax full faith and credit as security for the Bonds or pledge its state revenue sharing, if necessary, in order to satisfy MFA's investment grade credit requirements. The City intends to pay the debt service on the Water Bonds solely from the user charges of the City's Water System and debt service on the Sewer Bonds solely from the user charges of the City's Sewer System. This is the same process that was used in 2022 for City's Sewer project through the CWSRF and in 2023 for the City's Water project through the DWSRF.

The "not to exceed" amounts in each Resolution are based on the estimated respective Project amount submitted in the application last year plus a contingency buffer. The actual size of the Bond issue/loan amount will be resized at the time of issuance to the amount that is required based on the actual bids and final costs. In addition, there is remaining capacity to issue approximately $8,400,000 of Water Bonds from the 2023 Water Project, and the City is expected to receive principal forgiveness to offset 50% of the cost of the Water Project and reduce the amount that needs to be borrowed for the Water Bonds.

The City can reduce the amount of the Bonds for the Project from the amount indicated in the Notices, but the City would not be able to increase the size of the Bonds for this Project over the amount in the notice without republishing a new notice for the increased amount, which is why the amounts have been increased over the current engineering estimate. The EGLE will require the bonds to be sized based on the actual construction bids and costs after the bids have been received and awarded, plus a 6% contingency.

The Revenue Bond Act requires the City to notify the electors of the City of its intent to issue revenue bonds by publishing a notice which gives the voters a referendum right on the issuance of the bonds. The bonds can be issued without a vote of the City electors unless a petition is filed with the City Clerk within 45 days of publication of the notice signed by at least 10% of the registered electors of the City. The form of Notice of Intent is included in each Resolution as Exhibit A. **Each Notice of Intent must be published as a display advertisement at least one-quarter (1/4) page in size in a newspaper of general circulation in the City.**

Paragraph 4 of each Resolution contains language which authorizes the City to reimburse itself from bond proceeds for certain costs relating to the Project incurred prior to issuance of the bonds, including costs for engineering and design. The language of the Resolution is taken from the IRS regulations and, not surprisingly, it therefore reads as tax jargon. This is intended to provide you with flexibility relating to the use of the Bond proceeds if you spend money on Project costs before the bond closing.

If approved by Council and the Notice of Intents are published shortly thereafter, the 45 day referendum periods will expire in late January. Both of the Projects are currently in the EGLE Quarter 4 Financing Pools which requires construction bids to be received by June in anticipation of EGLE approval in August with the loan closing on August 28th. The City Council will be asked to approve a bond authorizing ordinance for each series of Bonds in June after the construction bids have been received to authorize the financings.

We would appreciate receiving three (3) certified copies of each Resolution after adoption by the City Council as well as three (3) Affidavits of Publication from the newspaper in which each Notice of Intent is published. **Please remind the newspaper that each Notice must be a quarter page ad.**

If you have any questions, please do not hesitate to contact me.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.



By: _____
Patrick F. McGow

Enclosures

cc: Jonathan Green
Chandra Willinger
Mike Osborn
Michael Gormely

41421593.1/043520.00073

JACKSON
Founded 1829

MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Amendment 1 to the 23-006 MLK Corridor Reimagined Engineering Contract.

Recommendation:

> Approval of Amendment 1 to the 23-006 MLK Corridor Reimagined Engineering contract with Hubbell, Roth & Clark, Inc. (HRC) of Bloomfield Hills, MI, at a not-to-exceed cost of $108,200, and authorization for the City Manager and City Engineer to sign the appropriate document.

Attached is a report from Jon H. Dowling, City Engineer, regarding an amendment to the above referenced contract.

I recommend approval of the amendment. Your consideration and concurrence is appreciated.

JACKSON
Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Jon Dowling, Engineer

DATE: December 12, 2023

RECOMMENDATION: Approval of Amendment 1 to the 23-006 MLK Corridor Reimagined Engineering contract with Hubbell, Roth & Clark, Inc. (HRC) of Bloomfield Hills, MI, at a not-to-exceed cost of $108,200, and authorization for the City Manager and City Engineer to sign the appropriate document.

ISSUE STATEMENT

Engineering needs a consultant for design and construction engineering to replace the lead water services on Martin Luther King, Jr. Drive and to extend the sanitary sewer on Mitchell Street.

DESCRIBE THE CONSEQUENCES

- The lead water services need replacing in 2024 prior to the street reconstruction project to be bid by the Michigan Department of Transportation (MDOT) in 2025.
- If water services are replaced in the MDOT contract, the City needs to obtain easements from every property owner following the federal acquisition processes.
- If the Mitchell Street sewer extension is not done, houses on Mitchell will continue to have their water and sewer services going to Martin Luther King, Jr. Drive across other property and under buildings.

OWNERSHIP

- Engineering discovered the issue with the water services during initial reviews to proceed with the street project after receiving the RAISE grant from the US Department of Transportation on June 28, 2023.
- Engineering originally proposed to replace the water main and water services in a separate contract from the street work, however, that is not occurring.

SOLUTION

Engineering requested an amendment from HRC, who was awarded the MLK Corridor Reimagined Engineering contract on August 15, 2023, the City Council.

This proposed Contract Amendment 1 is for work described in the attached letter dated November 30, 2023 and listed below:

Item 1 – MLK Water Service Replacement. The lead water services on MLK, Jr. Drive need to be replaced with
copper prior to the project, to be bid by the Michigan Department of Transportation in 2025.

Item 2 – Mitchell Street Sewer Extension. In review of the water services on MLK, JR. Drive, Engineering
discovered that the water and sewer services to houses on Mitchell Street are under a garage on MLK. The sanitary
sewer on Mitchell needs to be extended to the west and houses on Mitchell connected to the new sewer to correct
the situation.

The current amount for the 23-006 MLK Corridor Reimagined Engineering contract with HRC is $1,069,099. The amount of proposed Amendment 1 is $108,200, bringing the revised contract amount to $1,177,299. This work will be paid for with Water and Sewer Funds.

Engineering recommends that Amendment 1 to the 23-006 MLK Corridor Reimagined Engineering contract with HRC be approved for the not-to-exceed cost of $108,200. I also request that the City Manager and City Engineer be authorized to sign the contract documents.

FACILITATE IMPLEMENTATION

Approval of Amendment 1 to the 23-006 MLK Corridor Reimagined Engineering contract with Hubbell, Roth & Clark, Inc. (HRC) of Bloomfield Hills, MI, at a not-to-exceed cost of $108,200, and authorization for the City Manager and City Engineer to sign the appropriate document.

ATTACHMENTS

1. Engineering Amend 1 MLK Corr Reimag Eng Contr att

AMENDMENT NO. 1
To Contract for
23-006 MLK Corridor Reimagined Engineering Contract
City of Jackson, Michigan

Notice is hereby given that the following additional information and changes shall become a part of the Contract Documents of the above-named contract.

ORIGINAL CONTRACT AMOUNT	**$1,069,099.00**
AMENDMENT NO. 1	**$ 108,200.00**
NEW CONTRACT AMOUNT AS SET BY AMENDMENT NO.1	**$1,177,299.00**

REASON FOR AMENDMENT:

To provide for work as described in the letter from Hubbell, Roth & Clark, Inc. dated November 30, 2023.

_____
Prepared by Jon H. Dowling, P.E.
City Engineer

ACCEPTED BY:

_____ _____
Todd Sneathen, P.E. Date:
Hubbell, Roth & Clark, Inc.

ACCEPTED BY:

_____ _____
Jon H. Dowling, P.E., City Engineer Date:

ACCEPTED BY:

_____ _____
Jonathan Greene, City Manager Date:

HUBBELL, ROTH & CLARK, INC
CONSULTING ENGINEERS SINCE 1915

STREET: 401 S. Mechanic Street, Suite B
Jackson, MI 49201
PHONE: 517-292-1295
WEBSITE: hrcengr.com

November 30, 2023

City of Jackson
161 W. Michigan Avenue
Jackson, Michigan 49201

Attn: Jon Dowling, P.E, City Engineer

Re: MLK Corridor Reimagined
Amendment #1

HRC Job No. 20230462

Dear Mr. Dowling:

Hubbell, Roth & Clark, Inc. (HRC) is pleased to provide this amendment for addition engineering work for several tasks.

Item 1-MLK Water Service Replacement
This task includes design and construction engineering services for replacement of existing water services on MLK prior to the reconstruction of the roadway and watermain replacement. As part of this item, each of the existing water services need to be replaced to each existing home to ensure that all of the lead water services are removed. Based on the City's review of records and the topography of the area, we assumed the contractor will complete 1 to 2 services a day, which totals 12 weeks of construction. HRC estimates the total costs of Engineering Services, **$71,740** which would not be exceeded without prior authorization.

Item 2-Mitchell Sanitary Sewer Extension
This task includes design and construction engineering services to extend the sanitary sewer on Mitchell Street and construct dedicated sewer services for the homes currently connected to the sewer in MLK. This project includes preparing plans and specification for bidding to construct the main line sanitary sewer and the install sanitary sewer leads for each of the properties on Mitchell Street. We assumed 3.0 weeks of construction. HRC estimates the total costs of Engineering Services, **$36,460** which would not be exceeded without prior authorization.

Based on the scope of work, we estimate the total costs for the items above to be **$108,200.** We will invoice the City in accordance with the terms of our existing contract, and the final invoice amount will be based on actual time spent.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

Todd Sneathen, P.E.
Vice President

Attachment
pc: HRC; M. Romkema, L. Michaels, File

JACKSON
Founded 1829

MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Amendment 2 to the 23-002 Major Street Engineering Contract.

Recommendation:

Approval of Amendment 2 to the 23-002 Major Street Engineering contract with Hubbell, Roth & Clark, Inc. (HRC) of Bloomfield Hills, MI, at a not-to-exceed cost of $103,540, and authorization for the City Manager and City Engineer to sign the appropriate document.

Attached is a report from Jon H. Dowling, City Engineer, regarding an amendment to the above referenced contract.

I recommend approval of the amendment. Your consideration and concurrence is appreciated.

JACKSON
Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Jon Dowling, Engineer

DATE: December 12, 2023

RECOMMENDATION: Approval of Amendment 2 to the 23-002 Major Street Engineering contract with Hubbell, Roth & Clark, Inc. (HRC) of Bloomfield Hills, MI, at a not-to-exceed cost of $103,540, and authorization for the City Manager and City Engineer to sign the appropriate document.

ISSUE STATEMENT

Engineering needs a consultant for design and construction engineering for signal upgrades and modernization at Morrell Street at Brown Street, and Morrell Street at Wisner Street, and partial reconstruction of City Parking Lot 21.

DESCRIBE THE CONSEQUENCES

- Engineering had applied for and was recently awarded Highway Safety Improvement (HSIP) grand funds from the Federal Highway Administration to upgrade and modernize traffic signals at Morrell St. at Brown St., and Morrell St. at Wisner St. (see attached award letter).
- If the consultant is not approved, the federal funding will be returned to the Michigan Department of Transportation to be used on another project in the state.
- Also, if the consultant is not approved, the existing condition of the City parking lot will not be improved.

OWNERSHIP

- Engineering is responsible for the maintenance and upgrading of the traffic signals in the City.
- The HSIP grant will pay 90% of the construction cost of the signal installation.
- The City is to pay 10% of the construction cost and all of the engineering cost.
- Engineering is also responsible for the operations and maintenance of the City Parking System.

SOLUTION

Engineering requested an amendment from HRC who prepared and submitted the HSIP grant application on the signals to be added to the 23-002 Major Street Engineering contract.

This proposed Contract Amendment 2 is for work described in the attached letter dated November 30 2023 and listed below:

Item 1 – Morrell Street Signal Modernizations
Item 2 – City Parking Lot 21 Partial Reconstruction.

The current amount for the 23-002 Major Street Engineering contract with HRC is $533,151.30. The amount of proposed Amendment 2 is $103,540, bringing the revised contract amount to $636,691.30.

This work will be paid for with Major Street and Parking Funds.

Engineering recommends that Amendment 2 to the 23-002 Major Street Engineering contract with HRC be approved for the not-to-exceed cost of $103,540. I also request that the City Manager and City Engineer be authorized to sign the contract documents.

FACILITATE IMPLEMENTATION

Approval of Amendment 2 to the 23-002 Major Street Engineering contract with Hubbell, Roth & Clark, Inc. (HRC) of Bloomfield Hills, MI, at a not-to-exceed cost of $103,540, and authorization for the City Manager and City Engineer to sign the appropriate document.

ATTACHMENTS

1. Engineering Amend 2 Major St Const contr att

AMENDMENT NO. 2
To Contract for
23-002 Major Street Engineering Contract
City of Jackson, Michigan

Notice is hereby given that the following additional information and changes shall become a part of the Contract Documents of the above-named contract.

ORIGINAL CONTRACT AMOUNT	**$ 452,451.30**
AMENDMENT NO. 1	**$ 80,700.00**
CONTRACT AMOUNT AS SET BY AMENDMENT NO.1	**$ 533,151.30**
AMENDMENT NO. 2	**$103,540.00**
NEW CONTRACT AMOUNT AS SET BY AMENDMENT NO. 2	**$ 636,691.30**

REASON FOR AMENDMENT:

To provide for various grant applications and construction work as described in the letter from Hubbell, Roth & Clark, Inc. dated November 30, 2023.

Prepared by Jon H. Dowling, P.E.
City Engineer

ACCEPTED BY:

Todd Sneathen, P.E.
Hubbell, Roth & Clark, Inc.

Date:

ACCEPTED BY:

Jon H. Dowling, P.E., City Engineer

Date:

ACCEPTED BY:

Jonathan Greene, City Manager

Date:

HUBBELL, ROTH & CLARK, INC
CONSULTING ENGINEERS SINCE 1915

STREET: 401 S. Mechanic Street, Suite B
Jackson, MI 49201
PHONE: 517-292-1295
WEBSITE: hrcengr.com

November 30, 2023

City of Jackson
161 W. Michigan Avenue
Jackson, Michigan 49201

Attn: Jon Dowling, P.E, City Engineer

Re: Lansing Ave Corridor Engineering
Amendment #2

HRC Job No. 20220128

Dear Mr. Dowling:

Hubbell, Roth & Clark, Inc. (HRC) is pleased to provide this amendment for several tasks.

Item 1-Morrell Street Signal Modernizations
This Task includes design and construction engineering services for signal upgrades and modernizations at Morrell Street at Brown Street and Morrell Street at Wisner Street. The project has received safety grant funding for FY 2025 construction that includes the following scope of work: collect topographic survey, prepare plans specifications to upgrade mast arm traffic signals including sidewalk ramps and pedestrian countdown signals and other necessary improvements to improve visibility and mobility, complete necessary soil borings and conduct GI and OEC Meeting with MDOT LAP. This will also include access management at the driveways near the Morell at Brown intersection. Construction engineering services are also included as follows: contract administration, construction layout and staking, mast arm fabrication testing by subconsultant and coordination of testing. HRC estimates the total costs of Engineering Services **$63,710** which would not be exceeded without prior authorization.

Item 2-City Parking Lot 21 Partial Reconstruction
This task includes design and construction engineering services for Lot 21 located at the corner of Blackstone and Michigan. This project includes preparing plans and specification for bidding to regrade, lower and repave the unimproved portion of the existing parking lot, install a catch basin and storm sewer to drain the parking lot and connect to the existing storm sewer in Blackstone. We assumed 4 weeks of construction. HRC estimates the total costs of Engineering Services **$39,830** which would not be exceeded without prior authorization.

Based on the scope of work, we estimate the total costs for the items above to be $103,540. We will invoice the City in accordance with the terms of our existing contract, and the final invoice amount will be based on actual time spent.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

Todd Sneathen, P.E.
Vice President

Attachment
pc: HRC; M. Romkema, L. Michaels, File

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

BRADLEY C. WIEFERICH, P.E.
ACTING DIRECTOR

November 17, 2023

MDOT Local Agency Safety Program:
Fiscal Year (FY) 2025 Highway Safety Improvement Program Awards

The Michigan Department of Transportation (MDOT) is pleased to inform you that the attached projects have been approved for federal Highway Safety Improvement Program (HSIP) funding. All agencies were previously notified by email and approved projects are posted on MDOT's website at www.michigan.gov/mdotlap.

Please find all pertinent project details on the attached spreadsheet- including MDOT job number, project limits, project description, total project cost, federal/local split amounts, and approved preliminary engineering amounts (if applicable).

Please Note: Upon discussion and written approval, some agencies have elected to have their awarded projects programmed for FY 2024. The attached spreadsheet states which FY is applicable.

Unless otherwise approved in writing by MDOT at the time of obligation, the federally participating project costs are limited to the project costs submitted with the application and listed in the spreadsheet, plus the lesser of an increase of 20 percent or $20,000 above the total project cost. If such an increase results in federal funds exceeding $750,000, the federal funds will be capped at $750,000.

Awarded preliminary engineering work will be funded with 50 percent federal funds and 50 percent local funds. The preliminary engineering has been programmed for FY 2024. No extra federal funds will be allowed for preliminary engineering work above the listed approved preliminary engineering amount. Preliminary engineering must have federal approval (obligation) before costs are eligible for reimbursement.

Construction engineering and right-of-way costs are not eligible for reimbursement. Nonparticipating construction items of work may be included in the overall project estimate but are not reimbursable for federal funding. Items such as decorative lighting, brick sidewalks, street pavers, or any items that are not safety related in nature are not eligible for federal aid. These items will be reviewed once the preliminary plans are developed.

Funds for these projects must be obligated in FY 2024 or FY 2025- as applicable. Federal funds cannot be obligated until the following steps have been completed (links to forms can be located at www.michigan.gov/mdotlap):

- Environmental/historical clearance (NEPA) is received and approved.
- The Program Application has been completed (Form 0260)
- GI meeting has been held
- Permits are obtained and included in the project package
- Right-of-way issues are cleared and approved
- A complete biddable package is submitted and accepted

MDOT has programmed the selected projects into JobNet for the area's Transportation Improvement Program (TIP). Local Agencies within Metropolitan Planning Organization (MPO) areas must coordinate with their MPO to ensure approval of their project in the TIP.

Provided MDOT has obligation authority remaining, federal funds will be obligated up through September 1 of the applicable FY. Therefore, to ensure funds are obligated prior to this date, **it is imperative that the project's final package is completed and submitted to MDOT by August 18 of the applicable FY.** Please note that a complete biddable package contains all permits, right-of-way, signed and sealed final plans and any pertinent specifications or special provisions.

Once posted, the Local Agency Programs FY 2025 Project Planning Guide can be accessed at www.michigan.gov/mdotlap and contains the milestone dates required for a GI submittal to obligate your project for the FY (the guide for FY 2024 is currently posted). If your local agency wishes to obligate and construct your project prior to the FY for which it was selected, they may do so by utilizing the advance construct process. The Local Agency is responsible for ensuring the project is listed in the (S)TIP for both FYs (the year obligated, and the year federal funds are converted).

Every effort has been given to maintain a fiscally constrained program and maximize the use of limited available funds. Projects will be handled on a first come, first served basis, so please make every effort to stay on the schedule outlined in the Project Planning Guide.

Funding for any FY 2024 or FY 2025 project not obligated by the end of the assigned FY will be rescinded unless it receives written approval from the LAP Safety Engineer to be carried over to another FY. Any local agency that fails to obligate a project in the assigned FY will be scored significantly lower on subsequent project submittals for two years.

Any changes in the scope of work or significant changes in project cost which cannot be justified will be denied. Any scope of work or limit changes must be approved in writing by the LAP Safety Engineer.

Please send the programming application form, NEPA form, GI package and final plans electronically to MDOT-DesignLAP-Safety@Michigan.gov and Landon Johnson JohnsonL26@Michigan.gov.

If you have any questions, please contact Ryan Doyle, LAP Road Team Leader, at DoyleR3@Michigan.gov or 989-220-9447.

Sincerely,

Ryan P. Doyle

Ryan Doyle, Road Team Leader
Local Agency Programs

Local Agency HSIP Program FY 2025
Updated 11/29/2023

						Construction			Prel. Engineering	
FY Programmed	Job Number	CS	Lead Agency	Project Limits	Project Description	Project Total	Federal	Local	Federal	Local
2025	220102	39000	City of Kalamazoo	1. Park at Maple, 2. Park at Balch/Crosstown, 3. Park at Vine, 4. Park at Dutton, 5. Park at Walnut, 6. Park at Lovell, 7. Park at South, 8. King Highway at Gibson	Safety Improvements for VRU - RRFB's, special emphasis pavement markings, ADA ramp improvements, bulbouts/bumpouts, and pedestrian refuge islands.	$ 293,557	$264,201	$ 29,356		
2025	220113	82000	City of Detroit	1. Alter at Kercheval 2. Arnold at Lonyo 3. Forest at Grand Blvd 4. McGraw at Trenton 5. Morang at Roxbury	Signal Modernizations and Intersection Improvements	$ 824,931	$742,438	$ 82,493		
2025	220114	82000	City of Detroit	1. Forest at McClellan 2. Griswold at Larned 3. Harper at McClellan 4. Kelly at Morang 5. Larned at St Aubin 6. Fairfield at McNichols	Signal Modernizations and Intersection Improvements	$ 803,651	$723,286	$ 80,365		
2025	220115	39000	City of Kalamazoo	1. Park at Howard, 2. Park at Burr Oak, 3. Park at Cedar, 4. Park at Academy, 5. S. Westnedge at Huchinson, 6. S. Westnedge at Pleasant.	Safety Improvements for VRU - RRFB's, special emphasis pavement markings, ADA sidewalk improvements, bumpouts/bulbouts, and pedestrian refuge islands.	$ 513,024	$461,722	$ 51,302		
2025	220119	63000	City of Farmington Hills	1. 13 Mile Road at Farmington Road 2. 13 Mile Road at Halsted Road 3. Halsted Road at 11 Mile Road	Signal Modernization	$1,000,939	$750,000	$250,939		
2024	220121	39000	City of Kalamazoo	1. Bronson at Edgemoor, 2. Bronson at Duchess, 3. Bronson at Parker, 4. Mills at KVRT, 5. Crosstown Parkway at Trail Crossing, 6. Crosstown Parkway at John	Safety Improvements for VRU - RRFB's, special emphasis pavement markings, ADA sidewalk ramp improvements, and pedestrian refuge islands.	$ 474,190	$256,816	$217,374		
2024	220122	39000	City of Kalamazoo	1. Arboretum at Wynding Oaks (West), 2. Arboretum at Wynding Oaks (East), 3. Arboretum at Theoreau's Woods, 4. Lovers Lane at Foley, 5. Portage at Royce, 6. Portage at Banbury, 7. Crosstown Parkway at Maple, 8. Campus Drive #1, 9. Campus Drive #2 at Tech Circle, 10. Campus Drive #3 at Dipharma Inc	Safety Improvements for VRU - RRFB's, special emphasis pavement markings, and pedestrian refuge islands.	$ 646,577	$517,262	$129,315		
2024	220123	63000	City of Lathrup Village	Southfield Rd between Margate Ave and Kilbirnie Ave	High-Intensity Activated Crosswalk (HAWK) installation	$ 324,089	$291,680	$ 32,409		
2025	220124	41000	City of Grand Rapids	1. Covell Ave NW at Tremont Blvd NW 2. Walker Ave NW at Fremont Ave NW 3. Lafayette Ave NE at Creston Plz NE 4. Diamond Ave SE at Baldwin St SE 5. MLK Jr St SE at Benjamin Ave SE 6. Madison Ave SE at Hoyt St SE 7. 32nd St SE at Park Entrance	Roadway crossing Improvements and treatments for VRU	$ 540,000	$432,000	$108,000		
2025	220125	82000	City of Livonia	5 Mile Road and Levan Road	Signal Modernization	$ 353,058	$317,752	$ 35,306		
2025	220126	82000	City of Livonia	Newburgh Road at Lyndon Ave	Signal Modernization	$ 271,953	$244,758	$ 27,195		
2025	220127	63000	City of Northville	Seven Mile Road at Sheldon Road/Center Street	New Roundabout	$ 745,000	$670,500	$ 74,500		
2025	220129	73000	City of Saginaw	Genesee Avenue from Janes Ave to Hess Ave	Road Safety Audit for VRU	$ 25,000	$ 20,000	$ 5,000		
2024	220131	73000	Saginaw County Road Commission	Dixie Highway at Burt Road	Signal Modernization	$ 450,000	$405,000	$ 45,000	$22,500.00	$22,500.00

2025	220136	41000	City of Grand Rapids	1. Richmond St NW at Powers Ave NW 2. Fuller Ave NE at Northlawn NE 3. Fulton St E at Midblock at GRCC 4. Madison Ave SE at Pleasant SE 5. Alger St SE at Blaine Ave SE 6. Lane Ave NW at Sibley St NW 7. Walker Ave NW at Garfield Ave NW	Roadway crossing Improvements for treatments for VRU	$ 610,000	$488,000	$122,000		
2025	220137	38000	City of Jackson	Morrell St at Brown St, Morrell St at Wisner St	Signal Modernization	$ 695,222	$625,700	$ 69,522		
2025	220151	63000	City of Pontiac	1. Arlene Ave at Madison Ave and 2. Arlene Ave at Tennyson Ave 3. University Drive between Melrose Dr and Jordan Road	Signal Modernization, Install HAWK, Pedestrian refuge, ADA Ramps	$ 836,165	$752,548	$ 83,617		
2025	220153	73000	Saginaw County Road Commission	Tittabawassee at River Road	New Roundabout	$ 600,000	$353,040	$246,960		
2025	220154	77000	St Clair County Road Commission	Wadhams at Griswold Road	Signal Modernization with Reflectorized Backplates	$ 202,345	$182,110	$ 20,235		
2025*	220155	17000	City of Sault Ste.Marie	Meridian Street at West Easterday Avenue	Signal Modernization, Pedestrian countdown signals	$ 440,000	$352,000	$ 88,000	$22,000.00	$22,000.00
2025	220156	77000	St Clair County Road Commission	Wadhams at St. Clair Highway	New Roundabout	$ 420,000	$336,000	$ 84,000		
2025	220158	50000	City of Warren	Hoover Road at Common Road	Signal Modernization	$ 295,038	$265,534	$ 29,504		
2025	220159	82000	City of Westland	Wayne Road at Hunter Road	Signal Modernization	$ 293,697	$264,327	$ 29,370		
2025	220161	47000	Livingston County Road Commission	Rushton at Doane Road	Intersection Realignment and new Center Left-turn Lane	$ 815,000	$733,500	$ 81,500		
2025	220162	41000	Kent County Road Commission	Pine Island at 10 Mile	New Roundabout	$1,454,584	$750,000	$704,584		
2025	220163	19000	Clinton County Road Commission	Shepardsville Road between Maple Rapids Road and North County Line	Guardrail Improvements	$ 120,000	$108,000	$ 12,000		
2025	220171	25000	Genesee County Road Commission	Carpenter Road at Belsay Road	Ground Mounted Solar Beacon Installation	$ 28,000	$ 25,200	$ 2,800		
2025	220173	25000	Genesee County Road Commission	Davison at Irish Road	Signal Modernization and ADA Upgrades	$ 250,000	$225,000	$ 25,000		
2025	220174	25000	Genesee County Road Commission	Wilson at Clio Road	Approaches Reconstruction and Addition of Left Lane	$ 300,000	$270,000	$ 30,000		
2025	220175	26000	Gladwin County Road Commission	1. Pratt Lake at Chappel Dam 2. Beaverton at Bard Road 3. Shock at Knox Road 4. Freeman at Dale Road 5. Hockaday at Wagarville Road	1 Intersection New Beacon installation, 4 Intersection Beacon replacements	$ 115,000	$ 92,000	$ 23,000		
2025*	220176	28000	Grand Traverse County Road Comm.	Zimmerman Rd from 600' south of Panorama Dr to Heritage Way	Installation of a high friction treatment course	$ 343,151	$164,929	$178,222	$17,158.00	$17,157.00
2025	220177	34000	Ionia County	Zahm Rd at Krupp Rd Intersection- 300' east and west of the intersection, 700' north of the intersection	Horizontal Curve Flattening, corrugation placements, advanced warning signs	$ 444,910	$400,419	$ 44,491		
2025	220178	38000	Jackson County Department of Trans.	Robinson Road at Spring Arbor Road	Upgrade Signal Heads and Equipment	$ 151,435	$136,291	$ 15,144		
2025	220179	38000	Jackson County Department of Trans.	Ackerson Lake Road at Hart Road, Napoleon Township, Jackson County	Installation of Guardrail, Flashing LED Stop Sign, Stop and Stop Ahead Signage Upgrade, Reflective panels, Stop Bar pavement markings	$ 56,044	$ 42,134	$ 13,910		
2025	220182	39000	Kalamazoo County Road Commission	G Avenue from M-343 to 38th Street	Center Left Lane Construction	$ 998,000	$750,000	$248,000		
2025	220184	39000	Kalamazoo County Road Commission	Sprinkle Road from 0.11 miles north of Lake Street to I-94 BL	Sprinkle Road from 0.11 miles north of Lake Street to I-94 BL - Centerline, Rumble Strips, Shoulder Widening	$1,115,000	$750,000	$365,000		
2025	220185	41000	Kent County Road Commission	Myers Lake at 10 Mile Road	New Roundabout	$1,454,584	$750,000	$704,584		
2025	220186	50000	Macomb County Department of Roads	1. Jefferson at Crocker Road 2. 32 Mile Road at North Ave 3. 15 Mile Road at Garfield Road 4. 21 Mile Road at North Ave 5. Garfield Road at Millar 6. 32 Mile Road at Romeo Plank	Signal Modernization	$ 975,000	$750,000	$225,000		
2025	220187	50000	Macomb County Department of Roads	1. 15 Mile Road at Beaconsfield Road 2. 21 Mile Road at Van Dyke 3. 21 Mile Road at Shelby 4. 15 Mile Road at Klein/Bobcean 5. 23 Mile Road at E Russell Schmidt	Signal Modernization	$ 947,000	$750,000	$197,000		
2025	220188	58052	Monroe County Road Commission	1. Curve on Carleton Rockwood Road from Armstrong to Village of Carleton Rockwood, Berlin Twp; 2. Curve on Ida West Road near Dixon Road, Summerfield Twp; 3. Curve on Post Road near War Road, Frenchtown Twp; 4. Intersection of Bates Road & Stewart Road, Frenchtown Twp; 5. Intersection of Douglas Road & Rauch Road, Bedford/Ida Twp; 6.Intersection of Dunbar Road & Herr, Monroe Twp; 7. Intersection of Samaria Road & Summerfield Road, Whiteford Twp	Intersection Signing Upgrades	$ 308,000	$277,200	$ 30,800		
2025*	220189	77000	St Clair County Road Commission	Dove Road at Michigan Road.	Signal Improvements	$ 204,045	$183,640	$ 20,405	$10,202.00	$10,202.00

JACKSON
Founded 1829

MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Resolution to Rename City Trails.

Recommendation:

Adopt a Resolution to rename all of the City trails that are part of the Iron Belle Trail from Weatherwax Road to Monroe Street as the Martin Luther King, Jr. Equality Trail, and authorize the Mayor and City Clerk to execute the appropriate document.

Attached is a memo from Jon H. Dowling, City Engineer, regarding renaming of City trails.

I recommend adoption. Your consideration and concurrence is appreciated.

JACKSON
Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Jon Dowling, Engineer

DATE: December 12, 2023

RECOMMENDATION: Adopt a Resolution to rename all of the City trails that are part of the Iron Belle Trail from Weatherwax Road to Monroe Street as the Martin Luther King, Jr. Equality Trail, and authorize the Mayor and City Clerk to execute the appropriate document.

ISSUE STATEMENT

- The City has a trail system which is part of the Michigan Iron Belle Trail with multiple names.
- Attached is a resolution to rename all of the City trails that are part of the Iron Belle Trail from Weatherwax Road to Monroe Street as the Martin Luther King, Jr. Equality Trail.

DESCRIBE THE CONSEQUENCES

There is no cost associated with the renaming. It will simplify knowing which segment you are on if they all are named the same.

OWNERSHIP

- Engineering started building the trail system in 1997 with the Intercity Bike Trail.
- In 2003, the Consumers Energy Riverwalk Trail was built.
- In 2010, the Grand River Artswalk was built.
- In 2012 the Michigan Iron Belle Trail was established.
- In 2015 the Intercity Bike Trial was renamed as the Martin Luther King, Jr. Equality Trail.
- Engineering proposes, for consistency, to rename all of the City trails that are part of the Iron Belle Trail from Weatherwax Road to Monroe Street as the Martin Luther King, Jr. Equality Trail.

SOLUTION

To have one name for the main trail, Engineering requests that the attached resolution to rename all of the City trails that are part of the Iron Belle Trail from Weatherwax Road to Monroe Street as the Martin Luther King, Jr. Equality Trail be adopted by the City Council, and the Mayor and City Clerk be authorized to sign the appropriate document.

FACILITATE IMPLEMENTATION

Adopt a Resolution to rename all of the City trails that are part of the Iron Belle Trail from Weatherwax Road to Monroe Street as the Martin Luther King, Jr. Equality Trail, and authorize the Mayor and City Clerk to execute the appropriate document.

ATTACHMENTS

1. Engineering Resolution to Rename City Trails att

RESOLUTION

BY CITY COUNCIL:

WHEREAS, in 1997 the City of Jackson built the Intercity Bike Trail from Weatherwax Road to Biddle Street; and

WHEREAS, in 2002 the Consumers Energy Campus Riverwalk Trail was built from Martin Luther King, Jr. Drive to Washington Street; and

WHEREAS, in 2010 the Grand River Artswalk was built from Louis Glick Highway to Monroe Street; and

WHEREAS, in 2012 the State of Michigan announced the vision for the Iron Belle Trail which includes the main trails in the City of Jackson; and

WHEREAS, on April 28, 2015 the City Council adopted a resolution to rename the Intercity Bike Trail to the Martin Luther King, Jr. Equality Trail; and

WHEREAS, in 2016 the Martin Luther King, Jr. Equality Trail extension was built from Biddle Street to Washington Street; and

WHEREAS, the City has future plans to connect the trail system from the Consumers Energy Campus Riverwalk at Martin Luther King, Jr. Drive to the Grand River Artswalk at Louis Glick Highway.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby proclaim and rename all of the City trails that are part of the Iron Belle Trail from Weatherwax Road to Monroe Street as the Martin Luther King, Jr. Equality Trail; and

BE IT FURTHER RESOLVED that the City Council does authorize the Mayor and the City Clerk to sign the resolution on behalf of the City.

* * * *

State of Michigan)
County of Jackson)ss
City of Jackson)

I, Andrea Muray, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 12th day of December, 2023.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 13th day of December, 2023.

_____
Daniel Mahoney, Mayor

_____
Andrea Muray, City Clerk

JACKSON
Founded 1829

MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Resolution to Approve Road Diet/Realigned Intersection - Lansing Avenue, Steward Avenue to Clinton Road.

Recommendation:

Approve a Resolution to approve the road diet on Lansing Avenue from Steward Avenue to Clinton Road and the realigned intersection of Lansing Avenue, Clinton Road and Hill Street, and authorize the Mayor and City Clerk to execute the appropriate document.

Attached is a report from Jon Dowling, City Engineer regarding the subject Resolution.

I recommend adoption of the resolution. Your consideration and concurrence is appreciated.

JACKSON
Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Jon Dowling, Engineer

DATE: December 12, 2023

RECOMMENDATION: Approve a Resolution to approve the road diet on Lansing Avenue from Steward Avenue to Clinton Road and the realigned intersection of Lansing Avenue, Clinton Road and Hill Street, and authorize the Mayor and City Clerk to execute the appropriate document.

ISSUE STATEMENT

Engineering is proposing to improve the Lansing Avenue Corridor by right sizing the number of lanes between Steward Avenue and Clinton Road with a road diet to go from a five lane cross-section to a three lane cross-section, along with a realignment of the intersection of Lansing Ave., Clinton Rd. and Hill Street, and is seeking City Council approval of the project design concept.

DESCRIBE THE CONSEQUENCES

- If the proposed project is built it will provide

  - traffic calming
  - reduced pavement area
  - added green space and tree canopy
  - realignment of the intersection at Steward to a standard tee configuration
  - upgraded traffic signal at North Street to a box span configuration with mast arm mounted signals
  - realignment of the intersection with Clinton and Hill to a standard cross configuration
  - upgraded traffic signal at Clinton and Hill to a box span configuration with mast arm mounted signals.

- The proposed project has a total cost of $3,516,067 of which $2,041,165 is federal funds and $1,474,902 is City match. The total project costs include all of the roadway construction plus signal replacement on Lansing Ave. at North Street, Lansing Ave. at Clinton Rd., Lansing Ave. at Monroe Street and Jackson Street at Ganson Street. Also

included is safety work on Lansing Ave. at Ganson, Monroe at Clinton, Clinton at Backus Street and North at Backus.

- On March 21, 2023 City Council held a public hearing on the Lansing Ave. road diet with Engineering giving a presentation to show the proposed changes to the roadway. The PowerPoint slides from that presentation are attached to this report.
- If the proposed project is not built, the excessive noise and speeding will continue to exist, and the federal funds will go back to the Michigan Department of Transportation (MDOT) to be used on another project in the state.

OWNERSHIP

- The City Engineer is the Street Administrator for the City and is responsible for the safe and efficient movement of people and motorists following the Complete Streets Policy of the City.
- Lansing Avenue was originally built for state highways going through the City that no longer use this corridor, leaving a pedestrian un-friendly corridor and a roadway with higher maintenance due to unneeded pavement.

SOLUTION

- A Public Hearing to discuss the road diet was held to meet the federal requirements on March 21, 2023.
- Prior to the project moving to the next phase, Engineering is requesting the attached resolution to approve the road diet on Lansing Avenue from Steward Avenue to Clinton Road and the realigned intersection of Lansing Avenue, Clinton Road and Hill Street be adopted by the City Council, and the Mayor and City Clerk be authorized to sign the appropriate document.

FACILITATE IMPLEMENTATION

Adopt a Resolution to approve the road diet on Lansing Avenue from Steward Avenue to Clinton Road and the realigned intersection of Lansing Avenue, Clinton Road and Hill Street, and authorize the Mayor and City Clerk to execute the appropriate document.

ATTACHMENTS

1. Engineering Lansing Ave Road Diet Res att

RESOLUTION

BY CITY COUNCIL:

WHEREAS, in the 1920s Lansing Avenue was part of US-127 and Clinton Road was part of M-50; and

WHEREAS, by the 1950s both US-127 and M-50 were utilizing West Avenue; and

WHEREAS, by 1953, Lansing Avenue jurisdiction was transferred back to the City; and

WHEREAS, the Lansing Avenue five lane cross-section at North Street originated from the highway needs from the 1920s; and

WHEREAS, the current traffic volumes on Lansing Avenue do not warrant more than a three lane cross-section to match that roadway north of Clinton Road; and

WHEREAS, a road diet to reduce Lansing Avenue from a five lane cross-section to a three lane cross-section is needed; and

WHEREAS, the proposed project would reconfigure the intersection of Lansing Avenue at Clinton Road and Hill Street to a traditional cross-type layout.

NOW, THEREFORE, BE IT RESOLVED that the City Council does herby approve the road diet on Lansing Avenue with a proposed three lane cross-section and the realigned intersection of Lansing Avenue at Clinton Road and Hill Street; and

BE IT FURTHER RESOLVED that the City Council does authorize the Mayor and the City Clerk to sign the resolution on behalf of the City.

* * * *

State of Michigan)
County of Jackson)ss
City of Jackson)

I, Andrea Muray, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 12th day of December, 2023.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 13th day of December, 2023.

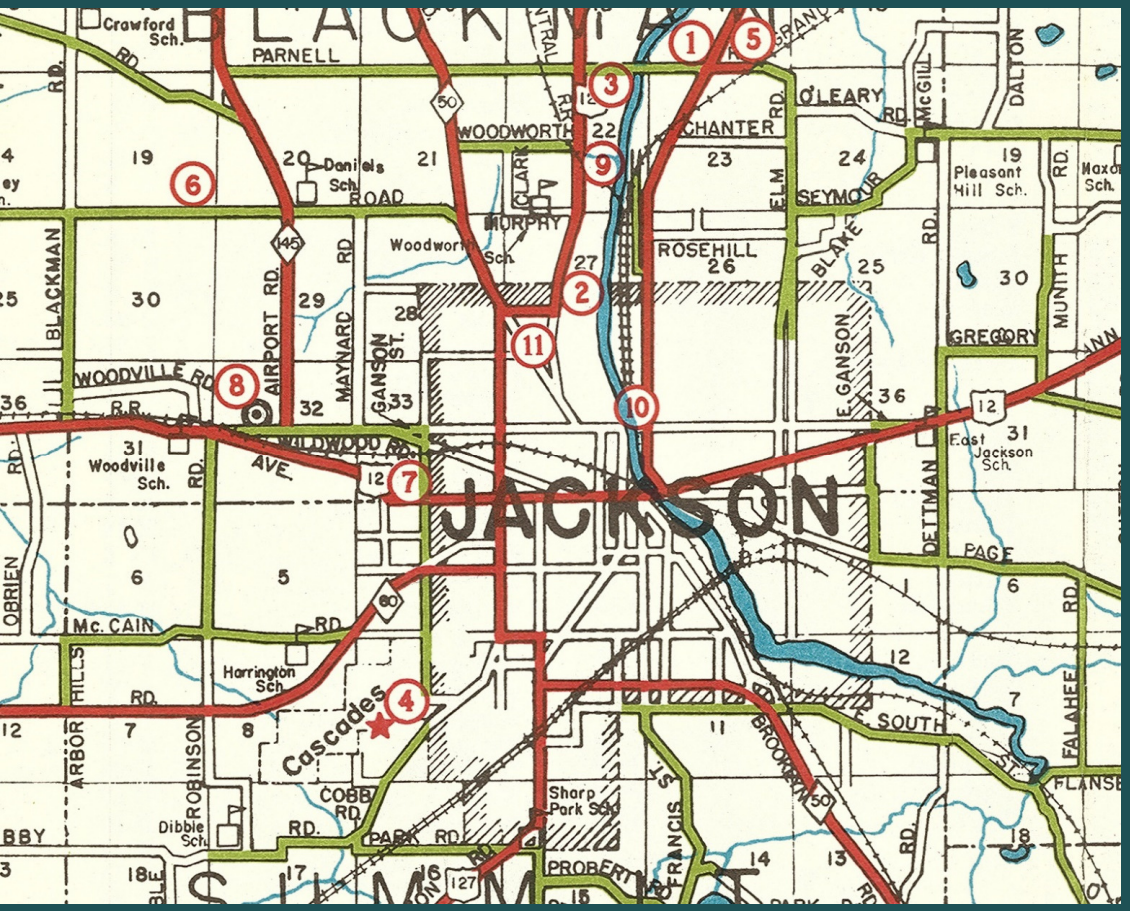
_____
Daniel Mahoney, Mayor

_____
Andrea Muray, City Clerk



Lansing Avenue Corridor

Corridor History



1925 – M-50 was extended northwesterly to end in Jackson

1926 – US-127 was designated from Toledo to Lansing going through Jackson

1929 – US-127 western bypass of downtown Jackson going from Lansing Ave west on St. Clair St to West Ave then south to Ganson St

1931 – US-127 western bypass extended south to High St to Fourth Street to Prospect St to Beldon Rd

1950 – US-12 bypass (now I-94) under construction

1951 – US-127/M-50 now on West Ave

1953 – St. Clair St and Lansing Ave transferred back to the City



Lansing Avenue has seen a number of changes over the past 55 years:

- In 1967 the roadway with Steward Ave was converted to a one-way pair.
- In 2013 the one-way pair was changed back to two-way traffic.
- In 2016 the intersection of Lansing Ave at Ganson St was widened to add a center left turn lane for south bound traffic to match the left turn lane for north bound traffic.



The south end of the corridor has two improvements planned:

- Lansing and Blackstone intersection
  - Realigning the intersection to bring the north leg in as a tee intersection

- Blackstone and Louis Glick intersection
  - Add a center left turn lane on the north leg of for south bound traffic

Engineering's first attempt at obtaining funding for these intersections was not successful. We will be applying for funding again in the future.

Lansing Ave and Steward Ave

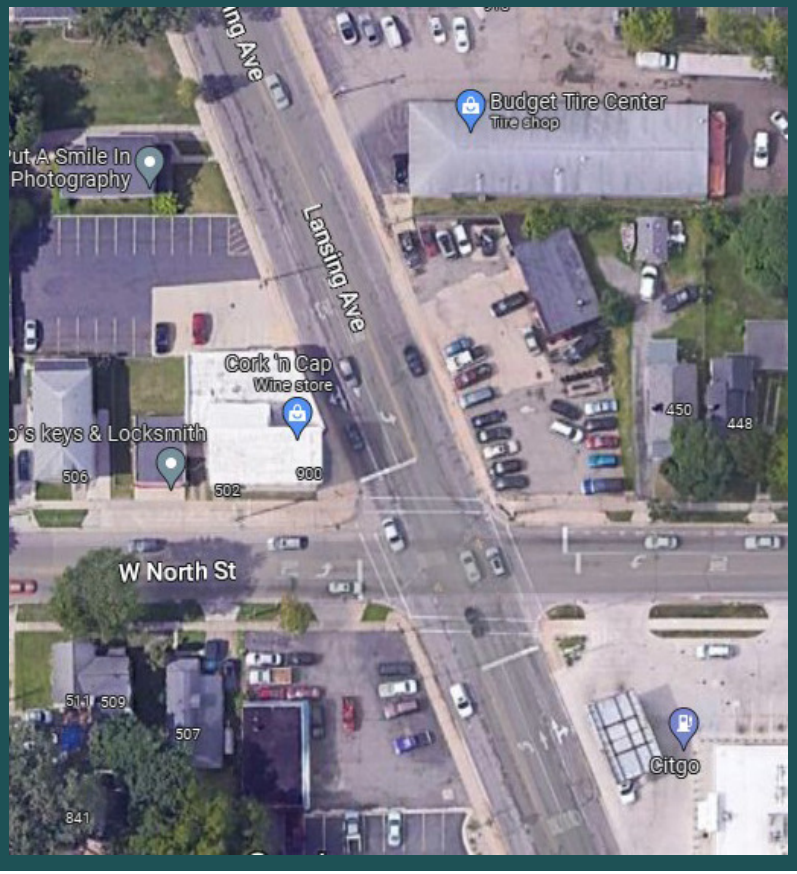
- Steward to connect to Lansing Ave as a Tee intersection and eliminate the one way slip ramp – to conform to the Thoroughfare Plan of 2/2002.
- Lansing Ave to go from three lanes to two lanes south of Steward Ave

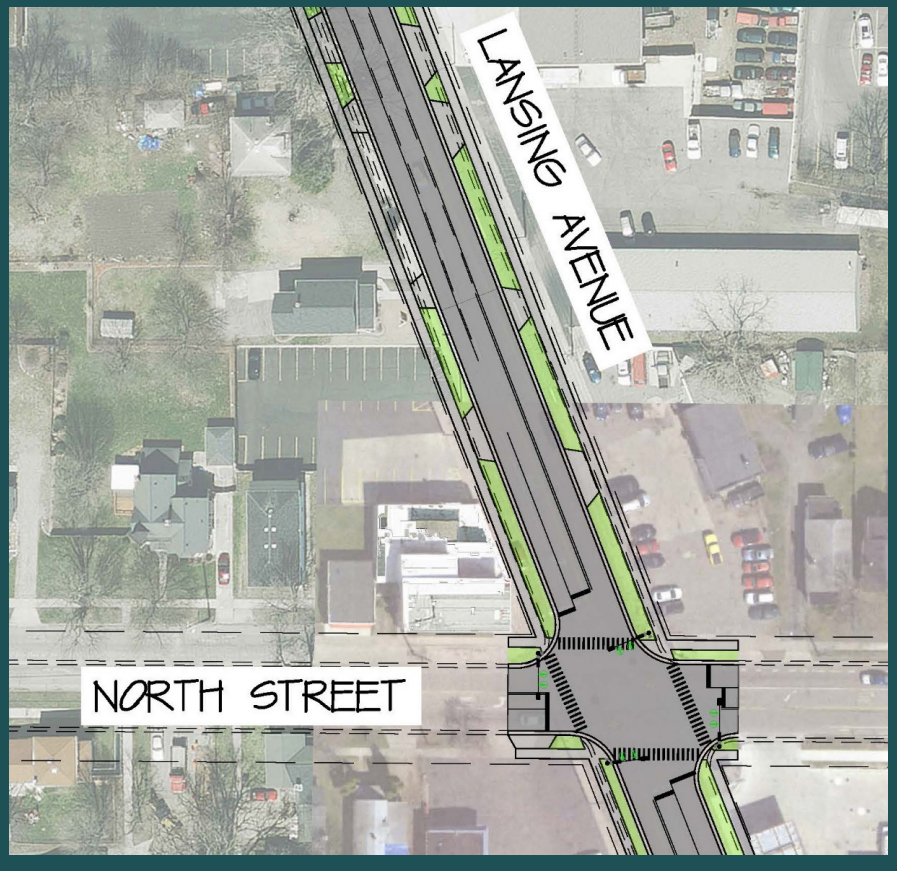




Lansing Ave and North St

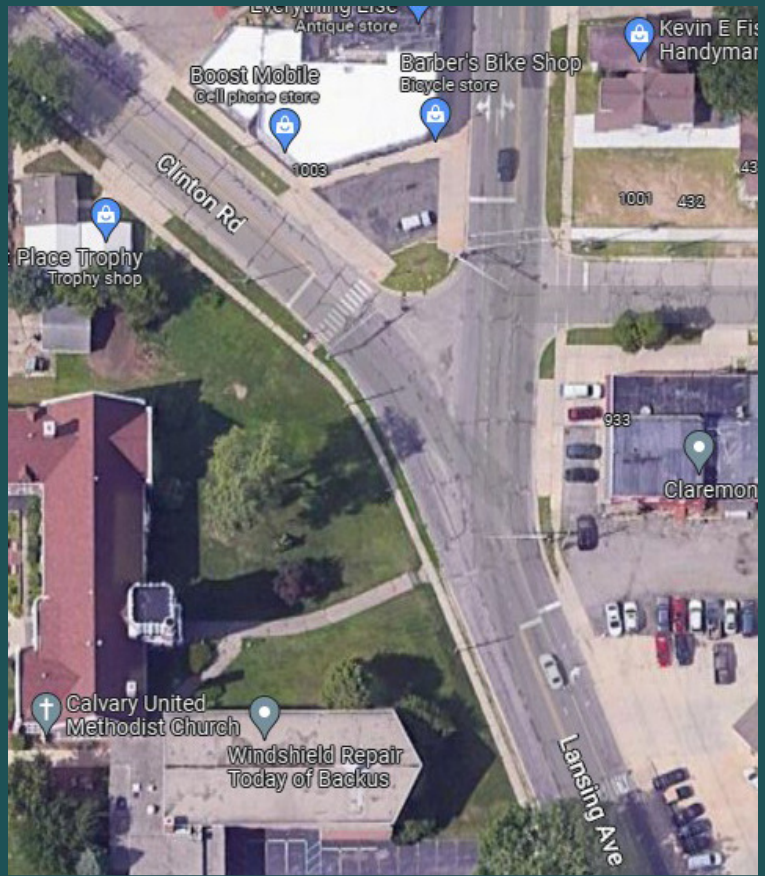
Three lanes on Lansing Ave to allow more green space – to match the lanes north & south of the project zone without reducing capacity.
New mast arm signal with pedestrian signals at this intersection.

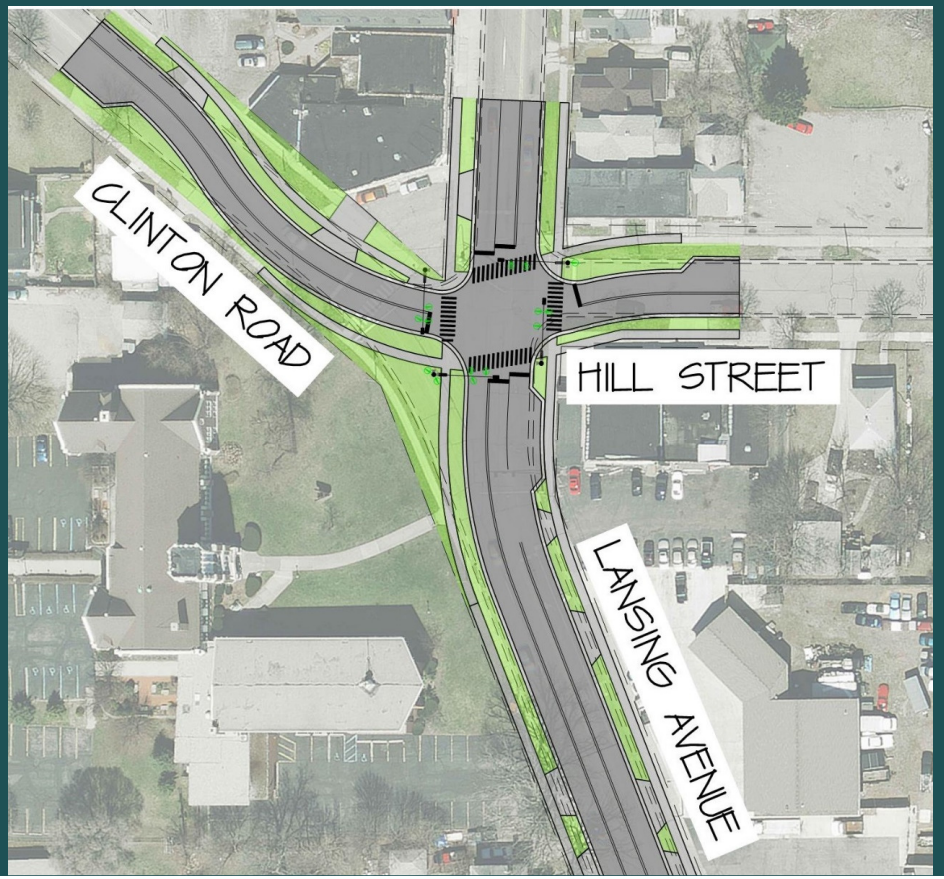




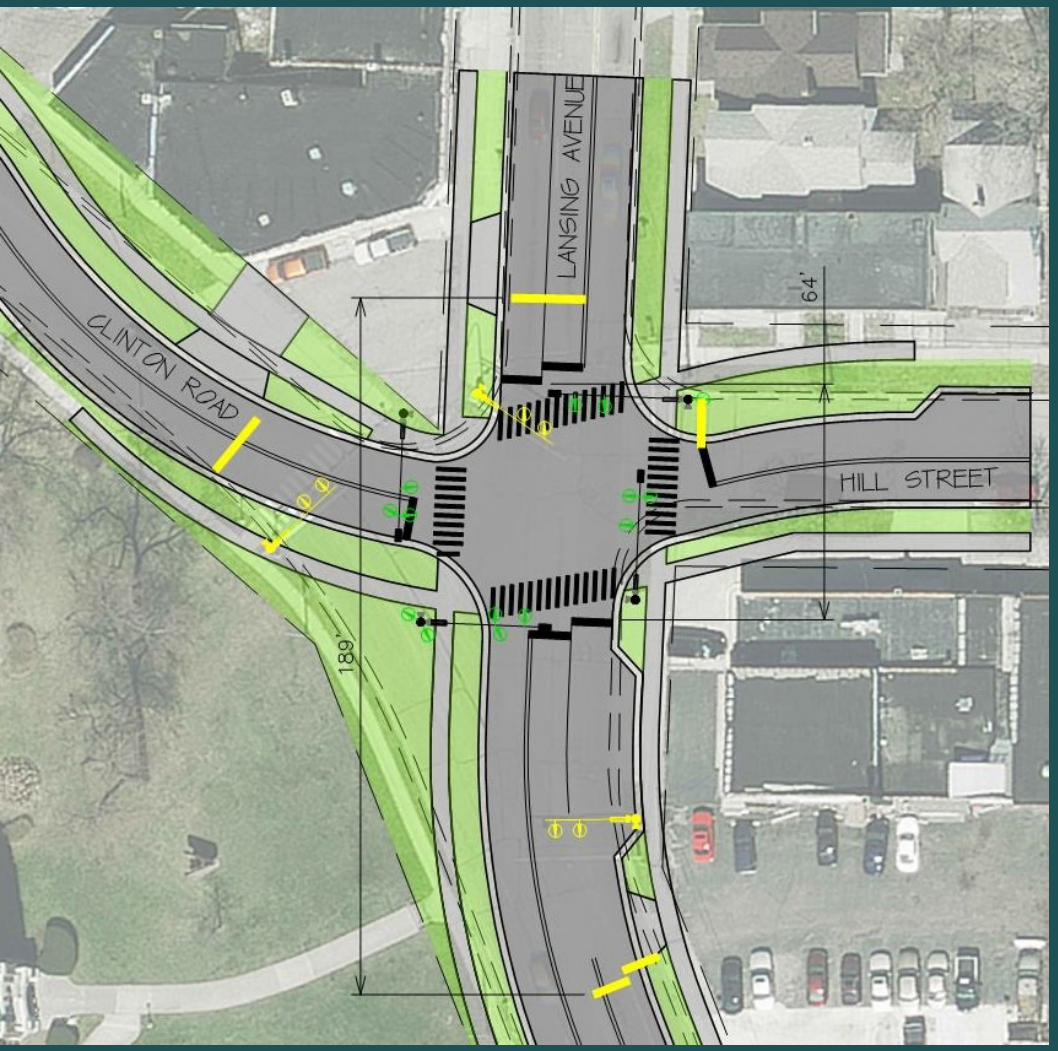
Lansing Ave and Clinton Rd

Changing the Y intersection to a standard intersection aligning with Hill St.
New mast arm traffic signal with pedestrian signals at this intersection.





Safety Improvements



- Lansing Ave travel through "No Man's Land" eliminated.
- Pedestrian crossing routes standardized.
- Right Turn on Red will be allowed for southbound Clinton Rd motorists.

- Lansing Ave speed limit is 25mph or 36.67 feet/sec, so a car going past the stop bar currently is going to take 5.15 seconds to clear the opposite stop bar being 189 feet away. When the stop bars are 64 feet apart the car needs only 1.75 seconds to clear the intersection. These factors have much to do with the signal timing and safety.

- Hill Street currently has a stop sign at a signalized intersection.

Other Safety Improvements with the project

New Mast Arm Traffic Signal with Pedestrian Signals at Lansing Ave @ Monroe St
New Mast Arm Traffic Signal with Pedestrian Signals at Ganson St @ Jackson St
New Traffic Signal backplates at Lansing Ave @ Ganson St
New signage for crosswalks to school on Backus St at North St and Clinton Rd
New signage at Monroe St and Clinton Rd







Any Questions?

JACKSON
Founded 1829

MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Modify the existing certified bargaining agreements between the City of Jackson and the POLC S, POLC NS and the IAFF union's.

Recommendation:

Approve the LOA between the City and Union member groups POLC S, POLC NS and IAFF to reform the pension age and service requirements within their current agreements.

CITY OF JACKSON
Founded 1829

City Manager's Office
161 W. Michigan Ave. - Jackson, MI 49201
Phone: (517) 788-4035 • Facsimile: (517) 768-5820

MEMO TO: Mayor and Councilmembers

FROM: Doria LaPorte, Human Relations Manager

DATE: December 7, 2023

SUBJECT: **Police/Fire Years of Service Changes**

Issue & Impact:

The City seeks to hinder any and all threats to public safety for our community; this includes the negative impact our residents would experience if faced with a shortage of police officers or firefighters to handle calls for service for our community. When fewer officers and firefighters are employed than warranted, staff shortages may occur and lead to additional overtime costs, longer response times for residents with low priority calls and higher workplace stress levels.

Ownership:

The Personnel department supports the City's workforce and the job-seeking public. The provision of a pension program is critical to recruit and retain public employees, as well as to support the City's current pension liabilities. Research has shown that retirement benefits provided for first responder employees are a significant incentive for positions exposed to life-threatening situations on a regular basis.

In previous contract years, the ACT 345 pension benefit plan design within the certified bargaining agreements for the POLC S, POLC NS and the IAFF union's permitted service retirement at twenty-five (25) years of service with no age requirement; however, in each of the current union member certified bargaining agreements, this benefit has been removed and replaced with varying additional years of service and age requirements within the different contracts.

After much discussion with the City over the past year, all three unions requested that the City modify their existing certified bargaining agreements to the terms of the Letter of Agreement (LOA) as attached.

Solution:

The City seeks to avoid the negative impact our residents and the community would experience if faced with not enough police officers or firefighters to handle calls for service. Failure to correct the current pension age and service requirements, thus returning to a twenty-five (25) service eligibility model for union members within these groups, will be detrimental to the City's ability to recruit as the provision of a pension remains one of the key benefits jobseekers consider.

This LOA between the City and Union member groups POLC S, POLC NS and IAFF reforms the pension age and service requirements within their current agreements causing a direct impact on attracting individuals to the public safety professions at our municipality as well as increasing the retention of those who are currently employed with the City. **All parties have agreed that any increase in costs as a result of this agreement will not be the responsibility of or paid by the City and will be paid by all current and future union employee members through increased contributions rates which are reflected in the agreement per the set terms.** Maintaining a high

retention rate at the City reduces lost knowledge and hiring expenses, as well as drives better performance; these factors increase the City's ability to provide excellent service to our residents and our community.

As recruiting and retention are not singular issue, it is vital for the City to offer competitive retirement benefits that both recruit and retain highly qualified public employees in their workforces to avoid a public sector crisis and maintain the ability to attract the best candidates. Within the last few years, the City has begun to offer a hiring sign-on bonus for patrol officers to gain more applicants in the door. While effective, hiring incentives are short-term fixes that help with attracting applicants but not with retention. Modifying our pension package, given the high costs associated with employee turnover, will provide a long-term solution assisting the City in retaining our skilled first responder employees.

The City Administration has agreed to the terms as outlined in the LOA and recommends the Council's approval.

LETTER OF AGREEMENT
City of Jackson Police Officers Labor Council
(POLC) Supervisory Unit
Pension Age and Service Requirements

This Letter of Agreement ("LOA") is entered into this __ day of November, 2023 (Effective December 1, 2023) by and between the City of Jackson ("City") and the Police Officers Labor Council Jackson Supervisory Unit (POLC-S) ("Union"), collectively ("Parties").

The undersigned parties agree and acknowledge the following:

The City and Union are parties to a collective bargaining agreement with a term of July 1, 2020 through June 30, 2024 ("CBA").

The City and Union wish to enter into this LOA for the purpose of changing the pension benefit plan design for members of the Union who are also members of the City of Jackson Act 345 Retirement system to allow service retirement at twenty-five (25) years of service with no age requirement.

The City and the Union agree as follows:

1. Both parties agree that any increase in costs as a result of changes to ***Article 12- Pension Improvements, Section 12.9 Pension Eligibility, Multiplier, and Member Contribution*** will not be the responsibility of or paid by the City and rather will be paid by the union employee members of the Act 345 retirement system through increased member contribution rates which are reflected in the actuarial study completed by GRS dated 12/16/2022 and outlined in the chart below.

2. Both parties agree to increase member contributions for all the current and future union members of the Act 345 retirement system covered by this LOA to allow for the change of benefit plan design to permit service retirement at the twenty-five (25) years of service as noted below:

Member Contribution Rates- Ultimate Rates-After 5 Years	**From December 1, 2028**	**Cont. Increase**
Police Command -Hired before 6/30/2012 & promoted before 3/1/2016	11.50%	+0.00%
Police Command-Hired before 6/30/2012 & promoted after 3/1/2016	15%	+2.50%
Police Command-Hired after 7/1/2012	7.50%	+1.50%
Member Contribution Rates- (Temporary Rates for 5 Years) (Temporary Additional Member Contribution (5 Year UAAL Amortization)	**From December 1, 2023 until November 30, 2028**	**Cont. Increase**
Police Command -Hired before 6/30/2012 & promoted before 3/1/2016	13.0%	+1.50%
Police Command-Hired before 6/30/2012 & promoted after 3/1/2016	16.5%	+4.00%
Police Command-Hired after 7/1/2012	9%	+3.00%

The member contribution rates outlined in the previous chart will survive expiration of the current CBA. The member contribution rates outlined as Temporary Rates for 5 Years in the previous chart, shall not be subject to negotiations, unless agreed to by both parties. The member contribution rates set to take effect on December 1, 2028, outlined as Ultimate Rates after 5 Years in the previous chart, shall be subject to future contract negotiations at any time after expiration of the CBA in place at the time this LOA takes effect.

3. The parties agree that ***Article 12, Pension Improvements. Section 12.9 Pension Eligibility, Multiplier, and Member Contributions and Section 12.10 Full Service Retirement for employees hired on or after July 1, 2012*** on pages 23 and 24 of the CBA will be stricken from the CBA and replaced with the following language.

   Section 12.9: Pension Eligibility, Multiplier, and Member Contribution. Members of the bargaining unit who were hired before June 30, 2012 and retire as service retirees will be eligible for a pension benefit as follows:

   Years of Service:

   For those in the unit as of February 28, 2016 = 25 years of service at any age

   For those hired by the city before June 30, 2012 and promoted to the unit after March 1, 2016 = 25 years of service at any age

   For those hired by the city after July 1, 2012 and before June 30, 2016 = 25 years of service at any age

   For those hired after July 1, 2016 = 25 years of service at any age

   Multipliers:

   Multiplier for the first 25 years of Service: Current bargaining unit members as of July 1, 2016 and employees who are promoted into the bargaining unit who have only a defined benefit plan shall continue in such plan. Such members who have only a defined benefit plan and who retire during the term of this agreement will have a 2.5% pension multiplier for service accrued through June 30, 2007; a 2.9% pension multiplier used for service on or after July 1, 2007.

   Multiplier for all retirees under this section will be 1% for all years of service after 25 years.

   Pension Cap:

   For anyone hired by the city before June 30, 2012 and promoted into the unit before February 28, 2016 = 71%

   For those hired by the city before June 30, 2012 and promoted to the unit after March 1, 2016 = 70%

   Member contributions shall be as provided for in paragraph 2 of this LOA.

   Section 12.10. Full Service Retirement for employees hired on or after July 1, 2012: All employees hired on or after July 1, 2012 shall become members of both the defined benefit pension system (Act 345 Retirement System) and the defined contribution pension system (which constitutes a hybrid pension system).

   Employees hired on or after July 1, 2012 shall have a pension multiplier for Act 345 service retirement at the rate of 1.5% for the first twenty-five (25) years of service and 1% for each year of service thereafter.

For the defined contribution pension plan, the City shall contribute a flat 3% to the defined contribution pension plan and the employee must contribute a minimum of 6% up to a maximum of 20%, an amount which cannot change once enrolled. Any employee who already is a member of a defined contribution or hybrid pension plan and who is promoted into this Union on or after July 1, 2012 shall continue in such plan.

Pension Cap:

For members hired by the city on or after July 1, 2012 and promoted to the unit = 50%

Member contributions shall be as provided for in paragraph 2 of this LOA.

4. This LOA shall apply to all current and future union members eligible for pension benefits at the time this LOA is made effective.

Police Officers Labor Council,
Jackson Supervisory Unit

POLC SUPERVISORY UNIT

_____
President

Date:_____

_____
Vice President

Date:_____

CITY OF JACKSON

_____
City Manager

Date:_____

_____
Director of Police and Fire Services

Date:_____

LETTER OF AGREEMENT
City of Jackson Police Officers Labor Council (POLC)
Non-Supervisory Unit
Pension Age and Service Requirements

This Letter of Agreement ("LOA") is entered into this _ day of November 2023 (Effective December 1, 2023) by and between the City of Jackson ("City") and the Police Officers Labor Council Jackson Non-Supervisory Unit (POLC-NS) ("Union"), collectively (“Parties”).

The undersigned parties agree and acknowledge the following:

The City and Union are parties to a collective bargaining agreement with a term of July 1, 2021 through June 30, 2026 ("CBA").

The City and Union wish to enter into this LOA for the purpose of changing the pension benefit plan design for members of the Union who are also members of the City of Jackson Act 345 Retirement system to allow service retirement at twenty-five (25) years of service with no age requirement.

The City and the City and the Union agree as follows:

1. Both parties agree that any increase in costs as a result of this LOA and changes to ***Article 12- Pension, Section 12.3 Service Retiree Pension Calculation and Section 12.8 Pension Multiplier and Employee Contribution*** will not be the responsibility of or paid by the City and rather will be paid by the union employee members of the Act 345 retirement system through increased member contribution rates which are reflected in the actuarial study completed by GRS dated 12/16/2022 and outlined in the chart below.

2. Both parties agree to increase member contributions for all the current and future union members of the Act 345 retirement system covered by this LOA to allow for the change of benefit plan design to permit service retirement at the twenty-five (25) years of service as noted below:

Member Contribution Rates- Ultimate Rates-After 5 Years	**From December 1, 2028**	**Cont. Increase**
Police Officers -Hired before 6/30/2012	12%	+0.00%
Police Officers -Hired after 7/1/2012	7.50%	+1.50%
Member Contribution Rates- (Temporary Rates for 5 Years) (Temporary Additional Member Contribution (5 Year UAAL Amortization)	**From December 1, 2023 until November 30, 2028**	**Cont. Increase**
Police Officers -Hired before 6/30/2012	13.5%	+1.50%
Police Officers-Hired after 7/1/2012	9%	+3.00%

The member contribution rates outlined in the previous chart will survive expiration of the current CBA. The member contribution rates outlined as Temporary Rates for 5 Years in the previous chart, shall not be subject to negotiations, unless agreed to by both parties. The member contribution rates set to take effect on December 1, 2028, outlined as Ultimate Rates after 5 Years in the previous chart, shall be subject to future contract negotiations at any time after expiration of the CBA in place at the time this LOA takes effect.

3. The parties agree that ***Article 12, Pension. Section 12.3 Service Retiree Pension Calculation*** **and** ***Section 12.8 Pension Multiplier and Employee Contribution*** on pages 26 and 27 of the CBA will be stricken from

the CBA and replaced with the following language.

Section 12.3. Service Retiree Pension Calculation.

All employees eligible for an Act 345 retirement must satisfy the following years of service as a full time employee and age requirements to be eligible for the defined benefit pension:

Hire Date	Years of Service	Age	Multiplier first 25 years of Service	Multiplier for years of service after 25 years	Pension Cap	Annuity Withdrawal	Final Average Compensation
On or before December 31, 1998	25	Any	2.9%	1.0%	71%	2.25% on contributions made on or before December 31, 2003 8% on all contributions made on or after January 1, 2004 Special Provision – anyone retiring in calendar years 2017, 2018, 2019, 2020, 2021with a full service retirement will have their contributions discounted by 2.25% for all contributions	Final Average compensation shall be calculated based upon the average of the employees final 4 years of service Special Provision– Deleted to accommodate extra years in AW section
After January 1, 1999 and before June 30, 2012	25	Any	2.9%	1.0%	70%	5.5%on contributions made on or before December 31, 2003, and 8.25% on contributions made on or January 1, 2004	Final Average compensation shall be calculated based upon the average of the employees final 5 years of service

After July 1, 2012 and before June 30, 2016	25	Any	1.5%	1%	60%	8.25% on all contributions	Final Average compensation shall be calculated based upon the average of the employees final 6 years of service
After July 1, 2016	25	Any	1.5%	1%	60%	8.5% on all contributions	Final Average compensation shall be calculated based upon the average of the employees final 6 years of service

All multipliers and pension caps shall be as provided for in the above chart.

Member contributions shall be as provided for in paragraph 2 of this LOA.

Section 12.8: Pension Multiplier and Employee Contribution.

Post July 1, 2012 Employees (Hybrid) member defined contributions shall be 6%-20%.

4. This LOA shall apply to all current and future union members eligible for pension benefits at the time this LOA is made effective.

Police Officers Labor Council,
Jackson Non-Supervisory Unit

POLC NON-SUPERVISORY UNIT

_____
President

Date:_____

_____
Business Representative

Date:_____

CITY OF JACKSON

_____
City Manager

Date:_____

_____
Director of Police and Fire Services

Date:_____

LETTER OF AGREEMENT
BETWEEN THE CITY OF JACKSON, MICHIGAN
AND LOCAL 1306 OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS

This Letter of Agreement ("LOA") is entered into this __th day of November 2023 (Effective December 1, 2023) by and between the City of Jackson ("City") and Local No. 1306 of the International Association of Firefighters ("Union"), collectively (“Parties”).

The undersigned parties agree and acknowledge the following:

The City and Union are parties to a collective bargaining agreement with a term of July 1, 2021 through June 30, 2024 ("CBA").

The City and Union wish to enter into this LOA for the purpose of changing the pension benefit plan design for members of the Union who are also members of the City of Jackson Firemen Retirement System to allow service retirement at twenty-five (25) years of service with no age requirement.

The City and the Union agree as follows:

1. Both parties agree that any increase in costs as a result of this LOA and changes to Article 23- Pension Amendments, Section 23.8 Pension Age and Service Requirements, will not be the responsibility of or paid by the City and rather will be paid by the union employee members of the Act 345 retirement system through increased member contribution rates which are reflected in the actuarial study completed by GRS dated 12/16/2022 and outlined in the chart below.

2. Both parties agree to increase member contributions for all the current and future union members of the Act 345 retirement system covered by this LOA to allow for the change of benefit plan design to permit service retirement at the twenty-five (25) years of service as noted below:

Member Contribution Rates- Ultimate Rates-After 5 Years (If Members Fully Financing the Proposed Benefit Design Change)	**From December 1, 2028**	**Cont. Increase**
Firefighters -Hired before 6/30/2012	15%	+2.00%
Firefighters-Hired after 7/1/2012	6.50%	+1.75%
Member Contribution Rates- (Temporary Rates for 5 Years) (Temporary Additional Member Contribution (5 Year UAAL Amortization)	**From December 1, 2023 until November 30, 2028**	**Cont. Increase**

Firefighters -Hired before 6/30/2012	16.5%	+3.50%
Firefighters-Hired after 7/1/2012	8%	+3.25%

The member contribution rates outlined in the previous chart will survive expiration of the current CBA. The member contribution rates outlined as Temporary Rates for 5 Years in the previous chart, shall not be subject to negotiations, unless agreed to by both parties. The member contribution rates set to take effect on December 1, 2028, outlined as Ultimate Rates after 5 Years in the previous chart, shall be subject to future contract negotiations at any time after expiration of the CBA in place at the time this LOA takes effect.

3. The parties agree that Article 23, Pension Amendments, Section 23.8 Pension Age and Service Requirement on pages 30-32 of the CBA will be stricken from the CBA and replaced with the following language.

Section 23.8.Pension Age and Service Requirements.
All employees eligible for an Act 345 retirement must satisfy the following years of service as a full time employee and age requirements to be eligible for the defined benefit pension:

Hire Date	Minimum Years of Service for a full service retirement	Minimum Age	Multiplier First 25yrs	Multiplier After 25yrs	Pension Cap
On or before December 31, 2003	25	Any	On or before January 31, 2009 2.75% On or after February 1, 2009 2.9%	1.0%	73%
Between January 1, 2004 and June 30, 2012	25	Any	On or before January 31, 2009 2.75% On or after February 1, 2009 2.9%	1.0%	75%
Between July 1, 2012 and June 30, 2016	25	Any	1.5%	1.0%	50%

After ratification of this agreement	25	Any	1.5%	1.0%	50%

All multipliers and pension caps shall be as provided for in the above chart.

Member contributions shall be as provided for in paragraph 2 of this LOA.

Employees hired on or after July 1, 2012 shall have a pension multiplier for Act 345 service retirement and non-duty disability retirement at the rate of 1.5% for the first twenty-five (25) years of service and one percent (1%) for each year of service thereafter. These employees will also participate in the defined contribution pension system (which constitutes a hybrid pension system). For the defined contribution pension plan, the City shall contribute a flat three percent (3%) to the defined contribution pension plan and the employee must contribute a minimum of three percent (3%) up to a maximum of twelve percent (12%).

4. This LOA shall apply to all current and future union members eligible for pension benefits at the time this LOA is made effective.

International Association of Fire Fighters,
Local, 1306

_____
President
Date:_____

_____
Vice President
Date:_____

City of Jackson

_____
City Manager
Date:_____

_____
Director of Police and Fire Services
Date:_____

JACKSON
Founded 1829

MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 12, 2023

SUBJECT: Approve a resolution for payment in lieu of taxes for workforce housing project sponsored by Green Development Ventures LLC.

Recommendation:

Approve a resolution for payment in lieu of taxes for workforce housing project sponsored by Green Development Ventures LLC. The addresses; 1308 East Ganson St (PIN#8-063800000), 118 North Webster (PIN # 2-014800000) and 314 South West Ave (3-080700000).

Please see attached memo from Shane LaPorte, Director of Community Development.

JACKSON
Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Shane LaPorte, Director of Community Development

DATE: December 12, 2023

RECOMMENDATION: Approve a resolution for payment in lieu of taxes for workforce housing project sponsored by Green Development Ventures LLC. The addresses; 1308 East Ganson St (PIN#8-063800000), 118 North Webster (PIN # 2-014800000) and 314 South West Ave (3-080700000).

ISSUE STATEMENT

Housing is a basic human need, affordable housing is increasingly difficult to attain for many in the Jackson Community. Housing is considered “affordable” if it consumes less than 30% of a household’s total income. Nearly half of the 43 million renter households in the U.S. are housing cost-burdened, meaning they spend more than 30% of their income on housing. Severe cost-burdened renters are spending over half of their income on housing. The City of Jackson recognizes there is a shortage of affordable living units for all income levels. Staff is working diligently to attract developers for a wide range of housing solutions.

DESCRIBE THE CONSEQUENCES

The lack of adequate affordable housing has a host of negative effects on communities. Housing cost-burdened families experience greater stress relating to food security, health care, retirement, transportation and overall social stability. Also, the lack of affordable housing that is proximate to job centers leads to increased traffic and negative environmental impacts. Among other things, it exacerbates sprawl and creates a lack of diversity in our communities.

OWNERSHIP

The Community Development Department supports the economic vitality of the City by Coordinating the City’s economic development activities. The Department administers the City’s zoning, building regulations and is the recipient of PILOT applications. Staff is dedicated to the mission of attracting new residential development, which includes helping developers understand the development opportunities and incentives Jackson has to offer. More than a year ago staff began a concerted effort to attract builders to the Jackson market. Allen Edwin was one of the first Builders to entertain a tour of the City, this led Allen Edwin to research the many opportunities available to build new homes throughout the Community. Staff continued to

champion the need for affordable housing without sacrificing quality for the occupants, all the while maintaining contact with Allen Edwin regional contact Brian Farkas. Staff began working through Pro-forma challenges that new home builders face. Staff presented ideas of Brownfield Development or the use of the PILOT Ordinance to make new development cost effective. Allen Edwin was able to work with State Legislators on supporting PILOT legislation that would make the use of a PILOT for scattered housing an excellent tool for communities to spur housing development. Staff worked with Allen Edwin to identify 136 vacant City lots that are prime for new residential single family development, many of the lots are located within the City designated opportunity zone. Allen Edwin has identified three lots to begin the start of their City of Jackson residential development program, using the PILOT Ordinance and associated PILOT Resolution.

SOLUTION

Payment in Lieu of Taxes (PILOT), exempts property owners form ad valorm property taxes. The property owner will instead pay 10% of annual shelter rents.
PILOT Ordinances help make projects affordable by reducing tax liability. Without a PILOT, the pro-forma for a project such as this may not be financially feasible.
If this PILOT Resolution is approved. Allen Edwin will build three single family workforce housing units at the following addresses; 1308 E Ganson St, 118 N Webster St, and 314 S. West Ave..
The Project will, upon completion of the proposed construction or rehabilitation, constitute workforce housing for households for persons and families whose household income is not greater than 120% of the area median income, as published by the U.S. Department of Housing and Urban Development, adjusted for family size. The three units will be rental.
The exemption from ad valorem property taxes approval shall remain in effect in accordance with this Restrictive Covenant restricting use of the Project to workforce housing for a period of 15-years, ending on December 31, 2038, or so long as the Project is used as workforce housing, whichever is less.

FACILITATE IMPLEMENTATION

Approve a resolution for payment in lieu of taxes for workforce housing project sponsored by Green Development Ventures LLC. The addresses; 1308 East Ganson St (PIN#8-063800000), 118 North Webster (PIN # 2-014800000) and 314 South West Ave (3-080700000).

ATTACHMENTS

1. WFH Resolution w Attached Restrictive Covenant - Allen Edwin Homes 12.8.23

CITY OF JACKSON, JACKSON COUNTY, MICHIGAN

RESOLUTION NO. 2023-__

A RESOLUTION TO APPROVE PAYMENT IN LIEU OF TAXES FOR WORKFORCE HOUSING PROJECT SPONSORED BY GREEN DEVELOPMENT VENTURES LLC

WHEREAS, Green Development Ventures LLC is under agreement to purchase the following three parcels of land in the City of Jackson: 1308 E GANSON ST (8-063800000); 118 N WEBSTER ST (2-014800000); and 314 S WEST AVE (3-080700000) for purposes of developing three single-family housing units for occupancy by households whose total household income is not greater than 120% of the area median income published by the U.S. Department of Housing and Urban Development (the "Project");

WHEREAS, Green Development Ventures has applied for a workforce housing exemption pursuant to MCL 125.1415a1(b) (the "Act") and the Jackson Workforce Housing PILOT Ordinance for a period of 15-years;

WHEREAS, the City Council of Jackson hereby finds that the Project sponsored by Green Development Ventures qualifies for and should be granted a workforce housing PILOT and be exempt from all ad valorem property taxes as provided by the Act and Ordinance No. 2023-05 (Workforce Housing PILOT Ordinance) because the PILOT and Project will increase the number of available workforce housing units in the City, will encourage expansion of the population of the City, and will facilitate the provision of attractive viable housing units in locations consistent with the goals and objectives of the City's Master Plan;

WHEREAS, the workforce housing PILOT will provide for an annual PILOT payment from and after the commencement of construction or rehabilitation in an amount that is the greater of the tax on the property on which the Project will be located for the tax year proceeding the date on which the construction or rehabilitation is commenced or 10% of the annual Shelter Rents obtained from the Project;

WHEREAS, those terms not otherwise defined herein shall have the meaning set forth in the Ordinance;

THEREFORE, IT IS RESOLVED, notwithstanding the provisions of Section 15a(3)(b) and 15a(7) of the Act to the contrary, a contract to provide tax exemption and accept payment in lieu of taxes, as described above, between the City of Jackson and Green Development Ventures LLC is effectuated by adoption of this resolution and shall be binding on their successors and assigns for a period of 15-years for the following parcels of land in the City of Jackson, Jackson County:

1308 E GANSON ST (8-063800000); 118 N WEBSTER ST (2-014800000); and 314 S WEST AVE (3-080700000)

RESOLVED, the Project shall pay a service charge equal to an amount that is the greater of the tax on the property on which the Project will be located for the tax year proceeding the date on which the construction or rehabilitation is commenced or 10% of the annual Shelter Rents obtained from the Project, subject to the terms of the Act, the Ordinance and the attached Restrictive Covenant;

RESOLVED, that the tax exemption shall be effective on December 31st of the year in which construction commences, subject to the recording of the attached Restrictive Covenant and receipt of the Michigan State Housing Development Authority's certification that the Project is eligible for a workforce housing PILOT;

RESOLVED, that this resolution shall remain in effect and not terminate except as provided in the Act, the Ordinance, and the Restrictive Covenant; and

RESOLVED, that the City Manager or his designee is authorized to take necessary administrative actions to implement this Resolution.

The above Resolution was offered by _____ and supported by _____.

AYES, Council Members:

NAYS, Council Members:

ABSTAIN, Council Members:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

The foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Jackson at a regular meeting held on December 12, 2023. Public notice was given and the meeting conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976).

_____
Andrea Muray, Jackson City Clerk

Attachment

WORKFORCE HOUSING RESTRICTIVE COVENANT

This Workforce Housing Restrictive Covenant ("Restrictive Covenant") is made by and between the City of Jackson, MI ("Municipality") and Green Development Ventures LLC ("Sponsor") as of _____ __, 2023.

R E C I T A L S:

A. Sponsor is the owner of certain real property in the City of Jackson, County of Jackson, Michigan, and more particularly described by **Exhibit A** (the "Property"), which is attached hereto and incorporated by reference into this Agreement.

B. Sponsor has offered to provide three (3) single family workforce housing units on the Property (the "Project") and has applied to Municipality for a workforce housing exemption from *ad valorem* property taxes under Section 15a of the State Housing Development Authority Act, being Public Act 346 of 1966, as amended (the "Act").

C. In consideration of Sponsor's offer to undertake the Project, Municipality has agreed to exempt the Project from all *ad valorem* property taxes imposed by any taxing jurisdiction and to accept in lieu thereof payment of an annual service charge for a period of 15-years as provided by the City of Jackson's Workforce Housing PILOT Ordinance No. 2023-05 (Workforce Housing PILOT Ordinance).

D. Upon completion of the Project, the annual service charge paid in lieu of all *ad valorem* property taxes shall be equal to ten percent (10%) of the annual shelter rents collected from the Project and shall be paid as provided in the Workforce Housing PILOT Ordinance.

E. Sponsor and Municipality agree that the economic feasibility of the Project depends upon the continuing effect of the annual service charge in lieu of all *ad valorem* taxes approved by Municipality for the 15-year exemption period.

F. Accordingly, upon recording with the Jackson County Register of Deeds, this Restrictive Covenant will restrict use of the Project to workforce housing for the 15-year exemption period.

NOW, THEREFORE, in consideration of Municipality's acceptance of payment of the annual service charge in lieu of all *ad valorem* property taxes and Sponsor's commitment to construct or rehabilitate the Project, Sponsor and Municipality hereby covenant as follows:

1. **Recitals.** The above recitals are acknowledged as true and correct, and are incorporated by reference into this paragraph.

2. **Definitions**. All words and phrases used in this Restrictive Covenant have the same meaning as defined in the Act or the Workforce Housing PILOT Ordinance.

3. **Workforce Housing Covenant**. The Project will, upon completion of the proposed construction or rehabilitation, constitute workforce housing for households for persons and families whose household income is not greater than 120% of the area median income, as published by the U.S. Department of Housing and Urban Development, adjusted for family size. All of the housing units in the Project will be rented, or available for rental, on a continuous basis to members of the general public throughout the term of this Restrictive Covenant.

4. **Term of Exemption**. The exemption from *ad valorem* property taxes approved by Municipality shall remain in effect in accordance with this Restrictive Covenant restricting use of the Project to workforce housing for a period of 15-years, ending on December 31, 2038, or so long as the Project is used as workforce housing, whichever is less.

5. **No Violation**. Sponsor agrees that it will not knowingly take or permit any action that would result in a violation of the requirements of this Restrictive Covenant or the Workforce Housing PILOT Ordinance, which is incorporated herein as if a part of this Restrictive Covenant. Further, Sponsor agrees to take any required action, including the amendment of this Restrictive Covenant, as may be necessary, in the determination of the Municipality or of the Michigan State Housing Development Authority (the "Authority"), to comply with the Workforce Housing PILOT Ordinance. If Municipality determines that the Project is not in compliance with the requirements of this Restrictive Covenant, and Sponsor, after receiving written notice of the non-compliance from Municipality, does not correct such non-compliance within thirty (30) days, Municipality shall be entitled to take such actions as it deems necessary to enforce the provisions of this Restrictive Covenant.

6. **Sponsor to Demonstrate Compliance**. Sponsor will provide Municipality with such certifications, reports and other information as are required by Municipality to demonstrate compliance with the Workforce Housing PILOT Ordinance. Sponsor will provide Municipality and Authority with an annual verification of compliance with this Restrictive Covenant, in a form specified by the Authority.

7. **Transfer of Ownership**. Sponsor will, prior to a sale or other voluntary transfer of ownership of the Project or any part thereof, notify Municipality in writing, and will enter into any agreements with the purchaser or transferee as may be prescribed by Municipality to ensure such purchaser's or transferee's compliance with this Restrictive Covenant and Michigan law.

8. **Enforceability**. This Restrictive Covenant is enforceable in any court in the State of Michigan having jurisdiction thereof, by Municipality, and to the extent required by the PILOT Ordinance, by any individuals who are tenants of the Project.

9. **Covenant Running with the Land; Binding Effect**. The foregoing covenant shall constitute and be enforced as a covenant running with the land under Michigan law and shall be binding on all successors or assigns of Sponsor or Municipality and any future owner or operator of the Project for the full 15-year exemption period.

10. **Miscellaneous**. In the event of any conflict between the terms of this Restrictive Covenant and the requirements of the Workforce Housing PILOT Ordinance the requirements of the Workforce Housing PILOT Ordinance shall prevail. This Restrictive Covenant may only be amended or terminated by a writing signed by both Sponsor and Municipality. The invalidity of any clause or provision of this Restrictive Covenant shall not affect the validity of the remaining portions thereof.

IN WITNESS WHEREOF, is this Covenant is effective as of _____ __, 20__.

[Signature Pages Follow]

CITY OF JACKSON

By: _____
Jonathan Greene
Its: City Manager

STATE OF MICHIGAN)
) ss
COUNTY OF JACKSON)

The foregoing instrument was acknowledged before me this day of ___ Day of _____ 20__ by Jonathan Greene, City Manager of the City of Jackson, a municipal corporation of the State of Michigan.

_____

Notary Public, _____County, MI
My Commission Expires: ___
Acting in _____ County, MI

SPONSOR

GREEN DEVELOPMENT VENTURES LLC

By: _____

Its: _____

STATE OF)
) ss
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, by _____, as the _____ of Green Development Ventures LLC, a Michigan limited liability company, on behalf of said company.

_____

Notary Public, _____County, MI
My Commission Expires: _____
Acting in _____County, MI

DRAFTED BY:

Matthew M. Hagerty (P66015)
Jackson City Attorney

WHEN RECORDED RETURN TO:

Jackson City Attorney
161 W. Michigan Avenue, 12th Floor
Jackson, MI 49201

EXHIBIT A

Legal Description of Property

Land in the City of Jackson, County of Jackson, described as follows:

1308 E GANSON ST (8-063800000)

LOT 3 ASSESSOR CRARY'S PLAT

118 N WEBSTER ST (2-014800000)

S ½ OF LOTS 9 & 10 BLK 2 L H FIELD'S ADD

314 S WEST AVE (3-080700000)

S 44 FT OF LOT 7 BLK 14 SHOEMAKER'S ADD