



AGENDA - CITY COUNCIL

Tuesday, December 16, 2025

6:30 PM

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL.

4. ADOPTION OF AGENDA.

5. PRESENTATIONS/PROCLAMATIONS.

6. PUBLIC HEARINGS.

7. CITIZEN COMMENTS.

(3-Minute Limit)

8. CONSENT CALENDAR.

Consent Action

A. Minutes of the November 18, 2025, Regular Meeting of the Jackson City Council

B. Minutes of the December 2, 2025, Regular Meeting of the Jackson City Council

Approve the proposed minutes of the December 2, 2025, Regular Meeting of the Jackson City Council

C. Resignation from the Community Police Oversight Commission

Accept with regret, the resignation of Shalanda Hunt from the Community Police Oversight Commission.

D. Resignation from Human Relations Commission

Accept with regret, the resignation of Shalanda Hunt from the Human Relations Commission.

E. Appointment to the Board of Review

Approve the Mayor's recommendation to appoint Derek Dobies to the Board of Review, to serve a 3 year term, beginning February 1, 2026 and ending January 31, 2029.

F. Appointments to Downtown Development Authority

Approval of the Mayor's recommendation to appoint Devon Roof and Roberta Dalenberg to the Downtown Development Authority, each for a four-year term, beginning immediately and ending on March 31, 2030.

G. Reappointment to the Building Code Board of Examiners and Appeals

Approve the Mayor's recommendation to reappoint Joe Smith (general public), Jason Covalle (architect) and Mark Fish (building official) to the Building Code Board of Examiners and Appeals, for a term of 3 years – effective January 1, 2026 and ending on December 31, 2028.

H. Appointment and Reappointment to the Historic District Commission

Approve the Mayor's recommendation to appoint Wendy Alexander to the Historic District Commission for a three-year term beginning immediately and ending December 31, 2028, and to reappoint Thaddaus Williams to the Historic District Commission for a three-year term beginning January 1, 2025, and ending December 31, 2028.

I. Appointment to the Local Development Finance Authority/Brownfield Redevelopment Authority

Approve the Mayor's recommendation to appoint Caleb Khon to the Local Development Finance Authority/Brownfield Redevelopment Authority, for a term of four years; beginning immediately and expiring on June 3, 2029.

J. Reappointment to the Jackson Housing Commission

Approve the Mayor's recommendation to reappoint James Johnson, Jr. to the Jackson Housing Commission for a term of 5 years, beginning immediately and ending on October 31, 2030.

K. Appointment and Reappointment to Community Police Oversight Commission

Approve the Mayor's recommendation to appoint Christy Davis and reappoint Thaddaus Williams to the Community Police Oversight Commission, each for a 3 year term beginning January 1, 2026 and ending on December 31, 2028.

- L. Reappointment to the Racial Equity Commission
Approve the Mayor's recommendation to reappoint Jacqueline Barber to the Racial Equity Commission for a term of 3 years, beginning January 1, 2026 and expiring on 12/31/28.
- M. Appointment and reappointment to the Zoning Board of Appeals
Approve the Mayor's recommendation to reappoint Robert VanSumeren and Peter Mulhearn, and appoint Wanda Billops the Zoning Board of Appeals, each for a term of 3 years, beginning 1/1/26 and ending on 12/31/28.
- N. Wards 1, 3 and 5 – Appointments to City Committees, Boards & Commissions
Approve the Mayor's recommendation of appointment, reappointment, and confirmation of City Councilmembers in Wards 1, 3 and 5 to various Boards, Committees and Commissions.
- O. Appointments to the Youth Council
Approve the Mayor's recommendation to appoint Jhavae Sherels, Liam Brooks, Josiah Reditt, Melody Griffin, Onour Davis and Sophia Mahoney to the Youth Council, each for a term of one year, beginning immediately and ending on 12/31/26.
- P. Reappointment to the Human Relations Commission
Approve the Mayor's recommendation to reappoint James Johnson, Jr. to the Human Relations Commission for a three-year term, beginning on January 1, 2026 and ending on December 31, 2028, in concurrence with the HRC recommendation.
- Q. Reappointment to City Planning Commission
Approve the Mayor's recommendation to reappoint Chelsea Poole to the City Planning Commission for a three-year term beginning on January 1, 2026 and ending on December 31, 2028.

9. OTHER BUSINESS.

- A. East Side Economic Development Update
- B. Ordinance No. 2025-04 Bicentennial Commission
Approve the second reading/final adoption of Ordinance No. 2025-04, establishing a temporary Bicentennial Commission to plan and coordinate the City of Jackson's 200th Anniversary in 2029.

C. Fire Code Ordinance Amendments for First Reading

D. JNET Interlocal Agreement

Approve JNET Interlocal Agreement

10. NEW BUSINESS.

A. 2026 City Council Meeting Dates

Consider a resolution that establishes the 2026 City Council Meeting Schedule accommodating the request to move from a semi-monthly meeting schedule to a monthly meeting schedule.

B. Axon Enterprises Combined Services Contract

I recommend approving the contract and allowing Chief Christopher Simpson to sign a 5-year contract with Axon Enterprises.

C. Map Amendment (Rezone) of 905 S. Martin Luther King Junior Drive (Parcel # 5-057200000) from C-2, Community Commercial to R-3, Multiple Family Residential

D. Map Amendment (Rezone) 401-405 Griswold Street (Parcel # 3-239100000) and 407 Griswold Street (Parcel# 3-239200000) from C-1, Neighborhood Commercial to R-1, One Family Residential zoning classification.

E. Approval of the Water Treatment Plant Sanitary Sewer Lining contract to Inland Water Pollution Control, Inc.

Approve the award of the Water Treatment Plant Sanitary Sewer Lining contract to Inland Water Pollution Control, Inc. of Detroit, Michigan at a cost of \$101,172.00 and authorize the Mayor and City Clerk to execute the appropriate documents.

F. Change Order 1 to the MLK Equality Trail Reconstruction from Weatherwax Drive to Optimist Shelter contract with Hoffman Bros., Inc.

Approve Change Order 1 to the MLK Equality Trail Reconstruction from Weatherwax Drive to Optimist Shelter contract with Hoffman Bros., Inc. in the increased amount of \$15,042.67 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City

Engineer to execute the appropriate document.

- G. A resolution addressing the planting, cultivating, purchasing, distributing, and possession of entheogenic plants in the City of Jackson

Approve a resolution declaring that it shall be the policy of the City of Jackson that the investigation and arrest of persons for planting, cultivating, purchasing, distributing, or possessing entheogenic plants should be the lowest law enforcement priority for the City of Jackson.

- H. Parking Resolution

- I. Resolution - Opposition to State Budget Actions

11. CITY COUNCILMEMBER'S COMMENTS.

12. CITY MANAGER'S COMMENTS.

13. ADJOURNMENT.



CITY COUNCIL MEETING MINUTES
November 18, 2025

CALL TO ORDER:

The Jackson City Council met in regular session in Council Chambers and was called to order by Mayor Daniel Mahoney at 6:31 p.m.

PLEDGE OF ALLEGIANCE AND INVOCATION:

Council joined in the Pledge of Allegiance. Invocation was given by Fifth Ward Councilmember Christy May Davis.

ROLL CALL:

Present: Mayor Daniel Mahoney, First Ward Councilmember Arlene Robinson, Vice Mayor/Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, Fourth Ward Councilmember Conner Wood, Fifth Ward Councilmember Christy Davis, and Sixth Ward Councilmember Will Forgrave.

Absent: none.

Also present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea Muray, Director of Parks and Recreation Kelli Hoover, City Assessor Jason Yoakam, Police Chief Chris Simpson, Fire Chief Tim Gonzales, Director of Community Development Shane LaPorte, and City Engineer Troy White.

ADOPTION OF AGENDA:

Motion was made by Councilmember Wood, seconded by Councilmember Gunn to adopt the agenda. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

PRESENTATIONS/PROCLAMATIONS:

A. Honorary Proclamation Recognizing Christy May Davis for Services to the Residents of Ward 5.

Mayor Mahoney presented Councilmember Davis with a proclamation recognizing her work as the Fifth Ward Councilmember.

PUBLIC HEARINGS:

A. Brownfield Plan - Brown Floral 908 Greenwood Avenue

Motion was made by Councilmember Wood, seconded by Councilmember Robinson to open the public hearing. Vote was done by voice with all in favor. Motion carried.

No comments were made.

Motion was made by Councilmember Wood, seconded by Councilmember Robinson to close the public hearing. Vote was done by voice with all in favor. Motion carried.

B. Hearing of Necessity - Street Reconstruction on Ganson Street

Motion was made by Councilmember Wood, seconded by Councilmember Gunn to open the public hearing to receive comments on the necessity of a street reconstruction project on Ganson Street, Elm Avenue to the east City limits. Vote was done by voice with all in favor.

Comments were made and questions were addressed.

Motion was made by Vice Mayor Dancy, seconded by Councilmember Wood to close the public hearing. Vote was done by voice with all in favor. Motion carried.

Motion was made by Vice Mayor Dancy, seconded by Councilmember Wood to approve the resolution deeming the project necessary. Vote - Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

CONSENT CALENDAR:

- A. Minutes of the October 28, 2025 Regular Meeting of the Jackson City Council**
Approve the minutes of the regular meeting of the October 28, 2025 Regular Meeting of the Jackson City Council.
- B. Resignation from the Downtown Development Authority**
Accept with regret, the resignation of Jessica Webb from the Downtown Development Authority.
- C. 2026 City Council Meeting Schedule**
Approve a resolution establishing the 2026 City Council Meeting Dates.
- D. Special Event Application: Lady of Guadalupe Festival**
Approve a request from St. Mary of the Sea Church to host the Lady of Guadalupe on December 14, in Jackson.
- E. Special Event Application: Christmas in the City**
Approve a request from the Jackson Downtown Development Authority to host the Christmas in the City on November 22, in downtown Jackson.
- F. Special Event Application: Kiwanis Club of Jackson, Michigan**
Approve a request from the Kiwanis Club of Jackson, Michigan to host the Kiwanis Newspaper Fundraiser on December 12, in downtown Jackson.
- G. Special Event Application: Downtown Jackson Christmas Parade**
Approve a request from the Downtown Jackson Christmas Parade to host the Downtown Jackson Christmas Parade on November 21, 2025, in downtown Jackson.
- H. Special Event Application: Winter Whimsy Art Walk**
Approve a request from the Jackson Downtown Development Authority to host the Winter Whimsy Art Walk on December 4, 2025, in downtown Jackson.
- I. Special Event Application: 12 Bars of Christmas Holiday Crawl**
Approve a request from the Jackson Downtown Development Authority to host the 12 Bars of Christmas Holiday Crawl on December 20, 2025, in downtown Jackson.
- J. Resolution in support of Michigan Senate Bills 248-256**
Consider approval of a resolution supporting Michigan Senate Bills 248-256; a statewide water affordability bill package that helps ensure residents can consistently afford their water utility bills by capping them at no more than 3% of income for those living below 200% of the federal poverty level, and by providing shutoff protection for vulnerable populations.

Motion was made by Councilmember Robinson, seconded by Councilmember Wood to approve the consent calendar with Item C pulled for separate consideration. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

Motion was made by Councilmember Wood, seconded by Councilmember Forgrave to postpone to the next council meeting and request the City Manager and City staff to provide a potential alternative schedule and the pros and cons of moving to a monthly meeting schedule. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, and Forgrave (6). Nays: Councilmember Davis (1). Motion carried.

OTHER BUSINESS: none.

NEW BUSINESS:

A. Purchase - Ford Police Patrol Vehicles (3)

Recommendation: *Approve the purchase of three Police patrol vehicles. The Police Department budgeted \$147,000 in the FY 25/26 budget for this purchase. The current State of Michigan contract price per vehicle for a pursuit-rated Ford Explorer is \$45,911. Purchasing three vehicles under this contract would equal \$137,733, which is less than the budgeted amount. These are hybrid vehicles, which will result in lower fuel usage and costs.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Gunn to approve the purchase of three Police patrol vehicles (*the Police Department budgeted \$147,000 in the FY 25/26 budget for this purchase*). Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, and Davis (6). Nays: Councilmember Forgrave (1). Motion carried.

B. Purchase - 2027 Freightliner 108SD truck cab & chassis with up-fitting

Recommendation: *Approve the purchase of one 2027 Freightliner 108SD truck cab & chassis from D&K Truck Company of Lansing, Michigan, for \$113,373, to be up-fitted with a stainless steel five-yard dump box, underbody scraper, front plow mount, and necessary hydraulics from Truck & Trailer Specialties of Dutton, Michigan, for \$98,486 for a total cost of \$211,859. All procurements will be made through MiDEAL contracts*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Forgrave to approve the purchase of one 2027 Freightliner 108SD truck cab & chassis from D&K Truck Company of Lansing, Michigan, for \$113,373, to be up-fitted with a stainless steel five-yard dump box, underbody scraper, front plow mount, and necessary hydraulics from Truck & Trailer Specialties of Dutton, Michigan, for \$98,486 for a total cost of \$211,859 (*all procurements will be made through MiDEAL contracts*). Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

C. Brownfield Plan – 908 Greenwood Avenue

Recommendation: *Approve the Brownfield Plan for property located at 908 Greenwood Avenue (Parcel #4-1170.0100)*

Motion was made by Councilmember Wood, seconded by Councilmember Robinson to approve the Brownfield Plan for property located at 908 Greenwood Avenue. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

D. 25-001 Major Street Engineering Contract – Amendment 2

Recommendation: *Approve Amendment 2 to the 25-001 Major Street Engineering contract with Hubbell, Roth & Clark, Inc. (HRC) of Jackson, MI, at a not-to-exceed cost of \$216,800.00 and authorize the City Manager and City Engineer to sign the appropriate document.*

Motion was made by Councilmember Forgrave, seconded by Vice Mayor Dancy to approve Amendment 2 to the 25-001 Major Street Engineering contract with Hubbell, Roth & Clark, Inc. of Jackson, MI, at a not-to-exceed cost of \$216,800.00, and authorize the City Manager and City Engineer to sign the appropriate document. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

E. High Level Interceptor Sewer Cleaning and Televising Contract – Change Order 1

Recommendation: *Approve Change Order 1 to the High Level Interceptor Sewer Cleaning and Televising contract with Taplin Group, LLC in the decreased amount of \$17,055.00 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Robinson to approve Change Order 1 to the High-Level Interceptor Sewer Cleaning and Televising contract with Taplin Group, LLC in the decreased amount of \$17,055.00 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

F. North Interceptor Sewer Cleaning and Televising Contract - Change Order 1(A)

Recommendation: *Approve Change Order 1 to the North Interceptor Sewer Cleaning and Televising contract with Taplin Group, LLC in the decreased amount of \$1,209.43 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Gunn to approve Change Order 1 to the North Interceptor Sewer Cleaning and Televising contract with Taplin Group, LLC in the decreased amount of \$1,209.43 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

G. North Interceptor Sewer Make Ready – Change Order 1(B)

Recommendation: *Approve Change Order 1 to the North Interceptor Sewer Make Ready contract with Taplin Group, LLC in the increased amount of \$92,883.73 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Gunn to approve Change Order 1 to the North Interceptor Sewer Make Ready contract with Taplin Group in the increased amount of \$92,883.73 to balance contract quantities to match quantities placed in the field and authorize the City

Manager and City Engineer to execute the appropriate document. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

H. DWSRF FY 2023 Improvements Contract – Change Order No. 3

Recommendation: *Approval of the Final Change Order No. 3, to Monroe Plumbing & Heating Co., contract for the DWSRF FY 2023 Improvements, to decrease the total project cost by \$23,776, reducing the debt service amount and providing a small savings for our citizens and water system customers*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Robinson to approve the final Change Order No. 3, to Monroe Plumbing & Heating Co., contract for the DWSRF FY 23 Improvements, to decrease the total project cost by \$23,776, reducing the debt service amount and providing a small savings for our citizens and water system customers. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

I. Cross-Connection Control Devices Inspection and Compliance Contract

Recommendation: *Approval of the four-year contract with HydroCorp Inc. of Troy, Michigan, in the amount of \$247,482, to perform inspections and compliance with all applicable properties required to have an approved cross-connection control device.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Wood to approve the four-year contract with HydroCorp Inc. of Troy, Michigan, in the amount of \$247,482, to perform inspections and compliance with all applicable properties required to have an approved cross-connection control device. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

J. Deer Harvest Resolution

Recommendation: *Approve a Resolution suspending the enforcement of City ordinances that prohibit the possession and use of firearms within the City, as such ordinances apply to employees and agents of Aaron’s Nuisance Animal Control, during the authorized deer harvest period from January 16 through March 16, 2026.*

Motion was made by Councilmember Davis, seconded by Councilmember Wood to approve a resolution suspending the enforcement of City ordinances that prohibit the possession and use of firearms within the City, as such ordinances apply to employees and agents of Aaron’s Nuisance Animal Control, during the authorized deer harvest period from January 16 through March 16,

2026. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

K. Animal Control Services – 2026 Deer Harvest

Recommendation: *Approve a contract with Aaron's Nuisance of Rives Junction to assist the City in providing animal control services for the 2026 Deer Harvest at Ella Sharp Park and Sparks Park, scheduled from January 16 through March 16, 2026.*

Motion was made by Councilmember Davis, seconded by Councilmember Forgrave to approve a contract with Aaron's Nuisance of Rives Junction to assist the City in providing animal control services for the 2026 Deer Harvest at Ella Sharp Park and Sparks Park, scheduled from January 16 through March 16. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

L. Martin Luther King Jr. Recreation Center New Playground

Recommendation: *Award a contract to Sinclair Recreation of Holland, Michigan, in the amount of \$505,800.00 to install a new playground at the Martin Luther King Jr. Recreation Center.*

Motion was made by Councilmember Robinson, seconded by Mayor Mahoney to award a contract to Sinclair Recreation of Holland, Michigan, in the amount of \$505,800.00 to install a new playground at the Martin Luther King Jr. Recreation Center. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

M. Rehabilitation Program Manual Update

Recommendation: *Approve the updated Rehabilitation Manual for the City of Jackson CDBG funded Homeowner Rehabilitation Assistance Program.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Wood to approve the updated Rehabilitation Manual for the City of Jackson CDBG funded Homeowner Rehabilitation Assistance Program. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

N. 100 Homes Guidelines Update

Recommendation: *Approve updated program guidelines for the City of Jackson 100 Homes Program*

Motion was made by Councilmember Gunn, seconded by Councilmember Forgrave to approve updated program guidelines for the City of Jackson 100 Homes Program. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

O. Expanded Rehabilitation Program Guidelines Update

Recommendation: *Approve updated program guidelines for the City of Jackson ARPA-funded Expanded Housing Rehabilitation Program.*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Robinson to approve updated program guidelines for the City of Jackson ARPA-funded Expanded Housing Rehabilitation Program with scribbler error corrections. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

P. Joint Share Agreement - Jackson Fire Department & Summit Township Fire Department

Recommendation: *Approve the resolution supporting continued collaboration between the City of Jackson Fire Department and the Summit Township Fire Department as we work toward developing a Shared Service Agreement.*

Motion was made by Councilmember Davis, seconded by Vice Mayor Dancy to approve the resolution supporting continued collaboration between the City of Jackson Fire Department and the Summit Township Fire Department as we work toward developing a Shared Service Agreement. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

Q. Pension Modifications - City of Jackson Fire Department

Recommendation: *Approve the Letter of Agreement between the City of Jackson and the Jackson Firefighters Union IAFF Local 1306 for pension plan modifications*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Wood to approve the Letter of Agreement between the City of Jackson and the Jackson Firefighters Union IAFF Local 1306 for pension plan modifications. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

R. Bicentennial Commission for City of Jackson Establishment

Recommendation: *Adopt for first reading, the establishment of a temporary Bicentennial Commission (“Commission”) to guide and coordinate planning, fundraising, and commemorative activities in celebration of the City of Jackson’s 200th anniversary in 2029. Authorize the City Manager and City Attorney to make minor modifications as necessary*

Motion was made by Vice Mayor Dancy, seconded by Councilmember Robinson to adopt for first reading, the establishment of a temporary Bicentennial Commission to guide and coordinate planning, fundraising, and commemorative activities in celebration of the City of Jackson’s 200th anniversary in 2029 and authorize the City Manager and City Attorney to make minor modifications as necessary. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

S. Eyes on the Block: Community Safety Camera Pilot Proposal

Recommendation: *Approve a 12-month pilot program that authorizes the implementation of the “Eyes on the Block” Community Safety Camera Pilot Program, authorizes the expenditure of up to \$50,000 for program costs, and directs the City Manager to oversee program development, reporting, and evaluation.*

Motion was made by Councilmember Gunn, seconded for discussion by Vice Mayor Dancy to approve a 12-month pilot program that authorizes the implementation of the “Eyes on the Block” Community Safety Camera Pilot Program, authorizes the expenditure of up to \$50,000 for program costs, and directs the City Manager to oversee program development, reporting, and evaluation. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

CLOSED SESSION:

- A.** Closed session to discuss specific pending litigation in the case of Wallen v City of Jackson, et al., Case No. 24-CV-13098; United States District Court for the Eastern District of Michigan, Southern Division, pursuant to MCL 15.268(e).

Motion was made by Councilmember Wood, seconded by Councilmember Gunn to go into closed session to discuss specific pending litigation in the case of Wallen v City of Jackson, et. Al., Case No. 24-CV-13098; United States District Court for the Eastern District of Michigan, Southern Division, pursuant to MCL 15.268(e). Vote – Yeas: Mayor Mahoney, Vice Mayor

Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

Motion was made by Councilmember Wood, seconded by Councilmember Robinson to return to open session. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

Motion was made by Councilmember Davis, seconded by Councilmember Wood to approve the settlement in the case of Wallen v. the City of Jackson, et al., Case No. 24-CV-13098, United States District Court for the Eastern District of Michigan, Southern Division, as recommended by the City Attorney and Claims Counsel. Vote – Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave (7). Nays: none. Motion carried.

CITY COUNCILMEMBER’S COMMENTS:

Mayor Mahoney, Vice Mayor Dancy, and Councilmembers Robinson, Gunn, Wood, Davis, and Forgrave all offered comments.

MANAGER’S COMMENTS:

City Manager Jonathan Greene offered comments.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Vice Mayor Dancy and was seconded by Councilmember Wood. Mayor Mahoney adjourned the meeting at 9:40 p.m.



MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 16, 2025

SUBJECT: Minutes of the December 2, 2025, Regular Meeting of the Jackson City Council

Recommendation:

Approve the proposed minutes of the December 2, 2025, Regular Meeting of the Jackson City Council



CITY COUNCIL MEETING MINUTES

December 2, 2025

CALL TO ORDER:

The Jackson City Council met in regular session in Council Chambers and was called to order at 6:30 p.m. by Mayor Daniel J. Mahoney.

OATH OF OFFICE:

City Clerk Andrea Muray ceremoniously administered the oath of office to First Ward Councilmember Arlene Robinson, Third Ward Councilmember Angelita V. Gunn, and Fifth Ward Councilmember Shalanda Hunt

PLEDGE OF ALLEGIANCE:

Council joined in the Pledge of Allegiance.

ROLL CALL:

Present: Mayor Daniel Mahoney, First Ward Councilmember Arlene Robinson, Vice Mayor/Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, Fourth Ward Councilmember Conner Wood, Fifth Ward Councilmember Shalanda Hunt, and Sixth Ward Councilmember Will Forgrave.

Absent: none.

Also present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea Muray, Chief Equity Officer John Willis, and Police Chief Chris Simpson.

ADOPTION OF AGENDA:

Motion was made by Councilmember Forgrave, seconded by Councilmember Wood to adopt the agenda with the removal of Items 7 (Selection of Vice-Mayor) and 8 (Selection of Parliamentarian). Vote - Yeas: Mayor Mahoney, Vice Mayor Dancy, Councilmembers Robinson, Gunn, Wood, Hunt, and Forgrave (7). Nays: none. Motion carried.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

SELECTION OF VICE-MAYOR:

Item removed.

SELECTION OF PARLIAMENTARIAN

Item removed.

CITY COUNCILMEMBER'S COMMENTS:

Mayor Mahoney, Vice Mayor Dancy, and Councilmembers Robinson, Gunn, Wood, Hunt and Forgrave all offered comments.

MANAGER'S COMMENTS:

City Manager Jonathan Greene offered comments.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Vice Mayor Dancy, seconded by Councilmember Wood. Mayor Mahoney adjourned the meeting at 7:01 p.m.

From: [David R. Hammontree](#)
To: [Shalanda Hunt](#); [Chris Simpson](#)
Cc: [Lisa Moutinho](#)
Subject: Re: Resignation -CPOC
Date: Monday, December 1, 2025 8:23:42 AM

Council member-Elect Hunt:

Thank you for your participation with and support of the Community Police Oversight Commission. I wish you well in your future endeavors as a council member for our city.

Be well,

Dave

--

David R. Hammontree, Ph.D.

City of Jackson Community Police Oversight Commission, Chair

On 11/30/25 16:57, Shalanda Hunt wrote:

Good evening, Dave and Chief Simpson,

I am writing to formally submit my resignation from the Community Police Oversight Commission, effective immediately (November 30, 2025).

It has been an honor to serve on this commission and to work alongside dedicated individuals committed to improving our community. I am truly grateful for the experiences, collaboration, and knowledge I have gained during my time here.

Due to my recent election to the Jackson City Council (Ward 5), I must transition into this new role and its responsibilities. In doing so, it is necessary for me to step down from the commission to avoid any conflicts of interest and to fully dedicate myself to serving our city in this new capacity.

I want to thank you and the entire commission for your support, trust, and partnership. I look forward to continuing to work together in the near future.

Kind regards,

Shalanda Hunt
Council Member -Elect
Ward 5
Shalandahunt36@gmail.com
(517) 315-7111

From: [Doria LaPorte](#)
To: [Shalanda Hunt](#); [Cheryl Ragland](#)
Cc: [Lisa Moutinho](#)
Subject: RE: Resignation - Human Relations Commission
Date: Monday, December 1, 2025 8:55:59 AM
Attachments: [image001.png](#)
[image002.png](#)

I have received. Thank you for your service, Shalanda. I wish you well on your future endeavors.

Best Regards,



Doria Lynn LaPorte, SHRM-CP, CLRP
HR Manager – Personnel & Labor Relations Department
City of Jackson



161 W. Michigan Ave.
Jackson, MI 49201
www.cityofjackson.org
Phone: 517.768.6456
Email: dlaporte@cityofjackson.org

From: Shalanda Hunt <shalandahunt36@gmail.com>
Sent: Sunday, November 30, 2025 4:53 PM
To: Doria LaPorte <dlaporte@cityofjackson.org>; Cheryl Ragland <cragland@cityofjackson.org>
Subject: Resignation - Human Relations Commission

Dear Cheryl and Doria,

I am writing to formally submit my resignation from the Human Relations Commission, effective immediately (November 30, 2025).

It has been an honor to serve on this commission and to work alongside dedicated individuals committed to improving our community. I am truly grateful for the experiences, collaboration, and knowledge I have gained during my time here.

Due to my recent election to the Jackson City Council, I must transition into this new role and its responsibilities. In doing so, it is necessary for me to step down from the commission to avoid any conflicts of interest and to fully dedicate myself to serving our city in this new capacity.

I want to thank you and the entire commission for your support, trust, and partnership. I look forward to continuing to work together in the near future.

Kind regards,

Shalanda Hunt
Council Member -Elect
Ward 5
Shalandahunt36@gmail.com
(517) 315-7111

MEMO TO: City Councilmembers
FROM: Daniel Mahoney, Mayor
DATE: December 16, 2025
SUBJECT: Appointment to the Board of Review

RECOMMENDATION:

Approve the Mayor's recommendation to appoint Derek Dobies to the Board of Review, serving a 3 year term, beginning February 1, 2026 and ending January 31, 2029.

In accordance with City Charter, Sec. 14.5 (MCLA 211.107), three members, all City residents, appointed by the Mayor subject to Council confirmation. One board member shall be appointed each January for a three-year term.

It is my desire, therefore, to appoint Derek Dobies to the Board of Review, serving a three-year term, beginning February 1, 2026 and ending January 31, 2029.

Your consideration and concurrence is appreciated.

DM:imm

From: noreply@civicplus.com
Sent: Thursday, August 21, 2025 4:49 PM
To: Aaron Dimick; Lisa Moutinho; clerks Office
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Derek
Last Name	Dobies
Address	2017 Glen Drive
City	Jackson
State	MI
Zip	49203
Phone Number	5174996647
Email	derekdobies@gmail.com
Last four digits of Social Security Number	
Occupation	Nonprofit Executive

Describe your community involvement.

My community involvement has been rooted in service and a commitment to strengthening Jackson. As a former mayor and current Jackson Public Schools board member, I have worked to improve education, expand equity, and create opportunities for young people. I've partnered with neighborhood associations, local nonprofits, and faith leaders to support community development, public safety, and youth engagement. I've also been active in labor and workforce initiatives, collaborating with unions and employers to grow economic opportunity for working families. Beyond formal roles, I've

volunteered time with local boards, commissions, and civic projects that focus on building a stronger, more inclusive city. At every step, I have sought to bring people together, elevate community voices, and ensure that Jackson continues to be a place where families can thrive.

Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.

Yes

If you answered "No" where do you reside?

Field not completed.

If you answered "Yes" how long have you been a City resident?

16 Yrs

Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity:
<https://www.cityofjackson.org/288/Boards-Commissions>

Board of Review , Ella W. Sharp Park Board of Trustees, Environmental Commission

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.

Field not completed.

Why do you want to serve on your selected board or commission?

I would welcome the opportunity to serve on a board or commission for the City of Jackson because of my deep commitment to the community and my history of public service here. Having previously worked for the City—as both a mayor and councilmember—I gained firsthand experience in city governance, budgeting, policy development, and community engagement. I understand how municipal decisions directly impact residents' daily lives, and I value the role that boards and commissions play in shaping the future of our city. My prior service has given me a strong foundation

in bringing diverse stakeholders together, balancing complex challenges, and advancing initiatives that strengthen neighborhoods and improve quality of life. Serving in this capacity would allow me to continue contributing my skills, experience, and passion for Jackson to help guide thoughtful, inclusive, and forward-looking decisions for our community.

Upload additional documents

Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

The city shall not contract with, or give an appointive position to, one who is in default to the city. No person who is in default to the city may accept or hold an elective or appointive position unless the default is resolved. Written notice describing the default shall be filed with the clerk and verified by the treasurer and served upon the candidate before the oath of office is given, or upon the officeholder. The term "default" shall not apply if the candidate or officeholder shall, within 30 days after receiving the notice, resolve the default, or if the person shall contest it by any recognized means of legal procedure before a court or tribunal of competent jurisdiction. In the event the indebtedness is upheld, the person shall have 30 days after final determination of the obligation is made to pay it in full.

(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature

Derek J. Dobies

Date of Submission

8/20/25

Email not displaying correctly? [View it in your browser.](#)

MEMO TO: City Councilmembers
FROM: Daniel Mahoney, Mayor
DATE: December 16, 2025
SUBJECT: Appointments to Downtown Development Authority

RECOMMENDATION:

Approval of the Mayor's recommendation to appoint Devon Roof and Roberta Dalenberg to the Downtown Development Authority, each for a four-year term, beginning immediately and ending on March 31, 2030.

In accordance with the City Code Section 2-401 providing for creation of Authority pursuant to Act 197 of the Public Acts of 1975, adopted 3/2/77 and City Commission resolution adopted 11/26/91. Members are appointed by the Mayor subject to Council confirmation, for four year terms. The Mayor serves during term of office. The Board shall consist of 13 members, with at least seven having an interest in downtown district property, and at least one member a resident of the downtown district.

It is my recommendation, therefore, to appoint Devon Roof and Roberta Dalenberg to the Downtown Development Authority, for a four-year term, beginning immediately, and ending on March 31, 2030.

Your consideration and concurrence is appreciated.

DM:imm



From: noreply@civicplus.com
Sent: Friday, September 12, 2025 2:46 PM
To: Aaron Dimick; Lisa Moutinho; clerks Office
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Devon
Last Name	Roof
Address	117 S. Higby St.
City	Jackson
State	MI
Zip	49203
Phone Number	5174741573
Email	DevonB@epicblueofficial.com
Last four digits of Social Security Number	
Occupation	Self Employed

Describe your community involvement.

My community involvement is closely tied to my work and passion for supporting local entrepreneurs and small businesses. Through my company, Epic Blue Marketing, I regularly host workshops to help business owners strengthen their marketing, communications, and growth strategies. I've recently expanded this work in partnership with Jackson College, where I teach workshops as part of their workforce development and community outreach efforts.

In addition, through my other business Belle Row Boutique, I have spent the

past six years collaborating with other local businesses to host community-focused events that bring people together while encouraging locals to "shop small/support local"

As someone born and raised in Jackson, returning here has been one of the best decisions I've ever made. I'm deeply invested in seeing our community thrive and take pride in contributing to its growth by empowering entrepreneurs and creating opportunities for connection and collaboration.

Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.

Yes

If you answered "No" where do you reside?

Field not completed.

If you answered "Yes" how long have you been a City resident?

5 years

Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity:
<https://www.cityofjackson.org/288/Boards-Commissions>

Downtown Development Authority Board

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.

Field not completed.

Why do you want to serve on your selected board or commission?

I believe downtown Jackson is the heart of our community, and its success plays a critical role in the success of the entire region. As a business owner and resident, I've seen firsthand how a vibrant, connected downtown can attract new opportunities, support existing businesses, and build community pride.

With my background in marketing, PR, and event coordination, I bring both a strategic and creative perspective to how we can continue to strengthen our downtown. I am especially passionate about helping small businesses succeed and would like to contribute my expertise and energy to initiatives that drive visibility, foot traffic, and long-term growth for downtown.

Serving on the DDA Board would allow me to give back to the community that has given me so much, while helping to shape a downtown that future generations of Jackson residents and entrepreneurs will be proud of.

Upload additional documents

Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

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(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final

consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature	Devon M. Roof
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Date of Submission	9/12/25
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From: noreply@civicplus.com
To: [Lisa Moutinho](#)
Subject: Online Form Submittal: City of Jackson Board/Commission Application
Date: Tuesday, November 18, 2025 10:29:47 AM

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Roberta
Last Name	Dalenberg
Address	4429 S Clubview Dr
City	Adrian
State	Mi
Zip	49221
Phone Number	8104349178
Email	roberta@oakandironjackson.com
Last four digits of Social Security Number	
Occupation	Business Owner
Describe your community involvement.	My husband and I own Grand River Brewery and Oak and Iron and we are very involved in the community and very invested in making our Downtown the best Downton in Michigan. Jackson is a very special city and has tremendous potential to be a destination for many people in Michigan and other states. I am very excited to be part of this board and work hard to make our Downtown bloom.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	No
If you answered "No" where do you reside?	Adrian, MI
If you answered "Yes" how long have you	<i>Field not completed.</i>

been a City resident?

Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity:
<https://www.cityofjackson.org/288/Boards-Commissions>

Downtown Development Authority Board

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.

Field not completed.

Why do you want to serve on your selected board or commission?

Because I have invested millions in my buildings and businesses and I want to help the board make decisions that will help me see the investments through

Upload additional documents

Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

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(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature

Roberta Dalenberg

Date of Submission

11/18/2025

Email not displaying correctly? [View it in your browser.](#)

MEMO TO: City Councilmembers
FROM: Daniel Mahoney, Mayor
DATE: December 16, 2025
SUBJECT: Reappointment to the Building Code Board of Examiners and Appeals

RECOMMENDATION:

Approve the Mayor’s recommendation to reappoint Joe Smith (general public), Jason Covalle (architect) and Mark Fish (building official) to the Building Code Board of Examiners and Appeals, for a term of 3 years – effective January 1, 2026 and ending on December 31, 2028.

In accordance with City Code, Chapter 5, Article 2, the Mayor and City Council appoint five members to three-year terms. 1 building contractor, 1 registered architect or engineer, 2 members of the general public and 1 building official.

It is my recommendation, therefore, to reappoint Joe Smith (general public), Jason Covalle (architect) and Mark Fish (building official) the Building Code Board of Examiners and Appeals for a 3 year term, effective January 1, 2026 and ending on December 31, 2028.

Your consideration and concurrence is appreciated.

DM:imm



From: noreply@civicplus.com
Sent: Monday, October 6, 2025 11:03 AM
To: Aaron Dimick; Lisa Moutinho; clerks Office
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Joe
Last Name	Smith
Address	1009 Union St
City	Jackson
State	MI
Zip	49203
Phone Number	517-936-7603
Email	jsmith@cityofjackson.org
Last four digits of Social Security Number	
Occupation	Firefighter
Describe your community involvement.	Current Member of the ACT 345 police and fire pension board, Past member of the Human Relations Commission, and lead Instructor for the Jackson County Fire Chiefs Association Fire Academy.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	<i>Field not completed.</i>
If you answered "Yes" how long have you been a City resident?	22 years

Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity:
<https://www.cityofjackson.org/288/Boards-Commissions>

Building Code Board of Examiners and Appeals

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.

Yes

Why do you want to serve on your selected board or commission?

Current and Past experience working within related building codes make me an ideal candidate for this position. I have lived within the city raising my family for the past 22 years and I have a vested interest in all aspects of the city.

Upload additional documents

Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

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(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will

be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature	Joe Smith
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Date of Submission	10/6/25
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From: noreply@civicplus.com
Sent: Monday, October 6, 2025 9:32 AM
To: Aaron Dimick; Lisa Moutinho; clerks Office
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	jason
Last Name	covalle
Address	5045 brookside drive
City	jackson
State	mi
Zip	49203
Phone Number	5177405033
Email	jason@covallegrouparchitects.com
Last four digits of Social Security Number	.
Occupation	architect
Describe your community involvement.	I have an architectural office located in the city of Jackson, 2019 4th street, and serve the Jackson community. I also serve as the chair of the Building Code Board of Examiners and Appeals.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	No
If you answered "No" where do you reside?	Summit Township
If you answered "Yes" how long have you been a City resident?	Field not completed.

Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity:
<https://www.cityofjackson.org/288/Boards-Commissions>

Building Code Board of Examiners and Appeals

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.

Field not completed.

Why do you want to serve on your selected board or commission?

I have served on this board for 15 plus years and enjoy serving my community

Upload additional documents

Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

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(Section Break)

Final Submission

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Digital Signature

jason covalle

Date of Submission

10/6/2025

Email not displaying correctly? [View it in your browser.](#)





From: noreply@civicplus.com
Sent: Tuesday, October 7, 2025 7:45 AM
To: Aaron Dimick; Lisa Moutinho; clerks Office
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	MARK
Last Name	FISH
Address	6272 ELWYN CT
City	CLARKLAKE
State	MI
Zip	49234
Phone Number	5172066551
Email	markfish35@msn.com
Last four digits of Social Security Number	
Occupation	electrical inspector
Describe your community involvement.	Chief Electrical Inspector
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	No
If you answered "No" where do you reside?	Clarklake
If you answered "Yes" how long have you been a City resident?	Field not completed.
Which board or commission are you interested in? Please only select no more than three board/commissions to serve on.	Building Code Board of Examiners and Appeals

Reference the board/commission section of the City website to understand the function of each entity:
<https://www.cityofjackson.org/288/Boards-Commissions>

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission. *Field not completed.*

Why do you want to serve on your selected board or commission? I was appointed

Upload additional documents *Field not completed.*

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

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(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature mark fish

Date of Submission 10/06/2025

Email not displaying correctly? [View it in your browser.](#)



MEMO TO: City Councilmembers
FROM: Daniel Mahoney, Mayor
DATE: December 16, 2025
SUBJECT: Appointment and Reappointment to the Historic District Commission

RECOMMENDATION:

Approve the Mayor’s recommendation to appoint Wendy Alexander to the Historic District Commission for a three-year term beginning immediately and ending December 31, 2028, and to reappoint Thaddaus Williams to the Historic District Commission for a three-year term beginning January 1, 2026, and ending December 31, 2028.

In accordance City Code, Sec. 13-5, MCL 399.204, the Mayor appoints, subject to City Council confirmation, seven City residents for three-year terms. Mayor shall consult with Chair of the Historic District Commission and appoint at least two members from a list of citizens submitted by a duly organized and existing local historical and/or preservation society(s) and, if available, one architect or a graduate of an accredited school of architecture who has two years of architecture experience or who is an architect registered in this state.

It is my desire, therefore, to appoint Wendy Alexander to the Historic District Commission for a three-year term beginning immediately and ending December 31, 2028, and to reappoint Thaddaus Williams to the Historic District Commission for a three-year term beginning January 1, 2026, and ending December 31, 2028.

Your consideration and concurrence is appreciated.

DM:Imm

Lisa Moutinho

From: noreply@civicplus.com
Sent: Friday, October 10, 2025 10:04 AM
To: Aaron Dimick; Lisa Moutinho; clerks Office
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Wendy
Last Name	Alexander
Address	213 N Webster St.
City	Jackson
State	Michigan
Zip	49202
Phone Number	517-745-5677
Email	walexander@cityofjackson.org
Last four digits of Social Security Number	
Occupation	Municipal Supervisor, COJ - Community Development
Describe your community involvement.	Founder, A Little Greener - A nonprofit organization that focuses on cleaning up city sidewalks and along the Grand River.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	Field not completed.
If you answered "Yes" how long have you been a City resident?	12

Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity:
<https://www.cityofjackson.org/288/Boards-Commissions>

Building Code Board of Examiners and Appeals, Historic District Commission

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.

No

Why do you want to serve on your selected board or commission?

I would like to learn more about the processes that I interact with professionally and personally as a long time City of Jackson resident. I believe that my experience in the Building Department has prepared me to step forward onto a board or commission.

Upload additional documents

Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

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(Section Break)

Final Submission

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Digital Signature

Wendy R. Alexander

Date of Submission

10/10/2025

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From: noreply@civicplus.com
Sent: Thursday, February 13, 2025 5:43 PM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Thaddaus
Last Name	Williams
Address	127 Wall St
City	Jackson
State	MI
Zip	49203
Phone Number	517-917-4626
Email	thadmax20@icloud.com
Last four digits of Social Security Number	
Occupation	Behavioral Support JPS
Describe your community involvement.	I am currently serving on multiple boards and commissions including MLKCIA, HDC and the Community Police Oversight Commission. I work at Cascades school and coach basketball at Parkside. I have a huge burden for the youth and want to continue to good work of improving the city of Jackson.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	Field not completed.

If you answered "Yes" how long have you been a City resident? 37 years

Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity:
<https://www.cityofjackson.org/288/Boards-Commissions>

Community Police Oversight Commission, Historic District Commission , MLK Corridor Improvement Authority

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission. Yes

Why do you want to serve on your selected board or commission? I currently already serve on these commissions and I want to continue to be engaged and active in the community.

Upload additional documents Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

The city shall not contract with, or give an appointive position to, one who is in default to the city. No person who is in default to the city may accept or hold an elective or appointive position unless the default is resolved. Written notice describing the default shall be filed with the clerk and verified by the treasurer and served upon the candidate before the oath of office is given, or upon the officeholder. The term "default" shall not apply if the candidate or officeholder shall, within 30 days after receiving the notice, resolve the default, or if the person shall contest it by any recognized means of legal procedure before a court or tribunal of competent jurisdiction. In the event the indebtedness is upheld, the person shall have 30 days after final determination of the obligation is made to pay it in full.

(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final

consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature

Thaddaus Williams

Date of Submission

2/13/25

Email not displaying correctly? [View it in your browser.](#)

MEMO TO: City Councilmembers
FROM: Daniel Mahoney, Mayor
DATE: December 16, 2025
SUBJECT: Appointment to the Local Development Finance Authority/Brownfield Redevelopment Authority

RECOMMENDATION:

Approve the Mayor's recommendation to appoint Caleb Khon to the Local Development Finance Authority/Brownfield Redevelopment Authority, for a term of four years; beginning immediately and expiring on June 3, 2029

In accordance with a Resolution adopted by the City Council on June 4, 1991, created by Authority, designated its boundaries and appointed members. (MCMLA 125.2152) Board consists of 11 members, seven appointed by the Mayor subject to City Council confirmation. Members serve four-year terms.

It is my desire, therefore, to appoint Caleb Khon to the Local Development Finance Authority/Brownfield Redevelopment Authority for a four-year term, beginning immediately and ending on June 3, 2029.

Your consideration and concurrence is appreciated.

DM:imm



From: noreply@civicplus.com
Sent: Tuesday, January 7, 2025 9:06 PM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Caleb
Last Name	Khon
Address	1342 W Kathmar Dr
City	Jackson
State	MI
Zip	49203
Phone Number	5177409658
Email	Khon.caleb@gmail.com
Last four digits of Social Security Number	
Occupation	SVP of Lending at TLC Credit Union
Describe your community involvement.	As a life long Jackson Native, I have always been a part of various community events through volunteer work and participation in recreational sports and area events. Over my last decade of working in local credit unions I have sought to bring affordable lending to Jackson and the surrounding counties.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	No

If you answered "No" where do you reside?	Summit Township
If you answered "Yes" how long have you been a City resident?	Field not completed.
Which board or commission are you interested in? You may choose more than one.	Affordable Housing Development Board, Brownfield Redevelopment Authority/Local Development Finance Authority, Economic Development Corporation for Jackson County, Jackson County Brownfield Authority, Jackson County Land Bank Authority, Jackson Housing Commission
If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.	Yes
Why do you want to serve on your selected board or commission?	I want to use my experience and skills to help Jackson continue to grow.
Upload additional documents	Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

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(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature Caleb Khon

Date of Submission 1/7/25

Email not displaying correctly? [View it in your browser.](#)

MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 16, 2025

SUBJECT: Reappointment to the Jackson Housing Commission

RECOMMENDATION:

Approve the Mayor's recommendation to reappoint James Johnson, Jr. to the Jackson Housing Commission for a term of 5 years, beginning immediately and ending on October 31, 2030.

Your consideration and concurrence is appreciated.

DD:imm

From: noreply@civicplus.com
To: [Lisa Moutinho](#)
Subject: Online Form Submittal: City of Jackson Board/Commission Application
Date: Monday, November 24, 2025 1:52:31 PM

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	James
Last Name	Johnson Jr
Address	8900 clarklake rd
City	Clarklake
State	MI
Zip	49234
Phone Number	5172621333
Email	Jjohnsonjr@ibew252.org
Last four digits of Social Security Number	
Occupation	Business Agent
Describe your community involvement.	I'm heavily involved in the city of jackson.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	No
If you answered "No" where do you reside?	Clarklake
If you answered "Yes" how long have you been a City resident?	<i>Field not completed.</i>
Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity:	Construction Board of Appeals, Human Relations Commission , Jackson Housing Commission, MLK Corridor Improvement Authority, Planning Commission

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.

Yes

Why do you want to serve on your selected board or commission?

I want to be on these commissions to give back to the community.

Upload additional documents

Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

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(Section Break)

Final Submission

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Digital Signature

James Johnson Jr.

Date of Submission

11/24/25

Email not displaying correctly? [View it in your browser.](#)

MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 16, 2025

SUBJECT: Appointment and Reappointment to Community Police Oversight Commission

RECOMMENDATION:

Approve the Mayor’s recommendation to appoint Christy Davis, and reappoint Thaddaus Williams to the Community Police Oversight Commission, each for a 3 year term beginning January 1, 2026 and ending on December 31, 2028.

It is my recommendation to appoint Christy Davis and reappoint Thaddaus Williams to the Community Police Oversight Commission, each for a 3-year term beginning January 1, 2026 and ending on December 31, 2028.

Your consideration and concurrence is appreciated.

DM:imm

From: noreply@civicplus.com
To: [Lisa Moutinho](#)
Subject: Online Form Submittal: City of Jackson Board/Commission Application
Date: Tuesday, December 9, 2025 8:55:21 AM

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Christy
Last Name	Davis
Address	612 4th Street
City	Jackson
State	MI
Zip	49203
Phone Number	5177406111
Email	christymaydavis@gmail.com
Last four digits of Social Security Number	
Occupation	HFJH Patient Scheduling
Describe your community involvement.	I would like to continue to serve on the CPOC.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	<i>Field not completed.</i>
If you answered "Yes" how long have you been a City resident?	25 years
Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity:	Community Police Oversight Commission

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.	<i>Field not completed.</i>
Why do you want to serve on your selected board or commission?	I would like to continue to support our residents and police department and foster a cooperative attitude between the two.
Upload additional documents	<i>Field not completed.</i>

(Section Break)

Appointment Process
Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

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(Section Break)

Final Submission
Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature	Christy May Davis
Date of Submission	12092025

Email not displaying correctly? [View it in your browser.](#)



From: noreply@civicplus.com
Sent: Thursday, February 13, 2025 5:43 PM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Thaddaus
Last Name	Williams
Address	127 Wall St
City	Jackson
State	MI
Zip	49203
Phone Number	517-917-4626
Email	thadmax20@icloud.com
Last four digits of Social Security Number	
Occupation	Behavioral Support JPS
Describe your community involvement.	I am currently serving on multiple boards and commissions including MLKCIA, HDC and the Community Police Oversight Commission. I work at Cascades school and coach basketball at Parkside. I have a huge burden for the youth and want to continue to good work of improving the city of Jackson.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	Field not completed.

If you answered "Yes" how long have you been a City resident? 37 years

Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity:
<https://www.cityofjackson.org/288/Boards-Commissions>

Community Police Oversight Commission, Historic District Commission , MLK Corridor Improvement Authority

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission. Yes

Why do you want to serve on your selected board or commission? I currently already serve on these commissions and I want to continue to be engaged and active in the community.

Upload additional documents Field not completed.

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

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(Section Break)

Final Submission

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consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature Thaddaus Williams

Date of Submission 2/13/25

Email not displaying correctly? [View it in your browser.](#)

MEMO TO: City Councilmembers
FROM: Daniel J. Mahoney, Mayor
DATE: December 16, 2025
SUBJECT: Reappointment to Racial Equity Commission

RECOMMENDATION:

Approve the Mayor's recommendation to reappoint Jacqueline Barber to the Racial Equity Commission for a term of 3 years, beginning January 1, 2026 and expiring on 12/31/28.

Your consideration and concurrence is appreciated.

DJM:Imm

Lisa Moutinho

From: noreply@civicplus.com
Sent: Tuesday, October 21, 2025 6:57 PM
To: Aaron Dimick; Lisa Moutinho; clerks Office
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Jacqueline
Last Name	Barber
Address	914 Southwest Ave.
City	Jackson
State	MI
Zip	49203
Phone Number	517-513-4069
Email	jbarber651@outlook.com
Last four digits of Social Security Number	
Occupation	Retired
Describe your community involvement.	I'm a long-term member at Lily Missionary Baptist Church, Administrative Assistant, and Trustee. I currently serve as board Vice President at Jackson District Library, board President at Jackson Housing Commission, board member at Lily Missions Center, and Woodlands Library Cooperative.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes

If you answered "No" where do you reside?	<i>Field not completed.</i>
If you answered "Yes" how long have you been a City resident?	70 years
Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity: https://www.cityofjackson.org/288/Boards-Commissions	Racial Equity Commission
If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.	<i>Field not completed.</i>
Why do you want to serve on your selected board or commission?	As a lifetime resident of Jackson County and a person of color, I know the importance of representation and equal opportunities for all.
Upload additional documents	<i>Field not completed.</i>

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

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(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature	Jacqueline Barber
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Date of Submission	10/21/25
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MEMO TO: City Councilmembers

FROM: Daniel Mahoney, Mayor

DATE: December 16, 2025

SUBJECT: Appointment and reappointment to the Zoning Board of Appeals

RECOMMENDATION:

Approve the Mayor's recommendation to reappoint Robert VanSumeren and Peter Mulhearn, and appoint Wanda Billops the Zoning Board of Appeals, each for a term of 3 years, beginning 1/1/26 and ending on 12/31/28.

In accordance with City Code, Sec. 2-281 and 28-242, five members and two alternates are appointed by the Mayor with City Council approval for three-year terms. No elected official or city employee may be appointed. Also, in accordance with the Michigan Zoning Enabling Act (PA 110 of 2006), which went into effect on July 1, 2006, it is required that a regular member of the Zoning Board of Appeals (ZBA) also serve on the City Planning Commission (MCL 125.3601). Alternate members may be called on a rotating basis to sit as members of the Board of Appeals in the absence of a member. The alternate member having been appointed shall serve on the case until a final decision has been made and shall have the same voting rights as a member. Members must be City residents.

It is therefore, my desire to reappoint Robert VanSumeren and Peter Mulhearn, and appoint Wanda Billops the Zoning Board of Appeals, each for a three-year term, beginning 1/1/26 and expiring on December 31, 2028.

Your consideration and concurrence is appreciated.

DM:imm

From: noreply@civicplus.com
To: [Aaron Dimick](#); [Lisa Moutinho](#); [clerks Office](#)
Subject: Online Form Submittal: City of Jackson Board/Commission Application
Date: Wednesday, November 12, 2025 11:08:59 AM

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Robert
Last Name	VanSumeren
Address	409 Sulgrave A e.
City	Jackson
State	Mi
Zip	49203
Phone Number	5179363988
Email	Robert.w.vansumeren@gmail.com
Last four digits of Social Security Number	
Occupation	Attorney
Describe your community involvement.	Jackson HRC, two terms. ZBA, two terms.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	<i>Field not completed.</i>
If you answered "Yes" how long have you been a City resident?	6 years
Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity:	Zoning Board of Appeals

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission.	<i>Field not completed.</i>
Why do you want to serve on your selected board or commission?	I want to give back. I believe in service. I believe in Jackson, and want us to be our best.
Upload additional documents	<i>Field not completed.</i>

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

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(Section Break)

Final Submission

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Digital Signature	Robert W. VanSumerrn
Date of Submission	11/11/2025

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From: noreply@civicplus.com
To: [Aaron Dimick](#); [Lisa Moutinho](#); [clerks Office](#)
Subject: Online Form Submittal: City of Jackson Board/Commission Application
Date: Wednesday, October 1, 2025 2:10:21 PM

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Peter
Last Name	Mulhearn
Address	714 S Thompson Street
City	Jackson
State	Michigan
Zip	49203
Phone Number	517-945-1541
Email	peter.mulhearn@cmsenergy.com
Last four digits of Social Security Number	
Occupation	Senior Principal Electrical Engineer
Describe your community involvement.	I have been involved with the Zoning Board of Appeals for 7 years.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	<i>Field not completed.</i>
If you answered "Yes" how long have you been a City resident?	23 years
Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity:	Planning Commission , Zoning Board of Appeals

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission. Yes

Why do you want to serve on your selected board or commission? I have been serving on the Zoning Board of Appeals for over seven years. I have spent significant time reviewing easement property rights for my job establishing and evaluating high voltage electric power lines all around the state. I think this skill provides me with some valued experiences that would be beneficial to the Zoning Board of Appeals.

Upload additional documents *Field not completed.*

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

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(Section Break)

Final Submission

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paid volunteer position.

Digital Signature

Peter A Mulhearn

Date of Submission

October 1, 2025

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
Sent: Tuesday, December 17, 2024 8:50 AM
To: Aaron Dimick; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	Wanda
Last Name	Billops
Address	1924 S. West Avenue
City	Jackson
State	MI
Zip	49203
Phone Number	3135805312
Email	wlbillops@gmail.com
Last four digits of Social Security Number	
Occupation	Senior Accounting Analyst
Describe your community involvement.	I'm a registered voter who votes regularly and I pay taxes.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	Yes
If you answered "No" where do you reside?	<i>Field not completed.</i>

If you answered "Yes" how long have you been a City resident? 20 years

Which board or commission are you interested in? You may choose more than one. Brownfield Redevelopment Authority/Local Development Finance Authority, Community Police Oversight Commission, Income Tax Board of Review , Jackson County Land Bank Authority, Jackson District Library Board of Trustees, Parks and Recreation Commission , Planning Commission

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission. *Field not completed.*

Why do you want to serve on your selected board or commission? I've lived in Jackson since 2004 and I've never really integrated myself into the community. I think serving on a board/commission will be a great way for me to learn about my community while contributing to its success.

Upload additional documents *Field not completed.*

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

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(Section Break)

Final Submission

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Digital Signature Wanda Billops

Date of Submission 12/17/2024

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MEMO TO: City Councilmembers
FROM: Daniel J. Mahoney, Mayor
DATE: December 16, 2025
SUBJECT: Wards 1,3 and 5 – Appointments to City Committees, Boards & Commissions

RECOMMENDATION:

Approve the Mayor’s recommendation of appointment, reappointment, and confirmation of City Councilmembers in Wards 1, 3 and 5 to various Boards, Committees and Commissions.

Key: A = Appointment
 C = Confirmation
 R = Reappointment

<u>TERM ENDING</u>	<u>BOARD, COMMITTEE OR COMMISSION</u>
11/30/30	<u>Public Arts Commission</u> (R) Councilmember Angelita Gunn – Ex-Officio
11/30/30	<u>Martin Luther King, Jr. Corridor Authority</u> (R) Councilmember Arlene Robinson
11/30/30	<u>Human Relations Commission Liaison</u> (R) Councilmember Arlene Robinson
11/30/30	<u>Citizen Police Oversight Commission</u> (A) Councilmember Shalanda Hunt
11/30/30	<u>Affordable Housing Development Board</u> (R) Councilmember Angelita Gunn

Your consideration and concurrence is appreciated.

DJM:Imm

MEMO TO: The Honorable Mayor and City Councilmembers
FROM: John Willis, Chief Equity Officer
DATE: December 4, 2025
SUBJECT: Recommendation of Appointments to the City Youth Council

In accordance with City Code, Chapter 15, Section 15-39, in consultation with the city attorney’s office, the department of diversity, equity, and inclusion shall determine the number of youth council members and determine the selection criteria for youth council members. The Mayor shall appoint members recommended by the department of diversity, equity and inclusion or city council subject to confirmation by the city council.

At its October 19, 2025, meeting the Youth Council voted to confirm the recommendation of the appointment of the following candidates to the City Youth Council:

No	Name	Term Ends	Term
1	Jhavae Sherels <i>Ward 5</i>	12/31/2026	1 yr.
2	Liam Brooks <i>Ward 4</i>	12/31/2026	1 yr.
3	Josiah Reditt <i>Summit</i>	12/31/2026	1 yr.
4	Melody Griffin <i>Summit</i>	12/31/2026	1 yr.
5	Onour Davis <i>Blackman</i>	12/31/2026	1 yr.
6	Sophia Mahoney <i>Ward 2</i>	12/31/2026	1 yr.

All applications are attached.

JW/kd

Attachments (12)

1000 North Dearborn Street
Chicago, Illinois 60610

Dear Mr. Jackson:

I am pleased to inform you that your application for the position of [Job Title] has been reviewed and you have been selected for the position. We are excited to have you join our team.

Your qualifications and experience align perfectly with the requirements of the role. We believe you will be a valuable asset to our organization. The starting salary for this position is \$[Salary] per year, and we offer a comprehensive benefits package including health, dental, and vision insurance, as well as a 401(k) plan.

We are pleased to offer you a competitive salary and a comprehensive benefits package. The starting salary for this position is \$[Salary] per year, and we offer a comprehensive benefits package including health, dental, and vision insurance, as well as a 401(k) plan.

Katima Dickenson

From: noreply@civicplus.com
Sent: Monday, September 22, 2025 12:24 PM
To: John Willis; Lisa Moutinho; Katima Dickenson
Subject: Online Form Submittal: City of Jackson Youth Council Application

City of Jackson Youth Council Application

Thank you for your interest in serving as a student representative on an advisory board or commission. This application will be kept on file for one year. The file of completed applications is open for public inspection upon request.

First Name	Jhavae
Last Name	Sherels
Address	305 MOORMAN DR
City	JACKSON
State	Michigan
Zip	49202-2272
Phone	5172408551
Email	japrianderson7@gmail.com
Parent/Legal Guardian	Japri Anderson
Parent/Legal Guardian Phone	5172408551
School Name	Northwest Connects
Grade	11th
Graduation Year	2027
Please list all academic, extra curricular activities, or work commitments. Include the time required for each activity every day of the week.	City Hall Save Our Youth Grand River Farmers Market

(Section Break)

I understand the responsibilities involved with participation on the City of Jackson Youth Council, Boards and Commissions (including required meeting attendance, event participation and sub-committee involvement). If an appointed member of the Youth Council accumulates three unexcused absences for mandatory events or regularly scheduled meetings throughout the year, they will no longer be able to serve on the Youth Council. I also understand that I will provide the City of Jackson a signed document from a parent or legal guardian that says I have their permission to serve on the Youth Council.

Digital Signature of
Applicant

Japri Anderson

*This application can be downloaded and printed from
cityofjackson.org/youthcouncil.*

Email not displaying correctly? [View it in your browser.](#)

Lisa Moutinho

From: noreply@civicplus.com
Sent: Sunday, October 19, 2025 7:14 PM
To: John Willis; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Youth Council Application

City of Jackson Youth Council Application

Thank you for your interest in serving as a student representative on an advisory board or commission. This application will be kept on file for one year. The file of completed applications is open for public inspection upon request.

First Name	Liam
Last Name	Brooks
Address	424 north pleasant street
City	Jackson
State	Michigan
Zip	49202
Phone	517-414-5375
Email	Cracranoy@gmail.com
Parent/Legal Guardian	Sarah brooks
Parent/Legal Guardian Phone	517-392-8292
School Name	Jackson highschool
Grade	9th grade
Graduation Year	2029
Please list all academic, extra curricular activities, or work commitments. Include the time required for	Jazz band at the Jackson college thursdays 3-5

each activity every day
of the week.

(Section Break)

I understand the responsibilities involved with participation on the City of Jackson Youth Council, Boards and Commissions (including required meeting attendance, event participation and sub-committee involvement). If an appointed member of the Youth Council accumulates three unexcused absences for mandatory events or regularly scheduled meetings throughout the year, they will no longer be able to serve on the Youth Council. I also understand that I will provide the City of Jackson a signed document from a parent or legal guardian that says I have their permission to serve on the Youth Council.

Digital Signature of Liam brooks
Applicant

***This application can be downloaded and printed from
cityofjackson.org/youthcouncil.***

Email not displaying correctly? [View it in your browser.](#)



Lisa Moutinho

From: noreply@civicplus.com
Sent: Sunday, October 19, 2025 7:57 PM
To: John Willis; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Youth Council Application

City of Jackson Youth Council Application

Thank you for your interest in serving as a student representative on an advisory board or commission. This application will be kept on file for one year. The file of completed applications is open for public inspection upon request.

First Name	Josiah
Last Name	Reditt
Address	5105 Sharon Dr
City	Jackson
State	MI
Zip	49203
Phone	4196996222
Email	Beadsara45@gmail.com
Parent/Legal Guardian	Sarah Beadenkopf
Parent/Legal Guardian Phone	5174742755
School Name	Michigan center
Grade	6th
Graduation Year	2032
Please list all academic, extra curricular activities, or work commitments. Include the time required for	Football basketball wrestling

each activity every day
of the week.

(Section Break)

I understand the responsibilities involved with participation on the City of Jackson Youth Council, Boards and Commissions (including required meeting attendance, event participation and sub-committee involvement). If an appointed member of the Youth Council accumulates three unexcused absences for mandatory events or regularly scheduled meetings throughout the year, they will no longer be able to serve on the Youth Council. I also understand that I will provide the City of Jackson a signed document from a parent or legal guardian that says I have their permission to serve on the Youth Council.

Digital Signature of Josiah Reditt
Applicant

***This application can be downloaded and printed from
cityofjackson.org/youthcouncil.***

Email not displaying correctly? [View it in your browser.](#)



Lisa Moutinho

From: noreply@civicplus.com
Sent: Sunday, October 19, 2025 9:20 PM
To: John Willis; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Youth Council Application

City of Jackson Youth Council Application

Thank you for your interest in serving as a student representative on an advisory board or commission. This application will be kept on file for one year. The file of completed applications is open for public inspection upon request.

First Name	Melody
Last Name	Griffin
Address	505 Wintercrest Dr
City	Jackson
State	MI
Zip	49203
Phone	517-581-8267
Email	melodygriffin78@gmail.com
Parent/Legal Guardian	Lakeisha Murray
Parent/Legal Guardian Phone	708-427-6154
School Name	Northwest Kidder Middle School
Grade	7
Graduation Year	2031
Please list all academic, extra curricular activities, or work commitments. Include the time required for	I go to school from 7:15 to 2:30 on Monday, Tuesday, Thursday, and Friday, and on Wednesday from 7:15 to 1:30.

each activity every day
of the week.

(Section Break)

I understand the responsibilities involved with participation on the City of Jackson Youth Council, Boards and Commissions (including required meeting attendance, event participation and sub-committee involvement). If an appointed member of the Youth Council accumulates three unexcused absences for mandatory events or regularly scheduled meetings throughout the year, they will no longer be able to serve on the Youth Council. I also understand that I will provide the City of Jackson a signed document from a parent or legal guardian that says I have their permission to serve on the Youth Council.

Digital Signature of Melody D. Griffin
Applicant

***This application can be downloaded and printed from
cityofjackson.org/youthcouncil.***

Email not displaying correctly? [View it in your browser.](#)



Lisa Moutinho

From: noreply@civicplus.com
Sent: Monday, October 20, 2025 7:28 PM
To: John Willis; Lisa Moutinho
Subject: Online Form Submittal: City of Jackson Youth Council Application

City of Jackson Youth Council Application

Thank you for your interest in serving as a student representative on an advisory board or commission. This application will be kept on file for one year. The file of completed applications is open for public inspection upon request.

First Name	Onour
Last Name	Davis
Address	2917 Ashton ridge apartment 10
City	Jackson
State	Michigan
Zip	49201
Phone	517-250-8785
Email	Nacoyad@gmail.com
Parent/Legal Guardian	Nacoya Davis
Parent/Legal Guardian Phone	517-259-8795
School Name	Middle school at parkside
Grade	6th
Graduation Year	2032
Please list all academic, extra curricular activities, or work commitments. Include the time required for	Monday-soccer 5:30 7:00 Tuesday-football 6:00 8:00 Wednesday-soccer 5:30 7:00 Thursday-football 6:00 8:00 Friday- NAACP 1:15 2:13.

each activity every day
of the week.

(Section Break)

I understand the responsibilities involved with participation on the City of Jackson Youth Council, Boards and Commissions (including required meeting attendance, event participation and sub-committee involvement). If an appointed member of the Youth Council accumulates three unexcused absences for mandatory events or regularly scheduled meetings throughout the year, they will no longer be able to serve on the Youth Council. I also understand that I will provide the City of Jackson a signed document from a parent or legal guardian that says I have their permission to serve on the Youth Council.

Digital Signature of Onour Davis
Applicant

*This application can be downloaded and printed from
cityofjackson.org/youthcouncil.*

Email not displaying correctly? [View it in your browser.](#)



Application to serve on the City of Jackson Youth Council

Thank you for your interest in serving as a student representative on an advisory board or commission. This application will be kept on file for one year. The file of completed applications is open for public inspection upon request.

Name: Sophia Mahoney
 Address: 1419 Losey ave
 City: Jackson State: Michigan Zip: 49203
 Do you reside in the City of Jackson: yes If NO, township where you reside: _____
 Phone Number: (517) 240-6648 Email Address: Sophiamahoney90@gmail.com
 Parent/Legal Guardian: Sema and Daniel Mahoney
 Parent/Legal Guardian Phone Number: Sema (517) 914-2150 Daniel (517) 914-270
 School Name: Paragon Charter Academy Grade: 8th Graduation Year: 2030

Please list all academic, extracurricular activities, or work commitments. Include the time required for each activity every day of the week:

Soccer -No practices volleyball -Seasons almost over (3 more games) -Only on weekends Sisters smoothie -Owner	Volleyball -Seasons over National Junior honors society -I am vice president So I have to attend meetings I will let you know when I have one
--	---

I understand the responsibilities involved with participation on the City of Jackson Youth Council, Boards and Commissions (including required meeting attendance, event participation and sub-committee involvement). If an appointed member of the Youth Council accumulates three unexcused absences for mandatory events or regularly scheduled meetings throughout the year, they will no longer be able to serve on the Youth Council. I also understand that I will provide the City of Jackson a signed document from a parent or legal guardian that says I have their permission to serve on the Youth Council.

Student Signature: Sophia Mahoney Date: 10-23-25
 Parent Signature: [Signature] Date: 10/23/2025

JACKSON

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MEMO TO: City Councilmembers
FROM: Daniel J. Mahoney, Mayor
DATE: December 16, 2025
SUBJECT: Reappointment to the Human Relations Commission

RECOMMENDATION:

Approve the Mayor’s recommendation to reappoint James Johnson, Jr. to the Human Relations Commission for a three-year term, beginning on January 1, 2026 and ending on December 31, 2028, in concurrence with the HRC recommendation.

It is my recommendation to reappoint James Johnson, Jr. to the Human Relations Commission for a three-year term, beginning on January 1, 2026 and ending December 31, 2028, in concurrence with the HRC recommendation.

Your consideration and concurrence is appreciated.

DJM:Imm

From: noreply@civicplus.com
To: [Lisa Moutinho](#)
Subject: Online Form Submittal: City of Jackson Board/Commission Application
Date: Monday, November 24, 2025 1:52:31 PM

City of Jackson Board/Commission Application

City of Jackson Board/Commission Application

First Name	James
Last Name	Johnson Jr
Address	8900 clarklake rd
City	Clarklake
State	MI
Zip	49234
Phone Number	5172621333
Email	Jjohnsonjr@ibew252.org
Last four digits of Social Security Number	
Occupation	Business Agent
Describe your community involvement.	I'm heavily involved in the city of jackson.
Are you a City of Jackson resident? Being a non-resident does not prevent you from serving on a board or commission. However, some boards and commissions have residency requirements.	No
If you answered "No" where do you reside?	Clarklake
If you answered "Yes" how long have you been a City resident?	<i>Field not completed.</i>
Which board or commission are you interested in? Please only select no more than three board/commissions to serve on. Reference the board/commission section of the City website to understand the function of each entity:	Construction Board of Appeals, Human Relations Commission , Jackson Housing Commission, MLK Corridor Improvement Authority, Planning Commission

If you selected the Civil Service Board, are you a registered voter? Only registered voters can serve on this commission. Yes

Why do you want to serve on your selected board or commission? I want to be on these commissions to give back to the community.

Upload additional documents *Field not completed.*

(Section Break)

Appointment Process

Following the submission of your completed application, it will be reviewed by the City Manager's Office and the City Treasurer's Office. The Treasurer will review your application to ensure you do not owe the City unpaid taxes or fines. After that clearance, the Mayor will review your application and make a recommendation for an appointment to a board or commission by the City Council. If the recommendation is confirmed by the City Council, you may officially start the process of becoming a member of a board or commission.

(Section Break)

City Charter Section 2.15. - Person in Default to the City.

The city shall not contract with, or give an appointive position to, one who is in default to the city. No person who is in default to the city may accept or hold an elective or appointive position unless the default is resolved. Written notice describing the default shall be filed with the clerk and verified by the treasurer and served upon the candidate before the oath of office is given, or upon the officeholder. The term "default" shall not apply if the candidate or officeholder shall, within 30 days after receiving the notice, resolve the default, or if the person shall contest it by any recognized means of legal procedure before a court or tribunal of competent jurisdiction. In the event the indebtedness is upheld, the person shall have 30 days after final determination of the obligation is made to pay it in full.

(Section Break)

Final Submission

Completed applications are kept on file for up to one year after submission. You will be contacted using the information you provided if you are selected for final consideration by the City Council. A board or commission appointment is a non-paid volunteer position.

Digital Signature James Johnson Jr.

Date of Submission 11/24/25

Email not displaying correctly? [View it in your browser.](#)

MEMO TO: City Councilmembers
FROM: Daniel Mahoney, Mayor
DATE: December 16, 2025
SUBJECT: Reappointment to City Planning Commission

RECOMMENDATION:

Approve the Mayor’s recommendation to reappoint Chelsea Poole to the City Planning Commission for a three-year term beginning on January 1, 2026 and ending on December 31, 2028.

According to MSA5.2993.(2) the Commission may consist of the Mayor, one administrative official of the City selected by the Mayor, one Councilmember selected by the Council as members ex-officio, and six others appointed by the Mayor and confirmed by the Council. Terms of the ex-officios shall correspond to their official tenures, except the term of the administrative official of the City shall terminate with the Mayor’s term. All other members shall serve three-year terms.

It is my desire, therefore, to reappoint Chelsea Poole to the City Planning Commission for a three year term beginning on January 1, 2026 and ending on December 31, 2028.

Your consideration and concurrence is appreciated.

DM:Imm

CITY OF JACKSON BOARD/COMMISSION APPLICATION

NAME: Chelsea Poole LAST FOUR DIGITS SSN# [REDACTED]

ADDRESS: 770 Tomlinson Street ZIP: 49203

HOME PHONE: (517) 990-4232 OTHER PHONE: _____

E-MAIL ADDRESS: ChelseaPoole922@gmail.com

OCCUPATION: Employed: Various experiences

COMMUNITY INVOLVEMENT
Board Member Center for Family Health Board Member NonProfit Network
Board Member Jackson Transit Authority

Are you registered voter? yes Ward? TWO City Resident Since? 2019

Which Board or Commission(s) are you interested in?

- 1. Jackson Planning Commission
- 2. _____
- 3. _____

List additional information you feel may be pertinent to Board or Commission?

My current term as a Commissioner ends 12/31/25. I am happy to serve again. Its an honor to serve in this capacity.

Feel free to attach any information. (Resume, press clippings)

APPLICATION WILL BE ON FILE FOR ONE YEAR.

Please return completed form to Lisa Moutinho on the 14th floor, or, by emailing lmoutinho@cityofjackson.org or submit to the drop box on the front of Jackson City Hall.

Chelsea Poole
Signature of Applicant

November 7, 2025
Date

Section 2.15. - Person in Default to the City. The city shall not contract with, or give an appointive position to, one who is in default to the city. No person who is in default to the city may accept or hold an elective or appointive position unless the default is resolved. Written notice describing the default shall be filed with the clerk and verified by the treasurer and served upon the candidate before the oath of office is given, or upon the officeholder. The term "default" shall not apply if the candidate or officeholder shall, within 30 days after receiving the notice, resolve the default, or if the person shall contest it by any recognized means of legal procedure before a court or tribunal of competent jurisdiction. In the event the indebtedness is upheld, the person shall have 30 days after final determination of the obligation is made to pay it in full.

Ordinance No 2025-04

An Ordinance amending Chapter 2, Administration, Article II, Board and Commissions, Division II, by adding Sections 2-374-2-380, Bicentennial Commission, to Establish a Temporary Bicentennial Commission to Plan and Coordinate the City of Jackson's 200th Anniversary in 2029.

The People of the City of Jackson Ordain:

BICENTENNIAL COMMISSION

Sec. 2-374. Purpose

The purpose of this ordinance is to establish a temporary Bicentennial Commission ("Commission") to guide and coordinate planning, fundraising, and commemorative activities in celebration of the City of Jackson's 200th anniversary in 2029. The Commission shall serve for a limited term, ensuring thoughtful, inclusive, and fiscally responsible planning in coordination with the City's executive leadership and community stakeholders. The commission will ensure the celebration honors the city's history, diversity, and future vision.

Sec. 2-375. Creation of Commission

1. There is hereby created the Jackson Bicentennial Commission.
2. The Commission shall commence upon the effective date of this ordinance and shall cease to exist on December 31, 2029, unless extended by further action of the City Council.

Sec. 2-376. Membership and Appointment

1. The Commission shall consist of fifteen (15) members appointed by the Mayor and approved by City Council and shall reflect a broad cross-section of the Jackson community and include individuals representing civic, cultural, business, educational, and historical interests. Commission appointees shall be as follows:
 - a. Mayor or his/her appointee (1)
 - b. City Council member (1)
 - c. City Manager or his/her appointee (1)
 - d. Jackson County Historical Society member (1)
 - e. Education representatives (2) – Jackson Public Schools faculty member and Jackson College faculty member as recommended by the Superintendent and President respectively
 - f. Arts and Cultural Representatives (2) – City Public Arts Commission and Ella Sharp Park Board members

- g. Business and Tourism Representation – (1) A representative from either the Chamber, DDA, or Experience Jackson
- h. Community and Civic Leaders – (3) NAACP Designee, Non-Profit, Community
- i. Faith or Interfaith Representative – (1)
- j. Youth Representative – (2) Youth Council members

- 2. Any number of non-voting ex-officio members may be added to the commission by vote of the commission.

Sec. 2-377. Terms of Office and Vacancies

- 1. Each member shall serve until December 31, 2029.
- 2. Vacancies shall be filled in the same manner as the original appointment for the remainder of the unexpired term.
- 3. A member may be removed for misfeasance, malfeasance, or nonfeasance pursuant to those procedures set forth in the City Charter and Code of Ordinances.

Sec. 2-378. Officers and Meetings

- 1. The Commission shall elect from among its members a Chair, a Vice-Chair, Treasurer and a Secretary, who shall serve at the discretion of the Commission during its term.
- 2. Commencing in 2026, the Commission shall meet quarterly, and more frequently as necessary. In 2028, the Commission shall convene monthly. All meetings of the Bicentennial Commission shall comply with Michigan’s Open Meetings Act.

Sec. 2-379. Duties and Responsibilities

The Commission shall:

- 1. Develop a comprehensive plan for Bicentennial events, educational programs, and civic projects to be submitted for City Council approval.
- 2. Advise the Mayor, City Council, and City Manager on scheduling, promotion, and execution of celebratory activities.
- 3. Work proactively to raise supplemental funds from local businesses, foundations, and philanthropic partners to enhance Bicentennial programming.
- 4. Recommend a budget appropriation for Fiscal Years 2028 and 2029 to support core Commission operations and key celebratory events.
- 5. Provide periodic updates to City Council on planning progress and fundraising efforts.
- 6. Solicit and accept grants and donations on behalf of the City of Jackson for public purposes related to Bicentennial events, programming and promotion.
- 7. A dedicated line-item may be included in the City Budget for Fiscal Year(s) 2028 and 2029 to support the Commission’s operational needs and event execution (e.g., administration, marketing, community outreach, event logistics).

8. By January 1, 2030, the Commission shall submit a final report to the City Council summarizing planning accomplishments, financial statements (including fundraising outcomes and expenditures), and recommendations for legacy projects tied to the Bicentennial.

Sec. 2-380. Severability

Should any section of this ordinance be declared invalid, the remainder shall continue in full force and effect.

Effective Date

This ordinance shall take effect thirty (30) days from second reading and final adoption in accordance with the City Charter. The foregoing Ordinance No. 2025-04 was adopted by the Jackson City Council on December 16, 2025, and a summary was published on December 21, 2025.

Andrea Muray, City Clerk

Daniel Mahoney, Mayor

DEPARTMENTAL REPORT

MEMO TO: City Manager
FROM: Fire Chief Tim Gonzales
DATE: December 12, 2025

RECOMMENDATION: Approve for first reading, the proposed amendments to Chapter 10, Article III – Fire Prevention Code, including adoption of the 2021 International Fire Code (IFC) with local amendments; clarification establishing the Fire Department as the primary authority and oversight body for the Fire Prevention Code, independent from Police and Fire Services; updates to inspection and permit fee authority; and modernization of emergency response cost-recovery provisions.

ISSUE STATEMENT

The City of Jackson’s current Fire Prevention Code is outdated and no longer aligned with the 2021 International Fire Code or contemporary best practices. Key sections fail to address modern fire prevention requirements, updated administrative appeal procedures, emergency response cost-recovery standards, and the responsibilities of property owners related to inspection reporting, Knox Box installation, and overall fire safety compliance.

Updating the ordinance is essential to ensure consistency, enforceability, and clarity for both the Fire Department and the community.

DESCRIBE THE CONSEQUENCES

If the current Fire Prevention Code remains unchanged, the Fire Department will continue operating under outdated standards that do not reflect current construction practices, modern fire behavior, or today’s community risk profile. The old code also reflects a previous oversight and command structure that no longer matches the Fire Department’s transition to a stand-alone department, creating gaps in authority and enforcement. Without the adoption of the 2021 IFC and updated appeal and fee processes, administrative ambiguity will persist, making enforcement inconsistent and legally difficult to defend. Additionally, the City will remain unable to fully recover costs associated with special incidents, negligent false alarms, and standby services, placing an unnecessary financial burden on the General Fund. Inspection practices will also remain limited without clear requirements for third-party inspection report submission and updated key box standards, resulting in inconsistent access and compliance. Collectively, these issues reduce operational efficiency, increase risk to citizens, and hinder the Fire Department's ability to optimize fire prevention operations.

OWNERSHIP

The Fire Department is responsible for administering and enforcing the Fire Prevention Code, and as Fire Chief, it is my duty to ensure the community is protected through clear, current, and enforceable standards. The ordinance update is necessary because several inconsistencies have been identified between the City’s existing code and the 2021 International Fire Code. Additionally, the department continues to experience increasing outdoor burning nuisances and safety complaints that require clearer standards. Updated cost-recovery practices are also needed to reflect the realities of modern emergency responses, as outlined in Section 10-58. Routine inspections have further revealed gaps such as missing Knox Boxes, outdated fee structures, and inconsistent reporting from third-party inspectors. Because these operational challenges

directly affect department efficiency and community safety, it is our responsibility to bring forward the updated ordinance for approval.

SOLUTION

The Fire Department will implement several tactical solutions immediately, beginning with the adoption of the 2021 International Fire Code and its local amendments. Clear fee authority for permits, inspections, emergency responses, fire watches, and negligent false alarms will be established through City Council resolution. Administrative processes will also be updated to formally identify the Fire Department as the authority having jurisdiction, direct appeals to the Building Code Board of Examiners and Appeals, require third-party inspection reports to be submitted through the designated vendor, and mandate Knox Boxes on alarmed or difficult-access properties. Enforcement clarity will be improved through defined authority to extinguish unsafe outdoor fires and by updating rules related to the storage of flammable or combustible materials.

Strategically, the Fire Department will modernize Fire Prevention operations by aligning inspection cycles, training, and enforcement practices with the 2021 IFC. The department will strengthen community education regarding outdoor burning rules and false alarm responsibilities, enhance cost-recovery methods for hazardous materials incidents and negligent alarms, and improve coordination with Building and Code Enforcement divisions to ensure consistent citywide enforcement. Additionally, data gathered from updated inspection procedures and fee systems will be used to better allocate resources and identify high-risk occupancies, supporting long-term fire prevention effectiveness.

FACILITATE IMPLEMENTATION

The Fire Department recommends that the City Manager support and advance the approval of the amended Fire Prevention Code ordinance. Adoption of the 2021 International Fire Code with the City's amendments will improve public safety, enhance regulatory clarity, allow appropriate cost recovery, and bring our fire prevention operations to modern standards.

ORDINANCE NO. 2025-_____

An Ordinance amending the City of Jackson Code of Ordinances to update the Fire Prevention Code.

THE PEOPLE OF THE CITY OF JACKSON ORDAIN:

Section 1. Purpose.

The City Council adopts this ordinance amending the City of Jackson Code of Ordinances to update the Fire Prevention Code.

Section 2. That Chapter 10 of the City of Jackson Code of Ordinances, fire Prevention and Protection, be amended as follows:

ARTICLE III. – FIRE PREVENTION CODE

Sec. 10-52. Adoption by reference.

There is hereby adopted by reference as the fire prevention code of the city the International Code Council ("ICC"), ~~2021~~2015 International Fire Code, with all appendices, references and supplements therein printed, with the exception of appendices A, J, and M. The ICC, ~~2021~~2015 International Fire Code, which may be amended from time to time, is hereby adopted by reference as the Fire Prevention Code of the City of Jackson, excluding amendments, deletions, and additions contained within section 10-53. The 2021 International Fire Code shall be kept on file in the office of the City Clerk.

Sec. 10-53. Amendments, deletions and additions.

The following sections and subsections of the ICC, ~~2021~~2015 International Fire Code, are hereby amended or deleted as set forth, and additional sections and subsections are added as indicated. Subsequent section numbers used in this section shall refer to the like-numbered sections of such fire prevention code.

Sec. 101.1. The following portions of Section 101.1 are amended to provide as follows:

Title. These regulations shall be known as the Fire Prevention Code of the City of Jackson, hereinafter referred to as "this Code".

Sec. 107.1. Fees. The following portions of Section 107.1 are amended to provide as follows:

Fees. A permit shall not be issued until the all applicable fees have been paid, nor shall an amendment to a permit be issued and released until the additional fee, if any, has been paid. Fees shall be set by Resolution of the City Council.

Sec. ~~111.1408.1~~. The following portions of Section ~~111.1408.1~~ are amended to provide as follows:

Application for appeal. Whenever the ~~Fire Chief or their designee~~ director shall disapprove of an application or refuse to grant a permit hereunder, or when it is claimed the provisions of this code do not apply or the true intent of the code has been misinterpreted, the applicant may appeal in writing to the City of Jackson Building Code Board of Examiners and Appeals (the "Board") within thirty (30) days from the date of the disapproval of the application or refusal to grant a permit.

Section ~~111.3408.3~~ is deleted in its entirety.

Sec. ~~112.3409.3~~. *Notice of Violation.* The following portions of Section ~~112.3409.3~~ are amended to provide as follows:

Violation Penalties. Person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than \$500.00 or by imprisonment not exceeding 90 days, or both such fine or imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

~~Sec. 113.1. Fees. The following portions of Section 113.1 are amended to provide as follows:~~

~~Fees. A permit shall not be issued until the fees have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid. Fees shall be set by Resolution of the City Council.~~

~~Fees. Violations of this code are subject to the penalties and fees in the approved fee schedule Resolution.~~

Sections 307, 308, 309, 310, 311, 312, 313, and 314. *Outdoor burning.* The following portions of Sections 307, 308, 309, 310, 311, 312, 313, and 314 are amended to provide as follows:

307.1 This section applies to all outdoor burning and open burning within the City of Jackson.

307.2 *Definitions.*

307.2.1 *Clean wood* means seasoned, dry, and natural wood which has not been painted, varnished or coated with a similar material, has not been pressure treated with preservatives, and does not contain resins or glues as in plywood or other composite wood products.

307.2.2 Construction and demolition waste means building waste materials, including but not limited to waste shingles, insulation, lumber, treated wood, painted wood, wiring, plastics, packaging, and rubble that results from construction, remodeling, repair, and demolition operations on a house, commercial or industrial building, or other structure.

307.2.3 Manufactured gas fire device means a manufactured gas burning device used for outdoor recreation and/or heating.

307.2.4 Open burning means kindling or maintaining a fire where the products of combustion are emitted into the ambient air without passing through a stack or a chimney.

307.2.5 Outdoor burning means open burning, burning in a wood-burning unit, or burning in a manufactured gas fire device.

307.2.6 Wood-burning unit means a manufactured wood burning device (including a chiminea) used for outdoor recreation and/or heating.

307.3 General prohibition on outdoor burning. Outdoor burning is prohibited unless specifically permitted by this section.

307.4 Outdoor burning of refuse, brush, leaves, waste, and grass clippings prohibited. Outdoor burning of refuse is prohibited including the burning of brush, leaves, waste, and grass clippings.

307.5 A wood-burning unit may be used in the City of Jackson only if it is used in accordance with all of the following provisions:

307.5.1 The wood-burning unit shall only be used to burn clean wood. The wood-burning unit shall not be used to burn refuse, waste, brush, leaves, grass clippings, or any material or substance other than clean wood.

307.5.2 The wood-burning unit shall be located in the rear yard only. For the purpose of this section only, on corner lots, the rear yard shall be considered the yard opposite the street on which the front door of the house faces.

307.5.3 The wood-burning unit shall be located no closer than twenty-five (25) feet from any structure. The wood-burning unit shall be located no closer than fifteen (15) feet from any neighboring property line.

307.5.4 The wood-burning unit or burning materials within the unit shall not cause a nuisance to neighbors. Reasonably objectionable smoke, odor, or smell shall be deemed a nuisance and is prohibited.

307.5.5 Operational hours for any wood-burning unit shall be limited to the time between 9:00 a.m. through 11:00 p.m.

307.5.6 All fires shall be diligently supervised by at least one person who is eighteen (18) years of age or older.

307.5.7 There shall be a minimum of a garden hose connected to a reliable water supply, a bucket filled with no less than two (2) gallons of clean water, or a properly functioning portable fire extinguisher, rated 2-A; 10-B, C, in plain view and within fifteen (15) feet from any wood-burning unit.

307.5.8 The wood-burning unit shall be no wider than three (3) feet in diameter and no higher than three (3) feet above the base of the wood-burning unit, which makes direct contact with the bottom of the burning materials in the wood-burning unit. A chiminea shall be no higher than five (5) feet above the base, which makes direct contact with the bottom of the burning materials in the chiminea.

307.5.9 The wood-burning unit shall be enclosed on all sides and the bottom, and shall have a metallic screen or cover that completely covers the top of the wood-burning unit. The metallic screen or cover covering the top of the wood-burning unit shall be no larger than one-third-inch metallic meshing. Burning materials shall be completely contained within the wood-burning unit. The wood-burning unit shall only be constructed of metal, concrete, clay, or other similar non-combustible materials.

307.5.10 The materials being burned in the wood-burning unit shall not make direct contact with the ground. The base of the wood-burning unit, which makes direct contact with the bottom of the burning materials in the wood-burning unit, shall not make direct contact with the ground.

307.5.11 The wood-burning unit shall only be used with the express permission of the property owner or tenant.

307.5.12 The wood-burning unit shall only be used at a one-family or two-family dwelling.

307.5.13 Any user of a wood-burning unit shall comply with the directions, instructions, and warnings provided by the manufacturer of the wood-burning unit. If the directions, instructions, and warnings provided by the manufacturer conflict with any provision in this section, the provision in this section shall control.

307.5.14 There shall only be one (1) active wood-burning unit at a property at a time.

308.1 A manufactured gas fire device may be used in the City of Jackson at one or two-family dwellings and non-residential property only if it is used in accordance with all of the following provisions:

308.1.1 The manufactured gas fire device shall only be used to burn flammable gas. The manufactured gas fire device shall not be used to burn refuse, waste, brush, leaves, grass clippings, wood, or any material or substance other than flammable gas.

308.1.2 At one or two family dwellings, the manufactured gas fire device shall be located in the rear yard only. For the purpose of this section, on corner lots, the rear yard shall be considered the yard opposite the street on which the front door of the house faces.

308.1.3 The manufactured gas fire device shall be located no closer than five (5) feet from any portion of a structure in any direction, including above the manufactured gas fire device. The manufactured gas fire device shall be located no closer than fifteen (15) feet from any neighboring property line. The manufactured gas fire device shall be located no closer than ten (10) feet from any other manufactured gas fire device, wood-burning unit, or outdoor burning.

308.1.4 The manufactured gas fire device shall not cause a nuisance to neighbors. Reasonably objectionable smoke, odor, or smell shall be deemed a nuisance and is prohibited.

308.1.5 At one or two family dwellings, operation of a manufactured gas fire device shall be limited to the time between 9:00 a.m. through 11:00 p.m.

308.1.6 All manufactured gas fire devices shall be diligently supervised by at least one person who is eighteen (18) years of age or older when the gas fire device is in use.

308.1.7 The manufactured gas fire device shall only be used with the express permission of the property owner or tenant.

308.1.8 Any user of a manufactured gas fire device shall comply with the directions, instructions, and warnings provided by the manufacturer of the manufactured gas fire device. If the directions, instructions, and warnings provided by the manufacturer conflict with any provision in this section, the provision in this section shall control.

308.1.9 At a non-residential property, the owner of a manufactured gas fire device that will be placed in a public right-of-way shall complete an application for revocable license and pay the required fee to the Clerk's office. The application must also include a general liability insurance certificate verifying that the owner of the manufactured gas fire device is insured against personal injury and property damage arising out of the use or possession of the manufactured gas fire device. The owner shall also provide to the City of Jackson an insurance endorsement stating that the City of Jackson is an additional insured, and it must be in a reasonable coverage amount established by the City Attorney to ensure the City's protection. Upon receipt of a completed application for a revocable license, the application shall be placed on the next regularly scheduled City Council meeting for City Council action. All complete applications for a revocable license must either be denied or approved and executed within sixty (60) days of receipt. If the application for the revocable license is approved by the City Council, the Mayor and Clerk shall execute the revocable license. Any complete application that is not denied within sixty (60) days of receipt shall be deemed approved.

308.1.10 At non-residential property, a manufactured gas fire device shall only be in use during the hours that the business is open.

309.1 *Exceptions.* Subsections 307.3, 307.5, and 308.1 do not apply to:

309.1.1 Grilling or cooking food using charcoal cookers, propane or natural gas in cooking appliances, braziers, hibachis, grills, outdoor fireplaces or gas-fired stoves.

309.1.2 The temporary use of propane, acetylene, natural gas, gasoline or kerosene in a device intended for construction or maintenance activities.

309.1.3 The temporary use of non-ash producing fuels being used not less than fifteen (15) feet from combustible materials, when used in metal containers for the heating of building materials or for the warmth of workers.

309.1.4 Outdoor burning by the City Fire ~~Department~~division in connection with training and performance of its duties.

310.1 The ~~Fire Department~~~~department of police and fire services~~ is authorized to enforce this section.

311.1 A City official or employee enforcing this section may require the owner, tenant, occupant, guest, or any other person at the property to extinguish any outdoor fire that creates a fire hazard, is a nuisance, is reasonably objectionable, or is unsafe. If there are no capable, available, or willing people at the property to extinguish an outdoor fire, the City official or employee may extinguish the outdoor fire.

312.1 Charcoal cookers, propane or natural gas in cooking appliances, braziers, hibachis, grills, stoves, or other similar devices when in use outdoors for cooking or heating purposes, shall not be used or kindled on any balcony, shall not be used or kindled under any overhanging portion of a structure, and shall be located no closer than ten (10) feet from any portion of a structure in any direction, including above, at property that has a structure or structures that contain more than two dwelling units.

313.1 Any provision or requirement in Sections 307, 308, 309, 310, 311, and 312 may be waived or modified only with the express written permission of the City Fire ~~Division~~ Department or approval by the City Council.

314.1 Between the passage date of this ordinance and the effective date of this ordinance, any provision or requirement in Sections 307, 308, 309, 310, 311, and 312 may be waived or modified only with the express written permission of the City Fire ~~Division~~ Department or approval by the City Council.

The City of Jackson Fire Department will conduct fire inspections on a regular basis as determined by the department and in accordance with the 2021 International Fire Code 2021 edition and the State of Michigan Fire Prevention Code as authorized bynd the Fire Chief or their designee.

Sec. 506.1. Key boxes; installation; contents. The following portions of Section 506.1 are amended to provide as follows:

Key boxes; installation; contents. A key box of a type approved by the fire official shall be required when a property is protected by an automatic fire alarm system or access to the property is made unusually difficult because of secured doors or other openings. Such key box, when installed, shall contain all of the following:

1. Keys to locked points of ingress whether on the interior or exterior of such buildings.
2. Keys to locked mechanical equipment rooms.
3. Keys to locked electrical rooms.
4. Keys to elevator controls.
5. Keys to other areas as deemed necessary by the fire official.

Sec. 560.4. Explosive materials storage and handling. The following portions of Section 560.4 are amended to provide as follows:

5604.1 General. Storage of explosives and explosive materials, small arms ammunition, small arms primers, propellant-actuated cartridges and smokeless propellants in magazines shall comply with the provisions of this section. The storage of explosives and blasting agents is prohibited within all zoning designations of property within the city except those areas designated as I-1 or I-2 industrial properties and C-1, C-2, C-3, or C-4, commercial districts by the zoning code of the City of Jackson; provided, however, that temporary storage not to exceed five (5) continuous days in conjunction with approved blasting operations shall be permissible.

It shall not be deemed unlawful under this section to store wholesale and retail stocks of small arms ammunition, explosive bolts, explosive rivets, or cartridges for explosive-activated power tools in quantities involving less than five hundred (500) pounds of explosive material.

Sec. 10-54. Districts in which storage of flammable liquids and explosives prohibited.

The limits referred to in the fire prevention code adopted by this article which restrict or prohibit the storage of explosives and blasting agents, Sec. 5601; flammable liquids, Sec. 5701; and storage of liquefied petroleum gas, Sec. 6101et seq., are hereby established for all zoning districts created by section 28-31 of the City Code except "I" industrial districts.

Sec. 10-55. Appeals.

Whenever the ~~Fire Chief~~ ~~director of police and fire services~~ shall disapprove an application or refuse to grant a permit applied for, or when it is claimed that the provisions of the code adopted by this article do not apply or that the true intent and meaning of such code have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the director to the board within thirty (30) days from the date of the decision appealed.

Sec. 10-56. Submission of Inspection Reports.

Any third party inspection reports shall be submitted to the approved vendor currently in use by the City of Jackson or whoever the Ceity Ffire Cehief or his/her authorized representative shall designate.

Sec. 10-57. Fire Inspection Fees.

A fire safety inspection fee schedule shall be established by Resolution of the City Council which shall provide for the amount and frequency of the inspection pursuant to this Chapter and the State of Michigan Fire Prevention Code.

Section 10-58. Recovery of costs.

(a) The expense of an emergency response shall be a charge against the person(s) liable for the expenses under this chapter. The charge constitutes a debt of the person(s) and is collectible by the City in the same manner as an obligation under contract, express or implied.

(b) City personnel involved in an emergency response shall keep an itemized record of recoverable costs resulting from a release or threatened release including an emergency action/response promptly after completion of any emergency response. The appropriate City department shall certify those expense to the City Manager.

(c) Costs of the City shall not include costs of actual fire suppression services which are normal or usually provided by the fire department in situation not involving hazardous materials.

(d) The City may, within ten (10) days of receiving itemized costs, or any part thereof incurred for an emergency response, submit a bill for those costs by first class mail or personal service to the person(s) liable for the expense as enumerated under this chapter. The bill(s) shall require full payment within thirty (30) days from the date of mailing or service of said bill upon the responsible person.

(e) Any failure by the person describe in this chapter as liable or responsible for expenses of an emergency response to pay said bill within thirty (30) days of mailing or service of the bill shall constitute a default on said bill. The City shall have the right to bring or commence an action in a court of competent jurisdiction to collect said costs if the City deems such action to be necessary.

(f) The City Council may, by resolution, adopt a schedule of the costs included within the expense of an emergency response.

(g) The remedies provided by this chapter shall be in addition to any other remedies available in equity or law and such penalties as provided by law.

(h) The cost for fire department: standby (public events); training (CPR, Fire Extinguisher, etc.); fire watches and related equipment can be billed on a time and materials basis in accordance with Fire Department policy. ~~in accordance with a fee schedule.~~

(i) The cost for false alarms deemed negligent (failure to maintain, clean) shall be billed to the property owner or responsible party. The allowed number for false alarms is six (6) per calendar year and determined on a case by case basis by the fire prevention division.

Section 3. Effective Date.

This Ordinance takes effect in thirty (30) days from date of final adoption.



MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 16, 2025

SUBJECT: JNET Interlocal Agreement

Recommendation:

Approve JNET Interlocal Agreement

Please see the attached information from Chief Simpson regarding the benefits of the Jackson Police Department's participation in JNET.

JACKSON

Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Chris Simpson , Chief of Police

DATE: December 16, 2025

RECOMMENDATION: Approve the JNET Interlocal Agreement, allowing the City Manager to execute it on behalf of the City of Jackson

ISSUE STATEMENT

The Jackson Narcotics Enforcement Team (JNET) is a multi-jurisdictional task force whose focus is drug interdiction. The team is comprised of members of the Michigan State Police, Jackson County Office of the Sheriff, and Jackson Police Department. The current bylaws require the Interlocal Agreement to be renewed annually.

DESCRIBE THE CONSEQUENCES

The Jackson Police Department has one officer assigned to JNET. No new budget adjustments are necessary. Failure to sign the Interlocal Agreement could result in Jackson Police Department's removal from the task force.

OWNERSHIP

OWNERSHIP

JNET has been in existence for more than 25 years. In order to continue with the task force, the attached Interlocal Agreement must be signed each year by the organizations whose employees are part of the team.

SOLUTION

The Agreement has remained the same for many years, and no changes were made to the Agreement since it was approved in 2024.

FACILITATE IMPLEMENTATION

I reccomend approval of the Agreement and allowing the City Managet to execute it on behalf of the City of Jackson.

ATTACHMENTS

1. JNET Interlocal Agreement

INTERLOCAL AGREEMENT
Jackson Narcotics Enforcement Team (J.N.E.T.)

WHEREAS, the participating entities the Michigan Department of State Police, Jackson County, and City of Jackson, enter into this agreement pursuant to the Urban Cooperation Act, MCL 124.501 et seq.;

WHEREAS, the participating entities are desirous of establishing a cooperative task force by combining their investigative services, manpower, and/or resources for the purpose of enforcing narcotic and/or controlled substance laws and deterring related criminal activity; and

WHEREAS, the participating entities do not intend by this agreement to establish this task force or its command board as a separate legal or administrative entity under Section 7 (1) of the Urban Cooperation Act, MCL 124.507 (1) and have not therefore provided for or otherwise established such an entity by the terms of this agreement.

THEREFORE, in consideration of the mutual interest, obligations and promises herein contained, the participating entities hereto agree as follows:

ARTICLE I
OPERATIONAL PROCEDURES AND GUIDELINES

I. PURPOSE

The participating entities enter into this agreement to create the Jackson Narcotics Enforcement Team (JNET) for the purpose of combining their efforts toward the enforcement of narcotic and controlled substance laws in the State of Michigan.

II. COMMAND BOARD

A Command Board shall be formed which will consist of the administrative heads, or their representatives, of the police agencies of the participating entities contributing law enforcement personnel to JNET, or meeting obligations of a participating entity, as established in the bylaws, and the Prosecuting Attorney from Jackson County. The Command Board shall meet on matters concerning the day-to-day operations of the team. A quorum shall consist of a simple majority of the members present and voting.

III. OPERATION POLICIES AND PROCEDURES

The Command Board shall adopt by-laws for the operational policies and procedures to be implemented and followed by JNET.

IV. PERSONNEL AND COMPENSATION

All participating entities shall maintain at least one (1) full time police officer assigned to exclusively work in drug law enforcement with JNET or, pursuant to the bylaws; a participating police entity may remain a member of JNET by payment of an annual contribution as specified by the Command Board on an annual basis.

Each law enforcement officer assigned to JNET by his/her participating entity's police agency shall remain an agent of that participating entity's police agency. Said participating entity and officers assigned to JNET agree to conform to all operating procedures established by MSP, First District Policy, specifically including but not limited to, the handling of narcotic cases, confidential informants, evidence, and forfeiture procedures.

Personnel costs for sworn law enforcement officers assigned to JNET, including wages, overtime, insurance, and other fringe benefits shall be provided for and paid by the participating entity supplying such personnel. The exception would be those personnel funded through grants and/or other funding sources.

V. COMMANDER

The Michigan Department of State Police shall appoint a JNET Commander who shall have the authority, as designated by the Department of State Police and the Command Board, to coordinate the operation of JNET. The Commander will arrange for the training of participating police personnel, for the control and accounting of expenditures and property, and for the filing of a monthly report of JNET activity at each Command Board meeting.

VI. LIABILITY AND INSURANCE

Liability insurance and/or legal representation in civil suits for alleged tortious conduct and/or civil rights violations against the personnel of a participating entity on JNET, a participating entity, and/or a participating entity's representative on the Command Board is the individual responsibility of each participating entity and a participating entity may provide liability insurance and/or legal representation for itself, for its personnel on JNET and/or for its representative on the Command Board.

A judgment for actual and/or punitive damages resulting from a finding of tortious conduct or violation of civil rights, against a participating entity's personnel, a participating entity itself and/or a participating entity's representative on the Command Board, may be paid by the participating entity which supplied the personnel against whom a judgment entered and/or which appointed the representative against whom a judgment entered. No participating entity, JNET personnel or Command Board representative is liable for or required to satisfy a judgment against another participating entity, that entity's personnel on JNET or that entity's representative on the Command Board. Further, JNET shall not indemnify assigned personnel, a participating entity, or its appointed representative to the Command Board for any claim or judgment referred to herein.

VII. JURISDICTION

Any duly sworn police officer, while assigned to JNET and while working in furtherance of the purposes and activities of JNET, shall have the same powers, duties, privileges, and immunities as are conferred upon him/her as a police officer in his/her own jurisdiction, and in any jurisdiction within the State.

ARTICLE II FORFEITURE PROCEDURES AND DISPOSITION OF PROPERTY SEIZED

I. FORFEITURES PURSUANT TO THE CONTROLLED SUBSTANCE ACT

All property seized by JNET pursuant to MCL 333.7521 et seq., as amended, shall be maintained and handled pursuant to Michigan State Police guidelines under Michigan State Police Department policies, and will be recorded on the prescribed MSP forms. Property will be controlled, inspected, and disposed of according to MSP procedures.

When property is seized pursuant to said forfeiture act, an officer assigned to JNET seizing the property shall use the standard Michigan State Police Narcotics Forfeiture Forms. The Michigan State Police will be the Quartermaster and custodian of all property seized by JNET and will receive and maintain said seized property under MSP policies.

In the event that property seized by JNET is subsequently forfeited to the Command Board, the property will be disposed of in accordance with MCL 333.7524. All property forfeited to the Command Board and the proceeds from the sale of said property shall be used to enhance law enforcement efforts pertaining to the Controlled Substance Act.

In the event that it is necessary to file judicial forfeiture proceedings, the Jackson County Prosecutor's office or the Michigan Attorney General's Office shall file forfeiture proceedings for property seized by JNET. Said forfeiture proceedings shall be instituted in the name of the Jackson County Prosecuting Attorney or Michigan Attorney General's Office.

The Jackson County Prosecuting Attorney or Michigan Attorney General, by and through his/her designated assistant prosecuting attorney, working in conjunction with the JNET Commander, shall have the authority to establish sale prices, negotiate real estate transactions, accept bids, make counteroffers, sign deeds and other documents associated with the sale of real estate forfeited to the Command Board.

II. CUSTODIAN OF SEIZED AND FORFEITED MONIES AND PROPERTY

The County of Jackson shall be the custodian of all seized and forfeited monies for purposes stated under MCL 333.7524. All such money received by the County of Jackson shall be placed in a "Drug Law Enforcement Fund 299 Account." The County shall establish two such accounts: (1) A "Pending" non-adjudicated forfeiture account in which shall be placed all seized (except evidence) monies prior to settlement or judicial adjudication. Monies shall not be disbursed from said "Pending" account unless the County receives an Administrative Order (Declaration of Administrative Forfeiture), a Stipulation of Out-of-Court Settlement, a Judgment of Forfeiture, or a Court Order authorizing the release of said monies; (2) A "Revenue" account which shall contain forfeited monies, proceeds from the sales of forfeited real and personal property, a court ordered restitution receipts, and any other miscellaneous income received by JNET or the Command Board.

Property forfeited to the Command Board and used by JNET to enhance drug law enforcement shall be inventoried and otherwise accounted for by the JNET Commander on an annual basis.

All existing funds and/or property in the possession of JNET shall be transferred and utilized pursuant to and in accordance with the terms of this Agreement.

III. DUTIES AND FUNCTIONS OF THE COUNTY OF JACKSON

The County of Jackson shall perform those functions and exercise those powers, and a responsibility set forth at MCL 333.7524 and is to receive funds obtained pursuant to MCL 333.7524, but only for the purposes specified under this agreement.

The County of Jackson, as the custodian of the seized and forfeited funds and property, shall comply with the terms of MCL 333.7524a with respect to the annual reports and audits required under that statute which pertain to the receipt and disbursement of forfeited property. Audit findings shall be submitted to each of the participating entities under this agreement.

JNET shall also prepare and submit to each participating entity under this agreement, at the beginning of each fiscal year, a proposed line-item budget. The proposed budget shall include proposed allocation in response to requests for drug law enforcement support from each participating entity. This budget shall be adopted by the County of Jackson no later than December each year and submit the same to the participating entities for informational purposes.

Notwithstanding any contrary provision, the County of Jackson, with the approval of the Board of Control, is to adopt a budget, which provides for the payment of appropriated expenses from the drug forfeiture property received pursuant to MCL 333.7524 prior to the expenditure of monies.

Payments for the budgeted or appropriated expenses shall be made after receipt of appropriate documentation verifying the expenditures.

**ARTICLE III
WITHDRAWAL; TERMINATION**

I. WITHDRAWAL FROM AGREEMENT

Any participating entity may withdraw from this agreement by providing not less than thirty (30) days prior written notice to each of the participating entities. The agreement may be terminated by joint action of all the participating entities at any time.

II. DISTRIBUTION OF FORFEITURE ASSETS UPON WITHDRAWAL

In the event that any participating entity withdraws from this agreement, any assets which have been retained by the County of Jackson/JNET remain in the custody of the County/JNET and shall be disposed of as provided in the bylaws and in accordance with MCL 333.7524.


III. DISTRIBUTION OF FORFEITURE ASSETS UPON TERMINATION

In the event of a complete termination of this agreement, any remaining assets shall be distributed to each of the participating entities. That distribution shall be proportionate to the number of full-time employee positions allocated, excluding grant funded positions, plus the proportionate amount of funds provided, if any, to the cooperative drug law enforcement effort in the preceding twenty-four (24) months by participating entities.

IV. Revocation of Prior Agreements:

This agreement rescinds all previous agreements.

Date: 12/8/25


Michigan Department of State Police

Date: _____

Jackson County Board of Commissioners

Date: _____

City Manager, City of Jackson

Although the county sheriff(s), county prosecutor(s) and local police chief(s) are not parties to the agreement and aren't required to sign the agreement, they may sign as acknowledgement of their role as described in the agreement.

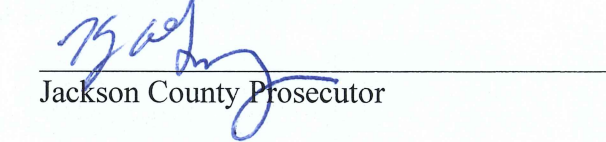
Date: 12/4/2025


Jackson County Sheriff Department

Date: 12/4/2025


City of Jackson Police Department

Date: 12/4/2025


Jackson County Prosecutor



MEMO TO: Mayor and City Councilmembers

FROM: Jonathan Greene, City Manager

DATE: December 16, 2025

SUBJECT: 2026 City Council Meeting Dates

Recommendation:

Consider a resolution that establishes the 2026 City Council Meeting Schedule accommodating the request to move from a semi-monthly meeting schedule to a monthly meeting schedule.

RESOLUTION
CITY COUNCIL MEETING DATES 2026

BY THE CITY COUNCIL:

WHEREAS, Act 267 of 1976 as last amended (the Open Meetings Act) requires all public bodies to establish a schedule of regular meetings to be held each year.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Jackson, Michigan hereby declares that it will meet in the Council Chambers on the second floor of City Hall, 161 West Michigan Avenue, Jackson, Michigan during 2026 on the following dates:

January 13 & January 27	July 14
February 17 February 24	August 18
March 17 March 24	September 15 September 8
April 14 April 28	October 13
May 5* May 19	November 17
June 16	December 1** December 15

* Budget Workshop & Time Sensitive Business
**Swearing In Ceremony

* * * * *

State of Michigan)
County of Jackson)ss
City of Jackson)

I, Andrea Muray, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on December 2, 2025.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on the 3rd day of December 2025.

Andrea Muray, City Clerk



MEMO TO: Mayor and City Councilmembers
FROM: Jonathan Greene, City Manager
DATE: December 16, 2025
SUBJECT: Axon Enterprises Combined Services Contract

Recommendation:

I recommend approving the contract and allowing Chief Christopher Simpson to sign a 5-year contract with Axon Enterprises.

The attached information from Chief Simpson outlines proposed new features and upgrades to current technology for use by Jackson Police Department staff.

JACKSON

Founded 1829

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager

FROM: Chris Simpson , Chief of Police

DATE: December 16, 2025

RECOMMENDATION: Approve 5-year combined services contract with Axon Enterprises

ISSUE STATEMENT

The Jackson Police Department (JPD) began using body-worn cameras in 2018. Since then, other Axon Enterprises products have been added, including in-car cameras and the interview room recording system. The contract for the body-worn cameras and interview room system is set to expire in March 2026. The JPD would like to combine several services into the upcoming contract renewal, which will provide a 7% bundle discount.

DESCRIBE THE CONSEQUENCES

Currently, the body-worn camera and interview room recording contracts between the City of Jackson and Axon Enterprises are set to expire. The JPD proposes an Axon equipment and service bundle for Body-Worn cameras, TASERs, updates to the current Interview Room recording system, a new service called Community Request, and the addition of a drone package. Community Request will allow citizens to upload photos and videos to the Axon portal to assist in police investigations. The drone package will provide advantages for officer and community safety, search and rescue, suspect tracking, and accident documentation, providing real-time aerial situational awareness.

This bundle allows for a 7% discount of the overall cost, as well as buy-back credits for the TASERs currently in use by the JPD.

OWNERSHIP

The JPD has experienced much success using Axon products. Entering into a new 5-year contract with Axon will continue that success, and will ensure Jackson Police Officers have the most up-to-date technology to protect and serve the Jackson community. The proposed contract with Axon provides new body-worn camera and TASER equipment to be delivered and/or installed by the end of March 2026, new software and hardware for the Interview Room recording system, the new service called Community Request, and a drone with all necessary accessories and training.

The new 5-year contract will have a first year cost of \$110,901. The Jackson Police Department budgeted \$61,113 in the FY 25/26 budget for these items, and will make adjustments to spending to offset the remaining \$49,788. Years 2 through 5 will each have a cost of \$111,788, which will be budgeted in future fiscal years.

SOLUTION

Putting these new systems in place will provide advanced officer safety, increased community involvement in investigations, and use of available technology to best serve the community.

FACILITATE IMPLEMENTATION

I recommend signing the 5-year contract with Axon Enterprises.



ATTACHMENTS

- 1. Axon Quote



Axon Enterprise, Inc.
 17800 N 85th St
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic:(800) 978-2737
 International: +1.800.978.2737

Q-690288-45957KH

Issued: 10/27/2025

Quote Expiration: 12/30/2025

Estimated Contract Start Date: 04/01/2026

Account Number: 306017

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Jackson City Police Dept -MI 216 E Washington Ave Jackson, MI 49201-2366 USA	Jackson City Police Dept -MI 216 E Washington Ave Jackson MI 49201-2366 USA Email: 38-6004701

SALES REPRESENTATIVE	PRIMARY CONTACT
Kyle Hites Phone: Email: khites@axon.com Fax:	John Lillie Phone: (517) 788-8782 Email: jlillie@cityofjackson.org Fax: (517) 788-4129

Quote Summary

Program Length	60 Months
TOTAL COST	\$558,049.38
ESTIMATED TOTAL W/ TAX	\$558,049.38

Discount Summary

Average Savings Per Year	\$36,872.30
TOTAL SAVINGS	\$184,361.50

Payment Summary

Date	Subtotal	Tax	Total
Mar 2026	\$110,900.94	\$0.00	\$110,900.94
Mar 2027	\$111,787.11	\$0.00	\$111,787.11
Mar 2028	\$111,787.11	\$0.00	\$111,787.11
Mar 2029	\$111,787.11	\$0.00	\$111,787.11
Mar 2030	\$111,787.11	\$0.00	\$111,787.11
Total	\$558,049.38	\$0.00	\$558,049.38

Quote Unbundled Price: \$691,507.16
 Quote List Price: \$612,839.96
 Quote Subtotal: \$558,049.38

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
100553	TRANSFER BALANCE - SOFTWARE AND SERVICES	1			\$1.00	(\$1,657.66)	(\$1,657.66)	\$0.00	(\$1,657.66)
100552	TRANSFER BALANCE - GOODS	1			\$1.00	\$771.48	\$771.48	\$0.00	\$771.48
C00022	BUNDLE - TASER 10 CERTIFICATION PRO	12	60	\$154.89	\$108.33	\$100.70	\$72,504.00	\$0.00	\$72,504.00
C00028	BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	38	60	\$84.80	\$65.00	\$65.00	\$148,200.00	\$0.00	\$148,200.00
A la Carte Hardware									
74056	AXON INTERVIEW - TOUCH PANEL WALL MOUNT	1			\$64.00	\$64.00	\$64.00	\$0.00	\$64.00
50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	1			\$209.00	\$209.00	\$209.00	\$0.00	\$209.00
50298	AXON INTERVIEW - CAMERA - OVERT DOME	1			\$985.00	\$985.00	\$985.00	\$0.00	\$985.00
50322	AXON INTERVIEW - TOUCH PANEL PRO	1			\$2,532.00	\$2,532.00	\$2,532.00	\$0.00	\$2,532.00
100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	38			\$86.00	\$86.00	\$3,268.00	\$0.00	\$3,268.00
101250	AXON AIR - SKYDIO PARACHUTE FOR X10	1			\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00
50294	AXON INTERVIEW - SERVER - LITE	2			\$2,934.00	\$2,934.00	\$5,868.00	\$0.00	\$5,868.00
101737	AXON AIR - SKYDIO SAFE PATROL KIT HW REFRESH	1			\$28,382.00	\$28,382.00	\$28,382.00	\$0.00	\$28,382.00
A00007	BUNDLE - AXON DFR PATROL	1	60		\$37,842.76	\$1,479.09	\$88,745.40	\$0.00	\$88,745.40
H00002	AB4 Multi Bay Dock Bundle	6			\$1,638.90	\$0.00	\$0.00	\$0.00	\$0.00
H00001	AB4 Camera Bundle	48			\$899.00	\$0.00	\$0.00	\$0.00	\$0.00
A la Carte Software									
73840	AXON EVIDENCE - ECOM LICENSE - BASIC	1	60		\$16.27	\$16.27	\$976.20	\$0.00	\$976.20
50039	AXON INTERVIEW - CLIENT SOFTWARE - MAINT. PER TOUCH PANEL	1	60		\$28.21	\$28.21	\$1,692.60	\$0.00	\$1,692.60
50043	AXON INTERVIEW - STREAMING SERVER MAINTENANCE - PER SERVER	2	60		\$32.98	\$32.98	\$3,957.60	\$0.00	\$3,957.60
50045	AXON EVIDENCE - STORAGE - INTERVIEW ROOM UNLIMITED	1	60		\$111.75	\$111.75	\$6,705.00	\$0.00	\$6,705.00
100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	6	60		\$32.76	\$32.76	\$11,793.60	\$0.00	\$11,793.60
73618	AXON COMMUNITY REQUEST	53	60		\$10.85	\$10.85	\$34,503.00	\$0.00	\$34,503.00
73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	53	60		\$27.12	\$12.58	\$40,000.16	\$0.00	\$40,000.16
ProLicense	Pro License Bundle	5	60		\$48.82	\$48.75	\$14,625.00	\$0.00	\$14,625.00
BasicLicense	Basic License Bundle	53	60		\$16.27	\$16.25	\$51,675.00	\$0.00	\$51,675.00
A la Carte Services									
85170	AXON INTERVIEW - INSTALLATION - STANDARD (PER ROOM)	1			\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
20379	AXON VR - PSO - FULL INSTALLATION - INSIDE SALES	1			\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00
85149	AXON TASER - 2 DAY PRODUCT SPECIFIC INSTRUCTOR COURSE	1			\$6,786.00	\$6,786.00	\$6,786.00	\$0.00	\$6,786.00
100966	AXON AIR - SKYDIO WAIVER APPLICATION - PUBLIC SAFETY	1			\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00
A la Carte Warranties									
101648	AXON INTERVIEW - EXT WARRANTY - 5 YEARS	1			\$464.00	\$464.00	\$464.00	\$0.00	\$464.00
Total							\$558,049.38	\$0.00	\$558,049.38

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	1	1	03/01/2026
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	48	1	03/01/2026
AB4 Camera Bundle	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	53	1	03/01/2026
AB4 Camera Bundle	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	53	1	03/01/2026
AB4 Camera Bundle	74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK	53	1	03/01/2026
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	6	1	03/01/2026
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	6	1	03/01/2026
AB4 Multi Bay Dock Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	6	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100126	AXON VR - TACTICAL BAG	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	12	2	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100396	AXON TASER 10 - MAGAZINE - INERT RED	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100399	AXON TASER 10 - CARTRIDGE - LIVE	240	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100400	AXON TASER 10 - CARTRIDGE - HALT	120	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100401	AXON TASER 10 - CARTRIDGE - INERT	10	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100591	AXON TASER - CLEANING KIT	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	12	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100748	AXON VR - CONTROLLER - TASER 10	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100832	AXON VR - CONTROLLER - HANDGUN VR19H	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	101294	AXON VR - TABLET	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	101300	AXON VR - TABLET CASE	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER BUCKET	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	101751	AXON VR - HEADSET - HTC FOCUS VISION	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	12	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	3	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	20018	AXON TASER - BATTERY PACK - TACTICAL	12	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	20018	AXON TASER - BATTERY PACK - TACTICAL	3	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100126	AXON VR - TACTICAL BAG	2	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	760	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	380	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100401	AXON TASER 10 - CARTRIDGE - INERT	20	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100748	AXON VR - CONTROLLER - TASER 10	2	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100832	AXON VR - CONTROLLER - HANDGUN VR19H	2	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	2	1	03/01/2026

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	101294	AXON VR - TABLET	2	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	101300	AXON VR - TABLET CASE	2	1	03/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	101751	AXON VR - HEADSET - HTC FOCUS VISION	2	1	03/01/2026
A la Carte	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	38	1	03/01/2026
BUNDLE - AXON DFR PATROL	101738	AXON AIR - SKYDIO X10 PATROL HW KIT	1	1	04/01/2026
A la Carte	101250	AXON AIR - SKYDIO PARACHUTE FOR X10	1	1	04/01/2026
A la Carte	101737	AXON AIR - SKYDIO SAFE PATROL KIT HW REFRESH	1	1	04/01/2026
A la Carte	50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	1	1	11/01/2026
A la Carte	50294	AXON INTERVIEW - SERVER - LITE	2	1	11/01/2026
A la Carte	50298	AXON INTERVIEW - CAMERA - OVERT DOME	1	1	11/01/2026
A la Carte	50322	AXON INTERVIEW - TOUCH PANEL PRO	1	1	11/01/2026
A la Carte	74056	AXON INTERVIEW - TOUCH PANEL WALL MOUNT	1	1	11/01/2026
BUNDLE - TASER 10 CERTIFICATION PRO	100399	AXON TASER 10 - CARTRIDGE - LIVE	40	1	03/01/2027
BUNDLE - TASER 10 CERTIFICATION PRO	100400	AXON TASER 10 - CARTRIDGE - HALT	100	1	03/01/2027
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	120	1	03/01/2027
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	310	1	03/01/2027
BUNDLE - TASER 10 CERTIFICATION PRO	100399	AXON TASER 10 - CARTRIDGE - LIVE	40	1	03/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO	100400	AXON TASER 10 - CARTRIDGE - HALT	100	1	03/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	110	1	03/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	300	1	03/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO	100210	AXON VR - TAP REFRESH 1 - TABLET	1	1	09/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	1	1	09/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	1	1	09/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	1	09/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100210	AXON VR - TAP REFRESH 1 - TABLET	2	1	09/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	101009	AXON VR - TAP REFRESH 1 - SIDEARM CONTROLLER	2	1	09/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	101012	AXON VR - TAP REFRESH 1 - CONTROLLER	2	1	09/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	20373	AXON VR - TAP REFRESH 1 - HEADSET	2	1	09/01/2028
BUNDLE - TASER 10 CERTIFICATION PRO	100399	AXON TASER 10 - CARTRIDGE - LIVE	30	1	03/01/2029
BUNDLE - TASER 10 CERTIFICATION PRO	100400	AXON TASER 10 - CARTRIDGE - HALT	90	1	03/01/2029
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	120	1	03/01/2029
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	310	1	03/01/2029
BUNDLE - TASER 10 CERTIFICATION PRO	100399	AXON TASER 10 - CARTRIDGE - LIVE	40	1	03/01/2030
BUNDLE - TASER 10 CERTIFICATION PRO	100400	AXON TASER 10 - CARTRIDGE - HALT	100	1	03/01/2030
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	110	1	03/01/2030
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	300	1	03/01/2030

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	53	04/01/2026	03/31/2031
Basic License Bundle	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	53	04/01/2026	03/31/2031
BUNDLE - AXON DFR PATROL	100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	1	04/01/2026	03/31/2031
BUNDLE - AXON DFR PATROL	101199	AXON AIR - SKYDIO DFR COMMAND	1	04/01/2026	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO	101180	AXON TASER - DATA SCIENCE PROGRAM	12	04/01/2026	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO	20248	AXON TASER - EVIDENCE.COM LICENSE	1	04/01/2026	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO	20248	AXON TASER - EVIDENCE.COM LICENSE	12	04/01/2026	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO	20370	AXON VR - USER ACCESS - FULL VR	12	04/01/2026	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	101180	AXON TASER - DATA SCIENCE PROGRAM	38	04/01/2026	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	20248	AXON TASER - EVIDENCE.COM LICENSE	38	04/01/2026	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	20370	AXON VR - USER ACCESS - FULL VR	38	04/01/2026	03/31/2031
Pro License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	15	04/01/2026	03/31/2031

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Pro License Bundle	73746	AXON EVIDENCE - ECOM LICENSE - PRO	5	04/01/2026	03/31/2031
A la Carte	100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	6	04/01/2026	03/31/2031
A la Carte	50039	AXON INTERVIEW - CLIENT SOFTWARE - MAINT. PER TOUCH PANEL	1	04/01/2026	03/31/2031
A la Carte	50043	AXON INTERVIEW - STREAMING SERVER MAINTENANCE - PER SERVER	2	04/01/2026	03/31/2031
A la Carte	50045	AXON EVIDENCE - STORAGE - INTERVIEW ROOM UNLIMITED	1	04/01/2026	03/31/2031
A la Carte	73618	AXON COMMUNITY REQUEST	53	04/01/2026	03/31/2031
A la Carte	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	53	04/01/2026	03/31/2031
A la Carte	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	1	04/01/2026	03/31/2031

Services

Bundle	Item	Description	QTY
BUNDLE - AXON DFR PATROL	101246	AXON AIR - SKYDIO X10 IN-PERSON TRAINING	1
BUNDLE - AXON DFR PATROL	12021	AXON AIR - PROFESSIONAL IMPLEMENTATION	1
BUNDLE - TASER 10 CERTIFICATION PRO	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	12
BUNDLE - TASER 10 CERTIFICATION PRO	101193	AXON TASER - ON DEMAND CERTIFICATION	12
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	38
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	101193	AXON TASER - ON DEMAND CERTIFICATION	38
A la Carte	100966	AXON AIR - SKYDIO WAIVER APPLICATION - PUBLIC SAFETY	1
A la Carte	20379	AXON VR - PSO - FULL INSTALLATION - INSIDE SALES	1
A la Carte	85149	AXON TASER - 2 DAY PRODUCT SPECIFIC INSTRUCTOR COURSE	1
A la Carte	85170	AXON INTERVIEW - INSTALLATION - STANDARD (PER ROOM)	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - AXON DFR PATROL	101508	AXON AIR - SKYDIO - CARE FOR X10 CELLULAR 5G + VT300-Z 3YR	1		
A la Carte	101648	AXON INTERVIEW - EXT WARRANTY - 5 YEARS	1		
BUNDLE - TASER 10 CERTIFICATION PRO	100197	AXON VR - EXT WARRANTY - HEADSET	1	03/01/2027	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO	100213	AXON VR - EXT WARRANTY - TABLET	1	03/01/2027	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	12	03/01/2027	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO	101007	AXON VR - EXT WARRANTY - CONTROLLER	1	03/01/2027	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	1	03/01/2027	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	3	03/01/2027	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	12	03/01/2027	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	03/01/2027	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100197	AXON VR - EXT WARRANTY - HEADSET	2	03/01/2027	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	100213	AXON VR - EXT WARRANTY - TABLET	2	03/01/2027	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	101007	AXON VR - EXT WARRANTY - CONTROLLER	2	03/01/2027	03/31/2031
BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	2	03/01/2027	03/31/2031

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	216 E Washington Ave	Jackson	MI	49201-2366	USA
2	216 E Washington Ave	Jackson	MI	49201-2366	USA

Payment Details

Mar 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Transfer Credit	100552	TRANSFER BALANCE - GOODS	1	\$771.48	\$0.00	\$771.48
Transfer Credit	100553	TRANSFER BALANCE - SOFTWARE AND SERVICES	1	(\$1,657.66)	\$0.00	(\$1,657.66)
Year 1	100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	6	\$2,358.72	\$0.00	\$2,358.72
Year 1	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	38	\$653.60	\$0.00	\$653.60
Year 1	100966	AXON AIR - SKYDIO WAIVER APPLICATION - PUBLIC SAFETY	1	\$4,000.00	\$0.00	\$4,000.00
Year 1	101250	AXON AIR - SKYDIO PARACHUTE FOR X10	1	\$800.00	\$0.00	\$800.00
Year 1	101648	AXON INTERVIEW - EXT WARRANTY - 5 YEARS	1	\$92.80	\$0.00	\$92.80
Year 1	101737	AXON AIR - SKYDIO SAFE PATROL KIT HW REFRESH	1	\$5,676.40	\$0.00	\$5,676.40
Year 1	20379	AXON VR - PSO - FULL INSTALLATION - INSIDE SALES	1	\$1,200.00	\$0.00	\$1,200.00
Year 1	50039	AXON INTERVIEW - CLIENT SOFTWARE - MAINT. PER TOUCH PANEL	1	\$338.52	\$0.00	\$338.52
Year 1	50043	AXON INTERVIEW - STREAMING SERVER MAINTENANCE - PER SERVER	2	\$791.52	\$0.00	\$791.52
Year 1	50045	AXON EVIDENCE - STORAGE - INTERVIEW ROOM UNLIMITED	1	\$1,341.00	\$0.00	\$1,341.00
Year 1	50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$41.80	\$0.00	\$41.80
Year 1	50294	AXON INTERVIEW - SERVER - LITE	2	\$1,173.60	\$0.00	\$1,173.60
Year 1	50298	AXON INTERVIEW - CAMERA - OVERT DOME	1	\$197.00	\$0.00	\$197.00
Year 1	50322	AXON INTERVIEW - TOUCH PANEL PRO	1	\$506.40	\$0.00	\$506.40
Year 1	73618	AXON COMMUNITY REQUEST	53	\$6,900.60	\$0.00	\$6,900.60
Year 1	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	53	\$8,000.03	\$0.00	\$8,000.03
Year 1	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	1	\$195.24	\$0.00	\$195.24
Year 1	74056	AXON INTERVIEW - TOUCH PANEL WALL MOUNT	1	\$12.80	\$0.00	\$12.80
Year 1	85149	AXON TASER - 2 DAY PRODUCT SPECIFIC INSTRUCTOR COURSE	1	\$1,357.20	\$0.00	\$1,357.20
Year 1	85170	AXON INTERVIEW - INSTALLATION - STANDARD (PER ROOM)	1	\$1,000.00	\$0.00	\$1,000.00
Year 1	A00007	BUNDLE - AXON DFR PATROL	1	\$17,749.08	\$0.00	\$17,749.08
Year 1	BasicLicense	Basic License Bundle	53	\$10,334.99	\$0.00	\$10,334.99
Year 1	C00022	BUNDLE - TASER 10 CERTIFICATION PRO	12	\$14,500.81	\$0.00	\$14,500.81
Year 1	C00028	BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	38	\$29,640.01	\$0.00	\$29,640.01
Year 1	H00001	AB4 Camera Bundle	48	\$0.00	\$0.00	\$0.00
Year 1	H00002	AB4 Multi Bay Dock Bundle	6	\$0.00	\$0.00	\$0.00
Year 1	ProLicense	Pro License Bundle	5	\$2,925.00	\$0.00	\$2,925.00
Total				\$110,900.94	\$0.00	\$110,900.94

Mar 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	6	\$2,358.72	\$0.00	\$2,358.72
Year 2	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	38	\$653.60	\$0.00	\$653.60
Year 2	100966	AXON AIR - SKYDIO WAIVER APPLICATION - PUBLIC SAFETY	1	\$4,000.00	\$0.00	\$4,000.00
Year 2	101250	AXON AIR - SKYDIO PARACHUTE FOR X10	1	\$800.00	\$0.00	\$800.00
Year 2	101648	AXON INTERVIEW - EXT WARRANTY - 5 YEARS	1	\$92.80	\$0.00	\$92.80

Mar 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	101737	AXON AIR - SKYDIO SAFE PATROL KIT HW REFRESH	1	\$5,676.40	\$0.00	\$5,676.40
Year 2	20379	AXON VR - PSO - FULL INSTALLATION - INSIDE SALES	1	\$1,200.00	\$0.00	\$1,200.00
Year 2	50039	AXON INTERVIEW - CLIENT SOFTWARE - MAINT. PER TOUCH PANEL	1	\$338.52	\$0.00	\$338.52
Year 2	50043	AXON INTERVIEW - STREAMING SERVER MAINTENANCE - PER SERVER	2	\$791.52	\$0.00	\$791.52
Year 2	50045	AXON EVIDENCE - STORAGE - INTERVIEW ROOM UNLIMITED	1	\$1,341.00	\$0.00	\$1,341.00
Year 2	50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$41.80	\$0.00	\$41.80
Year 2	50294	AXON INTERVIEW - SERVER - LITE	2	\$1,173.60	\$0.00	\$1,173.60
Year 2	50298	AXON INTERVIEW - CAMERA - OVERT DOME	1	\$197.00	\$0.00	\$197.00
Year 2	50322	AXON INTERVIEW - TOUCH PANEL PRO	1	\$506.40	\$0.00	\$506.40
Year 2	73618	AXON COMMUNITY REQUEST	53	\$6,900.60	\$0.00	\$6,900.60
Year 2	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	53	\$8,000.03	\$0.00	\$8,000.03
Year 2	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	1	\$195.24	\$0.00	\$195.24
Year 2	74056	AXON INTERVIEW - TOUCH PANEL WALL MOUNT	1	\$12.80	\$0.00	\$12.80
Year 2	85149	AXON TASER - 2 DAY PRODUCT SPECIFIC INSTRUCTOR COURSE	1	\$1,357.20	\$0.00	\$1,357.20
Year 2	85170	AXON INTERVIEW - INSTALLATION - STANDARD (PER ROOM)	1	\$1,000.00	\$0.00	\$1,000.00
Year 2	A00007	BUNDLE - AXON DFR PATROL	1	\$17,749.08	\$0.00	\$17,749.08
Year 2	BasicLicense	Basic License Bundle	53	\$10,334.98	\$0.00	\$10,334.98
Year 2	C00022	BUNDLE - TASER 10 CERTIFICATION PRO	12	\$14,500.81	\$0.00	\$14,500.81
Year 2	C00028	BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	38	\$29,640.01	\$0.00	\$29,640.01
Year 2	H00001	AB4 Camera Bundle	48	\$0.00	\$0.00	\$0.00
Year 2	H00002	AB4 Multi Bay Dock Bundle	6	\$0.00	\$0.00	\$0.00
Year 2	ProLicense	Pro License Bundle	5	\$2,925.00	\$0.00	\$2,925.00
Total				\$111,787.11	\$0.00	\$111,787.11

Mar 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	6	\$2,358.72	\$0.00	\$2,358.72
Year 3	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	38	\$653.60	\$0.00	\$653.60
Year 3	100966	AXON AIR - SKYDIO WAIVER APPLICATION - PUBLIC SAFETY	1	\$4,000.00	\$0.00	\$4,000.00
Year 3	101250	AXON AIR - SKYDIO PARACHUTE FOR X10	1	\$800.00	\$0.00	\$800.00
Year 3	101648	AXON INTERVIEW - EXT WARRANTY - 5 YEARS	1	\$92.80	\$0.00	\$92.80
Year 3	101737	AXON AIR - SKYDIO SAFE PATROL KIT HW REFRESH	1	\$5,676.40	\$0.00	\$5,676.40
Year 3	20379	AXON VR - PSO - FULL INSTALLATION - INSIDE SALES	1	\$1,200.00	\$0.00	\$1,200.00
Year 3	50039	AXON INTERVIEW - CLIENT SOFTWARE - MAINT. PER TOUCH PANEL	1	\$338.52	\$0.00	\$338.52
Year 3	50043	AXON INTERVIEW - STREAMING SERVER MAINTENANCE - PER SERVER	2	\$791.52	\$0.00	\$791.52
Year 3	50045	AXON EVIDENCE - STORAGE - INTERVIEW ROOM UNLIMITED	1	\$1,341.00	\$0.00	\$1,341.00
Year 3	50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$41.80	\$0.00	\$41.80
Year 3	50294	AXON INTERVIEW - SERVER - LITE	2	\$1,173.60	\$0.00	\$1,173.60
Year 3	50298	AXON INTERVIEW - CAMERA - OVERT DOME	1	\$197.00	\$0.00	\$197.00
Year 3	50322	AXON INTERVIEW - TOUCH PANEL PRO	1	\$506.40	\$0.00	\$506.40
Year 3	73618	AXON COMMUNITY REQUEST	53	\$6,900.60	\$0.00	\$6,900.60
Year 3	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	53	\$8,000.03	\$0.00	\$8,000.03
Year 3	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	1	\$195.24	\$0.00	\$195.24
Year 3	74056	AXON INTERVIEW - TOUCH PANEL WALL MOUNT	1	\$12.80	\$0.00	\$12.80
Year 3	85149	AXON TASER - 2 DAY PRODUCT SPECIFIC INSTRUCTOR COURSE	1	\$1,357.20	\$0.00	\$1,357.20
Year 3	85170	AXON INTERVIEW - INSTALLATION - STANDARD (PER ROOM)	1	\$1,000.00	\$0.00	\$1,000.00
Year 3	A00007	BUNDLE - AXON DFR PATROL	1	\$17,749.08	\$0.00	\$17,749.08
Year 3	BasicLicense	Basic License Bundle	53	\$10,334.98	\$0.00	\$10,334.98
Year 3	C00022	BUNDLE - TASER 10 CERTIFICATION PRO	12	\$14,500.81	\$0.00	\$14,500.81
Year 3	C00028	BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	38	\$29,640.01	\$0.00	\$29,640.01
Year 3	H00001	AB4 Camera Bundle	48	\$0.00	\$0.00	\$0.00
Year 3	H00002	AB4 Multi Bay Dock Bundle	6	\$0.00	\$0.00	\$0.00

Mar 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	ProLicense	Pro License Bundle	5	\$2,925.00	\$0.00	\$2,925.00
Total				\$111,787.11	\$0.00	\$111,787.11

Mar 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	6	\$2,358.72	\$0.00	\$2,358.72
Year 4	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	38	\$653.60	\$0.00	\$653.60
Year 4	100966	AXON AIR - SKYDIO WAIVER APPLICATION - PUBLIC SAFETY	1	\$4,000.00	\$0.00	\$4,000.00
Year 4	101250	AXON AIR - SKYDIO PARACHUTE FOR X10	1	\$800.00	\$0.00	\$800.00
Year 4	101648	AXON INTERVIEW - EXT WARRANTY - 5 YEARS	1	\$92.80	\$0.00	\$92.80
Year 4	101737	AXON AIR - SKYDIO SAFE PATROL KIT HW REFRESH	1	\$5,676.40	\$0.00	\$5,676.40
Year 4	20379	AXON VR - PSO - FULL INSTALLATION - INSIDE SALES	1	\$1,200.00	\$0.00	\$1,200.00
Year 4	50039	AXON INTERVIEW - CLIENT SOFTWARE - MAINT. PER TOUCH PANEL	1	\$338.52	\$0.00	\$338.52
Year 4	50043	AXON INTERVIEW - STREAMING SERVER MAINTENANCE - PER SERVER	2	\$791.52	\$0.00	\$791.52
Year 4	50045	AXON EVIDENCE - STORAGE - INTERVIEW ROOM UNLIMITED	1	\$1,341.00	\$0.00	\$1,341.00
Year 4	50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$41.80	\$0.00	\$41.80
Year 4	50294	AXON INTERVIEW - SERVER - LITE	2	\$1,173.60	\$0.00	\$1,173.60
Year 4	50298	AXON INTERVIEW - CAMERA - OVERT DOME	1	\$197.00	\$0.00	\$197.00
Year 4	50322	AXON INTERVIEW - TOUCH PANEL PRO	1	\$506.40	\$0.00	\$506.40
Year 4	73618	AXON COMMUNITY REQUEST	53	\$6,900.60	\$0.00	\$6,900.60
Year 4	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	53	\$8,000.03	\$0.00	\$8,000.03
Year 4	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	1	\$195.24	\$0.00	\$195.24
Year 4	74056	AXON INTERVIEW - TOUCH PANEL WALL MOUNT	1	\$12.80	\$0.00	\$12.80
Year 4	85149	AXON TASER - 2 DAY PRODUCT SPECIFIC INSTRUCTOR COURSE	1	\$1,357.20	\$0.00	\$1,357.20
Year 4	85170	AXON INTERVIEW - INSTALLATION - STANDARD (PER ROOM)	1	\$1,000.00	\$0.00	\$1,000.00
Year 4	A00007	BUNDLE - AXON DFR PATROL	1	\$17,749.08	\$0.00	\$17,749.08
Year 4	BasicLicense	Basic License Bundle	53	\$10,334.98	\$0.00	\$10,334.98
Year 4	C00022	BUNDLE - TASER 10 CERTIFICATION PRO	12	\$14,500.81	\$0.00	\$14,500.81
Year 4	C00028	BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	38	\$29,640.01	\$0.00	\$29,640.01
Year 4	H00001	AB4 Camera Bundle	48	\$0.00	\$0.00	\$0.00
Year 4	H00002	AB4 Multi Bay Dock Bundle	6	\$0.00	\$0.00	\$0.00
Year 4	ProLicense	Pro License Bundle	5	\$2,925.00	\$0.00	\$2,925.00
Total				\$111,787.11	\$0.00	\$111,787.11

Mar 2030

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	100112	AXON AIR - EVIDENCE.COM LICENSE - PILOT DATA	6	\$2,358.72	\$0.00	\$2,358.72
Year 5	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	38	\$653.60	\$0.00	\$653.60
Year 5	100966	AXON AIR - SKYDIO WAIVER APPLICATION - PUBLIC SAFETY	1	\$4,000.00	\$0.00	\$4,000.00
Year 5	101250	AXON AIR - SKYDIO PARACHUTE FOR X10	1	\$800.00	\$0.00	\$800.00
Year 5	101648	AXON INTERVIEW - EXT WARRANTY - 5 YEARS	1	\$92.80	\$0.00	\$92.80
Year 5	101737	AXON AIR - SKYDIO SAFE PATROL KIT HW REFRESH	1	\$5,676.40	\$0.00	\$5,676.40
Year 5	20379	AXON VR - PSO - FULL INSTALLATION - INSIDE SALES	1	\$1,200.00	\$0.00	\$1,200.00
Year 5	50039	AXON INTERVIEW - CLIENT SOFTWARE - MAINT. PER TOUCH PANEL	1	\$338.52	\$0.00	\$338.52
Year 5	50043	AXON INTERVIEW - STREAMING SERVER MAINTENANCE - PER SERVER	2	\$791.52	\$0.00	\$791.52
Year 5	50045	AXON EVIDENCE - STORAGE - INTERVIEW ROOM UNLIMITED	1	\$1,341.00	\$0.00	\$1,341.00
Year 5	50118	AXON INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$41.80	\$0.00	\$41.80
Year 5	50294	AXON INTERVIEW - SERVER - LITE	2	\$1,173.60	\$0.00	\$1,173.60
Year 5	50298	AXON INTERVIEW - CAMERA - OVERT DOME	1	\$197.00	\$0.00	\$197.00
Year 5	50322	AXON INTERVIEW - TOUCH PANEL PRO	1	\$506.40	\$0.00	\$506.40
Year 5	73618	AXON COMMUNITY REQUEST	53	\$6,900.60	\$0.00	\$6,900.60

Mar 2030

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	53	\$8,000.03	\$0.00	\$8,000.03
Year 5	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	1	\$195.24	\$0.00	\$195.24
Year 5	74056	AXON INTERVIEW - TOUCH PANEL WALL MOUNT	1	\$12.80	\$0.00	\$12.80
Year 5	85149	AXON TASER - 2 DAY PRODUCT SPECIFIC INSTRUCTOR COURSE	1	\$1,357.20	\$0.00	\$1,357.20
Year 5	85170	AXON INTERVIEW - INSTALLATION - STANDARD (PER ROOM)	1	\$1,000.00	\$0.00	\$1,000.00
Year 5	A00007	BUNDLE - AXON DFR PATROL	1	\$17,749.08	\$0.00	\$17,749.08
Year 5	BasicLicense	Basic License Bundle	53	\$10,334.98	\$0.00	\$10,334.98
Year 5	C00022	BUNDLE - TASER 10 CERTIFICATION PRO	12	\$14,500.81	\$0.00	\$14,500.81
Year 5	C00028	BUNDLE - TASER 10 CERTIFICATION PRO ADD-ON	38	\$29,640.01	\$0.00	\$29,640.01
Year 5	H00001	AB4 Camera Bundle	48	\$0.00	\$0.00	\$0.00
Year 5	H00002	AB4 Multi Bay Dock Bundle	6	\$0.00	\$0.00	\$0.00
Year 5	ProLicense	Pro License Bundle	5	\$2,925.00	\$0.00	\$2,925.00
Total				\$111,787.11	\$0.00	\$111,787.11

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Agency has existing contract(s) originated via Quote(s):

Q-308315, Q-340752, Q-396064, Q-411031, Q-417703, Q-508831, Q-513919

Agency is terminating those contracts effective 4/1/2026 Any changes in this date will result in modification of the program value which may result in additional fees or credits due to or from Axon.

The parties agree that Axon is applying a Net Transfer Credit of -\$886.18

Any credits contained in this quote are contingent upon payment in full of the following amounts:

Q-340752 - Pending - 11/1/2025 - \$4,588.05

100% discounted body-worn camera and docking station hardware contained in this quote reflects a TAP replacement

for hardware purchased under existing quotes aforementioned above. All TAP obligations from this contract will be considered fulfilled upon execution of this quote.

Signature

Date Signed

10/27/2025



MEMO TO: Mayor and City Councilmembers
FROM: Jonathan Greene, City Manager
DATE: December 16, 2025
SUBJECT: Approve the Map Amendment Rezone for 905 S Martin Luther King Junior Drive (Parcel # 5-057200000) from C-2, Community Commercial to R-3, Multiple Family Residential

Recommendation:

The Community Development Department and Planning Commission agree that the Map Amendment (Rezone) of 905 S Martin Luther King Junior Drive (Parcel # 5-057200000) from C-2, Community Commercial to R-3, Multiple Family Residential, so that the Estate of Walter T Pryor may sell the property. Attached is a memorandum from Shane Laporte, Director of Community Development Department, asking that City Council Approves the Map Amendment (Rezone) for the Walter T Pryor Estate.

I recommend approval of the request. Your consideration and concurrence is appreciated.

JG

DEPARTMENTAL REPORT

MEMO TO: City Manager

FROM: Shane LaPorte, Director of Community Development

DATE: December 16, 2025

RECOMMENDATION: Approve the Map Amendment Rezone for 905 S Martin Luther King Junior Drive (Parcel # 5-057200000) from C-2, Community Commercial to R-3, Multiple Family Residential

ISSUE STATEMENT

The Walter T Pryor Estate is attempting to sell this property for residential use. The property has been vacant for more than 12 consecutive months and has lost its legally non-conforming status for residential use in a C-2, Community Commercial Zoning District. The Estate has brought an application to have a Map Amendment (rezone) to R-3, Multiple Family Residential before the Planning Commission on 12.3.2025, with the intention to move forward with the sale to an interested party. The Planning Commission approved the request for the Map Amendment (Rezone) by a roll call vote and recommends that this map amendment be approved by City Council.

DESCRIBE THE CONSEQUENCES

If Council does not approve the Map Amendment request the owner will not be able to sell the home for residential use to the interested party. The owner would also be required to meet all current zoning standards for the commercial property due to its change of use. Furthermore, the owner will be required by State of Michigan Building Code to make improvements for code compliance due to the change of use from residential to commercial. The required upgrades would likely cost the Estate more money than what the sale will generate in profit, causing financial hardship to the Estate.

OWNERSHIP

Staff in the City's Community Development Department along with the City's Planning Commission are responsible for all aspects of the City's Zoning Map and zoning compliance.

SOLUTION

City Council should approve the recommendation from the City of Jackson 's Planning Commission for the Map Amendment (Rezone) of 905 S. Martin Luther King Junior Dr. (Parcel # 5-057200000) so that the Estate of Walter T Pryor may sell the property to the interested party.

FACILITATE IMPLEMENTATION

The Community Development Department and the Planning Commission is requesting that City Council Approve the Map Amendment (Rezone) of 905 S. Martin Luther King Junior Dr. (Parcel # 5-057200000).

December 3, 2025

**Map Amendment Review (Rezone)
905 S Martin Luther King JR. Drive
City of Jackson, Michigan**

GENERAL INFORMATION

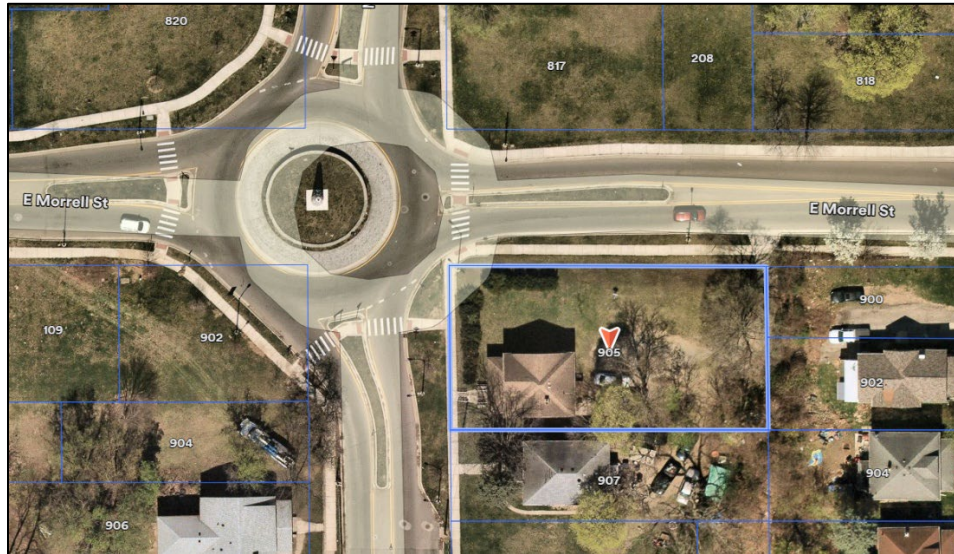
Applicant:	The Estate of Walter T Pryor 214 Stevens St Jackson MI, 49203
Subject Location:	905 S Martin Luther King Jr. Drive (Parcel # 5-057200000)
Received Date:	October 23, 2025
Current Zoning:	C-2, Community Commercial
Proposed Zoning:	R-3, Multiple Family Residential
Action Required:	<i>Procedure following public hearing.</i> After the public hearing on such amendment, supplement or change, the city Planning Commission shall make its report. Such report shall be by resolution of the city Planning Commission carried by the affirmative votes of the majority of members in attendance. Such amendment, supplement or change, with report, shall then be certified in writing to the city council and to the county register of deeds.

SITE/PROPERTY DESCRIPTION

The applicant is requesting zoning reclassification of a parcel located at the corner of Morrell Street and S Martin Luther King JR. Drive. The 0.25-acre lot, addressed as 905 S Martin Luther King Jr. Drive, C-2 Community Commercial Zoning Classification to rezoned as R-1, One Family Residential Zoning Classification

The applicant currently is trying to sell the home and due to the extended vacancy, the home has lost its legally non-conforming status. In the C-2 Community Commercial Zoning District the use of the first floor for residential is prohibited. The home was built in 1910 as residential single family home prior to the zoning ordinances existence. The parcel is contiguous with the parcel to the South, Zoning Classification R-3, Multiple Family Residential.

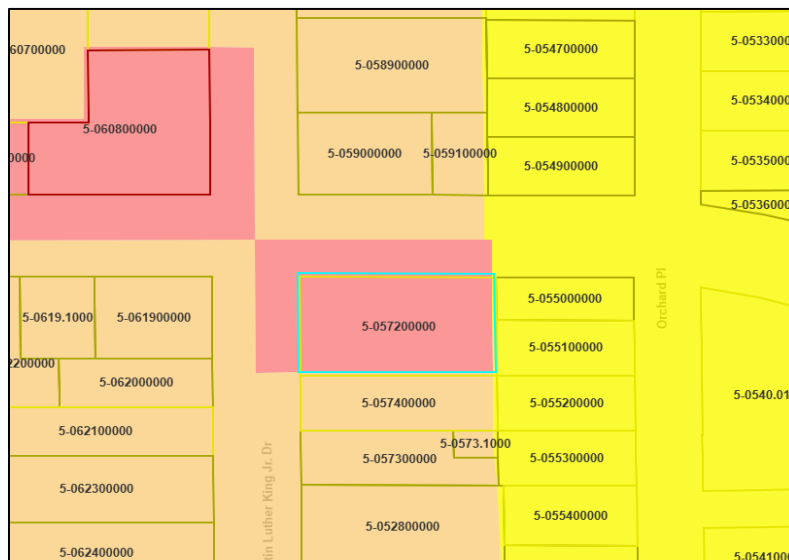
All uses, listed by the applicant or otherwise, are subject to review and approval by the City of Jackson. The process of rezoning does not grant any specific use; all new use is subject to the appropriate review process of the City of Jackson and may require a separate application.



NEIGHBORING ZONING AND LAND USE

The table below identifies the surrounding zoning designations and current land uses.

	North	South	East	West
Current Zoning	R-3, Multiple Family Residential	R-3 Neighborhood Commercial	R-2, One and Two Family Residential	R-3, One Family Residential
Current Land Use	Vacant	Residential	Residential	Vacant



FUTURE LAND USE/MASTER PLAN

The Future Land Use map contained within the 2016 Master Plan demonstrates use designation of the subject properties “Residential”.

The “Residential” land use is described as:

Purpose:

This classification describes the areas of the city devoted specifically to residential development that is low-density and detached. The category is intended to stabilize, protect, and encourage residential

character while separating the land use from all activities of a commercial nature. Development is limited to single-family dwellings and home occupations; plus certain conditional uses that are compatible with and convenient to the residents in the district. Uses Residential, institutional, parks.

The proposed zoning classification is consistent with the 2016 Master Plan, but not the Future Land Use Map

DEVELOPMENT POTENTIAL

Suggested uses in the “Multiple Family Residential” designation include, but are not limited to:

The R-3 Multiple-family Residential District is established for multiple-family residential use. The regulations are designed to protect and promote a more intensive residential character than the R-1 and R-2 districts and to prohibit all commercial activities. All types of residential structures are permitted, but the predominant type will be multiple-family dwellings, including apartments, townhouses and conversions of single-family dwellings into multiple units.

The Planning Commission should consider all permitted and conditional uses in the R-3, Multiple-Family Residential Zoning District. The following is a list of those uses: Churches, Synagogues, Temples, Community Garden, Day Care Facility, One Family Dwelling, Two Family Dwelling, Multiple Family Dwelling, Conversion of one- and/or Two Family Dwellings residences into Multiple Family Dwelling Units, Home Occupations, Library (public), Museum (public), Park or Playground (public), Parking lots, PUD, Resource Center, Rooming House, Boarding House, and School.

ESSENTIAL FACILITIES AND SERVICES

The subject property is currently served, and has access to, essential city facilities and services.

TRAFFIC IMPACT AND SITE ACCESS

There will be no impact or change to the current traffic volume. The use will remain the same as it has for over a century.

CONCLUSION/FINDINGS

For the planning commissions consideration, provided below is a summary of findings as they apply to the proposed rezoning 905 S Martin Luther King Jr. Drive (Parcel # 5-057200000).

Once rezoned, the lot will be zoned uniformly with contiguous parcels and will allow for the continued residential use as intended over 115 years ago.

- The proposed zoning designation is consistent with the 2016 Master Plan;
- The Land Use Map will be updated during the 2026-27 Master Planning process
- There will be no impact or change to the current traffic volume; and

We believe recommending approval to City Council for the zoning map amendment request is appropriate.

Respectfully,



R. John O'Connor
Planning Director, City of Jackson

cc: Applicant

Application for Map Amendment (Rezone)

*Requires a public hearing before the Planning Commission and City Council Approval.
 \$500.00 fee required with application submittal.*

APPLICANT <i>Ex of Estate</i>	PROPERTY OWNER <input checked="" type="checkbox"/> <i>Same as applicant</i>
Name: <u>Walter T Pryor</u>	Name: _____
Address: <u>214 Stevens St</u>	Address: _____
City: <u>Jackson</u> State: <u>MI</u> Zip: <u>49203</u>	City: _____ State: _____ Zip: _____
Phone: <u>(517) 499-9767</u>	Phone: (_____) _____
Email: <u>Walter.Pryor@Comcast.net</u>	Email: _____

PROPERTY SUBJECT TO REZONING REQUEST	ADJACENT PROPERTY ZONING AND USE
Property Identification #: <u>5-0572</u>	NORTH – _____ Zoning _____ Use _____
Address: <u>905 S. MLK</u>	SOUTH – _____ Zoning _____ Use _____
City: <u>Jackson</u> State: <u>MI</u> Zip: <u>49203</u>	EAST – _____ Zoning _____ Use _____
Nearest Intersection: _____	WEST – _____ Zoning _____ Use _____
Current Zoning Designation: <input type="checkbox"/> R-1 <input type="checkbox"/> R-2 <input type="checkbox"/> R-3 <input type="checkbox"/> R-4 <input type="checkbox"/> R-5 <input type="checkbox"/> R-6 <input type="checkbox"/> C-1 <input checked="" type="checkbox"/> C-2 <input type="checkbox"/> C-3 <input type="checkbox"/> C-4 <input type="checkbox"/> I-1 <input type="checkbox"/> I-2	
Current Use: <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Mixed	
Proposed Zoning Designation: <input type="checkbox"/> R-1 <input type="checkbox"/> R-2 <input type="checkbox"/> R-3 <input type="checkbox"/> R-4 <input type="checkbox"/> R-5 <input type="checkbox"/> R-6 <input type="checkbox"/> C-1 <input type="checkbox"/> C-2 <input type="checkbox"/> C-3 <input type="checkbox"/> C-4 <input type="checkbox"/> I-1 <input type="checkbox"/> I-2	
Proposed Use: <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Mixed	
Reason for Request: <u>Request that Property is Switch Back to Residential</u>	

I hereby attest that I/we have read and understand the application form, that the information submitted is true and accurate, and agree to all the terms, conditions, and other City of Jackson Code requirements. Furthermore, I/we understand all map amendment applications are subject to the procedures of zoning ordinance Section 28-183.

<u>Walter T Pryor</u> <i>Ex of Estate</i>	<u>10/23/25</u>	_____	_____
Signature of Applicant	Date	Signature of Owner <i>(If different from applicant)</i>	Date

If the owner cannot sign this form, the applicant shall submit a letter of consent from the property owner with this application.

OFFICE USE ONLY	
CASE: _____	Application Accepted By: _____
Materials Submitted with Application: <input type="checkbox"/> Plans <input type="checkbox"/> Other _____	
Total Pages Submitted: _____	Amount of Fee Paid: \$ _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check Check #: _____

MEMO TO: Mayor and City Councilmembers
FROM: Jonathan Greene, City Manager
DATE: December 16, 2025
SUBJECT: Approve Map Amendment (Rezone) 401-405 Griswold Street (Parcel # 3-239100000) and 407 Griswold Street (Parcel# 3-239200000) from C-1, Neighborhood Commercial to R-1, One Family Residential zoning classification.

Recommendation:

The Community Development Department and Planning Commission agree that the Map Amendment (Rezone) of 401-405, 407 Griswold Street (Parcel #3-239100000 and # 3-239200000). Attached is a memorandum from Shane Laporte, Director of Community Development Department, asking that City Council Approves the Map Amendment (Rezone) for the sale, combination of lots, and construction of a single family home at this location.

I recommend approval of the request. Your consideration and concurrence is appreciated.

JG

DEPARTMENTAL REPORT

MEMO TO: City Manager

FROM: Shane LaPorte, Director of Community Development

DATE: December 16, 2025

RECOMMENDATION: Approve Map Amendment (Rezone) 401-405 Griswold Street (Parcel # 3-239100000) and 407 Griswold Street (Parcel# 3-239200000) from C-1, Neighborhood Commercial to R-1, One Family Residential zoning classification

ISSUE STATEMENT

The City of Jackson's Community Development Department and Planning Commission is attempting to complete the Map Amendment (Rezone) of the properties located at 401- 407 Griswold Street for the sale and construction of single-family home. The Community Development Department has brought an application to have a Map Amendment (rezone) to R-1, One Family Residential before the Planning Commission on 12.3.2025, with the intention to move forward with the sale to allow the combination of lots and the construction of a new single-family home. The Planning Commission approved the request for the Map Amendment (Rezone) by a roll call vote and recommends that this map amendment be approved by City Council.

DESCRIBE THE CONSEQUENCES

If Council does not approve the Map Amendment request the city would lose the opportunity to add much needed housing in an area that is predominately residential in use. The dimensions and location of the lots would also make it difficult for developers or any other interested party to commercially develop these lots with so little space to meet zoning requirements. Thus, the lots may be left vacant for many years and the City of Jackson would lose out on the tax revenue the single-family home would generate.

OWNERSHIP

Staff in the City's Community Development Department along with the City's Planning Commission are responsible for all aspects of the City's Zoning Map and zoning compliance.

SOLUTION

City Council should approve the recommendation from the City of Jackson 's Planning Commission for the Map Amendment (Rezone) 401-405 Griswold Street (Parcel # 3-239100000) and 407 Griswold Street (Parcel# 3-239200000) from C-1, Neighborhood Commercial to R-1, One Family Residential Zoning Classification.

FACILITATE IMPLEMENTATION

The Community Development Department and the Planning Commission is requesting that City Council Approve the Map Amendment (Rezone) 401-405 Griswold St. (Parcel # 3-239100000) and 407 Griswold Street (Parcel# 3-239200000).

December 3, 2025

**Map Amendment Review (Rezone)
401-407 Griswold Street
City of Jackson, Michigan**

GENERAL INFORMATION

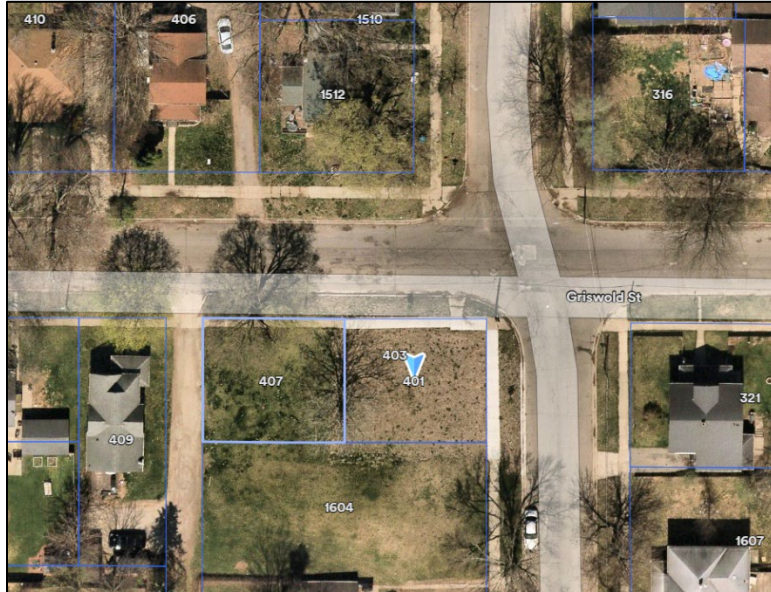
Applicant:	Community Development 161 W Michigan Ave Jackson MI, 49201
Subject Location:	401-405 (Parcel # 3-239100000) 407 Griswold Street (Parcel # 3-239200000)
Received Date:	October 29, 2025
Current Zoning:	C-1, Neighborhood Commercial
Proposed Zoning:	R-1, one family residential
Action Required:	<i>Procedure following public hearing.</i> After the public hearing on such amendment, supplement or change, the city Planning Commission shall make its report. Such report shall be by resolution of the City Planning Commission carried by the affirmative votes of the majority of members in attendance. Such amendment, supplement or change, with report, shall then be certified in writing to the city council and to the county register of deeds.

SITE/PROPERTY DESCRIPTION

The applicant is requesting zoning reclassification of two vacant parcels located at the corner of First and Griswold Street. The 0.077-acre lot, addressed 401-405 Griswold Street (Parcel # 3-239100000) and .127-acre lot, addressed 407 Griswold Street (Parcel # 3-239200000) from their status, C-1 Neighborhood Commercial Zoning Classification to R-1 One Family Residential Zoning Classification

The City of Jackson began to acquire the above listed parcels, completed the demolition of the commercial structure at 401-405 Griswold on November 06, 2025. The applicant acquired the vacant subject parcels with the intent of combining the properties for the sale and possible redevelopment of a single-family home. The parcels are contiguous with the Zoning Classification R-1 to the West.

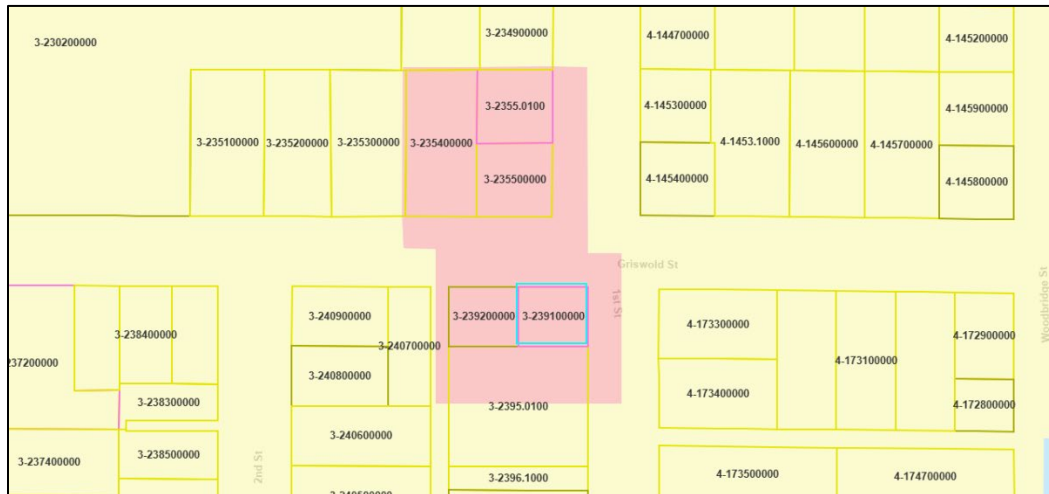
All uses, listed by the applicant or otherwise, are subject to review and approval by the City of Jackson. The process of rezoning does not grant any specific use; all new use is subject to the appropriate review process of the City of Jackson and may require a separate application.



NEIGHBORING ZONING AND LAND USE

The table below identifies the surrounding zoning designations and current land uses.

	North	South	East	West
Current Zoning	C-1, Neighborhood Commercial	C-1, Neighborhood Commercial	R-1 One Family Residential	R-1 One Family Residential
Current Land Use	Commercial	Residential	Residential	Residential



FUTURE LAND USE/MASTER PLAN

The Future Land Use map contained within the 2016 Master Plan demonstrates use designation of the subject properties “Residential”.

The “Residential” land use is described as:

Purpose:

This classification describes the areas of the city devoted specifically to residential development that is low-density and detached. The category is intended to stabilize, protect, and encourage residential

character while separating the land use from all activities of a commercial nature. Development is limited to single-family dwellings and home occupations; plus, certain conditional uses that are compatible with and convenient to the residents in the district.

The proposed zoning classification is consistent with the 2016 Master Plan.

DEVELOPMENT POTENTIAL

Suggested uses in the “One Family Residential” designation include but are not limited to: Single Family Detached Dwellings, Churches, Synagogues, Temples, Community Garden, Day Care Facility.

The Planning Commission should consider all permitted and conditional uses in the R-1, zoning district.

ESSENTIAL FACILITIES AND SERVICES

The subject properties are currently served, or have access to, essential city facilities and services.

TRAFFIC IMPACT AND SITE ACCESS

There will be no impact or change to the current traffic volume; installation of a driveway for will be required when new development occurs.

CONCLUSION/FINDINGS

For the planning commissions consideration, provided below is a summary of findings as they apply to the proposed rezoning 401-405 (Parcel # 3-239100000), 407 Griswold Street (Parcel # 3-239200000) from C-1, Neighborhood Commercial to R-1, One Family Residential.

- Once rezoned, the lots will be zoned uniformly with contiguous parcels and will allow for future development
- The proposed zoning designation is consistent with the 2016 Master Plan;
- There will be no impact or change to the current traffic volume; and

We believe recommending approval to City Council for the zoning map amendment request is appropriate.

Respectfully,



R. John O'Connor
Planning Director, City of Jackson

cc: Applicant

Application for Map Amendment (Rezone)

Requires a public hearing before the Planning Commission and City Council Approval.

\$500.00 fee required with application submittal.

APPLICANT

Name: City of Jackson
Address: 161 W Michigan
City: Jackson State: MI Zip: 49201
Phone: (517) 769-6426
Email: Jocannor@cityofjackson.org

PROPERTY OWNER

Same as applicant

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: (_____) _____
Email: _____

PROPERTY SUBJECT TO REZONING REQUEST

Property Identification #: 3-23910000
3-23920000
Address: 401-405, 407 Griswold St.
City: Jackson State: MI Zip: 49203
Nearest Intersection: _____

ADJACENT PROPERTY ZONING AND USE

NORTH - R-1 Zoning Commercial Use
SOUTH - C-1 Zoning Residential Use
EAST - R-1 Zoning Residential Use
WEST - R-1 Zoning Residential Use

Current Zoning Designation: R-1 R-2 R-3 R-4 R-5 R-6 C-1 C-2 C-3 C-4 I-1 I-2

Current Use: Residential Commercial Industrial Mixed

Proposed Zoning Designation: R-1 R-2 R-3 R-4 R-5 R-6 C-1 C-2 C-3 C-4 I-1 I-2

Proposed Use: Residential Commercial Industrial Mixed

Reason for Request: Construction of new single family home @ the southwest corner of Griswold St + first street.

I hereby attest that I/we have read and understand the application form, that the information submitted is true and accurate, and agree to all the terms, conditions, and other City of Jackson Code requirements. Furthermore, I/we understand all map amendment applications are subject to the procedures of zoning ordinance Section 28-183.

[Signature]
Signature of Applicant

10/29/2025
Date

Signature of Owner
(If different from applicant)

Date

If the owner cannot sign this form, the applicant shall submit a letter of consent from the property owner with this application.

OFFICE USE ONLY	
CASE: _____	Application Accepted By: _____
Materials Submitted with Application: <input type="checkbox"/> Plans <input type="checkbox"/> Other _____	
Total Pages Submitted: _____	Amount of Fee Paid: \$ _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check Check #: _____

MEMO TO: Mayor and City Councilmembers
FROM: Jonathan Greene, City Manager
DATE: December 16, 2025
SUBJECT: **Approval of the Water Treatment Plant Sanitary Sewer Lining contract to Inland Water Pollution Control, Inc.**

Recommendation:

Approve the award of the Water Treatment Plant Sanitary Sewer Lining contract to Inland Water Pollution Control, Inc. of Detroit, Michigan at a cost of \$101,172.00 and authorize the Mayor and City Clerk to execute the appropriate documents.

Attached is a report and documentation from Troy White, City Engineer, regarding approval of the Water Treatment Plant Sanitary Sewer Lining contract. I recommend approval of the contract award. Your consideration and concurrence is appreciated.

JG

Attachments

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager
FROM: Troy R. White, P.E., City Engineer
DATE: December 16, 2025

RECOMMENDATION: Approve the award of the Water Treatment Plant Sanitary Sewer Lining contract to Inland Water Pollution Control, Inc. of Detroit, Michigan at a cost of \$101,172.00 and authorize the Mayor and City Clerk to execute the appropriate documents.

ISSUE STATEMENT

The sanitary sewer service for the Water Treatment Plant was originally constructed in 1925 using vitreous clay pipe. This pipe is critical to the operation of the Water Treatment Plant. The section just west of the railroad tracks continues to show structural deterioration but can be rehabilitated by installing a cured-in-place liner inside of the existing pipe.

DESCRIPTION OF CONSEQUENCES

If the pipe collapses or becomes misaligned, it will disrupt plant operations until an emergency full replacement is completed. The subject contract was prepared to proactively line the existing pipe to restore its structural integrity and ensure reliable sewer service for decades to come.

The results for sealed bids that were opened on November 13, 2025 are shown in the table below.

Name	Bid	Over/Under Est	% of Est
Engineer's Estimate	\$ 108,510.00	\$ 0.00	100 %
Inland Water Pollution Control, Inc., Detroit, MI	\$ 101,172.00	- \$ 7,338.00	93 %
Visu Sewer, Inc., Pewaukee, WI	\$ 114,750.00	+ \$ 6,240.00	106 %

This project will be paid for using Water Funds.

OWNERSHIP

The bid's costs and associated submittals were reviewed and scored in accordance with the Responsible Contractor Ordinance for the following categories:

- A) Corporate Accountability (25%)
- B) Workplace Safety (25%)
- C) Workforce Development (15%)
- D) Social Equity (10%)
- E) Price (25%)

Name	A	B	C	D	E	Total
Inland Water Pollution Control, Inc., Detroit, MI	25	19	13	8	25	90
Visu Sewer, Inc., Pewaukee, WI	25	21	10	9	21	86

SOLUTION

It is recommended that the contract be awarded to Inland Water Pollution Control, Inc. of Detroit, Michigan as their bid cost is the lowest and their Responsible Contractor scoring the highest.

FACILITE IMPLEMENTATION

Approve the award of the Water Treatment Plant Sanitary Sewer Lining contract to Inland Water Pollution Control, Inc. of Detroit, Michigan at a cost of \$101,172.00 and authorize the Mayor and City Clerk to execute the appropriate documents.

TRW/kmm

MEMO TO: Mayor and City Councilmembers
FROM: Jonathan Greene, City Manager
DATE: December 16, 2025
SUBJECT: **Change Order 1 to the MLK Equality Trail Reconstruction from Weatherwax Drive to Optimist Shelter contract with Hoffman Bros., Inc.**

Recommendation:

Approve Change Order 1 to the MLK Equality Trail Reconstruction from Weatherwax Drive to Optimist Shelter contract with Hoffman Bros., Inc. in the increased amount of \$15,042.67 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document.

Attached is a report and documentation from Troy White, City Engineer, regarding approval of Change Order 1 to the MLK Equality Trail Reconstruction from Weatherwax Drive to Optimist Shelter contract.

I recommend approval of the change order. Your consideration and concurrence is appreciated.

JG

Attachments

DEPARTMENTAL REPORT

MEMO TO: Jonathan Greene, City Manager
FROM: Troy R. White, P.E., City Engineer
DATE: December 16, 2025

RECOMMENDATION: Approve Change Order 1 to the MLK Equality Trail Reconstruction from Weatherwax Drive to Optimist Shelter contract with Hoffman Bros., Inc. in the increased amount of \$15,042.67 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document.

ISSUE STATEMENT

Work for the MLK Equality Trail Reconstruction from Weatherwax Drive to Optimist Shelter contract with Hoffman Bros., Inc. is now complete. As such, the attached balancing Change Order has been prepared to align contract quantities with actual quantities placed in the field and to add items that were necessary to complete the work in the field. As demonstrated on the attached table, the final field quantities for some items are less than current contract quantities while others are more. The quantities included in the original contract were estimates.

Balancing change orders do not represent a significant change or expansion in the scope of contract. It is standard practice for balancing change orders to be prepared and approved by both the owner and the contractor at the conclusion of a construction project to ensure there is agreement by both parties regarding the work completed.

DESCRIPTION OF CONSEQUENCES

The agreement between the City and the contractor on balancing change orders is a part of the process for completing and closing out contracts. Once the balancing change order is approved, the process to close the contract can proceed. To protect the City's interests, this process requires the contractor to provide the following:

- an affidavit that all subcontractors, suppliers and laborers have been fully paid
- a maintenance bond
- the written consent from the contractor's bonding company for final payment to be made

Only after the above items have been provided by the contractor does the City release retainage and make final payment.

This change order represents an increase of \$15,042.67, bringing the current contract amount to \$714,712.85.

OWNERSHIP

Engineering is responsible for the reconstruction of the trail system in the City. To this end, Engineering developed this project to reconstruct the MLK Equality Trail from Weatherwax Drive to the Optimist Shelter with a 12-foot concrete path in conjunction with small tree and brush removal from the right-of-way to 25 feet from the center of the path.

On April 15, 2025, City Council approved the award of the contract to Hoffman Bros., Inc. of Battle Creek, Michigan in the amount of \$699,670.18.

SOLUTION

Engineering has prepared this balancing Change Order 1 after final quantities were measured in the field and the costs for added items were obtained from the contractor, compared with industry wide average unit prices and determined to be fair and reasonable. The contractor is in agreement with the final quantities contained with this balancing change order.

FACILITATE IMPLEMENTATION

Approve Change Order 1 to the MLK Equality Trail Reconstruction from Weatherwax Drive to Optimist Shelter contract with Hoffman Bros., Inc. in the increased amount of \$15,042.67 to balance contract quantities to match quantities placed in the field and authorize the City Manager and City Engineer to execute the appropriate document.

CHANGE ORDER NO. 1
To Contract for
ENG25-13 MLK Equality Trail Reconstruction from Weatherwax Drive to Optimist Shelter
City of Jackson, Michigan

Notice is hereby given that the following additional information and changes shall become a part of the Contract Documents, Plans and Specifications of the above-named contract.

ORIGINAL CONTRACT AMOUNT	\$ 699,670.18
CHANGE ORDER NO. 1	\$ 15,042.67
NEW CONTRACT AMOUNT AS SET BY CHANGE ORDER NO. 1	\$ 714,712.85

REASON FOR CHANGE:

To balance contract quantities for authorized items to match quantities placed in the field and to add extra items that were necessary to complete work in the field.

CONTRACT COMPLETION:

The contract completion date remains unchanged.

Prepared by Jeffrey D. Crow, P.E.
Assistant City Engineer

ACCEPTED BY:

Hoffman Bros, Inc.

Date:

ACCEPTED BY:

Troy R. White, P.E., City Engineer

Date:

ACCEPTED BY:

Jonathan Greene, City Manager

Date:

**ENG25-13 MLK EQUALITY TRAIL RECONSTRUCTION
FROM WEATHERWAX DRIVE TO OPTIMIST SHELTER
BALANCING CHANGE ORDER NUMBER 1**

ADDITIONS AND SUBTRACTIONS: Quantities for Contract pay items shall be increased or decreased as follows:

Prop Line	Item Code	Item Description	Current Contract Quantity	Quantity Change	Final Quantity	Units	Unit Price	Amount	
								ADD	DEDUCT
0001	1100001	Mobilization, Max (10%)	1.00	0.00	1.00	LS	\$ 69,899.31	\$ -	\$ -
0002	2010001	Clearing	1.84	0.00	1.84	Acre	\$ 10,000.00	\$ -	\$ -
0003	2040020	Curb and Gutter, Rem	22.00	1.00	23.00	Ft	\$ 21.90	\$ 21.90	\$ -
0004	2040055	Sidewalk, Rem	8.00	101.83	109.83	Syd	\$ 58.54	\$ 5,961.13	\$ -
0005	2047001	_ Pavt, Sawcut	100.00	20.00	120.00	Ft	\$ 2.00	\$ 40.00	\$ -
0006	2047011	_ HMA Surface, Rem, Modified	3,777.00	6.66	3,783.66	Syd	\$ 7.93	\$ 52.81	\$ -
0007	2050031	Non Haz Contam Matl HandlingandDisp, LM	20.00	-20.00	0.00	Cyd	\$ 59.87	\$ -	\$ (1,197.40)
0008	2057011	_ Geogrid	330.00	70.00	400.00	Syd	\$ 3.19	\$ 223.30	\$ -
0009	2057021	_ Subgrade Undercutting, 1 x 3	110.00	23.33	133.33	Cyd	\$ 141.82	\$ 3,308.66	\$ -
0010	2080016	Erosion Control, Gravel Access Approach	3.00	-2.00	1.00	Ea	\$ 2,032.75	\$ -	\$ (4,065.50)
0011	2080036	Erosion Control, Silt Fence	1,440.00	-2.00	1,438.00	Ft	\$ 3.24	\$ -	\$ (6.48)
0012	2087050	_ Erosion Control, Inlet Protection, Grate Filter, Rectangular	4.00	-4.00	0.00	Ea	\$ 132.08	\$ -	\$ (528.32)
0013	2090001	Project Cleanup	1.00	0.00	1.00	LS	\$ 3,036.30	\$ -	\$ -
0014	3027011	_ Aggregate Base, 6 inch, Modified	5,309.00	-47.68	5,261.32	Syd	\$ 13.34	\$ -	\$ (636.05)
0015	3060020	Maintenance Gravel	20.00	-20.00	0.00	Ton	\$ 0.01	\$ -	\$ (0.20)
0016	4010015	Culv End Sect, 15 inch	2.00	0.00	2.00	Ea	\$ 1,070.36	\$ -	\$ -
0017	4010166	Culv, CI A, Conc, 15 inch	62.00	-22.00	40.00	Ft	\$ 88.41	\$ -	\$ (1,945.02)
0018	5010025	Hand Patching	12.00	-12.00	0.00	Ton	\$ 294.81	\$ -	\$ (3,537.72)
0019	6020015	Conc Base Cse, Nonreinf, 6 inch	15.00	-15.00	0.00	Syd	\$ 43.72	\$ -	\$ (655.80)
0020	8020002	Curb, Conc, Det E2	30.00	-30.00	0.00	Ft	\$ 35.18	\$ -	\$ (1,055.40)
0021	8020038	Curb and Gutter, Conc, Det F4	6.00	5.00	11.00	Ft	\$ 32.18	\$ 160.90	\$ -
0022	8030010	Detectable Warning Surface	36.00	0.00	36.00	Ft	\$ 33.00	\$ -	\$ -
0023	8030030	Curb Ramp Opening, Conc	16.00	-4.00	12.00	Ft	\$ 30.43	\$ -	\$ (121.72)
0024	8030044	Sidewalk, Conc, 4 inch	44.00	-27.50	16.50	Sft	\$ 6.03	\$ -	\$ (165.83)
0025	8032002	Curb Ramp, Conc, 6 inch	428.00	-389.25	38.75	Sft	\$ 10.03	\$ -	\$ (3,904.18)

**ENG25-13 MLK EQUALITY TRAIL RECONSTRUCTION
FROM WEATHERWAX DRIVE TO OPTIMIST SHELTER
BALANCING CHANGE ORDER NUMBER 1**

ADDITIONS AND SUBTRACTIONS: Quantities for Contract pay items shall be increased or decreased as follows:

Prop Line	Item Code	Item Description	Current Contract Quantity	Quantity Change	Final Quantity	Units	Unit Price	Amount	
								ADD	DEDUCT
0026	8060020	Shared use Path, Conc	5,257.00	134.33	5,391.33	Syd	\$ 39.00	\$ 5,238.87	\$ -
0027	8060030	Shared use Path, Grading	3,978.00	82.00	4,060.00	Ft	\$ 18.48	\$ 1,515.36	\$ -
0028	8100371	Post, Steel, 3 lb	94.00	20.00	114.00	Ft	\$ 12.00	\$ 240.00	\$ -
0029	8100402	Sign, Type III, Erect, Salv	1.00	0.00	1.00	Ea	\$ 180.00	\$ -	\$ -
0030	8100403	Sign, Type III, Rem	14.00	-1.00	13.00	Ea	\$ 40.00	\$ -	\$ (40.00)
0031	8100405	Sign, Type IIIB	39.50	10.25	49.75	Sft	\$ 22.00	\$ 225.50	\$ -
0032	8110041	Pavt Mrkg, Ovly Cold Plastic,12in,X-Walk	108.00	-24.00	84.00	Ft	\$ 16.75	\$ -	\$ (402.00)
0033	8110231	Pavt Mrkg, Waterborne, 4 inch, White	30.00	3.00	33.00	Ft	\$ 16.00	\$ 48.00	\$ -
0034	8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	40.00	2.00	42.00	Ft	\$ 16.00	\$ 32.00	\$ -
0035	8110251	Pavt Mrkg,Waterborne,2nd Appl,4,White	30.00	3.00	33.00	Ft	\$ 10.00	\$ 30.00	\$ -
0036	8110252	Pavt Mrkg,Waterborne,2nd Appl,4,Yellow	40.00	2.00	42.00	Ft	\$ 10.00	\$ 20.00	\$ -
0037	8110343	Rem Spec Mrkg	135.00	-3.50	131.50	Sft	\$ 5.00	\$ -	\$ (17.50)
0038	8120012	Barr,TypeIII,HighInten,DbISided,Ltd,Furn	3.00	2.00	5.00	Ea	\$ 134.55	\$ 269.10	\$ -
0039	8120013	Barr,TypeIII,HighInten,DbISided,Ltd,Oper	3.00	2.00	5.00	Ea	\$ 5.85	\$ 11.70	\$ -
0040	8120170	Minor Traf Devices	1.00	0.00	1.00	LS	\$ 107,000.00	\$ -	\$ -
0041	8120350	Sign, Type B, Temp, Prismatic, Furn	79.50	12.50	92.00	Sft	\$ 5.68	\$ 71.00	\$ -
0042	8120351	Sign, Type B, Temp, Prismatic, Oper	79.50	12.50	92.00	Sft	\$ 0.35	\$ 4.38	\$ -
0043	8120352	Sign, Type B,Temp,Prismatic,Spec, Furn	18.00	12.00	30.00	Sft	\$ 5.78	\$ 69.36	\$ -
0044	8120353	Sign, Type B,Temp,Prismatic,Spec, Oper	18.00	12.00	30.00	Sft	\$ 0.35	\$ 4.20	\$ -
0045	8120370	Traf Regulator Control	1.00	0.00	1.00	LS	\$ 3,302.76	\$ -	\$ -
0046	8167011	_ Turf Establishment, Performance	14,391.00	-4,216.45	10,174.55	Syd	\$ 1.60	\$ -	\$ (6,746.32)
0047	8182330	Hh, Rem	1.00	1.00	2.00	Ea	\$ 115.00	\$ 115.00	\$ -
0048	8182363	Wood Pole, Rem	1.00	-1.00	0.00	Ea	\$ 115.00	\$ -	\$ (115.00)
0050	8197050	_ Concrete Base for Light Pole, 60 inch	1.00	1.00	2.00	Ea	\$ 2,731.00	\$ 2,731.00	\$ -
0049	8197050	_ Concrete Base for Light Pole, Rem	1.00	1.00	2.00	Ea	\$ 215.00	\$ 215.00	\$ -

**ENG25-13 MLK EQUALITY TRAIL RECONSTRUCTION
FROM WEATHERWAX DRIVE TO OPTIMIST SHELTER
BALANCING CHANGE ORDER NUMBER 1**

ADDITIONS AND SUBTRACTIONS: Quantities for Contract pay items shall be increased or decreased as follows:

Prop Line	Item Code	Item Description	Current Contract Quantity	Quantity Change	Final Quantity	Units	Unit Price	Amount	
								ADD	DEDUCT
0051	8197050	_ Light, Shoebox, Install	1.00	1.00	2.00	Ea	\$ 231.00	\$ 231.00	\$ -
0052	8197050	_ Light, Shoebox, Salvage	1.00	1.00	2.00	Ea	\$ 231.00	\$ 231.00	\$ -
0053	8200101	Pedestal, Alum, Salv	2.00	0.00	2.00	Ea	\$ 115.00	\$ -	\$ -
0054	8200105	Pedestal, Fdn	2.00	0.00	2.00	Ea	\$ 731.00	\$ -	\$ -
0055	8200106	Pedestal Fdn, Rem	2.00	0.00	2.00	Ea	\$ 215.00	\$ -	\$ -
0056	8200110	Pedestal, Rem	2.00	0.00	2.00	Ea	\$ 115.00	\$ -	\$ -
0057	8200126	Pushbutton and Sign, Salv	2.00	0.00	2.00	Ea	\$ 115.00	\$ -	\$ -
0058	8207001	_ Conductor, THWM, in Conduit, 600 V, 1C, #2 AWG	330.00	195.00	525.00	Ft	\$ 16.80	\$ 3,276.00	\$ -
0059	8207001	_ Conductor, THWM, in Conduit, 600 V, 1C, #8 AWG	410.00	-60.00	350.00	Ft	\$ 15.58	\$ -	\$ (934.80)
0060	8207001	_ Conduit, 1-1/2 inch, Sch 80/PVC (Empty)	80.00	59.50	139.50	Ft	\$ 28.95	\$ 1,722.53	\$ -
0061	8207001	_ Conduit, 3 inch, Sch 80/PVC (Empty)	160.00	37.00	197.00	Ft	\$ 34.97	\$ 1,293.89	\$ -
0062	8207001	_ Equipment Grounding Conductor, in Conduit, 1C, #2 AWG	120.00	55.00	175.00	Ft	\$ 16.80	\$ 924.00	\$ -
0063	8207001	_ Equipment Grounding Conductor, in Conduit, 1C, #8 AWG	40.00	-40.00	0.00	Ft	\$ 15.58	\$ -	\$ (623.20)
0064	8207050	_ Hand Hole, Polymer Conc, 11 inch x 18 inch (Open Bottom)	4.00	0.00	4.00	Ea	\$ 885.50	\$ -	\$ -
0065	8207050	_ Infared Bollard, Fdn	5.00	0.00	5.00	Ea	\$ 625.00	\$ -	\$ -
0067	8207050	_ Infared Bollard, Fdn, Rem	5.00	0.00	5.00	Ea	\$ 215.00	\$ -	\$ -
0069	8207050	_ Infared Bollard, Rem	5.00	0.00	5.00	Ea	\$ 115.00	\$ -	\$ -
0066	8207050	_ Infared Bollard, Salvage	5.00	0.00	5.00	Ea	\$ 115.00	\$ -	\$ -
0070	8207050	_ Perimeter Lit Flashing LED Sign Assembly, Rem	2.00	0.00	2.00	Ea	\$ 115.00	\$ -	\$ -
0068	8207050	_ Perimeter Lit Flashing LED Sign Assembly, Salv	2.00	0.00	2.00	Ea	\$ 115.00	\$ -	\$ -
0071	8207001	_ Salvage Conductor, THWM, In Conduit, 600 V, 1C, #1 AWG	0.00	456.00	456.00	Ft	\$ 15.30	\$ 6,976.80	\$ -
0072	8207001	_ Salvage Conductor, THWM, In Conduit, 600 V, 1C, #6 AWG	0.00	152.00	152.00	Ft	\$ 14.33	\$ 2,178.16	\$ -
0073	8207001	_ Salvage Conductor, THWM, In Conduit, 600 V, 1C, #8 AWG	0.00	304.00	304.00	Ft	\$ 14.14	\$ 4,298.56	\$ -

Total:	\$ 41,741.11	\$ (26,698.44)
Net Change:	\$ 15,042.67	
Current Contract Amount:	\$ 699,670.18	
Revised Contract Amount:	\$ 714,712.85	

RESOLUTION 2025-XX

WHEREAS, entheogenic plants, casually referred to as *magic mushrooms*, *DMT*, and *psilocybin*, have been found to benefit psychological and physical wellness; and

WHEREAS, these plants, defined here as the full spectrum of plants and fungi that include the following types of compounds - *indole amines*, *tryptamines*, and *phenethylamines* - have historically been sacred to certain human cultures and human religions for thousands of years; and

WHEREAS, substance abuse, addiction, trauma, post-traumatic stress, chronic depression, post-partem depression, severe anxiety, grief, and other debilitating conditions are present in our community; and

WHEREAS, the use of entheogenic plants have been shown by scientific studies, clinical studies, traditional practices, and an ever-growing population of laypersons with anecdotal evidence to be beneficial and safe in addressing these conditions; and

WHEREAS, individuals seeking to improve their health and well-being through the use of entheogenic plants fear arrest and prosecution due to current prohibitions; and

WHEREAS, the City of Jackson has other issues for the use of its funds, staff, and public safety resources that take a higher priority than the enforcement against individuals using entheogenic plants; and

WHEREAS, the entheogenic plant practices of certain groups are already explicitly protected in the United States under the principle of religious freedom and the United Nations considers entheogenic plant material used for religious purposes as excluded from its list of Schedule 1 narcotics;

THEREFORE BE IT RESOLVED, that Jackson City Council declares that it shall be the policy of the City of Jackson that the investigation and arrest of persons for planting, cultivating, purchasing, distributing, or possessing entheogenic plants should be the lowest law enforcement priority for the City of Jackson; and

BE IT FURTHER RESOLVED, that this resolution does not authorize or enable any of the aforementioned activities on school grounds, while driving or operating machinery, or by individuals younger than 18 years of age; and

BE IT FURTHER RESOLVED, that Jackson City Council calls upon the Jackson County Prosecuting Attorney to cease prosecution of persons involved in the use of entheogenic plants designated by the federal Controlled Substance Act.

* * * *

State of Michigan)
County of Jackson)ss
City of Jackson)

I, Andrea Muray, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 16th day of December, 2025.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 17th day December, 2025.

Daniel Mahoney, Mayor

Andrea Muray, City Clerk

RESOLUTION

BY CITY COUNCIL:

WHEREAS, Section 25.30 and 25.52 of the Code of Ordinances requires that fees, rates and fines for the automobile parking system within the City of Jackson downtown Centrals Commercial District be established by Resolution of the City Council upon recommendation of the City Manager; and

WHEREAS, City Council adopted such a resolution on October 28, 2025;

WHEREAS, City Council desires to modify the rates for extended term parking and hours of operation and enforcement;

NOW, THEREFORE, BE IT RESOLVED that the nonrefundable rates for extended term parking permits in City-operated lots shown on Attachment C are established as follows:

City-operated Parking Lot	User Type	Day Permit Rate	30 day Permit Rate	Annual Permit Rate
3, 5, 6, 7, 8, 9, 20 and 21	Single	\$ 7	\$ 60	\$ 660
3, 5, 6, 7, 8, 9, 20 and 21	Shared	NA	\$ 80	\$ 880

NOW, BE IT FURTHER RESOLVED that the User Types are defined as follows:

User Type	Description
Single User	Allows an individual permit holder to park a single permit-registered vehicle in a City-operated lot.
Shared User	Allows three individuals to share a single permit to park a single permit-registered vehicle in a City-operated lot at a time. A shared permit does not allow for more than one vehicle assigned to the shared permit to park in a City-operated lot(s) concurrently.

NOW, BE IT FURTHER RESOLVED that the hours of operation and enforcement of the automobile parking system are 8:00 a.m. to 5:00 p.m. on Monday through Friday with the exception of holidays.

NOW, BE IT FURTHER RESOLVED that implementation of the permit rates and enforcement hours set by this resolution shall commence upon the installation of appropriate signing but not prior to March 1, 2026.

* * * *

State of Michigan)
County of Jackson)ss
City of Jackson)

I, Andrea Muray, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 16th day of December, 2025.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 16th day of December, 2025.

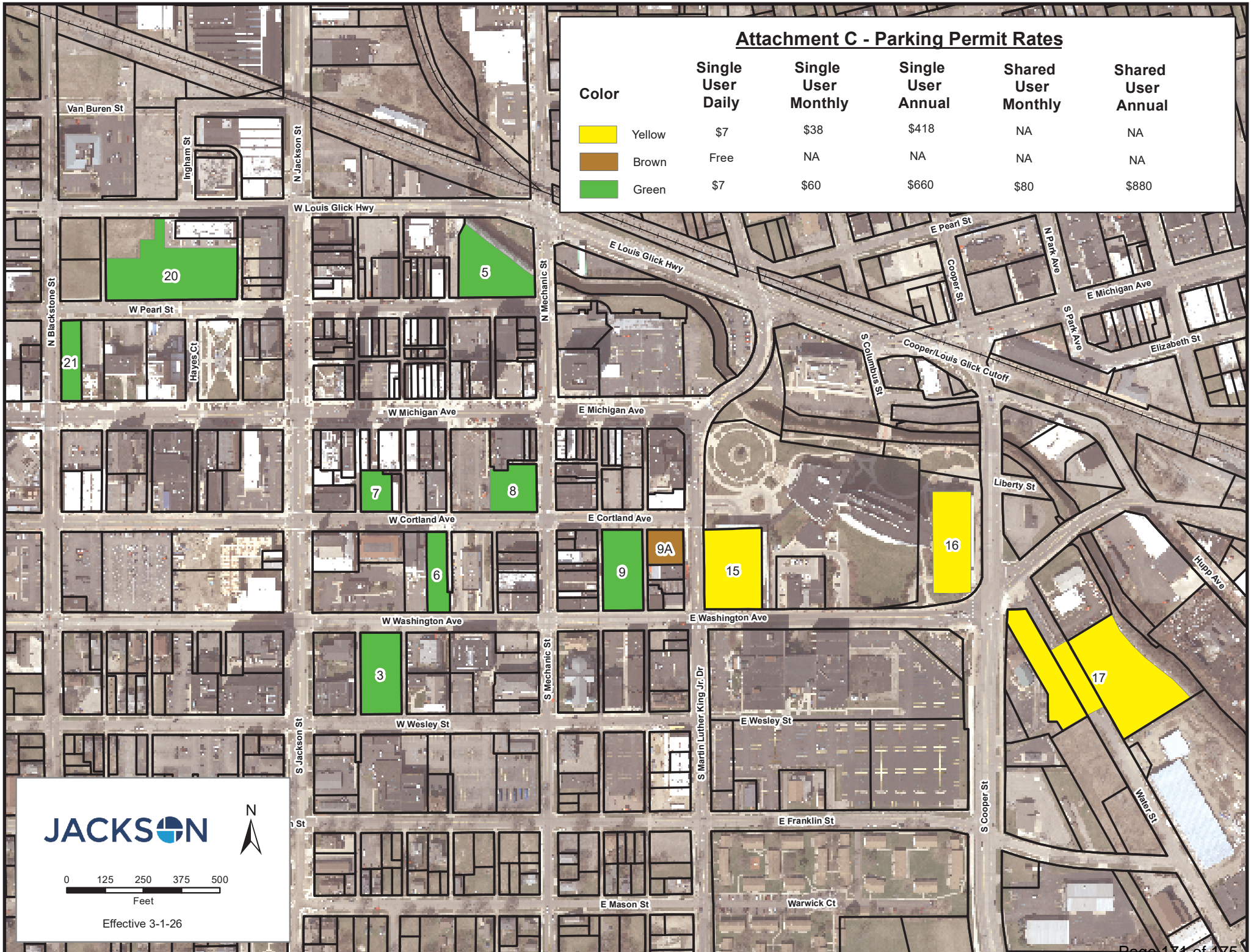
Daniel Mahoney, Mayor

Andrea Muray, City Clerk

OPTIONAL

Attachment C - Parking Permit Rates

Color	Single User Daily	Single User Monthly	Single User Annual	Shared User Monthly	Shared User Annual
Yellow	\$7	\$38	\$418	NA	NA
Brown	Free	NA	NA	NA	NA
Green	\$7	\$60	\$660	\$80	\$880



JACKSON

0 125 250 375 500
Feet

Effective 3-1-26

RESOLUTION

BY CITY COUNCIL:

WHEREAS, Section 25.30 and 25.52 of the Code of Ordinances requires that fees, rates and fines for the automobile parking system within the City of Jackson downtown Centrals Commercial District be established by Resolution of the City Council upon recommendation of the City Manager; and

WHEREAS, City Council adopted such a resolution on October 28, 2025;

WHEREAS, City Council desires to modify the rates for extended term parking and hours of operation and enforcement;

NOW, THEREFORE, BE IT RESOLVED that the nonrefundable rates for extended term parking permits in City-operated lots shown on Attachment D are established as follows:

City-operated Parking Lot	User Type	Day Permit Rate	30 day Permit Rate	Annual Permit Rate
3, 5, 6, 7, 8, 9, 20 and 21	Single	\$ 7	\$ 55	\$ 600
3, 5, 6, 7, 8, 9, 20 and 21	Shared	NA	\$ 75	\$ 825
15, 16, and 17	Single	\$7	\$30	\$ 330

NOW, BE IT FURTHER RESOLVED that the User Types are defined as follows:

User Type	Description
Single User	Allows an individual permit holder to park a single permit-registered vehicle in a City-operated lot.
Shared User	Allows three individuals to share a single permit to park a single permit-registered vehicle in a City-operated lot at a time. A shared permit does not allow for more than one vehicle assigned to the shared permit to park in a City-operated lot(s) concurrently.

NOW, BE IT FURTHER RESOLVED that the hours of operation and enforcement of the automobile parking system are 8:00 a.m. to 5:00 p.m. on Monday through Friday with the exception of holidays.

NOW, BE IT FURTHER RESOLVED that implementation of the permit rates and enforcement hours set by this resolution shall commence upon the installation of appropriate signing but not prior to March 1, 2026.

* * * *

State of Michigan)
County of Jackson)ss
City of Jackson)

I, Andrea Muray, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 16th day of December, 2025.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 16th day of December, 2025.

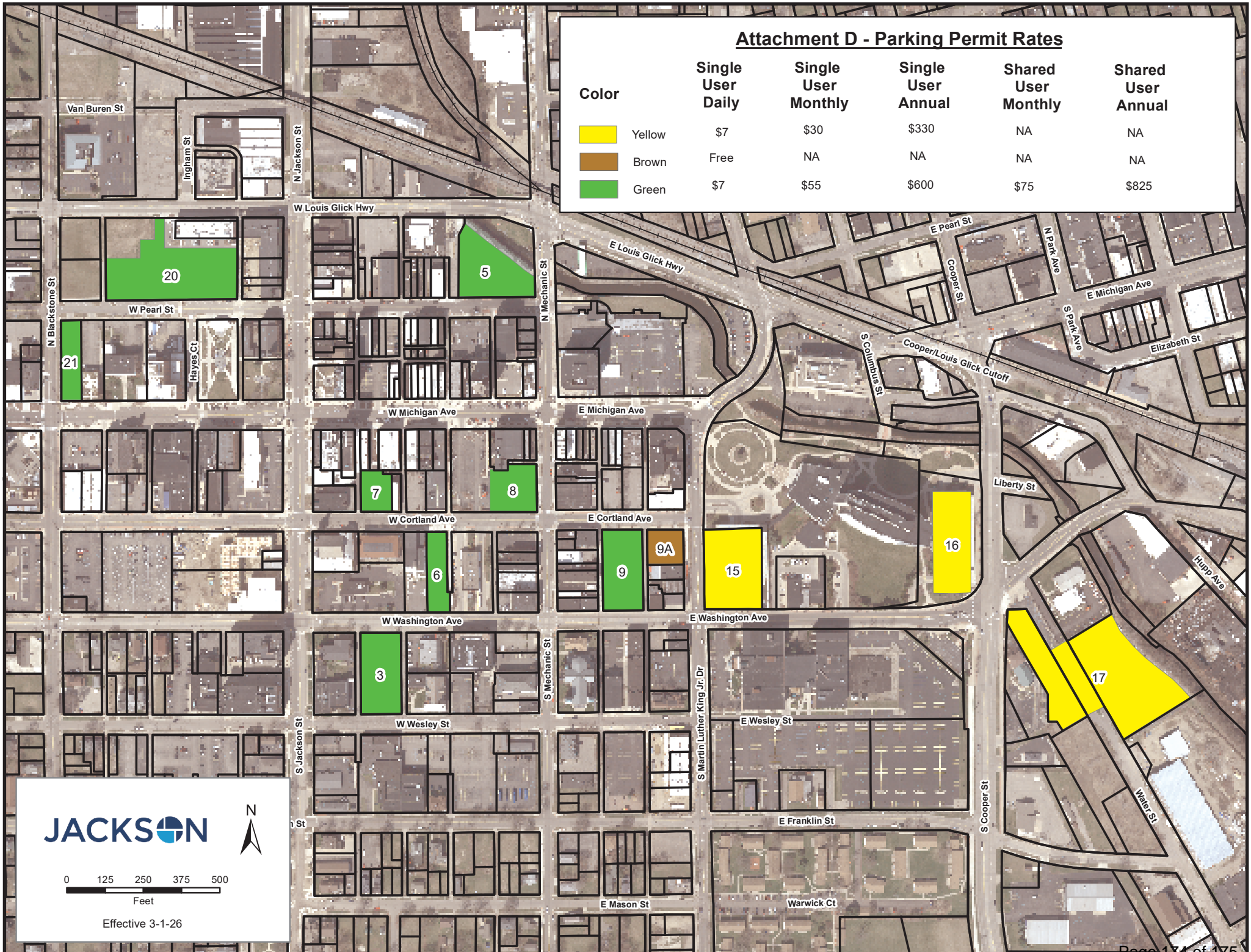
Daniel Mahoney, Mayor

Andrea Muray, City Clerk

OPTIONAL

Attachment D - Parking Permit Rates

Color	Single User Daily	Single User Monthly	Single User Annual	Shared User Monthly	Shared User Annual
Yellow	\$7	\$30	\$330	NA	NA
Brown	Free	NA	NA	NA	NA
Green	\$7	\$55	\$600	\$75	\$825



JACKSON

0 125 250 375 500
Feet

Effective 3-1-26

City of Jackson, Michigan

Resolution No. _____

**A RESOLUTION OF THE CITY OF JACKSON CITY COUNCIL EXPRESSING
OPPOSITION TO UNILATERAL STATE BUDGET ACTIONS BY THE MICHIGAN
HOUSE OF REPRESENTATIVES APPROPRIATIONS COMMITTEE AND THE
IMPACT ON LOCAL COMMUNITIES**

WHEREAS, on or about December 10, 2025, the Michigan House Appropriations Committee unilaterally disapproved approximately \$645 million in previously authorized and approved state work projects; and

WHEREAS, these actions were taken without prior notice to affected local governments, nonprofit organizations, or service providers; and

WHEREAS, the sudden withdrawal of funding disrupts local planning efforts, jeopardizes the continuity of essential services, and undermines public trust in state government; and

WHEREAS, the actions of the Committee have created confusion and chaos for the City of Jackson and critical partners in economic development and human services in our community; and

WHEREAS, decisions of this magnitude should be made through a transparent, collaborative, and comprehensive budget process that includes meaningful engagement with local governments and affected communities;

NOW, THEREFORE, BE IT RESOLVED, that the City of Jackson opposes the Committee's action; and

BE IT FURTHER RESOLVED, that the City of Jackson urges the State of Michigan to take all possible actions to immediately ensure that communities do not lose access to critical state resources necessary to complete planned and ongoing projects; and

BE IT FURTHER RESOLVED, that the City of Jackson requests the City of Jackson's state legislative delegation provide an update at or before the next City Council meeting as to when they knew that the House Committee was planning to undertake this unprecedented action, what actions (if any) they took to prevent it, and what actions they are undertaking to fix it; and

BE IT FURTHER RESOLVED, that the City Clerk is directed to transmit copies of this resolution to the Governor of the State of Michigan, the Speaker of the Michigan House of Representatives, the Chair of the House Appropriations Committee, the Michigan Senate Majority Leader, and the City of Jackson's state legislative delegation; and

BE IT FINALLY RESOLVED, that this resolution shall take effect immediately upon adoption.